GENERAL SERVICES ADMINISTRATION

FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST

*On-line access to contract information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through **GSA Advantage! ™**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is http://www.GSAAdvantage.gov.*

For more information on ordering Federal Supply Services click on the FSS Schedules button at http://www.fss.gsa.gov.

Schedule Title:	Mission Oriented Business Integrated Services (MOBIS)
FSC Group:	874
FSC Class:	874-1 / 874- Integrated Consulting Services 874-7 / 874- Integrated Business Program Support Services
Contract Number:	GS-10F-0205J
Contract Period:	December 1, 2009 – August 31, 2014
Contractor Name:	Hurricane Consulting, Inc. (DBA: HCI | integrated solutions)
Contractor Address:	4035 Ridge Top Road Suite 325 Fairfax, Virginia 22030
Phone:	703-537-3151
Contact:	Brian Toalson
Business Size:	Small Business

1. **Table of Awarded Special Item Number(s) with appropriate cross-reference to item descriptions and awarded price(s).**
   See Below. SIN's awarded are 874-1 and 874-7.

2. **Maximum Order:** $1,000,000.00

3. **Minimum Order:** $100.00

4. **Geographic Coverage (Delivery Area):** 48 Contiguous including Washington DC

5. **Point of Production (city, county and state or foreign country):**
   Hurricane Consulting, Inc.

4035 Ridge Top Road	City:	Fairfax
Suite 325	County:	Fairfax County
Fairfax, Virginia 22030	State:	Commonwealth of Virginia

6. **Discount:** Prices shown are NET (discount deducted)

7. **Quantity Discounts:** None

8. **Prompt Payment Terms:** NET 30

9a. **Notification that Government Purchase Cards are accepted up to the micro-purchase threshold:**
   Government Purchase Cards are accepted up to the micro-purchase threshold.

9b. **Notification whether Government Purchase Cards are accepted or not accepted above the micro-purchase threshold.**
   Government Purchase Cards are accepted above the micro-purchase threshold.

10. **Foreign Items (list items by country of origin):** Not Applicable

11a. **Time of Delivery:** Specified on Task Order

11b. **Expedited Delivery:** Negotiable between Contractor and Client

11c. **Over-night and 2-day Delivery:** Contact Contractor

11d. **Urgent requirements:** Contact Contractor

12. **FOB Point(s):** FOB Destination; Domestic Delivery only, the exact delivery time to be specified on Individual Delivery/Task Order

13. Ordering Address(es)

Hurricane Consulting, Inc.
4035 Ridge Top Road
Suite 325
Fairfax, Virginia 22033

14. Ordering Procedures:

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

15. Payment Address:

Hurricane Consulting, Inc.
4035 Ridge Top Road
Suite 325
Fairfax, Virginia 22033

16. Warranty Provision: Not Applicable

17. Data Universal Number System (DUNS) Number: 92-8859529

18. Notification regarding registration in Central Contractor Registration (CCR) Database:

Hurricane Consulting, Inc. is registered in the CCR Database.

CONTRACT GS-10F-0205J HURRICANE CONSULTING, INC.

SIN 874-1 / 874 Integrated Consulting Services
SIN 874-7 / 874 Integrated Business Program Support Services

Labor Category	GSA Hourly Rate	GSA Daily Rate
Executive Consultant / Subject Matter Expert	$166.45	$1,331.60
Principal Consultant / Senior Engagement Manager	$166.45	$1,331.60
Senior Consultant / Senior Functional Specialist	$166.45	$1,331.60
Senior Consultant / Engagement Manager	$95.45	$763.60
Consultant / Functional Specialist	$95.45	$763.60
Consultant / Engagement Analyst	$95.25	$762.00
Administrative Assistant*	$19.28	$154.24
Planner	$61.03	$488.24
Program Analyst	$75.41	$603.28
Quality Assurance Analyst	$66.08	$528.64
Technical Writer / Editor*	$73.33	$586.64
Training Specialist*	$112.22	$897.76

*indicated SCA Eligible Labor Category

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Training Specialist	15090 – Technical Instructor	05-2103
Administrative Assistant	01020 – Administrative Assistant	05-2103
Technical Writer / Editor	30461 – Technical Writer	05-2103

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the US Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

LABOR CATEGORY DESCRIPTIONS

EXECUTIVE CONSULTANT / SUBJECT MATTER EXPERT

Minimum Experience:
30 years of experience in government and/or industry organizations, especially in executive-level management/leadership positions.

Minimum Education:
Graduate degree or higher in applicable subject matter.

Duties and Responsibilities:
Perform high-level analysis related to MOBIS tasks. Holds primary responsibility for program progress. Advise the executive staff and oversees large and/or complex MOBIS projects. Will oversee, assist, or perform project functions involving either internal or external operations, deliverables, objectives, or efficiencies. Directs the efforts of multiple managers to complete tasks within estimated time frames and budget constraints. Develops technical approaches for solving complex problems. Prepares and communicates program status, progress and results. Works directly with the executive staff.

PRINCIPAL CONSULTANT/SENIOR ENGAGEMENT MANAGER

Minimum Experience:
25 years of experience in government and/or industry organizations, especially in senior-level management/leadership positions.

Minimum Education:
Graduate degree or higher in applicable subject matter

Duties and Responsibilities:
Perform high-level analysis related to MOBIS tasks. Advise executive staff and oversee large and/or complex MOBIS projects. Will oversee, assist, or perform project functions involving either internal or external operations, deliverables, objectives, or efficiencies. Prepares and communicates program status, progress and results. Directs the completion of tasks within estimated time frames and budget constraints. Works directly with upper management.

SENIOR CONSULTANT/SENIOR FUNCTIONAL SPECIALIST

Minimum Experience:
20 years of experience in government and/or industry organizations.

Minimum Education:
Bachelor Degree or higher in applicable subject matter.

Duties and Responsibilities:
Perform analysis related to MOBIS functional specialist tasks. Oversee large to mid-size MOBIS projects and serve as facilitators. Will oversee, assist, or perform project functions involving either internal or external operations, deliverables, objectives, or efficiencies. Prepares and communicates program status, progress and results. Works directly with upper management.

SENIOR CONSULTANT/ENGAGEMENT MANAGER

Minimum Experience:
20 years of experience in government and/or industry organizations.

Minimum Education:
Bachelor Degree or Higher in applicable subject matter.

Duties and Responsibilities:
Perform analysis related to MOBIS engagement management tasks. Oversee large to mid-size MOBIS projects and serve as facilitators. Will oversee, assist, or perform project functions involving either internal or external operations, deliverables, objectives, or efficiencies. Works directly with upper engagement management.

CONSULTANT/FUNCTIONAL SPECIALIST

Minimum Experience:
15 years of experience in government and /or industry organizations and at least 4 years of task functional specialist experience.

Minimum Education:
4 years of task functional specialist experience as well as a Bachelor Degree in applicable subject matter.

Duties and Responsibilities:
Works with upper management on larger contract issues and creates and/or reviews monthly reports on the status of particular tasks. Will oversee, assist, or perform project functions involving either internal or external operations, deliverables, objectives, or efficiencies. Works directly with functional project teams.

CONSULTANT/ENGAGEMENT ANALYST

Minimum Experience:
15 years of experience in government and /or industry organizations.

Minimum Education:
4 years of task engagement management experience as well as a Bachelor Degree in applicable subject matter.

Duties and Responsibilities:
Works with upper management on larger contract issues and creates and/or reviews monthly reports on the status of particular tasks. Will oversee, assist, or perform project functions involving either internal or external operations, deliverables, objectives, or efficiencies. Works directly with engagement project teams.

ADMINISTRATIVE ASSISTANT

Minimum Experience:
1-3 years experience as an administrative assistant.

Minimum Education:
HS Graduate

Duties and Responsibilities:
Administrative Assistant employees perform a variety of highly responsible administrative and secretarial duties of a routine analytical nature in support of a department head; to provide complex clerical and administrative support duties for specific functional areas; to assist with confidential and sensitive projects; and to perform a variety of technical tasks relative to assigned area of responsibility. Has knowledge of principles and practices of routine analytical research and project coordination. Administrative Assistants are proficient with modern office equipment, methods, procedures, and computer hardware and software.

PLANNER

Minimum Experience:
The individual shall have at least 5-8 years private sector or military experience as it directly relates to contract performance.

Minimum Education:
A BS (5 years experience) or AS (8 years experience) in Business Management is preferred, but at a minimum.

Duties and Responsibilities:
Serves as a functional planner in the development and implementation of strategic, operational, and/or tactical level plans (Operational, Exercises, etc.). Reviews plans, orders and/or directives from higher and lateral organizations to identify specified, implied, and assumed tasks. Analyzes missions and functions of a variety of units to identify mission essential tasks. Prepares essential input to a variety of planning documents, operations orders, exercise directives and or other references. Coordinates, monitors the conduct, and evaluates performance and outcomes of planning efforts. Plans comprehensive programs designed to practice and assess multi-level organizational mobilization planning and execution capability. Participates in planning, preparation and delivery of collateral multi-discipline, multi-echelon staff training to help better prepare target organizations to obtain maximum benefit from participation in training or other functional activities. Developed generic and specific exercise scenarios, control instructions and task implementers. Manages specific activities relating to employment of exercise observers/controller, capture of lessons learned, and conduct of after action review, and identification of remedial action program requirements. Oversees the application of deliberate planning and the development and introduction of crisis management team planning. Monitors and evaluates actual execution in support of the time sensitive plans. Prepare and delivers formal and informal presentations of planning actions and or responsibilities.

PROGRAM ANALYST

Minimum Experience:
The individual shall have at least 5-8 years private sector or military experience as it directly relates to contract performance.

Minimum Education:
A BS in Business Management is preferred, but at a minimum.

Duties and Responsibilities:
Analyzes client needs to determine functional requirements as they apply to client systems or solutions. Under the direction of a Project Manager and/or Principal Program Analyst, performs complex, enterprise-wide engagements, client problem solving, and recommendation development. Works in a team with other program analysts to incorporate functional requirements into new or existing management systems and may remain involved through the design and final implementation of the resulting systems. Upon implementation, the Associate Program Analyst may be on-site with client agencies to support reports and analysis derived from new system applications.

QUALITY ASSURANCE ANALYST

Minimum Experience:
Three or more years experience relevant to subject area.

Minimum Education:
Bachelor's degree in related field appropriate to position.

Duties and Responsibilities:
Establishes, performs and maintains processes and quality functions to support strategic, business or action planning. Performs measurement analysis, process and productivity improvement analysis, and business process and acquisition planning and analysis. Conducts formal and informal reviews at pre-determined points throughout the development life cycle. Coordinates with the Project Manager to ensure problem solution and user satisfaction. Make recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates and end user representatives.

TECHNICAL WRITER/EDITOR

Minimum Experience:
Five or more years work experience in a related area.

Minimum Education:
Bachelor's degree in English, technical writing, journalism, or related area.

Duties and Responsibilities:
Gathers, analyzes, and composes technical information required for preparation of user manuals, training materials, installation guides, proposals, reports, etc. Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel.

TRAINING SPECIALIST

Minimum Experience:
At least 2-3 years general experience of which at least 1 must be training-related.

Minimum Education:
Bachelor's degree in any field. No degree is required with 10 years general experience of which at least eight is training-related.

Duties and Responsibilities:
Develops, writes, and coordinates training manuals working with Managers for specific details. Responsible for the development and delivery of training to a variety of audiences. Works with management to understand their goals, plans, and to identify training priorities. Measures retention of taught materials and provides feedback to Managers. Coordinates with additional subject matter experts to participate in training as needed.