



**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE**

**Authorized Multiple Award Schedule 874  
MISSION ORIENTED BUSINESS INTEGRATED SERVICES  
(MOBIS)**

**Contract Number  
GS-10F-0205N**

**Contract Period of Performance**  
January 16, 2003 through January 15, 2008

Current through Modification PS0004, dated July 13, 2005

**HawkEye Systems, LLC**  
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Falls Church, Virginia 22043  
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Large Business  
<http://www.mantech.com/>

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: <http://www.GSAAdvantage.gov>.

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## **SPECIAL ITEM NUMBERS**

### **SIN 874-1 - CONSULTING SERVICES**

#### **Business Process Assessment:**

- Business Process Re-Engineering (BPR)
- Change Management/Change Enablement
- Organizational Assessment and Design
- Crisis Management
- Transition Management

#### **Systems Engineering:**

- Systems Engineering Management Support
- Requirements Analysis and Management
- Enterprise Architecting
- Systems Architecting
- System/Program Design and Development
- Technology Assessment
- Experimentation Design and Engineering
- Independent Verification and Validation (IV&V)
- Infrastructure Design
- Productivity Optimization
- User Surrogate

#### **Program Studies and Analysis:**

- Classified & Open Source Research and Analysis
- Counterterrorism Analysis
- Homeland Defense: the WMD - CBRN Threat
- Mission Area Analysis
- Performance Assessment and Program Evaluation
- Vulnerability Assessments

### **SIN 874-7 - PROGRAM INTEGRATION AND PROJECT MANAGEMENT SERVICES**

#### **Program Management:**

- Acquisition Strategies
- Program Planning
- Risk Assessment and Management
- Technology Assessment Management

#### **Strategic Support:**

- Strategic Planning
- Counterdrug Policy
- Policy Development
- Policy and Legal Assessments

**CUSTOMER INFORMATION**

**1. Special Item Numbers (SINs)**

Mission Oriented Business Integrated Services (MOBIS)	
SIN	Title
874-1	Consulting Services
874-7	Program Integration & Project Mgmt Services

This contract shall only be used for the services listed. Inappropriate use of the contract for other than Mission Oriented Business Integrated Services may subject the contractor/agency to penalties provided by statute and regulation.

**2. Maximum Order Limitation:**

The maximum order limit for this contract is \$1 million. Notwithstanding this limit, agencies may place and HawkEye may honor orders exceeding this limit in accordance with FAR 8.404. In accordance with the Maximum Order provisions contained in the Schedule, a delivery order may be placed against the schedule even though it exceeds the maximum order threshold. There is no maximum ceiling for any task order. This maximum order value is the suggested renegotiation point whereby agencies should seek additional concessions if orders exceed this amount. The contractor may 1) offer a new lower price, 2) offer the lowest price available under the contract, or 3) decline the order within five (5) days, with written notice stating the contractor’s intent not to ship the item (or items) called for and the reason. Upon receiving this notice, the Government may acquire the supplies or services from another source. For purchase card orders exceeding the maximum order value, HawkEye will provide written notice within 24 hours after receipt if we intend to decline the order.

**3. Minimum Order Quantity:**

\$300 unless HawkEye agrees to accept a smaller order amount. When the Government requires supplies or services by this contract in an amount less than \$300, the Government is not obligated to purchase, nor is HawkEye obligated to furnish those supplies or services under the contract. However, if the Government places such orders, they shall be deemed accepted by HawkEye, unless returned to the ordering office within 5 workdays after receipt by HawkEye.

**4. Geographic Coverage (Delivery Area):**

All government locations within the scope of the contract The geographic scope of this contract is the 48 contiguous states, the District of Columbia, Alaska, Hawaii, and the Commonwealth of Puerto Rico.

**5. Point(s) of Production:**

All items listed herein are domestic end products, from designated countries under the Trade Agreements Act or are U.S. made end products.

**6. Discount from List Prices:** Government net prices (discounts already deducted)

7. **Quantity discounts:** None offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that the Government purchase cards are accepted at or below the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:**  

Government purchase cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payment will be shown on the invoice.
10. **Foreign Items:** None
- 11a. **Time of delivery:** Specified on the Task Order
- 11b. **Expedited Delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements:** Contact Contractor
12. **F.O.B. Points:** Destination
- 13a. **Ordering Address(es):**  

HawkEye Systems, LLC  
7799 Leesburg Pike, Suite 700S  
Falls Church, Virginia 22043  
Phone: (703) 610-9297 Fax: (703) 847-0486
- 13b. **Ordering Procedures:**  

Ordering procedures for Blanket Purchase Agreements, and a sample BPA can be found at the GSA/FSS Schedule homepage: <http://www.fss.gsa.gov/schedules>
14. **Payment Address:**  

HawkEye Systems, LLC  
701 Market Street  
Philadelphia, PA 19106-1532  
Phone: (703) 218-6456  
Fax: (703) 218-6139
15. **Warranty Provision:** Contractor's standard commercial warranty
16. **Export Packing Charges:** N/A
17. **Terms and Conditions of Government Purchase Card Acceptance:**  

Government Commercial Credit Cards will be acceptable for payment. Contractors are required to accept the Government purchase card for payments equal to or less than the

micro-purchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

18. **Terms and conditions of rental, maintenance, and repair:** N/A
19. **Terms and conditions of installation:** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from the list prices:** N/A
- 20a. **Terms and conditions for any other services:** N/A
21. **List of service and distribution points:** N/A
22. **List of participating dealers:** N/A
23. **Preventive maintenance:** N/A
24. **Special attributes such as environmental attributes, (e.g., recycled contents, energy efficiency, and/or reduced pollutants):** N/A
25. **Data Universal Number System (DUNS) Number:** 03-9657825
26. **HawkEye Systems, LLC is registered in the Central Contractor Registration (CCR) Database.**
27. **Types of Orders.**

Both firm fixed-price and time and materials task orders are acceptable under this contract.
28. **Security Requirements.**

In the event security requirements are necessary, the ordering activities may incorporate in their delivery order(s), a security clause in accordance with current laws, regulations, and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency. If any costs are incurred as a result of the inclusion of security requirements, such costs will not exceed ten percent (10%) or \$100,000, of the total dollar value of the order, whichever is less.
29. **Contract Administration for Ordering Offices.**

Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (1) Termination for the Government's convenience, and (m) Termination for Cause (See C.1.).
30. **Purchase of Incidental, Non-Schedule Items.**

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and the price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

**31. Subcontractors.**

Subcontractors are to be included on task orders under the schedule price list labor categories and rates when possible. Upon the approval of the ordering agency, subcontractors may be included as off-schedule costs if their services are not suitable under the contract labor categories as listed herein.

**32. Travel & Other Direct Costs (ODC)**

HawkEye may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub. L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does not apply to travel and per diem charges.

For travel and ODC's costs, HawkEye will follow the Federal Travel Regulations or Joint Travel Regulations, as applicable. As documented within HawkEye's disclosure statement for each Business Unit, ManTech will apply applicable indirect rates to travel and/or ODC costs per our disclosure statements.

**33. Differentials/Allowances**

The rates included herein do not include Cost of Living Allowances or Site Differentials, nor do they include Housing or Relocation Costs. These costs, to include overtime pay and shift differentials shall be negotiated separately on a case-by-case basis with the ordering agencies. Additionally, the rates do not include Hazardous Duty Pay or Sea Duty/Isolated Duty. These costs shall also be negotiated separately on a case-by case-basis with the ordering agencies.

**34. Overtime**

HawkEye observes all overtime pay requirements of the Fair Labor Standards Act of 1938, as amended. Thus all employees who are subject to the law's wage and hour provisions (that is "non-exempt" employees, such as administrative personnel and certain technicians) will receive compensation for approved overtime in accordance with those provisions. In states that have established other overtime standards, applicable legal requirements will be observed.

**35. Defense Priorities and Allocations System Requirements**

For task orders issued under this schedule, HawkEye recognizes the Defense Priorities and Allocations System Requirements regulation, reference DFAR 252.211-15.

**36. Liability for Injury or Damage**

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**37. Industrial Funding Fee.**

The Industrial Funding Fee is included in the labor rates and the products awarded under this Schedule. The IFF does not apply to off-schedule items such as travel, materials, and other direct costs.

**MOBIS SCHEDULE PRICE LIST**

SIN 874-1 Consulting Services; 874-7 Program Integration and Project Management Services.  
Rates shown are discounted.

<b>Labor Categories</b>	<b>Client Site Rate</b>
<b>Management Professionals</b>	
Program Executive I	\$ 269.73
Program Executive II	\$ 243.29
Program Director I	\$ 222.12
Program Director II	\$ 200.97
Senior Program Manager I	\$ 182.78
Senior Program Manager II	\$ 165.66
Program Manager I	\$ 152.31
Program Manager II	\$ 137.08
Team Leader	\$ 116.77
<b>Subject Matter Experts</b>	
Principal Subject Matter Expert I	\$ 341.65
Principal Subject Matter Expert II	\$ 269.72
Senior Subject Matter Expert I	\$ 195.69
Senior Subject Matter Expert II	\$ 182.78
Subject Matter Expert I	\$ 165.66
Subject Matter Expert II	\$ 152.31
<b>Functional Specialists</b>	
Principal Functional Specialist I	\$ 222.12
Principal Functional Specialist II	\$ 200.97
Senior Functional Specialist I	\$ 182.78
Senior Functional Specialist II	\$ 152.31
Lead Functional Specialist I	\$ 137.08
Lead Functional Specialist II	\$ 116.77
Functional Specialist I	\$ 101.55
Functional Specialist II	\$ 76.16
<b>Research &amp; Evaluation Specialists</b>	
Principal Research & Evaluation Specialist I	\$ 216.84
Principal Research & Evaluation Specialist II	\$ 200.97
Senior Research & Evaluation Specialist I	\$ 182.78
Senior Research & Evaluation Specialist II	\$ 152.31
Lead Research & Evaluation Specialist I	\$ 137.08
Lead Research & Evaluation Specialist II	\$ 116.77

<b>Labor Categories</b>	<b>Client Site Rate</b>
<b>Research &amp; Evaluation Specialists (Continued)</b>	
Research & Evaluation Specialist I	\$ 106.62
Research & Evaluation Specialist II	\$ 89.92
Research & Evaluation Specialist III	\$ 76.16
Research & Evaluation Specialist IV	\$ 68.75
<b>Analysts</b>	
Principal Analyst I	\$ 216.84
Principal Analyst II	\$ 200.97
Senior Analyst I	\$ 182.78
Senior Analyst II	\$ 165.66
Senior Analyst III	\$ 152.31
Lead Analyst I	\$ 137.08
Lead Analyst II	\$ 116.77
Analyst I	\$ 106.62
Analyst II	\$ 89.92
Analyst III	\$ 76.16
<b>Systems Engineering Professionals</b>	
Principal Systems Engineer I	\$ 216.84
Principal Systems Engineer II	\$ 200.97
Senior Systems Engineer I	\$ 182.78
Senior Systems Engineer II	\$ 165.66
Senior Systems Engineer III	\$ 152.31
Lead Systems Engineer I	\$ 132.22
Lead Systems Engineer II	\$ 121.64
Lead Systems Engineer III	\$ 111.06
Systems Engineer I	\$ 89.92
Systems Engineer II	\$ 68.75
<b>Training Specialists</b>	
Principal Training Specialist I	\$ 185.11
Principal Training Specialist II	\$ 163.95
Senior Training Specialist I	\$ 142.79
Senior Training Specialist II	\$ 132.22
Lead Training Specialist I	\$ 116.34
Lead Training Specialist II	\$ 100.48
Training Specialist I	\$ 68.75
Training Specialist II	\$ 52.89

Labor Categories	Client Site Rate
<b>Training Technology Specialists</b>	
Senior Training Technology Specialist	\$ 152.31
Lead Training Technology Specialist	\$ 116.34
Training Technology Specialist	\$ 79.33
Training Technology Technician	\$ 47.60
<b>Administrative Support Specialists</b>	
Senior Executive Assistant	\$ 85.45
Production Creation Specialist	\$ 81.23
Editor	\$ 81.23
Executive Assistant	\$ 76.16
Senior Administrative Assistant	\$ 66.00
Administrative Assistant	\$ 50.77

**LABOR CATEGORY DESCRIPTIONS FOR SIN 874-1 AND 874-7**

**MANAGEMENT PROFESSIONALS**

HawkEye Systems’ Management Professionals comprise personnel qualified, by education or experience, to advise clients and/or lead MOBIS projects. They have demonstrated an ability to supervise and manage large, diverse, and complicated projects and to interface with all levels of government management, as required to successfully meet program objectives. They are typically called upon to help launch new efforts or serve as problem solvers to assist our clients to get their programs on-track.

Program Executive I	Will have over eighteen years relevant experience and a bachelors degree.
Program Executive II	Will have over sixteen years relevant experience and a bachelors degree.
Program Director I	Will have over fourteen years relevant experience and a bachelors degree.
Program Director II	Will have over twelve years relevant experience and a bachelors degree.
Senior Program Manager I	Will have over ten years relevant experience and a bachelors degree.
Senior Program Manager II	Will have over eight years relevant experience and a bachelors degree.
Program Manager I	Will have over six years relevant experience and a bachelors degree.
Program Manager II	Will have over four years relevant experience and a bachelors degree.
Team Leader	Will have over two years relevant experience and a bachelors degree.

**Note:** Six years of additional relevant experience may be substituted for a bachelors degree.  
 A Masters Degree may be substituted for two years of experience.  
 A Doctoral Degree may be substituted for four years of experience.

**SUBJECT MATTER EXPERTS**

HawkEye Systems’ Subject Matter Experts comprises personnel qualified, by education, experience and/or certificates or licenses to support and advise clients in a recognized discipline or area of expertise required by a MOBIS project. Areas of expertise include technical, operational, and analytical disciplines, as well as cultural, policy and legislative expertise which may be unique to the project.

Principal Subject Matter Expert I	Will have over eighteen years relevant experience and a bachelors degree.
Principal Subject Matter Expert II	Will have over sixteen years relevant experience and a bachelors degree.
Senior Subject Matter Expert I	Will have over fourteen years relevant experience and a bachelors degree.
Senior Subject Matter Expert II	Will have over ten years relevant experience and a bachelors degree.
Subject Matter Expert I	Will have over eight years relevant experience and a bachelors degree.
Subject Matter Expert II	Will have over six years relevant experience and a bachelors degree.

**Note:** Six years of additional relevant experience may be substituted for a bachelors degree.  
 A Masters Degree may be substituted for two years of experience.  
 A Doctoral Degree may be substituted for four years of experience.  
 Language fluency may be substituted for two years of experience.

**FUNCTIONAL SPECIALISTS**

HawkEye Systems’ Functional Specialists comprise personnel qualified, by education or experience to provide specific functional expertise to MOBIS projects, including organization change management consulting, quality control, business process engineering, other business analysis/management consulting, and business advisory services.

Principal Functional Specialist I	Will have over eighteen years relevant experience and a bachelors degree.
Principal Functional Specialist II	Will have over sixteen years relevant experience and a bachelors degree.
Senior Functional Specialist I	Will have over fourteen years relevant experience and a bachelors degree.
Senior Functional Specialist II	Will have over ten years relevant experience and a bachelors degree.
Lead Functional Specialist I	Will have over six years relevant experience and a bachelors degree.
Lead Functional Specialist II	Will have over four years relevant experience and a bachelors degree.
Functional Specialist I	Will have over two years relevant experience and a bachelors degree.
Functional Specialist II	Will have a bachelors degree or six years relevant experience.

**Note:** Six years of additional relevant experience may be substituted for a bachelors degree.  
 A Masters Degree may be substituted for two years of experience.  
 A Doctoral Degree may be substituted for four years of experience.

**RESEARCH AND EVALUATION SPECIALISTS**

HawkEye Systems’ research and evaluation specialists comprise personnel qualified, by education or experience to provide research and evaluation expertise to MOBIS projects, including modeling and simulation, as well as a variety of data collection and analysis techniques and methods.

Principal Research and Evaluation Specialist I	Will have over eighteen years relevant experience and a bachelors degree.
Principal Research and Evaluation Specialist II	Will have over sixteen years relevant experience and a bachelors degree.
Senior Research and Evaluation Specialist I	Will have over fourteen years relevant experience and a bachelors degree.
Senior Research and Evaluation Specialist II	Will have over ten years relevant experience and a bachelors degree.
Lead Research and Evaluation Specialist I	Will have over six years relevant experience and a bachelors degree.
Lead Research and Evaluation Specialist II	Will have over four years relevant experience and a bachelors degree.
Research and Evaluation Specialist I	Will have over two years relevant experience and a bachelors degree.
Research and Evaluation Specialist II	Will have a bachelors degree or six years relevant experience.
Research and Evaluation Specialist III	Four years of relevant experience in research and evaluation methods and techniques.
Research and Evaluation Specialist IV	Two years of relevant experience in research and evaluation methods and techniques.

**Note:** Six years of additional relevant experience may be substituted for a bachelors degree.  
 A Masters Degree may be substituted for two years of experience.  
 A Doctoral Degree may be substituted for four years of experience.  
 Language fluency may be substituted for two years of experience.

**ANALYST**

HawkEye Systems' Analysts comprise personnel qualified, by education or experience to provide analytical support to MOBIS projects, including financial management such as budgeting, resource planning, and financial reporting using established earned value and/or other performance based measurement techniques. They perform complex evaluations of existing procedures, processes, techniques, models, and/or systems related to project management and contractual issues to develop and recommend solutions.

Principal Analyst I	Will have over eighteen years relevant experience and a bachelors degree.
Principal Analyst II	Will have over sixteen years relevant experience and a bachelors degree.
Senior Analyst I	Will have over fourteen years relevant experience and a bachelors degree.
Senior Analyst II	Will have over twelve years relevant experience and a bachelors degree.
Senior Analyst III	Will have over ten years relevant experience and a bachelors degree.
Lead Analyst I	Will have over six years relevant experience and a bachelors degree.
Lead Analyst II	Will have over four years relevant experience and a bachelors degree.
Analyst I	Will have over two years relevant experience and a bachelors degree.
Analyst II	Will have a bachelors degree or six years relevant experience.
Analyst III	Will have four years relevant experience.

**Note:** Six years of additional relevant experience may be substituted for a bachelors degree.  
 A Masters Degree may be substituted for two years of experience.  
 A Doctoral Degree may be substituted for four years of experience.

**SYSTEMS ENGINEERING PROFESSIONALS**

HawkEye’s Systems Engineering Professionals comprise personnel qualified, by education or experience to provide systems engineering support to MOBIS projects by applying advanced methods, theories, and techniques to investigate, capture and analyze requirements for complex systems and problems.

Principal Systems Engineer I	Will have over eighteen years relevant experience and a bachelors degree.
Principal Systems Engineer II	Will have over sixteen years relevant experience and a bachelors degree.
Senior Systems Engineer I	Will have over fourteen years relevant experience and a bachelors degree.
Senior Systems Engineer II	Will have over twelve years relevant experience and a bachelors degree.
Senior Systems Engineer III	Will have over ten years relevant experience and a bachelors degree.
Lead Systems Engineer I	Will have over six years relevant experience and a bachelors degree.
Lead Systems Engineer II	Will have over four years relevant experience and a bachelors degree.
Lead Systems Engineer III	Will have over three years relevant experience and a bachelors degree.
Systems Engineer I	Will have over two years relevant experience and a bachelors degree.
Systems Engineer II	Will have a bachelors degree.

**Note:** Six years of additional relevant experience may be substituted for a bachelors degree.  
 A Masters Degree may be substituted for two years of experience.  
 A Doctoral Degree may be substituted for four years of experience.

**TRAINING SPECIALISTS**

HawkEye Systems’ Training Specialists comprise personnel qualified, by education or experience to develop training programs employing the most advanced methods and techniques appropriate to your MOBIS projects, ranging from traditional classroom methods to virtual classroom programs.

Principal Training Specialist I	Will have over eighteen years relevant experience and a bachelors degree.
Principal Training Specialist II	Will have over sixteen years relevant experience and a bachelors degree.
Senior Training Specialist I	Will have over fourteen years relevant experience and a bachelors degree.
Senior Training Specialist II	Will have over ten years relevant experience and a bachelors degree.
Lead Training Specialist I	Will have over six years relevant experience and a bachelors degree.
Lead Training Specialist II	Will have over four years relevant experience and a bachelors degree.
Training Specialist I	Will have over two years relevant experience and a bachelors degree.
Training Specialist II	Will have a bachelors degree or six years relevant experience.

**Note:** Six years of additional relevant experience may be substituted for a bachelors degree.  
 A Masters Degree may be substituted for two years of experience.  
 A Doctoral Degree may be substituted for four years of experience.

**TRAINING TECHNOLOGY SPECIALISTS**

HawkEye Systems’ Training Technology Specialists comprise personnel qualified, by education or experience to identify, plan, develop and implement training technologies supporting MOBIS training projects.

Senior Training Technology Specialist	Will have over twelve years relevant experience and a bachelors degree.
Lead Training Technology Specialist	Will have over six years relevant experience and a bachelors degree.
Training Technology Specialist	Will have a bachelors degree or six years relevant experience.
Training Technology Technician	Will have four years relevant experience in the application of training technologies.

**Note:** Six years of additional relevant experience may be substituted for a bachelors degree.  
 A Masters Degree may be substituted for two years of experience.  
 A Doctoral Degree may be substituted for four years of experience.

**ADMINISTRATIVE SUPPORT SPECIALISTS**

HawkEye Systems' Administrative Support Specialists provide a variety of support services in coordination and complementary to other HawkEye specialists supporting MOBIS efforts.

Senior Executive Assistant	Will have over eight years of administrative support experience including managing executive correspondence, coordination of on and off-site group meetings, analyze complex data and prepare complex reports.
Executive Assistant	Will have over six years of administrative support experience including managing executive correspondence, coordination of on and off-site group meetings, analyze complex data and prepare complex reports.
Senior Administrative Assistant	Will have over four years of administrative support experience including managing executive correspondence, coordination of on and off-site group meetings, analyze complex data and prepare complex reports.
Administrative Assistant	Will have over one year administrative support experience including managing correspondence, coordination of onsite and off-site group meetings, registration of electronic conference participants, analyze complex data and prepare reports such as user demographics and website metrics.
Production Creation Specialist	Will have two years experience creating and producing graphical material for presentations, electronic conferences, websites, reports and informational pamphlets using a variety of software tools.
Editor	Will have two years relevant experience creating and/or editing original technical, business, and policy related copy.