

CHS

Management Services, LLC

**GENERAL SERVICES ADMINISTRATION (GSA)
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**GSA SCHEDULE FOR
MISSION ORIENTED BUSINESS INTEGRATED SERVICES**

**IN 874-1 – Integrated Consulting
Services, and
SIN 874-1RC – Disaster Recovery Purchasing**

**CONTRACT NUMBER:
GS-10F-0206V**

**PERIOD COVERED BY CONTRACT:
5/29/2009 - 5/28/2019**

CENTRETECH HEALTHCARE SYSTEMS MANAGEMENT SERVICES

**15799 E Monmouth Place
Aurora, CO 80015**

Phone: (303) 317-2001; Fax: (303) 317-2011

Contract Administration: John D. Fairey

e-Mail: jfairey@centretchhealthcare.com

BUSINESS SIZE: Service Disabled, Veteran Owned, Small Business

DUNS NUMBER: 788140809

**General Services Administration
Management Services Center Acquisition Division**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*™, a menu-driven database system. The Internet address for *GSA Advantage!*™ is <http://www.fss.gsa.gov>. For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

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Corporate Overview

Centretech Healthcare Systems Management Services, LLC, (hereafter known as Centretech) is a Service-Disabled Veteran-Owned Small Business with over 25 years of federal healthcare experience including work with the Department of Veterans Affairs, Department of Defense, and Department of Health and Human Services. Centretech advises clients regarding management systems and process improvement, with an emphasis on healthcare delivery, financing, claims processing and business management.

Centretech teams use our extensive “systems” approach when establishing or improving business processes and management systems. Knowledge of, and experience in, healthcare delivery, financing, claims processing and business management allows Centretech to address the impacts of a myriad of workable solutions in the context of the entire organization or healthcare system. Each Centretech solution is thoroughly integrated with the strategic and operational needs of the client. Centretech will not deliver a process optimization solution that results in the sub-optimization or degradation of the larger system as a whole.

If you have never experienced Centretech services you do not know the value that experienced and knowledgeable consultants can deliver. Our team is comprised solely of experienced and knowledgeable personnel. We do not supply temporary staffing (i.e. temporary physician or nurse FTE's). Centretech currently has 4 staff with offices in Denver, Colorado, and Tampa, Florida. In addition, Centretech has existing relationships with other subject matter experts (SMEs) in multiple functional areas including revenue cycle management and others. These additional specialized capabilities are rapidly accessed through existing teaming arrangements - providing Centretech a reach-back capability for additional technical expertise.

Awarded SIN and Specific Services Provided.

Centretech received award of Mission Oriented Business Integrated Services (MOBIS) schedule, SIN 874-1 – Consulting, and SIN 874-1CR, Disaster Recovery Purchasing.

SIN-Related Experience

Our management consulting experience and expertise related to SIN 874-1 includes reimbursement program and systems design and implementation, full scope federal acquisition, quality control and quality assurance including six-sigma and ISO 9000, evaluation and analysis planning for federal healthcare acquisitions and programs, contracting and contract management for large healthcare contracts, financial modeling, Medicare and Medicaid billing, commercial and federal reimbursement methodologies used in inpatient and outpatient facilities, and performance management of complex systems.

Centretech recently finished engagements as the prime contractor for the Healthcare Administration Center’s Prospective Payment System Gap Analysis project and the VISN 19 VAMC-University of Colorado Financial and Cost Benefit Analysis. Other relevant past

experience includes development of the TRICARE Contract Performance Management System as well as the TRICARE Performance Assessment Tracking System.

Founded in 2006, Centretech has 25 years of experience with Department of Defense Direct Care and Managed Care Systems (TRICARE) and three years of experience with VA Direct Care and non-VA Purchased Care. Direct experience with non-VA Purchased Care includes past and current contract work with the Health Administration Center (HAC), VISN 19, the Fee Basis Program Office, and Project HERO.

Services Provided Under SIN 874-1

CHS provides the services listed below.

Strategic, Business, and Action Planning

- Project and budget planning development
- Validation to support annual budget requests to Congress
- Generation of annual budget requests
- Budget guidance document review
- Funding assumptions
- Requirements development and analysis
- Sensitivity analysis
- Pros and cons analysis funding profiles
- Make-buy decision support for the purchase or delivery of healthcare services

Policy and Regulation Development Assistance

- Related to an agency's or department's mission-oriented business programs or initiatives, such as drafting interim and final agency rules for the congressional record, creating policy and regulation complying with executive agency intent and existing agency structure.
- Requirements development, analysis, and verification

Advisory and Assistance Services

- Healthcare management decision analysis and decision support
- Leadership, team-working, listening

Performance Measures and Indicators

- Life-cycle analysis for management decision support
- Life-cycle project baseline preparation (cost, schedule, technical)
- Configuration management
- Project performance measurement system
- Tracking of actual v. baseline (cost, schedule, technical)
- Specialty analyses
- Cost and schedule variance analysis
- Obligation analysis
- Contingencies – Analysis - Planning
- Forecasts
- Stakeholder issues

Program Planning, Audits and Evaluations

- Creation of tailored agency program evaluation plans
- Creation of performance measures and indicators
- Third party verifications of agency or department compliance with existing law and regulations.
- Random observations of QA and QC methods
- Financial audits
- Management and risk management as necessary and appropriate to the project.

- Gap analysis
- Agency Program reengineering
- Customized business training as needed to successfully perform/complete a consulting engagement

Studies, Analysis, Scenarios and Reports

- Related to an agency's or department's mission-oriented business programs or initiatives, such as healthcare provider relations planning, options for healthcare delivery studies, economic studies,

preparedness studies, regulatory compliance studies

- Studies of public-private healthcare delivery and management strategy with decision support documentation

Process and Productivity Improvements

- Improvement in programs or initiatives, this includes an initial assessment, process review, business process reengineering, change management

Ordering - Customer Information

1a. Authorized Special Item Numbers (SINs): 874-1.

1b. Lowest priced model number and lowest unit price for that model for each SIN awarded in the contract: Not Applicable

2. Maximum order: \$1,000,000

3. Minimum order: \$100

4. Geographic coverage (delivery area): Continental United States and Alaska.

5. Point(s) of production (city, county, and state or foreign country): Not Applicable

6. Discount from list prices or statement of net price: Government prices are net.

7. Quantity discounts: None

8. Prompt payment terms: 0%--Net 30 days

9a. Government purchase cards are not currently accepted below the micro purchase threshold.

9b. Government purchase cards are not currently accepted above the micro purchase threshold.

10. Foreign items (list items by country of origin): Not Applicable

11a. Time of delivery: As negotiated between Contractor and Ordering Agency

11b. Items available for expedited delivery: Not Applicable

11c. Overnight and 2-day delivery: Not Applicable

11d. Urgent Requirements: Contact Principal at Home Office

12. F.O.B. Point: Destination, Domestic Delivery, with the exact time to be specified on individual Delivery/Task Orders.

13a. Ordering address:

**Centretech Healthcare Systems
Management Services, LLC**

15799 E Monmouth Place

Aurora, CO 80015

Phone: (303) 317-2001

Fax: (303) 317-2011

13b. Ordering Procedures: For services, the ordering procedures, and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address:

**Centretech Healthcare Systems
Management Services, LLC**

15799 E Monmouth Place

Aurora, CO 80015

Phone: (303) 317-2001

Fax: (303) 317-2011

15. Warranty provision: Not Applicable

16. Export packing charges: Not Applicable

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro purchase level): Not currently available

18. Terms and conditions of rental, maintenance, and repair: Not Applicable

19. Terms and conditions of installation: Not Applicable

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable

20a. Terms and conditions for any other services: Not Applicable

21. List of service and distribution points: Not Applicable

22. List of participating dealers: Not Applicable

23. Preventive maintenance: Not Applicable

25. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: Not Applicable

26. Data Universal Number System (DUNS) number: 788140809

27. Centretech Healthcare Management Services is registered in the Central Contractor Registration (CCR) database. Commercial and Government Entity (CAGE) Code: 4MG14

Authorized GSA FSS Categories for SIN 874-1

SINs	GSA FSS Labor Rates (Includes IFF)	CHS Rate
874-1	Executive Consultant	\$330.98
874-1	Principal Consultant	\$261.85
874-1	Expert/Consultant A	\$203.19
874-1	Expert/Consultant B	\$167.58
874-1	Expert/Consultant C	\$136.15
874-1	Expert/Consultant D	\$130.93
874-1	Expert/Consultant E	\$99.50
874-1	Management Aide	\$52.36

GSA Federal Supply Schedule Labor Categories
with Rates

SCA Matrix		
SCA Eligible Labor Category	SCA Equivalent Code Title	WD No.
Management Aide	01020 - Administrative Assistant	05-2081

Note: Prices shown herein are Net (Discount Deducted). For more information on ordering from Federal Supply Schedules, please click on the FSS Schedules button at <http://www.fss.gsa.gov>

Labor Descriptions for SIN 874-1

Executive Consultant

Functional Responsibility: This role is filled by Centretech Senior Management. Manages substantial contract operations involving multiple projects and personnel at diverse locations. Organizes, directs, and coordinates planning and production of all contract activities. Demonstrated communications skills with all levels of management. Establishes and modifies (as necessary) Centretech management structure to effectively direct contract support activities. Meets and confers with client management officials regarding the status of specific Contractor activities and problems, issues or conflicts requiring resolution. Negotiates and makes binding decisions for the company. Corporate Officers are authorized to negotiate and make binding decisions for the company on actual Delivery Orders under this contract. We have applied training in such business and technical disciplines as business process engineering, human-system integration, usability, workload assessment, human efficiency, mathematics, health science, operations research, political science and management science. We use their business acumen and experience to anticipate, analyze, and solve problems confronting individual organizations. Typical duties include support of business analysis and planning, identification of process improvements, implementation of

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program management support procedures, development of business functional architectures, and other related management analysis and technical duties. We draw upon a wide set of disciplines for the planning, analysis, design, and implementation of business systems on an enterprise-wide basis or across a major sector of the enterprise. And we perform enterprise strategic systems planning, enterprise information planning and business area analysis.

Minimum Education: Ph.D.

Minimum/General Experience: 25 years

Principal Consultant

Functional Responsibility: This includes Centretech Senior Management and Division Directors. Manages substantial contract operations involving multiple projects and personnel at diverse locations. Organizes, directs, and coordinates planning and production of all contract activities. Demonstrated communications skills with all levels of management. Establishes and modifies (as necessary) Centretech management structure to effectively direct contract support activities. Meets and confers with customer management officials regarding the status of specific Contractor activities and problems, issues or conflicts requiring resolution. Negotiates and makes binding decisions for the company. Principal Consultants are authorized to negotiate and make binding decisions for the company on actual Delivery Orders under this contract. We have applied training in such business and technical disciplines as business process engineering, human-system integration, usability, mathematics, health science, operations research, political science and management science. We use their business acumen and experience to anticipate, analyze, and solve problems confronting individual organizations. Typical duties include support of business analysis and planning, identification of process improvements, implementation of program management support procedures, development of business functional architectures, and other related management analysis and technical duties. We draw upon a wide set of disciplines for the planning, analysis, design, and implementation of business systems on an enterprise-wide basis or across a major sector of the enterprise, and perform enterprise strategic systems planning, enterprise information planning and business area analysis.

Minimum Education: Master's degree

Minimum/General Experience: 25 years

Expert/Consultant A

Functional Responsibility: Recognized for strong expertise in a particular subject area. Provides high-level program management, analysis and evaluation on particular healthcare subject area or other government benefits program. Recommends system improvements, optimization, development and maintenance for areas such as claims processing, reimbursement methodologies, 3rd party collections, Medical Care Collections Fund (MCCF), Supplemental Care, Prospective Payment medical claims processing, and other government benefits administration systems. Prepares and delivers senior management presentations and briefings as required by the project. May serve as a task leader, responsible for providing work direction and guidance to other personnel and to ensure the quality and timeliness of the product or services delivered. Contributes unique insights into selected areas to be supported, which cannot be gained without significant research and study. May also verify concepts, plans, and designs for practical application in selected areas. Provide technical and functional leadership and direction of complex project tasks and act as corporate resource across many programs/projects. Areas of expertise include, but are not limited to: operations research, engineering, mathematics, statistics, health services, economics, and management science.

Minimum Education: A Master's Degree in a related field

Minimum/General Experience: A minimum of twenty (20) years of intensive and progressive experience in the individual's field of study and specialization. This experience is expected to include an expansive variety of expertise in the field of specialization.

Expert/Consultant B

Functional Responsibility: Recognized for strong expertise in a particular subject area. Provides high-level program management, analysis and evaluation on particular healthcare subject area or other government benefits program. Recommends system improvements, optimization, development and maintenance for areas such as claims processing, reimbursement methodologies, 3rd party collections, Medical Care Collections Fund (MCCF), Supplemental Care, Prospective Payment medical claims processing, Purchased care, and other government benefits administration systems. Prepares and delivers senior management presentations and briefings as required by the project. May serve as a task leader, responsible for providing work direction and guidance to other personnel and to ensure the quality and timeliness of the product or services delivered. Contributes unique insights into selected areas to be supported, which cannot be gained without significant research and study. May also verify concepts, plans, and designs for practical application in selected areas.

Minimum Education: A Master's Degree

Minimum/General Experience: A minimum of fifteen (15) years of intensive and progressive experience in the individual's field of study and specialization. This experience is expected to include an expansive variety of expertise in the field of specialization.

Expert/Consultant C

Functional Responsibility: Recognized for strong expertise in a particular subject area. Provides high-level program management, analysis and evaluation on particular healthcare subject area or other government benefits program. Recommends system improvements, optimization, development and maintenance for areas such as networking, information systems, software development, risk management, and telecommunications. Prepares and delivers senior management presentations and briefings as required by the project. May serve as a task leader, responsible for providing work direction and guidance to other personnel and to ensure the quality and timeliness of the product or services delivered. Contributes unique insights into selected areas to be supported, which cannot be gained without significant research and study. May also verify concepts, plans, and designs for practical application in selected areas.

Minimum Education: Master's Degree in a related field

Minimum/General Experience: A minimum of ten (10) years of intensive and progressive experience in the individual's field of study and specialization. This experience is expected to include an expansive variety of expertise in the field of specialization.

Expert/Consultant D

Functional Responsibility: Recognized for strong expertise in a particular subject area. Provides high-level program management, analysis and evaluation on particular healthcare subject area or other government benefits program. Recommends system improvements, optimization, development and maintenance for areas such as networking, information systems, software development, risk management, and telecommunications. Prepares and delivers senior management presentations and briefings as required by the project. May serve as a task leader, responsible for providing work direction and guidance to other personnel and to ensure the quality and timeliness of the product or services delivered. Contributes unique insights into selected areas to be supported, which cannot be gained without significant research and study. May also verify concepts, plans, and designs for practical application in selected areas.

Minimum Education: Bachelor's Degree.

Minimum/General Experience: A minimum of five (5) years of intensive and progressive experience in the individual's field of study and specialization. This experience is expected to include an expansive variety of expertise in the field of specialization.

Expert/Consultant E

Functional Responsibility: This category includes professional, functional, and technical expertise not otherwise covered. Provides specialized analytical services and support to resolve program and project issues. Provides technical and functional leadership and



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direction of complex project tasks. Areas of expertise include, but are not limited to: Operations Research, Mathematics, Statistics, Health Services, and Economics. Minimum

Education: Bachelor's degree

Minimum/General Experience: 2 years

Management Aide

Functional Responsibility: Provides administrative support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, secretarial support, event planning and administration, and other similar duties.

Minimum Education: Associate's degree

Minimum/General Experience: 2 years

NOTE – Educational Substitution: A Masters degree plus additional 6 years related experience may be substituted for a Ph.D.. A Bachelor's degree plus additional 4 years related experience may be substituted for a Masters Degree.