



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE**

Professional Service Schedule (PSS)

AUTHORIZED SCHEDULE PRICELIST CATALOG

GSA CONTRACT NUMBER: GS-10F-0209J

September 1, 2014

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Pricelist

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is: <http://www.gsa.gov>.

Professional Service Schedule (PSS)

Industrial Group: 00CORP

FSC Class: 8742

Current Through: MOD PS-0020 dated August 13, 2014

Contract Number: GS-10F-0209J

Contract Period: 09/01/14 through 08/31/2019

Contractor

Loch Harbour Group, Inc.
6121 Lincolnia Road, Suite 400
Alexandria, VA 22312
www.lochharbour.com

A Service Disabled Veteran Owned Business

Business Size: Large

DUNS Number: 009757188

TIN: 541761107

Email: hhislop@lochharbour.com

Telephone: (703) 642-2380 **FAX Number:** (703) 642-2376

Contract Administration: Haydn Hislop, Chief Financial Officer, Authorized Negotiator
Anthony J. Braddock, President, Authorized Negotiator

CUSTOMER INFORMATION

1. **Awarded Special Item Number:** SIN 874-1 and 874-1RC INTEGRATED CONSULTING SERVICES, SIN 874-7 AND 874-7RC INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES
- 1b. **Pricing:** SEE ATTACHED SCHEDULE OF ITEMS FOR PRICING
2. **Maximum Order Limitation:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (Delivery Area):** Worldwide
 - a. **Travel:** Contractor travel will be in accordance with the Federal Travel Regulation 31.205-46, as applicable.
5. **Point of Production (city, county, and state or foreign country):** Same as contractor
6. **Discount from list prices or statement of net price:** GSA Net prices as shown
7. **Quantity discounts:** No
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted below the micropurchase threshold:** YES NO
- b. **Notification that Government purchase cards are accepted above the micropurchase threshold:** YES NO
10. **Foreign items:** None
- 11a. **Time of Delivery:** Negotiated by individual Task Orders
- b. **Expedited Delivery:** To be negotiated, if required by individual Task Order
- c. **Overnight and 2-day delivery:** To be negotiated, if required by individual Task Order
- d. **Urgent Requirements:** To be negotiated, if required by individual Task Order
12. **FOB Point(s):** Destination
13. **Ordering Address:** Same as contractor
14. **Payment Address:** Same as contractor

15. **Warranty provision:** The contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
16. **Export packing charges:** N/A
17. **Terms and conditions of Government commercial credit card acceptance (any thresholds above the micropurchase level):** None
18. **Terms and conditions of rental, maintenance, and repair:** To be negotiated, if required, by individual Task Order.
19. **Terms and conditions of installation:** To be negotiated, if required, by individual Task Order.
20. **Terms and conditions of repair parts indicating date of parts, price lists and any discounts from list prices:** To be negotiated, if required, by individual Task Order.
 - a. **Terms and conditions for any other services:** To be negotiated, if required, by individual Task Order.
21. **List of service and distribution points:** To be negotiated, if required, by individual Task Order.
22. **List of participating dealers:** To be provided, if required by individual Task Order.
23. **Preventive maintenance:** To be negotiated, if required, by individual Task Order.
24. **Year 2000 (Y2K) compliant:** Yes
25. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** To be negotiated, if required, by individual Task Order.
26. **Data Universal Number System (DUNS) number:** 009757118
27. **Notification regarding registration in System for Award Management (SAM) database:** Yes

NOTE: Overtime provisions: Exempt positions



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
PSS
AUTHORIZED SCHEDULE PRICELIST**

September 1, 2014

SCHEDULE OF ITEMS

SIN 874-1: CONSULTING SERVICES, SIN 874-7: PROGRAM AND PROJECT MANAGEMENT

Contractors shall provide expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to:

- | | | |
|---|---------------------------------------|--|
| ✓ strategic, business and action planning | ✓ high performance work | ✓ process and productivity improvement |
| ✓ systems alignment | ✓ leadership systems | ✓ organizational assessments |
| ✓ cycle time | ✓ performance measures and indicators | ✓ program audits, and evaluations |

Contract Year 1: FY 2015 (Sep. 1, 2014 – Aug. 31, 2015)

	Government
Labor Category	Hourly Rate
Program Director	\$159.33
Senior Functional Area Expert	\$295.07
Senior Management Consultant	\$245.84
Management Consultant	\$196.70
Senior Business Reengineering Specialist	\$159.33
Business Process Reengineering Specialist	\$127.45
Senior Analyst	\$159.33
Project Analyst	\$120.31
Tech Analyst I	\$92.69
Tech Analyst II	\$62.81
Application Specialist III	\$142.53
Application Specialist II	\$105.39
Application Specialist I	\$78.18
Senior System Engineer	\$153.45
System Engineer	\$91.90
Senior Network Engineer	\$73.46
Communications Software Specialist	\$91.34
Senior Training Specialist	\$105.39
Training Specialist	\$82.27

SCHEDULE OF ITEMS

SIN 874-1: CONSULTING SERVICES, SIN 874-7: PROGRAM AND PROJECT MANAGEMENT

Contractors shall provide expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to:

- | | | |
|---|---------------------------------------|--|
| ✓ strategic, business and action planning | ✓ high performance work | ✓ process and productivity improvement |
| ✓ systems alignment | ✓ leadership systems | ✓ organizational assessments |
| ✓ cycle time | ✓ performance measures and indicators | ✓ program audits, and evaluations |

Contract Year 2: FY 2016 (Sep. 1, 2015 – Aug. 31, 2016)

	Government
Labor Category	Hourly Rate
Program Director	\$162.52
Senior Functional Area Expert	\$300.97
Senior Management Consultant	\$250.76
Management Consultant	\$200.26
Senior Business Reengineering Specialist	\$162.52
Business Process Reengineering Specialist	\$130.00
Senior Analyst	\$162.52
Project Analyst	\$122.72
Tech Analyst I	\$94.54
Tech Analyst II	\$64.07
Application Specialist III	\$145.39
Application Specialist II	\$107.49
Application Specialist I	\$79.75
Senior System Engineer	\$156.52
System Engineer	\$93.74
Senior Network Engineer	\$74.93
Communications Software Specialist	\$93.17
Senior Training Specialist	\$107.49
Training Specialist	\$83.92

SCHEDULE OF ITEMS

SIN 874-1: CONSULTING SERVICES, SIN 874-7: PROGRAM AND PROJECT MANAGEMENT

Contractors shall provide expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to:

- | | | |
|---|---------------------------------------|--|
| ✓ strategic, business and action planning | ✓ high performance work | ✓ process and productivity improvement |
| ✓ systems alignment | ✓ leadership systems | ✓ organizational assessments |
| ✓ cycle time | ✓ performance measures and indicators | ✓ program audits, and evaluations |

Contract Year 3: FY 2017 (Sep. 1, 2016 – Aug. 31, 2017)

	Government
Labor Category	Hourly Rate
Program Director	\$165.77
Senior Functional Area Expert	\$306.99
Senior Management Consultant	\$255.78
Management Consultant	\$204.27
Senior Business Reengineering Specialist	\$165.77
Business Process Reengineering Specialist	\$132.60
Senior Analyst	\$165.77
Project Analyst	\$125.17
Tech Analyst I	\$96.43
Tech Analyst II	\$65.35
Application Specialist III	\$148.30
Application Specialist II	\$109.64
Application Specialist I	\$81.35
Senior System Engineer	\$159.65
System Engineer	\$95.61
Senior Network Engineer	\$76.43
Communications Software Specialist	\$95.03
Senior Training Specialist	\$109.64
Training Specialist	\$85.60

SCHEDULE OF ITEMS

SIN 874-1: CONSULTING SERVICES, SIN 874-7: PROGRAM AND PROJECT MANAGEMENT

Contractors shall provide expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to:

- | | | |
|---|---------------------------------------|--|
| ✓ strategic, business and action planning | ✓ high performance work | ✓ process and productivity improvement |
| ✓ systems alignment | ✓ leadership systems | ✓ organizational assessments |
| ✓ cycle time | ✓ performance measures and indicators | ✓ program audits, and evaluations |

Contract Year 4: FY 2018 (Sep. 1, 2017 – Aug. 31, 2018)

	Government
Labor Category	Hourly Rate
Program Director	\$169.09
Senior Functional Area Expert	\$313.13
Senior Management Consultant	\$260.90
Management Consultant	\$208.36
Senior Business Reengineering Specialist	\$169.09
Business Process Reengineering Specialist	\$135.25
Senior Analyst	\$169.09
Project Analyst	\$127.67
Tech Analyst I	\$98.36
Tech Analyst II	\$66.66
Application Specialist III	\$151.27
Application Specialist II	\$111.83
Application Specialist I	\$82.98
Senior System Engineer	\$162.84
System Engineer	\$97.52
Senior Network Engineer	\$77.96
Communications Software Specialist	\$96.93
Senior Training Specialist	\$111.83
Training Specialist	\$87.31

SCHEDULE OF ITEMS

SIN 874-1: CONSULTING SERVICES, SIN 874-7: PROGRAM AND PROJECT MANAGEMENT

Contractors shall provide expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to:

- | | | |
|---|---------------------------------------|--|
| ✓ strategic, business and action planning | ✓ high performance work | ✓ process and productivity improvement |
| ✓ systems alignment | ✓ leadership systems | ✓ organizational assessments |
| ✓ cycle time | ✓ performance measures and indicators | ✓ program audits, and evaluations |

Contract Year 5: FY 2019 (Sep. 1, 2018 – Aug. 31, 2019)

	Government
Labor Category	Hourly Rate
Program Director	\$172.47
Senior Functional Area Expert	\$319.39
Senior Management Consultant	\$266.12
Management Consultant	\$212.53
Senior Business Reengineering Specialist	\$172.47
Business Process Reengineering Specialist	\$137.96
Senior Analyst	\$172.47
Project Analyst	\$130.22
Tech Analyst I	\$100.33
Tech Analyst II	\$67.99
Application Specialist III	\$154.30
Application Specialist II	\$114.07
Application Specialist I	\$84.64
Senior System Engineer	\$166.10
System Engineer	\$99.47
Senior Network Engineer	\$79.52
Communications Software Specialist	\$98.87
Senior Training Specialist	\$114.07
Training Specialist	\$89.06

SERVICE CONTRACT ACT (SCA): The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire Professional Services Schedule (PSS) and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

LABOR QUALITY: People provided under the contract by the contractor shall have the experience, education and expertise as delineated in this Authorized Schedule Pricelist. In those cases where people are to be provided that have the required experience and expertise but lack the specified formal education and degree, an additional two years of specific related experience may be substituted for the education requirement. In addition, an advanced degree beyond that required to meet the requirements of the labor category may be substituted for two years of general experience and one year of specific experience.

Program Director

Minimum/General Experience: Ten (10) to fifteen (15) years of experience providing management and technical direction to multiple complex projects. Represents Loch Harbour on schedule, content, cost and contractual matters. Exercises independent judgment, as well as a high level of analytical skills in solving complex and highly technical problems associated with project planning, requirements analysis, system design, development and implementation. Provides overall direction of program activities.

Functional Responsibility: Manages the overall program and is responsible for all aspects of performance. Interfaces with the government contracting officer and the contracting officers technical representative. Consults with the COTR to ensure conformity to contractual obligations, responsible for overall task order direction and formulating proper discipline on work standards, assigns work schedules, and reviews all technical work prepared for in-process-reviews (IPR) or prior to submission to the client. Applies business process improvement practices, internal control, and performance standards and procedures.

Minimum Education: Master's degree from accredited university or college in a related scientific, technical, or business discipline.

Senior Functional Area Expert

Minimum/General Experience: Fifteen (15) to twenty (20) years of experience advising agencies, directing programs and projects from development to deployment in functional areas such as quality management, strategic planning, technology expertise and applied business process improvement areas and other related matters. Participates in industry / government professional forums. Recognized in his or her professional community as an expert.

Functional Responsibility: Advises the Program Director and consults at the agency executive management level and provides overall leadership and technology perspectives to the program(s), performs overall contract direction and support, negotiates and makes binding decisions.

Minimum Education: Master's or Doctorate Degree in Science, Engineering, Math, Economics, Psychology, or Business.

Senior Management Consultant

Minimum/General Experience: Fifteen (15) years experience in management consulting for government and/or commercial firms. Experience in applying strategic planning, organizational design, quality management, performance metrics, business process reengineering, cost and statistical analysis techniques to business processes.

Functional Responsibility: Provides senior leadership and directs team of experts and specialists, formulates work descriptions and objectives, defines problems while collecting data and performing appropriate technical analysis. Develops results, makes recommendations to senior level management, organizes and develops reports.

Minimum Education: Bachelor's degree in business or related field. (Master's degree in a technical area can be substituted if experience covers all areas above).

Management Consultant

Minimum/General Experience: Ten (10) to fifteen (15) years experience in management consulting for government and/or commercial firms. Familiar with the approaches to strategic planning, organizational design, performance metrics, business process reengineering, cost analysts, quality management, and statistical analysis techniques to business processes.

Functional Responsibility: Able to define problem, collect data, and perform appropriate analysis, able to assemble results and make effective presentation of recommendations to senior management.

Minimum Education: Bachelor's degree in business, finance, economics or related areas (Master's degree in a technical area can be substituted if experience covers all areas above).

Senior Business Process Reengineering Specialist

Minimum/General Experience: Twelve (12) to fifteen (15) years experience in evaluating, modifying and creating business process. Familiarity with application of Total Quality Management concepts, conversion of Strategic Business Plans into specific business processes, developing Change Management plans, participation in Malcolm Baldrige Award competitions, developing process flow modes, and applying quantitative process comparison methodologies.

Functional Responsibility: Leads specific BPR tasks, provides BPR inputs to larger study efforts. Able to work independently, collect data through interviews and observation of processes, integrate results into senior management presentations, and develop executive level reports and briefings.

Minimum Education: Bachelor's Degree in business or related field.

Business Process Reengineering Specialist

Minimum/General Experience: Five years experience in evaluating, modifying and defining business process. Familiarity with application of Total Quality Management concepts, developing Change Management plans, developing process flow modes, and applying quantitative process comparison methodologies.

Functional Responsibility: Provides BPR inputs to larger study efforts. Able to work independently, collect data through interviews and observation of processes, integrate results into senior management presentations, and contribute develop executive reports.

Minimum Education: Bachelor's Degree in business or technical field.

Senior Analyst

Minimum/General Experience: Ten (10) years of experience in analysis and developing data associated with technical, administrative and management problems. This may include computer systems analysis for management interfaces, modification and development may be involved. Works with a team to apply business-oriented technology, requires skills in verbal and written communication.

Functional Responsibility: Uses current technology, methodologies and tools to analyze systems requirements, and diverse program logic for business management, and technical problems. Must be capable of writing technical reports on projects and communicate those results.

Minimum Education: Bachelor's degree in business or related field.

Project Analyst

Minimum/General Experience: Three (3) to five (5) years of experience in analysis and developing data associated with technical, administrative and management problems. This may include computer systems analysis for management interfaces, and modification and development may be involved. Works with a team to apply business-oriented technology, requires skills in verbal and written communication.

Functional Responsibility: Uses current technology, methodologies and tools to analyze systems requirements, and diverse program logic for business management and technical problems. Must be capable of writing technical reports on projects and communicating those results.

Minimum Education: Bachelor's degree in business or related field.

Technical Analyst I

Minimum/General Experience: One (1) to three (3) years of experience in engineering and or software design and analysis, knowledge of operating systems, workstations, and hardware for distributed processing, familiar with automated tools

Functional Responsibility: Works as a member of a larger team, defines and conducts analysis as directed.

Minimum Education: Bachelor's degree in Engineering, Computer Science, Math, or Physics.

Technical Analyst II

Minimum/General Experience: This is an entry-level position with an ability to conduct analysis associated with project problems. Works as a member in support of a larger team.

Functional Responsibility: This analyst participates in projects, which include data collection, assisting in development of deliverables, which express the results of the analysis conducted. Drafts technical reports on projects, communicating these results.

Minimum Education: Bachelor's Degree in business or related field.

Application Specialist III

Minimum/General Experience: This position requires at least five (5) years of experience with problem solving techniques for applications and their concepts, procedures, methodologies and

interrelationships. Analyzes application needs for hardware and software, security and integration with other applications. May be required to lead programming activities.

Functional Responsibility: Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's application systems. Consults with users to identify current operating procedures and to clarify program objectives. May be expected to write documentation to describes program development, logic, coding, and corrections. Writes manuals for users to describe installation and operating procedures. Must have a working knowledge of relational databases and client-server concepts. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected.

Minimum Education: Bachelors Degree in Computer Science Information Systems, Engineering, Business or other technical discipline.

Application Specialist II

Minimum/General Experience: This position requires 2-5 years of experience with application concepts, procedures and problem solving techniques involving programming systems or intergrating applications. Implements solutions to security requirements, hardware and software implications, defines program objectives and processes.

Functional Responsibility: Reviews, analyzes, and modifies programming systems including encoding, debugging and installing to support an organization's application systems. Consults with users to identify current operating procedures and to clarify program objectives. May be expected to write documentation to describe program development, logic, coding, and corrections. Writes manual for users to describe installation and operating procedures. Familiar with relational databases and client-server concepts. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically, reports to a project leader or manager.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business or other technical discipline.

Applications Specialist I

Minimum/General Experience: This position requires 0-2 years experience with concepts, and procedures involving Programming Systems or integrating applications. Works as a member of a team involved in supporting agency system applications. This could also include applications for business process, reengineering and assessments.

Functional Responsibility: Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's application systems. Consult with users to identify current operating procedures and to clarify program objectives. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically required exercising independent judgment.

Minimum Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business or other technical discipline.

Senior System Engineering

Minimum/General Experience: This position requires seven (7) years of general experience in information systems engineering with a demonstration of increasing responsibilities within this technical field. Specialized experience of five (5) years in engineering complex systems or networks. Experienced in LANs, WANs, VPNs, routers, firewalls, network protocols, and other security and network operations and monitoring, vulnerability analysis, PKI, data experience in analytical problem solving of work flows, organization and planning. Demonstrated experience with IA products and systems.

Functional Responsibility: Performs a variety of complex project tasks applied to specialized technology problems. Tasks involve integration of electronic processes or methodologies to resolve total system problems or technology problems. Applies analytical and systematic approaches in the resolution of problems of work flow, organization, and planning. Directs and assists system engineers in the application of system engineering principles to the solution of secure system design problems. Expert knowledge of LANs, WANs, WPNs, routers, firewalls, network protocols, and other security and network operations and monitoring, vulnerability analysis, PKI, data encryption, key management, data warehousing, and data mining capabilities.

Minimum Education: A Ph.D. in Computer Science, Information Systems, Engineering, and/or other technical discipline.

System Engineering

Minimum/General Experience: This position requires six years of general experience in information systems engineering with a demonstration of increasing responsibilities within this technical field. Specialized experience of 3

years in engineering complex systems or networks. Experienced in LANs, WANs, VPNs, routers, firewalls, network protocols, and other security and network operations and monitoring, vulnerability analysis, PKI, data experience in analytical problem solving of work flows, organization and planning. Demonstrated experience with IA products and systems.

Functional Responsibility: Performs a variety of complex project tasks applied to specialized technology problems. Tasks involve integration of electronic processes or methodologies to resolve total system problems or technology problems. Applies analytical and systematic approaches in the resolution of problems of workflow, organization, and planning. Assists the Senior Engineers in directing and assisting other System Engineers in the application of engineering principles to the solution of secure system design problems.

Minimum Education: A Master of Science degree in Computer Science, Information Systems, Engineering, and/or other technical discipline.

Senior Network Engineering

Minimum/General Experience: This position requires twelve years of general experience in information systems engineering with a demonstration of increasing responsibilities within this technical field. Information Assurance Specialized Experience of eight (8) years experience in Communications Computer Security (COMPUSEC); Communications Security (COMSEC); TEMPEST; or Operations Security (OPSEC). Demonstrated experience in analytical problem solving of work flows, organization and planning. Demonstrated experienced experience with IA products and systems. Demonstrated experience in network protocols, architectures, equipment, services, standards and technology to various system engineering activities.

Functional Responsibility: Applies knowledge of network protocols, architectures, equipment, services, standards and technology to various system engineering activities. Performs threat and vulnerability analyses of various network architectures, access configurations and hardware/software components. Develop appropriate security requirements and impact operations plans for existing and emerging technologies and services.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, and/or Engineering, with either current CCNE, MSCE, and four (4) years experience is considered equivalent to the Generalized Experience.

Senior Communications Software Specialist

Minimum/General Experience: This position requires ten (10) years general experience in all aspects of network and computer communications software. Demonstrated experience to work independently or under only general supervision. Specialized Experience requires eighth (8) years in Communications Computer Security (COMPUSEC); Communications Security (COMSEC); TEMPEST; or Operations Security (OPSEC). Demonstrated experience in developing, testing, installing, and operating software, application interfaces, transaction processors, and emulators); using and implementing communications standards.

Functional Responsibility: Analyzes network and computer communications software characteristics and recommends equipment procurement, removals, and modifications. Adds, deletes, and modifies, as required, host, terminal, and network devices. Assists and coordinates with communications network specialists in the area of communications hardware.

Minimum Education: A Master's Degree in Computer Science, Information Systems, Engineering, Business, Mathematics, or other related scientific or technical discipline may be considered equivalent to two (2) years general experience and one (1) year IA specialize experience.

Senior Training Specialist

Minimum/General Experience: This position requires six (6) years experience in a Instructional Systems Design, training discipline, education, teaching, or program design. Demonstrated experience in developing and implementing training programs.

Specialized experience requires Instructional Systems Design training development experience to include Job and Task Analysis, Training Program Evaluation, Analyzing and Developing Human Resource Systems, Job Performance Aids, Test Creation, Computerized Scoring and Statistical Analysis, Human Resource Research, and Technical Documentation Design and Development. Demonstrated ability in verbal and written communications skills.

Functional Responsibility: Performs research necessary to develop, implement, and maintain training curricula to include preparation of course catalogs. Develops relationships and work with Government and academic learning institutions for the implementation of defined curriculum. Provide guidance to course developer(s) to prepare courseware to meet requirements in formal classrooms, mobile training teams, and non-tradition modalities. Additionally, prepares for and conduct workshops, seminars and symposia. Works with multi-media designers, graphic artists, videographers, and other multi-media specialists to design, develop, and test, distributive and advanced distance learning products.

Minimum Education: A Master's in Instructional Systems Design, or Education disciplines may be considered equivalent to three (3) years general experience and two (2) years specialized experience is required.

Training Specialist

Minimum/General Experience: This position requires three (3) years experience in a Instructional Systems Design, training discipline, education, teaching, or program design. Demonstrated experience in developing and implementing training programs.

Specialized experience requires Instructional Systems Design training development experience to include Job and Task Analysis, Training Program Evaluation, Analyzing and Developing Human Resource Systems, Job Performance Aids, Test Creation, Computerized Scoring and Statistical Analysis, Human Resource Research, and Technical Documentation Design and Development. Demonstrated ability in verbal and written communications skills.

Functional Responsibility: Performs research necessary to develop, implement, and maintain training curricula to include preparation of course catalogs. Develops relationships and work with Government and academic learning institutions for the implementation of defined curriculum. Provide guidance to course developer(s) to prepare courseware to meet requirements in formal classrooms, mobile training teams, and non-tradition modalities. Additionally, prepares for and conduct workshops, seminars and symposia.

Minimum Education: A Master's in Instructional Systems Design, or Education disciplines may be considered equivalent to two (2) years general experience and two (2) years specialized experience is required.