

**Federal Supply Service
Authorized Federal Supply Schedule Price List**

**Management, Organizational and Business Improvement Services
(MOBIS)**

FSC Group: Industrial Group 874
FSC Class: 8472



MCR Federal, LLC
2010 Corporate Ridge
Suite 350
McLean, VA 22102
703/506-4600
703/506-8601 (Fax)
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**Contract Number
GS-10F-0215J**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

**Period Covered by Contract
September 1, 2004 through August 31, 2009**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is:
<http://www.fss.gsa.gov>.

Includes Modification #3 – effective August 27, 1999

1a. Awarded SINs

SIN	Description
SIN 874-1: CONSULTING SERVICES	Providing expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to: strategic, business and action planning; systems alignment; cycle time; high performance work; leadership systems; performance measures and indicators; process and productivity improvement; organizational assessments, program audits, and evaluations.
SIN 874-2: FACILITATION SERVICES	Providing facilitation and related decision support services to agencies engaging in collaboration efforts, working groups, or integrated product, process, or self-directed teams. Agencies bringing together diverse teams and/or groups with common and divergent interests may require a neutral party to assist them in: the use of problem solving techniques; defining and refining the agenda; convening and leading large and small group briefings and discussions; resolving disputes, disagreements, and divergent views; recording discussion content and focusing decision-making; providing a draft for the permanent record; debriefing and in overall planning.
SIN 874-1RC: CONSULTING SERVICES	Providing expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to: strategic, business and action planning; systems alignment; cycle time; high performance work; leadership systems; performance measures and indicators; process and productivity improvement; organizational assessments, program audits, and evaluations.
SIN 874-2RC: FACILITATION SERVICES	Providing facilitation and related decision support services to agencies engaging in collaboration efforts, working groups, or integrated product, process, or self-directed teams. Agencies bringing together diverse teams and/or groups with common and divergent interests may require a neutral party to assist them in: the use of problem solving techniques; defining and refining the agenda; convening and leading large and small group briefings and discussions; resolving disputes, disagreements, and divergent views; recording discussion content and focusing decision-making; providing a draft for the permanent record; debriefing and in overall planning.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded. See attached pricelist

2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$ 300.00
4. Geographic Coverage: 48 contiguous states and the District of Columbia, Alaska, Hawaii, and the Commonwealth of Puerto Rico

5.	Point(s) of Production:	Corporate, McLean, VA, USA
6.	Discount:	Prices shown herein are net (discount deducted)
7.	Quantity Discount:	None
8.	Prompt Payment Terms:	None
9a.	Credit Cards:	The Government Credit card is accepted
9b.	Credit Card Discount:	None
10.	Foreign Items:	None
11a.	Time of delivery:	Negotiated with individual orders
11b.	Expedited Delivery:	All services are subject to expedited delivery based on customer need and available support staff
11c.	Overnight and 2-day Delivery:	Customer may contact MCR for rates for overnight and 2-day delivery
11d.	Urgent Requirements:	MCR will endeavor to meet customer's urgent requirements for services in this contract at no additional cost.
12.	F.O.B. Points:	Destination
13.	Ordering Address:	MCR Federal, LLC 2010 Corporate Ridge Suite 350 McLean, VA 22102
14.	Payment Address:	MCR Federal, LLC 2010 Corporate Ridge Suite 350 McLean, VA 22102
15.	Warranty Provisions:	Not Applicable
16.	Export Packing Charges:	Not Applicable
17.	Terms and Conditions of Government Purchase Card Acceptance	None
18.	Terms and Conditions of Rental, Maintenance, and Repair	Not Applicable
19.	Terms and Conditions of Installation	Not Applicable
20.	Terms and Conditions of Repair Parts	Not Applicable

- 20a. Terms and Conditions for any other services Not Applicable
21. List of Service and Distribution Points See Pricelist
22. List of Participating Dealers Not Applicable
23. Preventative Maintenance Not Applicable
24. Year 2000 (Y2K) Compliant Not Applicable
25. Environmental Attributes Not Applicable
26. Data Universal Number System (DUNS) number 028509656
27. CCR Registration MCR is registered with the CCR

Labor Category	10/01/04 thru 08/31/09	SIN
Director	\$223.08	874-1
Principle Consultant	\$166.85	874-1
Senior Manager	\$123.96	874-1
Senior Consultant	\$112.92	874-1
Consultant	\$ 92.33	874-1
Junior Consultant	\$ 65.88	874-1
Program Manager	\$ 89.42	874-1
Task Team Leader	\$ 81.06	874-1
Senior Systems Analyst	\$ 72.18	874-1
Systems Analyst	\$ 54.80	874-1
Senior Modeler	\$ 89.42	874-2
Modeler	\$ 70.35	874-2
Junior Modeler	\$ 46.61	874-2
Senior Facilitator	\$136.02	874-2
Facilitator	\$108.82	874-2
Facilitator Associate	\$ 49.88	874-2
Data Technical Level I	\$ 35.94	874-2
Subject Matter Expert	\$156.96	874-1
Course Developer	\$ 65.11	874-1
Editor	\$ 33.38	874-1

MOBIS Labor Category Descriptions

Director

Provide executive coaching to agency heads, directors, and senior managers on quality improvement engagements requiring extensive senior level experience because they have extremely public visibility, are operationally critical, or will have potential significant regulatory or financial impact on the mission of the agency.

Design, organize, lead and conduct executive level workshops, seminars, training sessions and pilot projects which require senior level application of methods, tools, or theories, or require senior level experience in the program management of enterprise-wide change efforts.

Tailor quality improvement courses and workshops for an agency and its specific needs on projects that require senior level experience because of the complexity of the subjects being covered, or where the client determines it is advantageous to utilize senior level personnel because of their functional knowledge of industry best practices in fields relevant to the business processes and practices being studied.

Design, organize, lead and conduct organizational readiness surveys, customer focus groups, benchmarking studies, and other quality related surveys for an organization where the client determines senior level experience is required: 1) to identify the proper issues to be studied, or 2) to gain participation of customers or from the industry leading organizations targeted for benchmarking, or 3) where the client determines it is advantageous to utilize senior level personnel because of their functional knowledge of industry best practices in fields relevant to the business processes and practices being studied.

Facilitate process improvement efforts requiring a mastery of technical expertise in scientific/technical disciplines or area where the client determines it is advantageous to utilize personnel with a senior level of experience to ensure the success of pilot projects, and the planning for enterprise-wide implementation.

Manage a team of senior consultants and analysts supporting an agency's process improvements and quality training efforts in quality improvements initiatives, which have extreme public visibility, operational critically, or potential significant regulatory or financial impact on the mission of the agency.

Gives lectures, speeches or write original articles or documents relating to quality implementation or technical enhancements to process improvement and customer service. Master's degree and 10 years experience.

Principal Consultant

Provide consulting to agency heads, directors, and senior managers on implementation of agency wide quality and process improvement initiatives.

Design, organize, lead and conduct executive level workshops, seminars, training sessions and facilitation. Tailor quality improvement courses and workshops for an agency and its specific needs.

Design, organize, lead and conduct benchmarking and surveys for an organization.

Facilitate process improvement efforts requiring a mastery of technical expertise in scientific/technical disciplines or area.

Manage a team of senior consultants and analysts supporting an agency's process improvements and quality training efforts.

Gives lectures, speeches or write original articles or documents relating to quality implementation or technical enhancements to process improvement and customer service. Master's degree and 8 years experience.

Senior Manager

Schedules and allocates work, provides advice, guidance, and training to subordinates and recommends/determines personnel actions for department. Responsible for department/project planning, execution, and performance. Master's degree and 8+ years directly related work experience in the specialized area of responsibility to include formal assignment in a managerial capacity.

Senior Consultant

Provide consulting to directors, and senior managers on implementation of agency wide quality and process improvement initiatives.

Develop, lead and conduct quality workshops, seminars, training sessions and facilitation.

Tailor quality improvement workshops and courses for an organization and its specific needs.

Lead and conduct benchmarking and surveys for an organization.

Facilitate process improvement efforts requiring a mastery of technical subject matter and experience in scientific programs or processes.

Manage a team of consultants and analysts supporting an agency's process improvement and quality training efforts.

Generate papers and documents. Bachelor's degree and 6 years experience.

Consultant

Provide consulting to managers, supervisors, and the workforce on implementation of an organization's quality and process improvement initiatives.

Present quality workshops, seminars, and training sessions.

Conduct and assist with benchmarking and surveys for an organization.

Facilitate process improvement efforts requiring a sufficient level of technical expertise needed to support the process.

Manage a team of junior consultants and analysts supporting an agency's process improvement and quality training efforts.

Bachelor's degree and 3 years experience.

Junior Consultant

Assist in providing consulting to managers, supervisors, and the workforce on implementation of an organization's quality and process improvement initiatives.

Assist in the presentation of quality workshops, seminars, and training sessions.

Assist with benchmarking and surveys for an organization.

Assist in the facilitation process improvement efforts.

Bachelor's degree needed.

Program Manager

Planning and directing technological improvements and project management implementation. Manage a diverse group of functional activities, subordinate groups of technical and administrative personnel. 10+ years of relevant experience. Advanced degree desired.

Task Team Leader

Defines and directs technical specification and tasks to be performed by team members, defines target dates of tasks and subtasks. Provides guidance and assistance in coordinating output and ensuring the technical adequacy of the end product. Bachelor's degree in a relevant field of study and 8 years experience.

Senior Systems Analyst

Supports the process improvement effort of an organization by providing specific, high-level technical expertise's required by the team leader. Bachelor's degree and 6 years experience.

Systems Analyst

Supports the process improvement effort of an organization by providing specific, expertise as required by the process owner, team leader or team members. Bachelor's degree and 4 years experience.

Senior Modeler

Specializes in activity, process, or data modeling using automated tools. Bachelor's degree and 10 years experience.

Interprets and documents end-user information needs, including business rules. Designs logical database models using normalization/standardization techniques to satisfy client requirements. Reverse engineers logical data base models from current system data dictionaries and other available resources. Design activity/process models using proven methodologies to satisfy client requirements. Obtains functional requirements from subject matter experts during group workshops or follow-up interviews. Acts as facilitator during data collection sessions. Provides assistance and advice to programmers and analysts in the design of physical data base structures. Assures compliance with data administration standards.

Modeler

Specializes in activity, process, or data modeling using automated tools. Bachelor's degree and 5 years experience.

With minimal direction: interprets and documents end-user information needs, including business rules: designs logical database models using normalization/standardization techniques to satisfy client requirements: reverse engineers logical data base models from

current system data dictionaries and other available resources; design activity/process models using proven methodologies to satisfy client requirements; obtains functional requirements from subject matter experts during group workshops or follow-up interviews; provides assistance and advice to programmers and analysts in the design of physical data base structures; and assures compliance with data administration standards.

Junior Modeler

Specializes in activity, process flow, or data modeling using automated tools. Bachelor's degree.

Assist in documenting end-user information needs. Provides appropriate research to ascertain standardization techniques, legacy data dictionary terminology, and functional requirements. Acts as a technographer during data collection sessions. Provides guidance on data administration standards.

Senior Facilitator

Specializes in facilitation of working group and team processes with demonstrated problem solving skills associated with such facilitation. Bachelor's degree and 15 years experience.

Responsible for the flow of facilitated group sessions, electronic Group Ware tool usage and producing meeting output. Conducts preliminary business analysis with subject matter experts. Analyses, in a group setting, needs for process improvement, business activity requirements, and business scenarios. Documents process, activities, scenarios, business rules, and data requirements using electronic means (Group Ware).

Facilitator

Specializes in facilitation of working group and team processes with demonstrated problem solving skills associated with such facilitation. Bachelor's degree and 10 years experience.

With minimal direction: Responsible for the flow of facilitated group sessions, electronic Group Ware tool usage and producing meeting output; conducts preliminary business analysis with subject matter experts; analyses, in a group setting, needs for process improvement, business activity requirements, and business scenarios; documents process, activities, scenarios, business rules, and data requirements using electronic means (Group Ware).

Facilitator Associate

Assist senior facilitator with administration skills associated with such facilitation of working group and team processes when problem solving. Bachelor's degree is needed.

Works under the direction of a facilitator: Supports facilitated group sessions, electronic Group Ware tool usage and producing meeting output; conducts preliminary business analysis with subject matter experts; analyses, in a group setting, needs for process improvement, business activity requirements, and business scenarios; documents process, activities, scenarios, business rules, and data requirements using electronic means (Group Ware).

Data Technical Level 1

Performs data administration for information systems in conformance with corporate data policy, procedures, standards, and guidelines. Conducts impact assessment on information systems to determine application integration potential and compatibility with the corporate architecture. Works with customer and other personnel to ensure quick location. Provides technical assistance related to data administration. Participates in the conceptual design/redesign of database systems and logical model for use in business systems reengineering. Ensures proper synchronization of data dictionaries with the corporate repository. High School diploma is needed.

Subject Matter Expert

Applies specialized detail systems knowledge to particular task. A designs major system project and provides program management oversight for large, detailed projects or has specific knowledge in a highly specialized technical area. Must be able to communicate highly technical and specialized information to variety of audience orally and in writing.

Fifteen-(15) year's extensive, specialized and recent experience in the specific technical area required for task order. Excellent verbal and written communication skills.

Course Developer

Provides support in researching and developing educational material for quality improvement initiatives. Responsible for the training development schedule, management of the subject matter expert input, fact-checking of the material, ensuring the material satisfies the training objectives, and ensuring the course complies with the principles of adult centered learning. Manage a team of consultants and subject matter experts supporting an organization's training development requirements. Provides

support in researching and developing educational materials for course development. Generates and quality checks student material, classroom exercises, course texts and related instructor material. Bachelor's degree and 4 years experience.

Editor

Provides support in the area of technical editing by reviewing the grammar, writing styles and syntax of quality materials and technical reports.

Provides support by assisting in rewrites of quality materials and technical reports.

Works under the direction of a Course Developer. Provides in the area of technical editing by reviewing the grammar, writing styles and syntax of training materials and other course documents. Provides support by assisting in rewrites of course materials and related documents. Bachelor's degree needed.