



GENERAL SERVICES ADMINISTRATION

FEDERAL SUPPLY SCHEDULE 899-1 AND 899-7

ENVIRONMENTAL SERVICES

GIS SERVICES

Schedule Pricelist

Contract Number GS-10F-0217T

CONTRACT PERIOD: April 16, 2007 thru April 15, 2012

KAYA Associates, Inc.

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INTRODUCTION

KAYA Associates, Inc. is a Small Business Administration (SBA) certified 8(a), Small Disadvantaged Business providing Environmental, IT/GIS, Engineering, and Air Traffic Control services to the federal Government and commercial organizations. Founded in 2003 and headquartered in Huntsville, Alabama, KAYA has 150 employees in 9 locations across the United States. Although the company is relatively young, personnel have provided successful, continuous service to DoD and other federal agencies for environmental services, facilities planning, engineering, and installation management for over 16 years. These practice areas are augmented by the systematic use of automated tools, such as Geographic Information Systems (GIS), interactive mapping tools, project-specific applications development, and website development. We have a reputation for quality service delivery that we fiercely guard and seek to continuously enhance.

Disciplines

- Environmental Planning and Compliance
- Facility Planning
- Facility Management
- Installation Management
- Engineering
- Siting Analysis
- Information Technology
- GIS and Web Services

Primary Clients

- USASMD/ARSTRAT
- U.S. Navy
- Missile Defense Agency (MDA)
- NASA
- U.S. Army Corps of Engineers
- U.S. Army Garrison, Fort Greely, AK
- U.S. Army Kwajalein Atoll/Ronald Reagan Ballistic Missile Defense Test Site (USAKA/RTS)
- U.S. Air Force

KAYA provides specific services related to this contract, including:

- Environmental Impact Statements
- Mitigation monitoring
- Biological assessments
- Resource management
- Historic building studies
- Archaeological evaluations
- Integrated Cultural Resource Management Plans
- Environmental Baseline Survey
- Air quality analysis
- Phase I Environmental Site Assessments
- Environmental compliance analyses
- Environmental audits
- Asbestos Abatement Design
- Mapping and cartography
- Natural resource and facilities planning
- Pollution analysis and management
- Site selection
- Data analysis and interpretation



SECTION I—SPECIAL ITEM NUMBERS (SIN)

SIN 899-1 ENVIRONMENTAL PLANNING SERVICES & DOCUMENTATION

- Environmental Consulting that includes the development, planning, facilitation, coordination, and documentation for initiatives in areas of chemical, biological, radiological, and/or hazardous material services
- Environmental Assessments and Environmental Impact Statements under the National Environmental Policy Act (NEPA)
- Endangered Species, Wetlands, Watersheds and other Natural Resource Management plans
- Archeological and/or Cultural Resource Management Plans
- Environmental Program and Project Management and Environmental Regulation Development
- Economic, Technical and/or Risk Analysis; and, other environmentally related studies and/or consultations
- Homeland Security issues including vulnerability assessments, biochemical protection, identification of threats and protective measures to mitigate the threats and Crime Prevention through Environmental Design (CPTED) surveys

SIN 899-7 GEOGRAPHIC INFORMATION SERVICES (GIS)

- Mapping and cartography, natural resource planning, site selection, migration pattern analysis, pollution analysis, and emergency preparedness planning
- Provide services to support geologic logs, topographic data, 3D/4D interactive visualization packages, and data interpretation
- Services of an Architect-Engineering nature as set forth in FAR Part 36 are specifically excluded



SECTION II—CUSTOMER INFORMATION

I a. Scope of Contract

This contract shall only be used for the services listed below. Inappropriate use of the contract for other than Environmental Services may subject the contractor/customer agency to penalties provided by statute or regulation.

ENVIRONMENTAL SERVICES SCOPE OF WORK	
SIN	Title
899-1/899-1RC	Environmental Planning Services and Documentation
899-7/899-7RC	Geographic Information Systems (GIS)

1b. Lowest Priced Model Number

For SIN 899-1 and SIN 899-7 pricing, see Section III

1c. Hourly Labor Rates

See Section III for the current period pricing at all locations. See Section IV for associated labor category descriptions.

2. Maximum Order

\$5,000,000.00

3. Minimum Order

Less than \$100.00

4. Geographic Coverage (Delivery Area)

KAYA will provide domestic and overseas delivery at any Government location. Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. territories.

5. Point(s) of Production (City, County, and State or Foreign Country)

Huntsville, Madison County, AL

6. Discount from List Prices or Statement of Net Price:

GSA rates are discounted .92% from those paid by KAYA's other prime contracts. No other KAYA customer is currently paying lower rates for equivalent services or receiving other concession not offered to GSA.

7. Quantity Discounts

No volume discounts are offered.



8. Prompt Payment Terms

Payments within 30 days of the submission of KAYA's payment request.

9a. Notification that Government Purchase Cards are Accepted at or Below the Micro-Purchase Threshold

Government Purchase Cards will be accepted for orders at or below the micro-purchase threshold.

9b. Notification Whether Government Purchase Cards are Accepted or Not Accepted Above the Micro-Purchase Threshold

Government Purchase Cards will be accepted for orders at or above the micro-purchase threshold.

10. Foreign Items

None

11a. Time of Delivery

Specified in the Task Order

11b. Expedited Delivery

Contact KAYA Associates for inquiry

11c. Overnight and 2-day Delivery

Rates for overnight and 2-day delivery are available upon request.

11d. Urgent Requirements

Contact KAYA Associates for inquiry

12. F.O.B. Point(s)

Destination

13a. Ordering Address

KAYA Associates, Inc.
ATTN: Contracts Department
101 Quality Circle, Suite 120
Huntsville, Alabama 35806
Phone: 256.382.8084
Fax: 256.382.8089
Email: contracts@kayacorp.com
www.kayacorp.com



13b. Ordering Procedures

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found on the GSA homepage.

14. Payment Address

KAYA Associates, Inc.
ATTN: Accounting Department/Accounts Receivable
101 Quality Circle, Suite 120
Huntsville, Alabama 35806
Phone: 256.382.8084
Fax: 256.382.8089
www.kayacorp.com

15. Warranty Provision

Standard Commercial Warranty

16. Export Packing Charges

Not Applicable

17. Terms and Conditions of Government Purchase Card Acceptance

Terms and Conditions are in accordance with the Government Purchase Card guidelines.

18. Terms and Conditions of Rental, Maintenance, and Repair

Not Applicable

19. Terms and Conditions of Installation

Not Applicable

20. Terms and Conditions of Repair Parts

Not Applicable

20a. Terms and Conditions for Any Other Services

Not Applicable

21. List of Service and Distribution Points

Not Applicable

22. List of Participating Dealers

Not Applicable

23. Preventive Maintenance

Not Applicable



24a. Environmental Attributes

KAYA recycles paper and aluminum. Our documents are produced using paper with recycled content.

24b. Section 508 Compliance

KAYA produces Section 508 compliant systems when called out by the task order. Contact KAYA if further information is needed.

25. DUNS/TIN Numbers

- a. Data Universal Number System (DUNS) number: 131043189
- b. Taxpayer Identification Number: 841624495

26. Notification Regarding Registration in Central Contractor Registration (CCR) Database

KAYA is registered in the CCR under DUNS Number 131043189 and CAGE Code 3FA29.

27. Uncompensated Overtime

When office or project commitments cannot be met during regular working hours, employees may be requested to work in excess of 40 hours per week. If overtime is worked, all overtime must be coded to the project worked on when overtime actually happened. Requirements for overtime must be pre-approved by your supervisor. For all employees, all authorized hours worked will be charged to the cost objective for which the effort was expended, both for direct and indirect work. The GSA rates in Section III assume NO uncompensated overtime. As such, the rates proposed to the GSA are only discounted through KAYA's fee.

28. Type of Orders and Business Size

- a. The preferred type of Task Delivery order issued against the contract is Firm-Fixed Price; however, Labor-Hour or Time and Material task orders may be issued.
- b. 8(a), Small Disadvantaged Business

**SECTION III—LABOR RATES**

GSA-899-1 AND 899-7 ENVIRONMENTAL SERVICES AND GIS HOURLY LABOR RATES					
APRIL 16, 2007 THRU APRIL 15, 2012					
Labor Category	Year 1 4/16/07- 4/15/08	Year 2 4/16/08- 4/15/09	Year 3 4/16/09- 4/15/10	Year 4 4/16/10- 4/15/11	Year 5 4/16/11- 4/15/12
Managing Partner/Principal	214.49	220.50	226.67	233.02	239.54
Senior Practice Leader	166.26	170.92	175.70	180.62	185.68
Managing Senior Professional	123.03	126.47	130.02	133.66	137.40
Senior Scientist	112.01	115.15	118.37	121.68	125.09
Associate Scientist	93.79	96.42	99.12	101.89	104.74
Project Scientist	76.30	78.44	80.63	82.89	85.21
Staff Scientist	53.56	55.06	56.60	58.19	59.82
Senior Engineer	112.01	115.15	118.37	121.68	125.09
Associate Engineer	90.09	92.61	95.21	97.87	100.61
Project Engineer	67.39	69.28	71.22	73.21	75.26
Staff Engineer	43.70	44.92	46.18	47.47	48.80
Senior Planner	111.58	114.70	117.92	121.22	124.61
Associate Planner	108.33	111.36	114.48	117.69	120.98
Project Planner	78.44	80.64	82.89	85.22	87.60
Staff Planner	74.15	76.23	78.36	80.55	82.81
Technician III	92.88	95.48	98.15	100.90	103.73
Technician II	78.72	80.92	83.19	85.52	87.91
Technician I	60.56	62.26	64.00	65.79	67.63
Administrator IV	54.80	56.33	57.91	59.53	61.20
Administrator III	89.62	92.13	94.71	97.36	100.09
Administrator II	64.77	66.58	68.45	70.36	72.33
Administrator I	59.04	60.69	62.39	64.14	65.94

SECTION IV—LABOR CATEGORIES

LABOR CATEGORY DESCRIPTIONS, EXPERIENCE, AND EDUCATION			
Job Title	Typical Degree/ Years Experience	Minimum Education	Functional Responsibility
Managing Partner/ Principal	PhD/15 MA-MS/17 BA-BS/19	Advanced degree in engineering, scientific or business disciplines or equivalent experience	At least 15 years of professional experience planning, conducting, and participating in studies; design, review, and evaluation of management and administrative systems; provision of management support. Plans, conducts, and supervises projects of major significance, requiring advanced knowledge and ability to originate and apply new/unique methods and procedures. Supplies technical advice and counsel to other professionals as well as operates with wide latitude for unreviewed action.
Senior Practice Leader	PhD/10 MA-MS/12 BA-BS/14	PhD/MA/MS/BA/BS in management, business, or engineering, scientific, or technical discipline	Manages tasks and staff performing the most complex, challenging, or strategically important engineering, technical, or scientific activities. May also serve as a senior technical resource. Generally has responsibility for managing a business area consisting of one or more technical disciplines and multiple tasks.
Managing Senior Professional	PhD/7 MA-MS/9 BA-BS/11	PhD/MA/MS/BA/BS in management, business, or engineering, scientific, or technical discipline	Manages tasks and staff performing the most complex, challenging, or strategically important engineering, technical, or scientific activities. May also serve as a senior technical resource on a task. Generally has responsibility for managing all tasks within a technical discipline.
Senior Scientist	PhD/10 MA-MS/12 BA-BS/14	PhD/MA/MS/BA/BS in a scientific or technical discipline	Serves as a lead or senior scientific or technical resource on a task or tasks. Provides analysis, guidance, and insight into the scientific or technical discipline under evaluation. Generally regarded as an expert in the field.
Associate Scientist	PhD/7 MA-MS/9 BA-BS/11	PhD/MA/MS/BA/BS in a scientific or technical discipline	Manages one or more tasks of moderate complexity and staff performing engineering, technical, or scientific activities. May also serve as a technical resource on a task. Provides analysis, guidance, and insight into the scientific or technical discipline under evaluation.



LABOR CATEGORY DESCRIPTIONS, EXPERIENCE, AND EDUCATION			
Job Title	Typical Degree/ Years Experience	Minimum Education	Functional Responsibility
Project Scientist	PhD/2 MA-MS/4 BA-BS/6	PhD/MA/MS/BA/ BS in a scientific or technical discipline	Serves as a scientific or technical resource on a task or tasks. Provides analysis, guidance, and insight into the scientific or technical discipline under evaluation.
Staff Scientist	BA-BS/0	BA/BS in a scientific or technical discipline	Serves as a scientific or technical resource on a task. As part of a team, contributes analysis, guidance, and insight into the scientific or technical discipline under evaluation. Works under direct supervision.
Senior Engineer	PhD/10 MA-MS/12 BA-BS/14	PhD/MA/MS/BA/ BS in an engineering or related discipline	Serves as a lead or senior engineering resource on a task or tasks. Provides analysis, guidance, and insight into the engineering discipline under evaluation. Generally regarded as an expert in the field.
Associate Engineer	PhD/4 MA-MS/6 BA-BS/8	PhD/MA/MS/BA/ BS in an engineering or related discipline	Serves as a senior engineering resource on a task. Provides analysis, guidance, and insight into the engineering discipline under evaluation.
Project Engineer	PhD/0 MA-MS/2 BA-BS/4	PhD/MAMS/BA/BS in an engineering or related discipline	Serves as an engineering resource on a task or tasks. Provides analysis, guidance, and insight into the engineering discipline under evaluation.
Staff Engineer	BA-MS/0	BA/BS in an engineering discipline	Serves as an engineering resource on a task. As part of a team, contributes analysis, guidance, and insight into the engineering discipline under evaluation. Works under direct supervision.
Senior Planner	PhD/10 MA-MS/12 BA-BS/14	PhD/MAMS/BA/BS in a planning or related discipline	Serves as a lead or senior planning resource on engineering and environmental resource on a task or tasks. Provides analysis, guidance, and insight into the scientific or technical discipline under evaluation. Generally regarded as an expert in the planning field. Supervises other planning staff.
Associate Planner	PhD/7 MA-MS/9 BA-BS/11	PhD/MAMS/BA/BS in a planning or related discipline	Manages one or more tasks of moderate complexity in the planning arena in support of engineering, technical, or scientific activities. May also serve as a technical resource on a task. Provides analysis, guidance, and insight into the scientific or technical discipline under evaluation. Supervises other planning staff.



LABOR CATEGORY DESCRIPTIONS, EXPERIENCE, AND EDUCATION			
Job Title	Typical Degree/ Years Experience	Minimum Education	Functional Responsibility
Project Planner	PhD/2 MA-MS/4 BA-BS/6	PhD/MAMS/BA/BS in a planning or related discipline	Serves as a planning resource on scientific or technical task or tasks. Provides analysis, guidance, and insight into the planning aspects of the scientific or technical discipline under evaluation.
Staff Planner	BA-BS/0	BA/BS in a planning or related discipline	Serves as a planning resource on a task. As part of a team, contributes analysis, guidance, and insight into the scientific or technical discipline under evaluation. Works under direct supervision.
Technician III	AA/6	Associate Degree or equivalent experience	Senior technical resource or subject matter expert on a task demonstrating extensive experience and level of expertise. May manage one or more tasks and staff performing a variety of engineering, technical, or scientific activities.
Technician II	AA/2	Associate Degree or equivalent experience	Under general supervision, provides a variety of assistance on engineering, environmental or IT tasks.
Technician I	AA/1	Associate Degree or equivalent experience	Under direct supervision, provides assistance on engineering, environmental or IT tasks.
Administrator IV	MBA/2 BA-BS/6 AA/8	BA/BS degree, with advanced degrees in area of specialty or experience equivalent	Responsible for providing program support to technical projects, including the application of accounting practices, contract administration, quality control, and deliverables management. Generally thoroughly familiar with all applicable contract/project administration processes and procedures and capable of handling autonomously large or complex projects and contracts.
Administrator III	BA/2 AA/4	BA/BS degree or equivalent experience	Responsible for providing program support to technical projects, including the application of accounting practices, contract administration, quality control, and deliverables management.
Administrator II	AA/2	Associate Degree or equivalent experience	Responsible for providing administrative and secretarial support services to technical project staff, such as information management and record keeping, scheduling, resource tracking, and administrative form preparation and processing.



LABOR CATEGORY DESCRIPTIONS, EXPERIENCE, AND EDUCATION			
Job Title	Typical Degree/ Years Experience	Minimum Education	Functional Responsibility
Administrator I	AA/1	Associate Degree or equivalent experience	Responsible for providing administrative and secretarial support services to technical project staff, such as information management and record keeping, scheduling, resource tracking, and administrative form preparation and processing.