

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAdvantage.gov.

Schedule for - Environmental Services

FSC Group - 899

FSC Class - F999

Contract number - GS-10F-0219T

Contract period: April 13 2007 through April 12, 2012

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contractor:

Legal Name: **Raven Environmental Services, Inc**

Mailing Address: P.O. Box 6482, Huntsville, Texas 77342-6482

Physical Address: 6 Oak Bend Drive, Huntsville, Texas 77320

Business size: Small business

Website: www.ravenenvironmental.com

GSA Point of Contact: Mr. Ross Carrie

Office Phone: 877-291-0946

Extension: 1#

Office Fax: 936-291-0960

Email: carrie@ravenenvironmental.com

- (ii) CUSTOMER INFORMATION: The following information should be placed under this heading in consecutively numbered paragraphs in the sequence set forth below. If this information is placed in another part of the Federal Supply Schedule Price List, a table of contents must be shown on the cover page that refers to the exact location of the information.

1. SIN 899-1 ENVIRONMENTAL PLANNING AND DOCUMENTATION SERVICES

1a. Service Descriptions

REGULATORY COMPLIANCE: Raven provides *Biological Assessments, Biological Evaluations, Environmental Assessments*, and various *Special Use Permits*. Our experience with the *National Environmental Policy Act (NEPA)* includes more than 60 projects located throughout several southern states and has resulted in a close working relationship with federal agencies including USFWS, BLM, USFS, NPS, and also many state resource management and regulatory agencies, and municipal and county government entities. Our regulatory experience also includes the Clean Water Act, Endangered Species Act, National Forest Management Act and others.

ENDANGERED SPECIES: Raven produces *Habitat Conservation Plans* and can acquire the necessary *Incidental Take Permits* for the management of various endangered species. Ravens primary focus at its founding was the management and recovery of the *Red-Cockaded Woodpecker (RCW)* and we have all the required permits for *RCW Mitigation, Artificial Cavity Installation, Translocation, Population Monitoring and Analysis*. Raven has also secured various other permits, specifically for or involving, more than twenty additional faunal or floral endangered, threatened or sensitive species found throughout Texas and the southern forest.

PROGRAM MANAGEMENT AND DEVELOPMENT: Raven Project Managers were formerly employed as natural resource managers with various federal agencies. Our extensive work experience on public lands in Texas, Louisiana, and Arkansas provides a working knowledge of environmental laws, policies, plans, processes, and regulations, which positions Raven to provide *Policy Review and Analysis, Policy Development, Strategic Compliance Plans*, and environmental *Community Outreach and Support*. Raven also has staff with significant experience and training in sustainable forest management including both international and North American standards with more than 600 hours of field auditing and reporting experience.

NATURAL RESOURCE MANAGEMENT: Raven provides *Resource Management Plans*, and *Ecological Restoration Plans* as well as on-the-ground management services including turnkey *Ground-Ignition Prescribed Burning*. Raven owns and operates various heavy-equipment including a *Bulldozer* and a *Rotary Drum Mulcher* to assist with vegetation control, habitat management and *Firelane Construction*. Other services and experience include both faunal and floral population monitoring and demographic analysis, tame grass eradication and native prairie restoration and *Chemical Vegetation Control* on small acreage. Raven has professional botanists on-staff with extensive experience throughout Texas and the southern forest in plant field-identification and *Vegetation Inventory* (including FMH and ECS protocols), ecological classification, and taxonomy.

WETLANDS AND WATERSHEDS: Raven has certified wetland delineators on-staff with extensive field experience and training. Recent projects have ranged from straightforward *Wetland Delineation* for compliance needs to *Watershed Risk Analysis* and site-specific *Wetland Avoidance*. Our GIS support services can also provide watershed delineation maps and analysis.

TECHNICAL: Raven provides *Turnkey Research* and *Statistical Analysis* services. Each Raven Project Manager has a bachelor and/or master degree in the natural sciences. Technical expertise is evident from our more than twelve peer-reviewed scientific research publications, and also from the design, implementation, analysis, and management of several large-scale federal and private sector research projects. Raven can also provide technical support for research or project management including *GPS Data Collection and Management* and *GIS Support Services*. With more than a decade of experience managing large-scale projects, Raven also has an in-depth knowledge of project *Economic Analysis*, cost estimation, and budget management.

OTHER 899-1 SUPPORT SERVICES, CERTIFICATIONS, AND PERMITS: Raven holds several company-wide permits and individual training certificates that are required for certain environmental services offered in the SIN 899-1 program area. They include an RCW Incidental Take Permit, USGS Bird Banding Permit, Scientific Collection Permit(s) for Texas, Louisiana, and Arkansas, RCW Trainer Certification, Prescribed Burn Management Certifications for Texas and Louisiana, Wetland Delineator Certifications, Best Management Practices training, and ArcView GIS Certifications and training.

1b. Price List

Item	Unit	2007*	2008	2009	2010	2011
Commercial Labor Category						
Ecologist	Hour	\$60.00	\$61.80	\$63.65	\$65.56	\$67.53
Resource Planner	Hour	\$60.00	\$61.80	\$63.65	\$65.56	\$67.53
Land Manager	Hour	\$60.00	\$61.80	\$63.65	\$65.56	\$67.53
Regulatory Compliance Specialist	Hour	\$60.00	\$61.80	\$63.65	\$65.56	\$67.53
Research Scientist	Hour	\$60.00	\$61.80	\$63.65	\$65.56	\$67.53
GIS Manager	Hour	\$60.00	\$61.80	\$63.65	\$65.56	\$67.53
Field Manager	Hour	\$46.15	\$47.53	\$48.96	\$50.43	\$51.94
Field Services Specialist	Hour	\$23.00	\$23.69	\$24.40	\$25.13	\$25.89
Equipment Operator	Hour	\$46.15	\$47.53	\$48.96	\$50.43	\$51.94
Commercial Equipment						
Mustang 2109 / Fecon Mulcher	Day	\$836.00	\$861.08	\$886.91	\$913.52	\$940.93
Komatsu D31A Dozer	Day	\$570.00	\$587.10	\$604.71	\$622.85	\$641.54
Commercial Support Items						
Prescribed Burning - High	Acre	\$27.40	\$28.22	\$29.07	\$29.94	\$30.84
Prescribed Burning - Low	Acre	\$14.25	\$14.68	\$15.12	\$15.57	\$16.04
RCW Artificial Cavities	Each	\$26.13	\$26.91	\$27.72	\$28.55	\$29.41

1c. Labor Category Descriptions

Ecologist – Inventory and Analysis

Education and experience: Minimum of undergraduate degree and at least two years work experience in a natural resources related field including ecology, wildlife biology, forestry, botany and/or environmental science. Knowledge of the ecology of endangered, threatened, and candidate species required. Botanical experience preferred, including taxonomy, plant identification and sampling procedures.

Duties:

- Develop and implement sampling and analysis procedures to collect occurrence, distribution and other data about target species within a focal project area. Assess relevant impacts of inventory information to overall project objectives. Generate summary reports of analyses, results and potential project impacts.
- Identify and implement habitat management measures that provide optimal benefit for project target species and minimize and mitigate project impacts.
- Develop cost proposals and manage expenses to meet budget requirements and fulfill project objectives.
- Manage and deploy appropriate personnel and company resources to effectively fulfill project objectives.

Resource Planner

Education and experience: Minimum of undergraduate degree and at least two years work experience in a natural resources related field including ecology, wildlife biology, forestry, botany and/or environmental science.

Duties:

- Develop and implement a variety of natural resource management plans including Habitat Conservation Plans, game and non-game management plans, and ecological restoration plans.
- Evaluate and minimize/mitigate potential project impacts to various natural resource elements, including watersheds, wetlands, wildlife, plant communities and forest resources.
- Develop cost proposals and manage expenses to meet budget requirements and fulfill project objectives.
- Manage and deploy appropriate personnel and company resources to effectively fulfill project objectives.

Land Manager

Education and experience: Minimum of undergraduate degree and at least two years work experience in a natural resources related field including ecology, wildlife biology, forestry, botany and/or environmental science. Field experience in the use of prescribed burning and mechanical mulching as resource management tools preferred.

Duties:

- Develop and implement ground-ignition prescribed burn plans and/or mechanical mulching aimed at achieving long and short-term landowner goals including vegetation management, fuel reduction, and ecological restoration.
- Remain current on all applicable state, local, and federal laws and/or regulations that apply to the use of prescribed burns in all Raven area of operations.
- Maintain all necessary certifications and training with regard to prescribed burning and assume responsibility for crew safety and equipment maintenance.
- Develop and maintain accurate record keeping procedures and checklists as necessary to ensure regulatory compliance and including follow-up measurements that assess the effectiveness of the burn with respect to achieving landowner goals.
- Develop cost proposals and manage expenses to meet budget requirements and fulfill project objectives.
- Manage and deploy appropriate personnel and company resources to effectively fulfill project objectives.

Regulatory Compliance Specialist

Education and experience: Minimum of undergraduate degree and at least two years work experience in a natural resources related field including ecology, wildlife biology, forestry, botany and/or environmental science. Knowledge of federal regulatory acts and laws including National Environmental Policy Act (NEPA), Endangered Species Act (ESA), Clean Water Act (CWA), National Historic Preservation Act (NHPA) and National Forest Management Act (NFMA) preferred. Experience in writing Biological Assessments (BA), Biological Evaluations (BE), Environmental Assessments (EA) and other regulatory compliance documents including the acquisition of special use permits is necessary. Wetlands delineation training and certification is also required.

Duties:

- Work cooperatively with the client to provide all necessary assessments, documents, and support to ensure regulatory compliance for the project including wetlands delineation and wetlands avoidance as necessary.
- Remain current on all applicable regulatory changes to environmental laws and regulations as they occur and attend periodic training as necessary and available.
- Develop cost proposals and manage expenses to meet budget requirements and fulfill project objectives.
- Manage and deploy appropriate personnel and company resources to effectively fulfill project objectives.

GIS-GPS Manager

Education and experience: Minimum of undergraduate degree in Geographic Information Systems (GIS), geography or other applicable fields, and including experience with ArcView GIS software version 8.0 or greater and GIS data management. A working knowledge and field experience in the use of Global Positioning Satellite (GPS) receivers, computer interface, and GPS field-data acquisition, differential correction, and data management is also preferred.

Duties:

- Provide GIS-GPS technical support to Raven personnel and to clients whose projects require these services, including data and database management and mapping.
- Attend periodic training as needed to improve GIS-GPS services and remain aware of changes in technology and the availability, quality, and web source or other locations for public domain GIS data.
- Develop cost proposals and manage expenses to meet budget requirements and fulfill project objectives.
- Manage and deploy appropriate personnel and company resources to effectively fulfill project objectives.

Research Scientist

Education and experience: Minimum of undergraduate degree and at least two years work experience in a natural resources related field including ecology, wildlife biology, forestry, botany and/or environmental science with a strong background in the scientific method, research design, and statistical analysis.

Duties:

- Design and implement research projects that provide quantifiable answers to a testable hypothesis and analyze the research data using statistically valid methods, communicating the results in a manner that is appropriate and value-added for the client.
- Develop cost proposals and manage expenses to meet budget requirements and fulfill project objectives.
- Manage and deploy appropriate personnel and company resources to effectively fulfill project objectives.

Field Manager

Education and experience: Minimum of undergraduate degree in natural resource related field including ecology, wildlife biology, forestry, botany and/or environmental science.

Duties:

- Provide support to Raven Project Managers and work independently as necessary, assisting with field surveys and inventory data collection, database management and data entry, and GPS field data acquisition.
- Coordinate and supervise equipment and field activities of Raven Field Services Specialists and subcontractors to execute project objectives.

Field Services Specialist

Education and experience: Minimum of high school diploma or equivalent with a keen interest and work experience in the natural sciences and/or resource management.

Duties:

- Assist Raven Project Managers, Field Managers and Equipment Operators in the execution of daily work activities and project management including clerical, recordkeeping and field-intensive services.

- Become familiar with and assist in the maintenance and record keeping for all Raven heavy equipment, ATV's, passenger vehicles, trapping equipment, prescribed burning equipment etc.

Equipment Operator

Education and experience: Minimum of high school diploma or equivalent with one years work experience in the operation and maintenance of heavy equipment including mechanical skills in diesel engine repair and maintenance.

Duties:

- Responsible for the daily operation, maintenance, and transport of all Raven heavy equipment including safety processes, procedures and record keeping.
 - Must have the maturity and experience to work responsibly and safely on client property without direct supervision.
- Obtain and keep in good standing a Texas Commercial Drivers License to operate the equipment transport and assume responsibility for the maintenance, safety and inspections for the transport.

2. **Maximum order:** \$5,000,000.00

3. **Minimum order:** \$100.00

4. **Geographic coverage:** Domestic only

5. **Point(s) of production (city, county, and State or foreign country):** Same as company address

6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted)

7. **Quantity discounts:** None offered

8. **Prompt payment terms:** ½% 10 days Net 30 days

9a. **Notification that Government purchase cards are accepted at or below the micro-purchase threshold:** Yes

9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Will accept over \$2,500.00

10. **Foreign items (list items by country of origin):** None

11a. **Time of delivery (Contractor insert number of days):** Specified on Task Order

11b. **Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery:** Contact Contractor

11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor

11d. **Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery:** Contact contractor

12. **F.O.B. point(s):** Destination

13a. **Ordering address(es):** P.O. Box 6482, Huntsville, Texas 77342

- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. **Payment address(es):** P.O. Box 6482, Huntsville, Texas 77342
15. **Warranty provision:** Contractor's standard commercial warranty
16. **Export packing charges, if applicable:** NA
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):**
Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable).** NA
19. **Terms and conditions of installation (if applicable).** NA
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).** NA
- 20a. **Terms and conditions for any other services (if applicable).** NA
21. **List of service and distribution points (if applicable).** NA
22. **List of participating dealers (if applicable).** NA
23. **Preventive maintenance (if applicable).** NA
- 24a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).** NA
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.**
25. **Data Universal Number System (DUNS) number:** 053953761
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered