

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*[™], a menu-driven database system. The INTERNET address for GSA *Advantage!*[™] is: <http://www.gsaadvantage.gov/>.

WORLDWIDE FEDERAL SUPPLY SCHEDULE PRICELIST

FOR

**MANAGEMENT, ORGANIZATIONAL AND BUSINESS IMPROVEMENT
SERVICES (MOBIS)**

Federal Supply Group: **87** Class: **8742**

Contract Number: **GS-10F-0221K**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov/>

Period Covered by Contract: **May 01, 2000 through April 30, 2010**

Contractor Name: **Science & Engineering Associates, Inc.**
100 Sun Ave. NE, Suite 500
Albuquerque, NM 87109
Phone: (505) 884-2300
Fax: (505) 346-0642
<http://www.apogentech.com>

E-Mail: Michelle.Eckstein@apogentech.com

Contract Administration: **Michelle Eckstein**

Business Size: **NAICS: 541611 / SIC 8742: Large Business**

Prices shown herein are net.

Price List current through FX54, effective July 23, 2008

**CUSTOMER INFORMATION FOR ORDERING OFFICES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

1a. Awarded Special Item Numbers

SIN SIN TITLE

874-1 Consulting Services - Services may include providing expert advice, assistance, guidance or counseling in support of agencies' management, organizational, and business improvement efforts. This may also include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to:

- strategic, business and action planning
- high performance work
- process and productivity improvement
- systems alignment
- leadership systems
- organizational assessments
- cycle time
- performance measures and indicators
- program audits, and evaluations

1b. Lowest Unit Prices and Geographic Pricing: See attached prices.

1c. Proposed Hourly Rates: See attached prices.

2. Maximum Order: \$1,000,000.00.

3. Minimum Order: \$300.00.

4. Geographic Coverage (Delivery Area): FOB Worldwide.

5. Point(s) of Production (city, county, and state or foreign country): Same as Contractor.

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See attached prices.

7. Quantity Discounts: None offered.

8. Prompt Payment Terms: .5%-10 days, net 30 days

9a. Notification that Government purchase cards are accepted below the micro purchase threshold: Yes

9b. Notification whether government purchase cards are accepted or not accepted above the micro purchase threshold: Contact Contractor

10. Foreign items (list items by a country of origin): None

11a. Time of delivery: Specified on the Task Order.

11b. Expedited delivery. All items in this price list are available for expedited delivery. Contact Contractor.

11c. Overnight and 2-day delivery: Overnight and 2-day delivery are available. Contact Contractor for rates for overnight and 2-day delivery.

- 11d. I-FSS-140-B URGENT REQUIREMENTS (JAN 1994)
When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract. Agencies may also contact the Contractor to effect a faster delivery.
12. F.o.b. point(s): Destination
- 13a. Ordering address(es): Same as Contractor.
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment address(es): Same as Contractor.
15. Warranty provision: Contractor's Standard Commercial Warranty.
16. Export packing charges, if applicable: N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor.
18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
- 20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20b. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
25. Data Universal Number System (DUNS) number: 03-8302634
26. Notification regarding registration in Central Contractor Registration (CCR) database: SEA is registered in the CCR.

Special Item Number (SIN) Awarded: 874-1

<u>Labor Category</u>	<u>Hourly Rate</u>
Subject Matter Expert A	\$217.30
Subject Matter Expert B	\$197.81
Subject Matter Expert C	\$184.50
Chief Scientist II	\$184.50
Senior Business Integration Manager	\$184.50
Business Integration Manager	\$174.24
Chief Scientist I	\$174.24
Senior Program Manager	\$174.24
Business Integration Associate	\$164.00
Contract Manager II	\$164.00
Financial Manager II	\$164.00
Senior Consultant Engineer II	\$164.00
Senior Scientist II	\$164.00
Senior Systems Consultant	\$164.00
Contract Manager I	\$143.50
Financial Manager I	\$143.50
Program Manager	\$143.50
Contract Admin II	\$125.05
Financial Analyst II	\$125.05
Senior Systems Engineer	\$125.05
Senior Computer Scientist	\$125.05
Senior Scientist I	\$125.05
Senior Test Engineer	\$125.05
Senior Safety Engineer	\$125.05
Senior Consulting Engineer I	\$125.05
Computer Scientist	\$92.25
Systems Engineer	\$92.25
Software Engineer	\$92.25
Test Engineer	\$92.25
Safety Engineer	\$92.25
Contracts Associate	\$70.72
Financial Associate	\$70.72
Programmer	\$70.72
Software Tester	\$70.72
Support Engineer	\$70.72
Senior Technician	\$66.62
Graphics Specialist	\$54.32
Network Admin	\$54.32
Technician	\$54.32
Clerical	\$44.06

** Education may be substituted for general experience: Formal education resulting in a Bachelor's, Master's or Ph.D. degree may be substituted as the equivalent of four (4) years of experience for each degree earned. Experience may be substituted for formal education: Four (4) years of experience in a related field or discipline may be substituted for a Bachelor's degree. Eight (8) years of experience in a related field or discipline may be substituted for a Master's degree. Pursuant to the Terms and Conditions of this contract, ultimate determination and acceptance of a proposed individual for performance under a specific effort rests with the client.*

MOBIS Labor Category Descriptions
Science and Engineering Associates, Inc.

Labor Category: Clerical Support	Description: Performs routine clerical and administrative support such as typing, copying, distributing mail, performing simple calculations, answering the phone, maintaining records and files, and collecting information for specified reports.				
Education	No Degree				
Years of Experience	1				
Labor Category: Network Administrator	Description: Install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet system or a segment of a network system. Maintain network hardware and software. Monitor network to ensure network availability to all system users and perform necessary maintenance to support network availability. Perform data backups and disaster recovery operations. Perform routine network startup and shutdown procedures, and maintain control records.				
Education	No Degree	Bachelors	Masters		
Years of Experience	6	2	0		
Labor Category: Technician	Description: Under general supervision, in the Engineering field performs tasks such as test, fabrication, assembly, modification and installation of apparatus and control instrumentation used in support of mechanical, electrical and/or environmental engineering activities utilizing engineering principles and test technology. Works cooperatively with other personnel and functions to exchange information and resolve problems. Under general supervision, in the Information Technology field monitors and responds to hardware and software problems. The duties of this position can be broad and may include such tasks as installing new workstations, adding and removing individuals from the list of authorized users, archiving files, overseeing password protection and other security measures and monitoring usage of shared resources. Performs daily operations support and maintenance of networks to provide stable, dependable network services. Assist computer users in resolving problems.				
Education	No Degree				
Years of Experience	2				

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Labor Category: Graphics Specialist	Description: Designs and develops graphics for use in technical materials, manuals, and publications. Operates computer hardware and software to prepare, revise, print and store text, illustrations, graphs, charts, etc. Formulates concept and renders illustration and detail from models, sketches, memory, written or verbal instructions, and imagination.				
Education	No Degree	Bachelors			
Years of Experience	2	0			
Labor Category: Senior Technician	Description: <p>In the Engineering field, performs tasks such as test, fabrication, assembly, modification and installation of apparatus and control instrumentation used in support of mechanical, electrical and/or environmental engineering activities utilizing engineering principles and test technology. Interprets change orders, diagrams, sketches, photographs, or other process and product documentation as they relate to assigned duties. Participates in the development of process control manuals/documentation. Works cooperatively with other personnel and functions to exchange information and resolve problems.</p> <p>In the Information Technology field, monitors and responds to hardware and software problems. The duties of this position can be broad and may include such tasks as installing new workstations, adding and removing individuals from the list of authorized users, archiving files, overseeing password protection and other security measures and monitoring usage of shared resources. Performs daily operations support and maintenance of networks to provide stable, dependable network services. May be responsible for the routine testing and analysis, installation, modification and servicing of network equipment. Works on assignments that are semi routine in nature but recognizes the need for occasional deviation from accepted practices. Provides batch monitoring, back-up and restoration. May provide LAN server support. Requires strong knowledge of PC/LAN communications hardware/software, in a multi-protocol environment.</p>				
Education	No Degree	Bachelors			
Years of Experience	5	1			
Labor Category: Contracts Associate	Description: In the Contracts Administration field, responsible for entering and maintaining contract information into software system. Develops and maintains tracking database and various spreadsheets.				

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	<p>Provides contract support and basic pricing to management and executives. Maintains confidential department records. Coordinates contract related meetings and assists with contract closeout activities.</p> <p>Assists with proposal preparation, contract negotiation and administration of contracts. Analyzes estimates of service, material, equipment and production costs. Prepares and disseminates information throughout the company regarding contract status, compliance, modification, deviation, negotiation and termination. Prepares special reports and analyses as required.</p> <p>In the Project Planning and Control field, supports project managers with project planning on work breakdown structure development, cost/resource estimating, work package documentation, schedule updates, and status analysis. Performs complex financial/administrative reporting for contracts and/or programs. Conducts cost, schedule, contract performance, variance and risk analysis and prepares reports as required. Participates in the development of cost controls, procedures, systems and forecasting techniques to evaluate contract/program status, ensuring compliance with government and customer requirements.</p>				
Education	No Degree	Bachelors			
Years of Experience	4	0			
Labor Category: Financial Associate	<p>Description:</p> <p>Prepares and coordinates briefings, deliverables and documentation. Gathers and analyzes information and data from a wide variety of sources. Plans layout of reports and statistical tables, and prepares materials in final form. May assist with the implementation and development of plans, policies, processes and schedules.</p> <p>In the Project Planning and Control field, supports work package and task order manager on cost, schedule, contract performance, variance and risk analysis and prepares reports (including “what-if studies”) as required. Performs complex financial/administrative reporting for contracts and/or programs. Develops and maintains standards and processes for cost controls, analysis and reporting to evaluate contract/program status, ensuring compliance with government and customer requirements. May develop schedule reports – baseline, current status, critical path, etc.</p> <p>Dependent upon task order statement of work, may include other</p>				

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	functional area positions in business and finance.				
Education	No Degree	Bachelors			
Years of Experience	5	1			
Labor Category: Software Tester	<p>Description: Under general supervision, carries out procedures to ensure that all information systems projects and services meet minimum standards and end-user requirements. Establishes software test standards and methods and thoroughly tests software to ensure proper operation and freedom from defects. Documents test plans, procedures and test findings. Reports test results and progress to management. Devises improvements to current procedures and develops models of possible future configurations.</p>				
Education	No Degree	Bachelors			
Years of Experience	6	2			
Labor Category: Programmer	<p>Description: For Web development, develop concepts for web design and organization. Validate, refine with and obtain approval from key persons. Design, build and test web pages and links. Update contents and maintain web site. Develop design concepts and validate with client. Build prototypes and test with representative user group. Finalize web content, design and structure. Build database and web site and test for functionality. Conduct usability testing, analyze results and implement design changes as needed. Track tasks, milestones and budgets.</p> <p>For databases, designs, implements, and maintains moderately complex databases. Includes maintenance of database dictionaries and integration of systems through database design. Competent to work on most phases of database administration, but may require some instruction and guidance in other phases.</p> <p>For Software Development, develops, codes, tests, and debugs new software and makes enhancements to existing software. Has a very good understanding of business applications. Must be able to troubleshoot and resolve complicated and difficult software related problems. Works with the technical staff to resolve software incompatibilities and provides suggestions for improvements to software products. May assist in the development of software user manuals. Maintains currency in new software developments and technology.</p>				
Education	No Degree	Bachelors			

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Years of Experience	6	2			
Labor Category: Support Engineer	<p>Description: Communicates with executive, administrative and line management to gather and convey information. Must exercise considerable judgment and apply practical knowledge and best business practice approach in support of project initiatives. Ensures implementation of plans, policies, and procedures. Prepares and coordinates briefings, deliverables and documentation. Gathers and analyzes information and data from a wide variety of sources. Plans layout of reports and statistical tables, and prepares materials in final form. May assist with the implementation and development of plans, policies, processes and schedules. Demonstrates good management skills in the areas of business, economics, mathematics, or other relevant areas.</p> <p>May utilize systems analysis methods, techniques and procedures to design and develop computer systems according to user requirements. Develops overall solution focusing on all aspects of hardware, software, telecommunications and networks. Focuses on architectures for system interoperability, portability and scalability. Provides system platform installation and integration services for the system configurations. Performs site surveys, system audits and installation checklists in planning for installation/integration activities.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	6	2	0		
Labor Category: Safety Engineer	<p>Description: In the Quality Assurance field, workd with the group leaders, project managers, and the technical workforce to ensure that the quality assurance program (QAP) is implemented at the group, or project level. Works with project managers to review implementation of the QAP for new technical projects and/or products to ensure that the requirements of the QAP are understood by the affected workers and are practical in their implementation. Specific activities required to implement the QAP may include configuration control, parts and assembly inspection, testing, maintenance of test equipment calibration, disposition of non-conforming material, material control including procurement records, product evaluation, inventory control and product reliability; planning, scheduling, witnessing and documenting testing activities; training, and maintaining quality records. Helps conduct internal quality assurance audits, and surveillances.</p>				

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	In the Systems Safety field, performs all tasks necessary to ensure the identification and documentation of hazards within systems or systems-of-systems using various analysis tools and techniques. Understands the basic elements of system safety engineering to include hazard analyses, hazard categorization (in terms of severity and likelihood), end effects, causal analyses, mitigation requirements identification, documentation, tracking and implementing, and residual risk assessment.				
Education	No Degree	Bachelors	Masters		
Years of Experience	8	4	0		
Labor Category: Test Engineer	<p>Description: Utilize system analysis methods, techniques, procedures, and automated testing tools to perform system verification to ensure quality of the delivered system. Responsible for developing test scripts, plans, reports, defects, and test results. Ensure system meets technical and operational requirements. Documents test plans, procedures and test findings.</p> <p>Dependent upon task order statement of work, may include functional area positions such as business and finance, training and development, and customer service.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	8	4	0		
Labor Category: Software Engineer	<p>Description: Development of specifications for software programming applications or modifies/maintains complex existing applications using engineering releases and utilities . Designs, codes, tests, debugs, and documents those programs. Responsible for applications dealing with various operating systems. Competent to work at the highest level on all phases of software programming applications.</p> <p>For Web development, primarily involved in web site design and development, including creation of custom graphics. Responsible for designing the user interface and overall customer experience for our web sites and applications.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	8	4	0		
Labor Category: Computer Scientist	<p>Description: Provides program and system development and code integration</p>				

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	services by choosing and applying existing programming methods and techniques. Provides installation configuration support and quality assurance services. Designs, creates, modifies, and maintains computer software programs. Provides plans and planning expertise, reporting and technical guidance for programming projects, when required.				
Education	No Degree	Bachelors	Masters		
Years of Experience	8	4	0		
Labor Category: Systems Engineer	<p>Description: Utilizes systems analysis methods, techniques and procedures to design and develop computer systems according to user requirements. Develops overall solutions focusing on all aspects of software, hardware, telecommunications and networks. Focuses on architectures for system interoperability, portability and scalability. Works with the design, development, and test teams in support of advanced software/hardware efforts. Logical systematic conversion of customer or product requirements into total systems solutions that acknowledge technical schedule, and cost constraints, functional analysis, timeline analysis, detail trade studies, requirements allocation, interface definition studies to translate customer requirements into hardware and software specifications.</p> <p>Dependent upon task order statement of work, may include functional area positions such as business and finance, training and development, and customer service.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	8	4	0		
Labor Category: Contract Administrator II	<p>Description: Formulate and review project feasibility studies, determine project cost. Interpret policies, purposes, and goals of the organization to subordinates. Familiar with organizational, policies and procedures.</p> <p>Monitors company performance for conformance to original proposal. Reviews and resolves all issues affecting company compliance and ensures satisfaction of legal requirements. Advises management of contractual rights and obligations and provides interpretation of terms and conditions.</p>				
Education	No Degree	Bachelors	Masters		
Years of	10	6	2		

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Experience					
Labor Category: Financial Analyst II	<p>Description: Supports Program Manager on cost, schedule, contract performance, variance and risk analysis and prepares reports (including “what-if studies”) to ensure implementation and prescribed activities are carried out in accordance with specified objectives. Develops schedule reports – baseline, current status, critical path, etc. Performs complex financial/administrative reporting for contracts and/or programs. Develops and maintains standards and processes for cost controls, analysis and reporting to evaluate contract/program status, ensuring compliance with government and customer requirements. May direct and coordinate phases of projects including managing activities concerned with the implementation and the carrying out of objectives on various projects.</p> <p>Dependent upon task order statement of work, may include other functional area positions in business and finance.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	10	6	2		
Labor Category: Sr. Scientist I	<p>Description: Carries out development and testing of programs on systems, components and materials concurrent with design, fabrication and/or testing to better evaluate and minimize future problems.</p> <p>Develops alternative solutions to existing problems.</p> <p>Demonstrates creative ability through patent disclosures, problem solving, scientific reports or technical papers and articles.</p> <p>May be required to evaluate proposals and make recommendations based on sound scientific principles and practical considerations.</p> <p>Prepares cost and schedule estimates and technical documents on proposed projects.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	10	6	2		
Labor Category: Sr. Consulting Engineer I	<p>Description: Responsible for managing government task projects and/or programs of moderate risk and complexity or may have deputy responsibility for a large program. May be involved in several</p>				

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	<p>programs simultaneously. Oversees program budget and schedules prepared by staff. Responsible for hiring, terminating and performance management.</p> <p>Plans and performs duties on new and varied problems where only general objectives are stated. Acts as internal experts and may represent the organization to external groups, agencies, customers, stockholders and vendors. Responsible for coordinating broad phases of projects and for performing advanced development work. Efforts are planned in coordination with related activities of other projects and departments.</p>				
Education	No Degree	Bachelors	Masters	PhD	
Years of Experience	12	8	4	0	
Labor Category: Sr. Safety Engineer	<p>Description: Works with management to develop an appropriate graded implementation of the Quality Assurance Program (QAP) to ensure that the products/services are of a known and appropriate quality for their intended purpose. Maintains a current working knowledge of the product/services and the quality related expectations of the principal customers for these products/services. Also helps coordinate the development and implementation of record keeping practices and procedures as they relate to compliance with the QAP. Coordinates and serves as liaison for external quality assurance related audits of the division products and/or services. Helps plan and execute internal audits of the QAP. Supports management in the development of any corrective actions required to address audit findings, or deficiencies.</p> <p>Responsible for the management and technical implementation of the in-depth safety analyses/tasks to ensure the identification, documentation, and mitigation of hazards within safety-critical systems or systems-of-systems, using various analysis tools and techniques. Defines the processes, tools, and technical approach to implement the essential elements of system safety engineering to include hazard analyses, hazard categorization (in terms of severity and likelihood), end effects, causal analyses, mitigation requirements identification, documentation, tracking and implementing, and residual risk assessment.</p>				
Education	No Degree	Bachelors	Masters	PhD	
Years of Experience	12	8	4	0	

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Labor Category: Sr. Test Engineer	Description: Utilize system analysis methods, techniques, procedures, and automated testing tools to perform system verification to ensure quality of the delivered system. Responsible for developing test scripts, plans, reports, defects, and test results. Ensure system meets technical and operational requirements. Documents test plans, procedures and test findings. Establishes test standards and methods. Conducts tests and diagnostics of a complex nature applying testing knowledge and experience to a variety of system platforms in multiple configurations. Dependent upon task order statement of work, may include functional area positions such as business and finance, training and development, and customer service.				
Education	No Degree	Bachelors	Masters		
Years of Experience	12	8	4		
Labor Category: Sr. Computer Scientist	Description: Provides program and system development and code integration services by choosing and applying existing programming methods and techniques. Provides installation configuration support and quality assurance services. Designs, creates, modifies, and maintains computer software programs. Provides plans and planning expertise, reporting and technical guidance for programming projects, when required.				
Education	No Degree	Bachelors	Masters		
Years of Experience	12	8	4		
Labor Category: Sr. Systems Engineer	Description: Requires in-depth knowledge of systems engineering, data applications, engineering and integration, requirements management, systems analysis and security. Systems engineering tasks include: technical planning, system integration, verification and validation, cost and risk, and supportability and effectiveness analyses for total systems. Logical systematic conversion of customer or product requirements into total systems solutions that acknowledge technical schedule, and cost constraints, functional analysis, timeline analysis, detail trade studies, requirements allocation, and interface definition studies to translate customer requirements into hardware and software specifications. Utilizes systems analysis methods, techniques and procedures				

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	<p>to design and develop computer systems according to user requirements. Develops overall solution focusing on all aspects of hardware, telecommunications and networks. Focuses on architectures for system interoperability, portability and scalability.</p> <p>Dependent upon task order statement of work, may include functional area positions such as business and finance, training and development, and customer service.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	12	8	4		
Labor Category: Contracts Manager I	<p>Description: Ability to manage system development contract support operations. Organize, direct, and coordinate planning and production of all contracts support activities. Must have demonstrated capability for oral and written communications with all levels of management for planning and control of projects. Formulate and review project feasibility studies, determine project cost. Interpret policies, purposes, and goals of the organization to subordinates. Familiar with organizational, policies and procedures.</p> <p>Management and administration of contracts including overseeing proposal preparation and contract negotiation. Monitors company performance for conformance to original proposal. Reviews and resolves all issues affecting company compliance and ensures satisfaction of legal requirements. Advises management of contractual rights and obligations and provides interpretation of terms and conditions.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	12	8	4		
Labor Category: Financial Manager I	<p>Description: Supports management on cost, schedule, contract performance, variance and risk analysis and prepares reports (including “what-if studies”) to ensure implementation and prescribed activities are carried out in accordance with specified objectives. Develops schedule reports – baseline, current status, critical path, etc. Performs complex financial/administrative reporting for contracts and/or programs. Develops and maintains standards and processes for cost controls, analysis and reporting to evaluate contract/program status, ensuring compliance with government and customer requirements. May direct and coordinate phases of</p>				

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	<p>projects including managing activities concerned with the implementation and the carrying out of objectives on various projects.</p> <p>Dependent upon task order statement of work, may include other functional area positions in business and finance.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	12	8	4		
Labor Category: Program Manager	<p>Description: Responsible for managing government and/or highly technical programs of high risk and complexity or may have deputy responsibility for a large program. May be involved in several programs simultaneously. Oversees program budget and schedules prepared by staff.</p> <p>Organize, direct, and coordinate planning and production of all contracts support activities. Must have demonstrated capability for oral and written communications with all levels of management for planning and control of projects. Formulate and review project feasibility studies, determine project cost. Interpret policies, purposes, and goals of the organization to subordinates. Familiar with organizational policies and procedures.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	12	8	4		
Labor Category: Sr. Consultant Engineer II	<p>Description: Responsible for managing government and/or highly technical programs of high risk and complexity. May be involved in several programs simultaneously. Oversees program planning, budgeting and schedules prepared by staff. Manages subcontractors to assure program performance. Serves as primary customer contact and must be able to provide expert technical and programmatic advice to clients, subcontractors, and staff.</p> <p>Recognized as an “external” authority. Develops highly advanced technologies, scientific principles, theories & concepts. Uncovers/ resolves problems associated with development and implementation of programs.</p> <p>Plans and performs engineering duties on new and varied problems where only general objectives are stated.</p> <p>Individuals act as internal experts and may represent the</p>				

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	<p>organization to external groups, agencies, customers, stockholders and vendors. Responsible for coordinating broad phases of projects and for performing advanced development work. Engineering efforts are planned in coordination with related activities of other projects and departments.</p>				
Education	No Degree	Bachelors	Masters		
Experience	16	12	8		
Labor Category: Contract Manager II	<p>Description: Ability to manage system development contract support operations. Organize, direct, and coordinate planning and production of all contracts support activities. Must have demonstrated capability for oral and written communications with all levels of management for planning and control of projects. Formulate and review project feasibility studies, determine project cost. Interpret policies, purposes, and goals of the organization to subordinates. Familiar with organizational, policies and procedures.</p> <p>Management and administration of contracts including overseeing proposal preparation and contract negotiation. Monitors company performance for conformance to original proposal. Reviews and resolves all issues affecting company compliance and ensures satisfaction of legal requirements. Advises management of contractual rights and obligations and provides interpretation of terms and conditions.</p> <p>May oversee subcontractors to assure program performance. Serves as primary customer contact and must be able to provide expert technical and programmatic advice to clients, subcontractors, and staff.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	16	12	8		
Labor Category: Financial Manager II	<p>Description: Supports management on cost, schedule, contract performance, variance and risk analysis and prepares reports (including “what-if studies”) to ensure implementation and prescribed activities are carried out in accordance with specified objectives. Develops schedule reports – baseline, current status, critical path, etc. Performs complex financial/administrative reporting for contracts and/or programs. Develops and maintains standards and processes for cost controls, analysis and reporting to evaluate contract/program status, ensuring compliance with government</p>				

MOBIS Labor Category Descriptions
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	<p>and customer requirements. May direct and coordinate phases of projects including managing activities concerned with the implementation and the carrying out of objectives on various projects.</p> <p>Dependent upon task order statement of work, may include other functional area positions in business and finance.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	16	12	8		
Labor Category: Business Integration Associate	<p>Description: Analyze the business of the enterprise. Model the business components and their interactions. Provide direction in the development, use, maintenance and demonstration of the business structure attributes such as performance, business services, information and organizational data in accordance with the designated business framework. Ensure that IT projects are driven by appropriate strategic goals and objectives. Work with the client to advance the mission of their programs. Assist in preparation and coordination of briefings, deliverables, and documentation. Continually monitors progress to ensure meeting specific deadlines. Confers with senior management regarding changes of significant consequences to the scope or schedule of the project.</p> <p>Dependent upon task order statement of work, may include functional area positions such as business and finance, training and development, and customer service.</p>				
Education	No Degree	Bachelors	Masters		
Years of Experience	12	8	4		
Labor Category: Sr. Scientist II	<p>Description: Responsible for coordinating broad phases of projects and for performing advanced development work. Scientific efforts are planned in coordination with related activities of other projects and departments. Develop and apply advanced methods, theories and research techniques to situations requiring the expert application of advanced knowledge (e.g. complex problem solving, scientific reports and/or technical papers, articles and patent disclosures).</p> <p>Develops new ideas and writes proposals without oversight.</p> <p>Responsible for product design and development within budget</p>				

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	<p>and schedule parameters.</p> <p>Investigates and advises management on the feasibility of new projects, systems or approaches and provides work leadership to lower level employees.</p> <p>May perform Program Management duties, including budgeting, tasking of team members and responsible for contract deliverables.</p>				
Education	No Degree	Bachelors	Masters	PhD	
Experience	16	12	8	4	
Labor Category: Sr. Systems Consultant	<p>Description: Provides expert, independent services and leadership in specialized technical areas. Provides expertise on an as needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware. Coordinates with Contractor management and Contractor customer personnel to ensure that the problem has been properly defined and that the solution will satisfy the customer's requirement.</p>				
Education	No Degree	Bachelors	Masters	PhD	
Experience	16	12	8	4	
Labor Category: Chief Scientist I	<p>Description: Develops highly advanced technologies, scientific principles, theories & concepts.</p> <p>Uncovers/ resolves problems associated with development and implementation of programs.</p> <p>Responsible for coordinating broad phases of projects and for performing advanced development work. Develop and apply advanced methods, theories and research techniques to situations requiring the expert application of advanced knowledge (e.g. complex problem solving, engineering reports and/or technical papers, articles and patent disclosures).</p> <p>Key technical resource to support project managers during the implementation phases. Serves as primary customer contact and must be able to provide expert technical and programmatic advice to clients, subcontractors, and staff.</p>				
Education	No Degree	Bachelors	Masters	PhD	
Experience	18	14	10	6	
Labor Category: Business Integration	<p>Description: Responsible for leading a team tasked with defining and</p>				

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Manager	<p>providing a to-be vision for the enterprise and the business components that comprise it. Analyze the organizations that comprise the enterprise and their business needs. Analyze alternatives and develop a model. Work with customer to refine/adopt it. Provide input to the definition of business components and the relationships between them. Provide guidance on priorities for the conduct of research to identify solutions within the enterprise. Identify alternatives and make strategic recommendations for providing solutions within the enterprise or business component of the enterprise. Work with customers to identify Portfolio Management decision making criteria with which to manage the solutions of the enterprise or business component of the enterprise.</p> <p>May be responsible for managing government and/or highly technical programs of high risk and complexity or may have deputy responsibility for a large program. May be involved in several programs simultaneously. Oversees program budget and schedules prepared by staff.</p>				
Education	No Degree	Bachelors	Masters	PhD	
Experience	14	10	6	2	
Labor Category: Sr. Program Manager	<p>Description: Responsible for managing government and/or highly technical programs of high risk and complexity. May be involved in several programs simultaneously. Oversees program planning, budgeting and schedules prepared by staff. Manages subcontractors to assure program performance. Serves as primary customer contact and must be able to provide expert technical and programmatic advice to clients, subcontractors, and staff.</p> <p>Organize, direct, and coordinate planning and production of all contracts support activities. Must have demonstrated capability for oral and written communications with all levels of management for planning and control of projects. Formulate and review project feasibility studies, determine project cost. Interpret policies, purposes, and goals of the organization to subordinates. Familiar with organizational policies and procedures.</p>				
Education	No Degree	Bachelors	Masters		
Experience	16	12	8		
Labor Category: Sr. Business Integration Manager	<p>Description: Responsible for leading a team tasked with defining and providing a to-be vision for the enterprise and the business</p>				

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	<p>components that comprise it. Analyze the organizations that comprise the enterprise and their business needs. Analyze alternatives and develop a model. Work with customer to refine/adopt it. Provide input to the definition of business components and the relationships between them. Provide guidance on priorities for the conduct of research to identify solutions within the enterprise. Identify alternatives and make strategic recommendations for providing solutions within the enterprise or business component of the enterprise. Work with customers to identify Portfolio Management decision making criteria with which to manage the solutions of the enterprise or business component of the enterprise.</p> <p>Responsible for coordinating broad phases of projects. Efforts are planned in coordination with related activities of other projects and departments. Develop and apply advanced methods, theories and research techniques to situations requiring the expert application of advanced knowledge. Investigates and advises management on the feasibility of new projects, systems or approaches.</p> <p>May be responsible for managing government and/or highly technical programs of high risk and complexity. May be involved in several programs simultaneously. Oversees program planning, budgeting and schedules prepared by staff.</p>				
Education	No Degree	Bachelors	Masters	PhD	
Experience	18	14	10	6	
Labor Category: Chief Scientist II	<p>Description: Represents the business as prime internal and external contact for technical expertise. Conducts briefings and technical meetings for top management and customer representatives.</p> <p>Responsible for program growth, marketing new technology and/or follow-on business acquisition.</p> <p>Plans R&D programs and advocates technological applications to achieve long-range objectives.</p>				
Education	No Degree	Bachelors	Masters	PhD	
Years of Experience	20	16	12	8	
Labor Category: Subject Matter Expert C	<p>Description: Supports the definition and implementation of planning processes and systems at the enterprise or group level and including both strategic and operational activities. Assists in the development and implementation of effective performance measurement</p>				

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	<p>approaches. Evaluates expectations for and capabilities of the information management organization and makes recommendations to improve service. May also require specialized training with a specific software/hardware tool set.</p> <p>Responsible for managing government task projects and/or programs of moderate risk and complexity or may have deputy responsibility for a large program. May be involved in several programs simultaneously. Oversees program budget and schedules prepared by staff. Responsible for hiring, terminating and performance management.</p>				
Education	No Degree	Bachelors	Masters	PhD	
Years of Experience	16	12	8	4	
Labor Category: Subject Matter Expert B	<p>Description: Supports the definition and implementation of planning processes and systems at the enterprise or group level and including both strategic and operational activities. Assists in the development and implementation of effective performance measurement approaches. Evaluates expectations for and capabilities of the information management organization and makes recommendations to improve service. May also require specialized training with a specific software/hardware tool set.</p> <p>Responsible for managing government and/or highly technical programs of high risk and complexity. May be involved in several programs simultaneously. Oversees program budget and schedules prepared by staff. Responsible for hiring, terminating and performance management.</p>				
Education	No Degree	Bachelors	Masters	PhD	
Years of Experience	18	14	10	6	
Labor Category: Subject Matter Expert A	<p>Description: Supports the definition and implementation of planning processes and systems at the enterprise or group level and including both strategic and operational activities. Assists in the development and implementation of effective performance measurement approaches. Evaluates expectations for and capabilities of the organization and makes recommendations to improve service. May also require specialized training with a specific software/hardware tool set.</p> <p>May be responsible for several programs simultaneously,</p>				

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	overseeing planning budgeting and schedules prepared by staff. Serves as primary customer contact and must be able to provide technical and programmatic advice to clients, subcontractors and staff.				
Education	No Degree	Bachelors	Masters	PhD	
Years of Experience	20	16	12	8	