



On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is

https://www.gsaadvantage.gov/advgsa/advantage/main/start_page.do

Schedule for Environmental Services
Federal Supply Schedule Industrial Group: 89
Industrial Class: 899
Contract Number: GS-10F-0223J
Contract Period: 9/2/2014 through 9/1/2019

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at <http://www.fss.gsa.gov>.

Contractor: Green Reviews, Inc.
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Leonia, NJ 07605-2001
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Fax: (201) 363-9216
Web Site: www.greenreviews.com
Email: ajanisz@greenreviews.com
Contract Administration: Amelia Janisz

Business Size: Small, Disadvantaged, Woman-Owned Business
Representations and Certifications are current, accurate and complete at <https://www.sam.gov>

Customer Information:

1a. Table of Awarded Special Item Number(s) (SINs):

SIN	Recovery	SIN Description
899-1	899-1RC	Environmental Consulting Services
899-3	899-3RC	Environmental Training Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded: N/A

1c. Hourly Rates: See attached.

2. Maximum Order: \$1,000,000

3. Minimum Order: \$100

4. Geographic Coverage: Domestic and Overseas

5. Production Point(s): Leonia, NJ

6. Discount From List Price: Prices shown herein are net prices.

7. Quantity Discounts: N/A

8. Prompt Payment Terms: Net 30 days

9a. Government Credit Card is accepted for orders below the micropurchase threshold.

9b. Contact Contractor's Representative for credit card acceptance of orders above the micropurchase threshold.

10. Foreign Items: N/A

Customer Information (continued):

- 11a-d. Time of Delivery: To be negotiated with ordering agency on each task order.
- 12. FOB Point(s): To be negotiated with ordering agency on each task order.
- 13a. Ordering Address(es): Same as Contractor's address
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPAs) can be found at <http://www.gsa.gov/portal/content/199353>
- 14. Payment Address(es): Same as Contractor's address
- 15. Warranty Provisions: N/A
- 16. Export Packing Charges: N/A
- 17. Terms and Conditions of Government Credit Card Acceptance: See #9 above
- 18. Terms and Conditions of Rental, Maintenance, and Repair: N/A
- 19. Terms and Conditions of Installation: N/A
- 20. Terms and Conditions of Repair Parts: N/A
- 20a. Terms and Conditions of Any Other Services: N/A
- 21. List of Service and Distribution Point(s): N/A
- 22. List of Participating Dealer(s): N/A
- 23. Preventative Maintenance: N/A
- 24a-b. Environmental Attributes: N/A
- 25. Data Universal Numbering System (DUNS) Number: 02-161-1384
- 26. Contractor is registered in System for Award Management (SAM) database.

Price schedules attached.

OVERVIEW

GSA's Environmental Services Contract provides all Federal agencies with a quick and efficient method of contracting for their environmental needs.

The Environmental Services Multiple Award Schedule 899 supports your environmental requirements. Under Federal Supply Schedule (FSS) Industrial Group 899, Green Reviews can provide any Federal agency with environmental consulting, compliance and training services. This Federal Supply Schedule provides an efficient, economical, and effective contracting mechanism to meet an agency's individual and unique requirements. GSA FSS's enable the federal community to use commercial buying practices, significantly reduce the time and cost of services' acquisitions, and devote more of their resources to their primary missions.

Under this schedule, Green Reviews provides federal agencies with environmental services to meet the requirements of various laws and Executive Orders such as the Clean Air and Water Acts, the Resource Conservation and Recovery Act (RCRA), and Energy Policy Act of 2005. Environmental Services do not provide for excavation of a hazardous waste and are distinct from engineering, design and clean up services.

Green Reviews, established in 1997, is a Woman-Owned Small, Disadvantaged Business specializing in environmental management services. We offer a team with extensive experience in conducting multi-media environmental compliance audits, environmental training workshops, and environmental management consulting.. Green Reviews has the professional staff, tools, and corporate commitment to ensure that GSA fulfills their customer needs in an effective, economical, and efficient manner.

Green Reviews has a thorough understanding of the environmental impacts and aspects of federal facilities activities and operations and extensive experience in determining the applicability of federal, state, and local environmental laws, regulations and statutes to federal facilities. Our services are based on implementation of a Total Quality Management (TQM) system that encompasses customer satisfaction and all activities conducted by Green Reviews. Our approach is based on quality planning, quality control, and continual process improvement.

Green Reviews coordinates its efforts under this GSA Schedule through the main office in Leonia, NJ. All staff have provided environmental advisory, compliance, and management services nationwide.

SCOPE OF SERVICES

The scope of Green Reviews' Environmental Services provides GSA's Federal clients with a way to meet their environmental requirements.

The following examples of the type of services available under each Special Item Number (SIN) are not meant to limit or exclude authentic environmental advisory services.

SIN 899-1, SIN 899-1RC - Environmental Consulting Services

- Environmental program and project management
- Environmental regulation development
- Environmental compliance audits and permits
- Implementation/management of Environmental Management Systems and other compliance and contingency plans and performance measures
- Spill Prevention Control and Countermeasure (SPCC) plans and training
- Advisory Services in support of agency environmental programs involving areas such as hazardous material spills and safety data sheets (SDS),
- Program management services, benchmarking, business case, cost/benefit analyses, performance measures, metrics
- Leadership in Energy and Environmental Design (LEED) Existing Building gap assessment
- Review and recommendations on waste tracking or handling systems
- Waste minimization/pollution prevention initiatives

Coverage of applicable regulations, standards and Executive Orders is achieved by use of experienced auditing staff. Our Total Quality Management system includes development of project process flowcharts and performance and results indicators as well as appropriate staff training programs and implementation of a quality assurance/quality control program.

SIN 899-3, SIN 899-3RC - Environmental Training Services

Environmental training courses include, but are not limited to:

- Aboveground storage tanks
- Environmental management planning and operations and maintenance (O&M) planning
- Compliance with environmental laws/regulations
- Electronics management
- Emergency response plans
- Environmental audits, awareness, compliance, and management
- Hazardous waste training to include compliance, operation, packaging, handling, generators, and incident response
- Underground storage tanks.

Green Reviews offers both standardized and customized training courses. We maintain a strong, facility-based outlook that is reflected in our training courses. We define compliance in terms of the ongoing activities and operations more readily understood by facility personnel. Green Reviews has also developed customized courses on environmental compliance issues for General Services Administration, the US Environmental Protection Agency, Veterans Affairs, National Park Service, the US Postal Service, the New Jersey Army National Guard and US Geological Survey.

COURSE DESCRIPTIONS

Course Audience Key Codes:

ES = Environmental Staff

FS = Facility Staff

SS = Safety Staff

ALL ½-DAY (4-HOUR) COURSES

ENVIRONMENTAL COMPLIANCE AND MANAGEMENT COURSES

- Overview of Environmental Regulations: Covers major requirements of CAA, CWA, RCRA - Subtitle C, D, I; FIFRA; TSCA; SDWA; CERCLA; EPCRA; and NEPA. (FS)
- Review of Environmental Auditing Procedures: Covers planning environmental audits, selecting appropriate protocols, reviewing appropriate standards including GAO. (ES)
- Developing Environmental Auditing Guidance: Presents case studies such as disposal of PCB ballasts, fluorescent lights, and sampling at oil/water separators. Includes who to contact and when to get legal review. (ES)
- Conducting Internal Environmental Audits: Covers use of standard protocols, documentation requirements, report preparation, corrective action planning. (ES)
- Quality Improvement Tools and Techniques for Environmental Compliance: Discusses development of Pareto diagrams, process control charts, fishbone diagrams, and deployment charts. (ES)
- Developing Environmental Performance Metrics: Covers development of flowcharts for environmental management and associated performance metrics. (ES & FS)

WASTE MINIMIZATION COURSES

- Identifying Pollution Prevention Opportunities: Covers identifying waste streams, review of alternative materials, waste minimization overview, testing and substitution of alternative materials. (FS)
- Solid Waste Recycling: Discusses what is a solid waste and methods to encourage solid waste recycling. (FS)

HAZARDOUS WASTE MANAGEMENT COURSES

- Waste Characterization: Covers identifying waste streams, methods to characterize wastes, and disposal options. Includes discussion of P2 alternatives. (FS)
- Preparing a Hazardous Waste Management Plan: Covers major areas such as waste characterization, contingency planning, preparedness and prevention. (FS)
- Emergency Spill Response Planning: Discusses SPCC and OPA-90 requirements. Includes examining small spill and worst-case scenarios. (ES & FS)

ENVIRONMENTAL MANAGEMENT SYSTEMS (EMS) COURSES

- Conducting Internal EMS Reviews: Covers using simple ISO 14000 protocols to evaluate a facility's management system. (ES)
- EMS Awareness: Discusses how to determine environmental aspects and impacts and how to integrate EMS goals and targets into daily routine operations. (FS)

UNDERGROUND STORAGE TANKS COURSES

- Underground Storage Tank Management and Compliance: Reviews recordkeeping requirements for RCRA Subtitle I. Short discussion of Energy Policy Act of 2005 requirements for USTs. (FS)

ENERGY CONSERVATION COURSES

- Energy Efficiency Overview: Provides overview of most cost-effective methods of complying with EPAct. (FS)

TOXIC SUBSTANCES CONTROL ACT COURSES

- Preparing Integrated Pest Management Plans (IPMs): Provides overview of reasons for preparing and basic outlines of IPMs. (FS)

ALL 1-DAY (8-HOUR) COURSES

ENVIRONMENTAL COMPLIANCE AND MANAGEMENT COURSES

- Root Cause Analysis for Environmental Professionals: Covers problem selection, data gathering, techniques, and evaluating solutions. (ES)

HAZARDOUS WASTE MANAGEMENT COURSES

- Hazardous Waste Contingency Plan Exercise: Uses a generic hazardous waste contingency plan for a LQG and provides a table-top exercise of the plan during an emergency. (FS & ES)

1c: Labor Rates for GSA Contract: GS-10-F-0223J

SIN 899-1, SIN 899-1RC Environmental Consulting Services

SIN 899-3, SIN 899-3RC Environmental Training Services

GSA Labor Category	9/2/14-9/1/15		9/2/15-9/1/16		9/2/16-9/1/17		9/2/17-9/1/18		9/2/18-9/2/19	
	Year 16 Hourly	Year 16 Daily	Year 17 Hourly	Year 17 Daily	Year 18 Hourly	Year 18 Daily	Year 19 Hourly	Year 19 Daily	Year 20 Hourly	Year 20 Daily
Technical Director	173.49	1,387.86	175.74	1,405.90	178.03	1,424.18	180.34	1,442.69	182.69	1,461.45
Senior Environmental Engineer/Scientist	156.95	1,255.62	158.99	1,271.95	161.06	1,288.48	163.16	1,305.23	165.28	1,322.20
Environmental Engineer/Scientist III	140.43	1,123.48	142.26	1,138.08	144.11	1,152.88	145.98	1,167.87	147.88	1,183.05
Environmental Engineer/Scientist II	96.39	771.12	97.64	781.14	98.91	791.30	100.20	801.58	101.50	812.00
Environmental Engineer/Scientist I	77.11	616.84	78.11	624.85	79.13	632.98	80.16	641.21	81.20	649.54
Junior Environmental Engineer/Scientist	57.84	462.75	58.59	468.76	59.36	474.86	60.13	481.03	60.91	487.28
Technician	46.26	370.12	46.87	374.93	47.47	379.81	48.09	384.74	48.72	389.74
Senior Administrative Staff	74.33	594.70	75.30	602.43	76.28	610.26	77.27	618.20	78.28	626.23
Administrative Assistant	46.26	370.12	46.87	374.93	47.47	379.81	48.09	384.74	48.72	389.74
Clerical	34.70	277.59	35.15	281.20	35.60	284.86	36.07	288.56	36.53	292.31

SCA MATRIX		
SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Technician	30081- Engineering Technician I	WD 05-2347 (Rev.-12)
Senior Administrative Staff	01013 - Accounting Clerk III	WD 05-2347 (Rev.-12)
Administrative Assistant	01020 - Administrative Assistant	WD 05-2347 (Rev.-12)
Clerk	01111 - Accounting Clerk I	WD 05-2347 (Rev.-12)

The SCA is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on US Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

1c: Labor Categories for GSA Contract: GS-10-F-0223J

SIN 899-1, SIN-899 1RC Environmental Consulting Services
 SIN 899-3, SIN 899-3RC Environmental Training Services

Title	Labor Category	Definition of Labor Category	Education	Experience
PROFESSIONAL STAFF				
Technical Director	PF6	Responsible for the firm's operations. Provides operations and policy guidance. Recognized as a national technical expert and provides specialized technical advice and review on complex projects.	Masters Degree	30+ years
Senior Environmental Engineer/ Scientist	PF5	Plans, conducts, supervises and is responsible for overall management of projects of major significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. Supplies technical advice and counsel to other professionals. Responsible for overall program management and coordination of various projects performed for major clients. Generally operates with wide latitude for un-reviewed action.	Masters Degree	20+ years
Environmental Engineer/ Scientist III	PF4	Under general supervision of program manager, plans, conducts and supervises assignments. Estimates and schedules work to meet completion dates. Directs assistance, reviews progress and evaluates results, makes changes in methods, design, or equipment. Provides costing for budgetary purposes to ensure projects meet client expectations. Provides assistance to junior staff on project deliverables. Operates with some latitude for un-reviewed action or decision-making.	B.A./B.S. Degree	15+ years
Environmental Engineer/ Scientist II	PF3	Works under limited supervision of a senior or project manager and carries out assignments associated with projects. Translates technical guidance received from supervisor into usable data applicable to the particular assignment; coordinates the activities of juniors or technicians. Work assignments are varied and require originality and ingenuity.	B.A./B.S. Degree	10+ years
Environmental Engineer/ Scientist I	PF2	Works under supervision of more senior personnel. Gathers and correlates basic data and performs technical analyses. Complexity and importance of assignments are commensurate with development and previous experience.	B.A./B.S. Degree	5+ years
Junior Environmental Engineer/ Scientist	PF1	Lowest or entering classification. Works under close supervision of more senior professionals. Gathers and correlates basic data and performs routine analyses. Works on less complicated assignments where little evaluation is required.	B.A./B.S. Degree	1-5 years
TECHNICIANS				
Technician	TH1	Performs simple and routine tasks or tests under close supervision. Records test data and may prepare simple charts or graphs.	B.A. / B.S. Degree or equivalent	Entry level
ADMINISTRATION				
Senior Administrative Staff	AD3	Plans, conducts, and supervises the daily administrative operations necessitating knowledge of administration, finance, or contractual matters as it applies to the daily operations of the projects or company. Operates with some latitude for un-reviewed action or decision making relating to administrative functions. Proficient in MS Office Suite programs & intranet-internet functions.	B.A. / B.S. Degree or equivalent	5+ years
Administrative Assistant	AD2	Under general supervision of more senior administrative staff, performs the daily tasks that are required in order to maintain general performance of company or projects. Directs lower level staff members relating to routine administrative procedures. Includes typing, word processing and other secretarial functions. Fluent in MS Office Suite programs and intranet/internet functions.	B.A. / B.S. Degree or equivalent	3+ years
Clerical	AD1	Lowest or entering classification; works under supervision of more senior professionals. Gathers and correlates basic data and performs routine functions. Works on less complicated assignments where little evaluation is required. Capable in MS Office Suite programs and intranet/internet functions.	HS Diploma or G.E.D.	Entry level

EXPERIENCE / QUALIFICATIONS SUBSTITUTIONS

- Any combination of additional years of experience in the proposed field of expertise plus full time college level study in the particular field totaling four (4) years will be an acceptable substitute for a B.S. or B.A. Degree.
- A B.S. or B.A. Degree plus any combination of additional years of experience and graduate level study in the proposed field of expertise totaling two (2) years will be an acceptable substitute for a Masters Degree.
- Additional years of graduate level study in an appropriate field will be considered equal to years of experience on a one-for-one basis.

1c: Course Rates for GSA Contract: GS-10-F-0223J

SIN 899-3, SIN 899-3RC Environmental/Occupational Training Services

1/2 day (4 hour): Overview of Environmental Regulations, Review of Environmental Auditing Procedures, Developing Environmental Auditing Guidance, Conducting Internal Environmental Audits, Quality Improvement Tools and Techniques for Environmental Compliance, Developing Environmental Performance Metrics, Identifying Pollution Prevention Opportunities, Solid Waste Recycling, Waste Characterization, Preparing a Hazardous Waste Management Plan, Emergency Spill Response Planning, Conducting Internal EMS Reviews, EMS Awareness, Underground Storage Tank Management and Compliance, Energy Efficiency Overview, Preparing Integrated Pest Management Plans (IPMs):

1 day (8 hour): Root Cause Analysis for Environmental Professionals, Hazardous Waste Contingency Plan Exercise

Courses	Year 16 9/2/14-9/1/15	Year 17 9/2/15-9/1/16	Year 18 9/2/16- 9/1/17	Year 19 9/2/17-9/1/18	Year 20 9/2/18-9/1/19
1/2 Day (4-Hour) Course					
Min: 8 participants Max: 40 participants	\$2,453.67	\$2,485.57	\$2,517.88	\$2,550.61	\$2,583.77
1 Day (8-Hour) Course					
Min: 8 participants Max: 40 participants	\$4,089.43	\$4,142.59	\$4,196.45	\$4,251.00	\$4,306.26