



Intelligent Decision Systems, Inc.
5885 Trinity Parkway, Suite 100
Centreville, VA 20120
Ph: 703.766.9631 F: 703.766.9638

Schedule Program & Number

Federal Supply Schedule 00CORP (Professional Services Schedule (PSS))

Customer Information

1a. Awarded Special Item Number(s) (SINs)

SIN	Description
874-1	Integrated Consulting Services
874-1RC	Recovery Purchasing
874-4	Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration, Learning Management, Internships
874-4RC	Recovery Purchasing

1b. Lowest Price model Number and Price for Each SIN:

Not applicable.

1c. Hourly Rates and Job Descriptions:

See Pricing Table on page 6, and corresponding position descriptions on pages 7 - 9.

2. Maximum Order: \$1,000,000

3. Minimum Order: \$100

4. Geographic Coverage (Delivery Area): Worldwide

5. Point(s) Of Production (City, County, and State or Foreign Country): Same as Contractor.

6. Discount from List Prices or Statement of Net Price: Prices shown herein are net prices.

7. Quantity Discounts: None

8. Prompt Payment Terms: Net 30 Days.

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government purchase cards are accepted at or below the micro-purchase threshold.



- 9b. Government purchase cards are accepted above the micro-purchase threshold.**
- 10. Foreign Items (List Items by Country of Origin):** None
- 11a. Time of Delivery:** Specified on the Task Order
- 11b. Expedited Delivery:** Specified on the Task Order
- 11c. Overnight and 2-day delivery:** Overnight and 2-day delivery are not available.
- 11d. Urgent Requirements:** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 12. F.O.B. Point(s):** As stated on Task Order
- 13a. Ordering Address:** Intelligent Decision Systems, Inc.
5885 Trinity Parkway, Suite 100
Centreville, VA 20120
- 13b. Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 14. Payment Address:** Intelligent Decision Systems, Inc.
Attn: Accounts Receivable
5885 Trinity Parkway, Suite 100
Centreville, VA 20120
- 15. Warranty Provision:** Contractor's Standard Warranty
- 16. Export Packing Charges:** Not Applicable
- 17. Terms and Conditions of Government Purchase Card Acceptance.** See item #9 above.
- 18. Terms and Conditions of Rental, Maintenance, and Repair:** Not applicable.
- 19. Terms and Conditions of Installation:** Not applicable.
- 20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices**
Not applicable.
- 20a. Terms and Conditions for Any Other Services:** Not applicable.
- 21. List of Service and Distribution Points:** Not applicable.
- 22. List of Participating Dealers:** Not applicable.
- 23. Preventive Maintenance:** Not applicable.
- 24a. Special Attributes Such as Environmental Attributes:** Not applicable.



24b. Section 508 Compliance Information: Available upon request.

25. Data Universal Number System (DUNS) Number: 835953019

26. Contractor is registered in Central Contractor Registration (CCR) (actually System for Award Management (SAM)) database.

Company Description

Intelligent Decision Systems, Incorporated (IDSI) is a small, woman-owned business founded in 1991 to deliver training and human performance problem solving services/products and practical solutions that can be successfully implemented and sustained in our client’s operational environments.

Our specialty within this domain is in defining performance problems, identifying, designing and developing solutions, and assessing impacts to assist in making intelligent training, engineering and education decisions.

Contract Number:	GS-10F-0243L
Option Modification Number:	FOA9XGEC
Contract Period:	April 16, 2001 through April 15, 2021
Contractor:	Intelligent Decision Systems, Inc.
Address:	5885 Trinity Pkwy, Suite 100 Centreville, VA 20120-1970
Phone:	703-766-9631
Fax:	703-766-9638
Email:	jones.stasy@idsi.com
Web Address:	www.idsi.com
Contract Administrator:	Stasy Jones
DUNS Number:	83-595-3019
Business Type:	Small Woman Owned



Products and Services

IDSi offers a wide range of consulting services in support of PSS that is specifically tailored to meet our client's needs. These services include strategic, business and action planning, knowledge and application of leadership systems, utilization and development of performance measures and indicators, identification and execution of process and productivity improvement, organizational assessments, program audits, and evaluations.

Strategic, Business and Action Planning, and Leadership Systems. IDSi provides experienced consulting services to our clients in all phases of program development, from initial design to lifecycle maintenance. Areas of our experience in strategic, business, and action planning, and leadership systems include training management and implementation, training technology infusion, program management consultation services, and analysis of various Navy leadership training initiatives.

Training Management and Implementation Services. IDSi applies training management tools and techniques to help the customer plan for and operate training systems within the organization. Services include: planning and developing instructional processes and systems; developing long range plans to support strategic objectives; supporting training system documentation, publication management and database management activities; reviewing and refining curriculum and training sustainment plans; designing, developing, and implementing training evaluation processes; and providing customized training management services.

Training Technology Infusion Consultation Services. IDSi helps the client identify changes to methods and training system design to enhance effectiveness and efficiency through the integration of technology. IDSi researches and assesses emerging commercial and government training technology initiatives for application to client training requirements. Services include: designing and initiating actions to improve training system capabilities, performance, and productivity through technology infusion; conducting training reengineering studies analyzing processes; benchmarking performance and improvement metrics; performing stakeholder analysis examining the potential for advanced technologies; and identifying cost, training, and outsourcing options for improving performance.

Management Consultation Services. IDSi helps the customer identify and employ management actions that transform organizations and introduce, refine and/or improve functions at all levels. Services include: planning and performing strategic planning, action planning, integrated product development, and resource planning activities; managing change; setting priorities; measuring and assessing organizational performance; developing/refining leadership processes; assessing risk, and employing support processes.

Leadership Systems Training Initiatives. These services help the client to identify and apply research-based facilitation training initiatives to enhance their leadership skills course delivery system. Knowledge of Navy Leadership training skills helps IDSi to effectively understand leadership systems throughout Navy commands. Services include managing change, priority management, resource managing and planning, developing/refining leadership processes, and business and action planning.

How it Supports PSS: IDSi's extensive experience in strategic, business and action planning, and leadership systems projects provides our clients with current, research-based recommendations enabling them to manage and adapt to an ever changing environment. Our goal is to give our clients the information they need in order to stay abreast of the latest regulations and technologies necessary to meet their end user requirements while recognizing diminishing resources. IDSi is aware of the constraints placed on government resources and works to provide areas of possible reduction in budgetary costs using technology infusion, without loss of training or



management effectiveness. IDSI looks at all levels of a program's elements to see areas for collaboration and possible reuse to enhance individual program goals.



Second Option (Five Year Period)		Year 15
		Option 2 Year 5
Applicable SIN(s)	Labor Categories	4/16/2015
		4/15/2016
874-1 874-4	Technical Writer/Editor (Mid)	\$65.65
874-1 874-4	Technical Writer/Editor (Sr)	\$72.24
874-1 874-4	Program/Training Analyst (Jr)	\$79.74
874-1 874-4	Program/Training Analyst (Mid)	\$89.47
874-1 874-4	Program/Training Analyst (Sr)	\$98.20
874-1 874-4	Instruction Systems Dev. (Jr)	\$105.77
874-1 874-4	Instruction Systems Dev. (Mid)	\$118.52
874-1 874-4	Instruction Systems Dev. (Sr)	\$127.31
874-1 874-4	Instruction Systems Dev. (Princ)	\$135.14
874-1 874-4	Instruction Systems Dev. (Sr Princ)	\$139.58
874-1 874-4	Systems Engineer/Analyst (Sr)	\$161.16
874-1 874-4	Systems Engineer/Analyst (Princ)	\$206.77
874-1 874-4	Systems Engineer/Analyst (Sr Princ)	\$241.96
874-4	Program Manager	\$136.87
874-4	Project Manager	\$113.35
874-4	Audio Visual Specialist	\$74.51
874-4	Multimedia Programmer/ Software Engineer (Jr)	\$51.01
874-4	Multimedia Programmer/ Software Engineer (Mid)	\$75.67



Second Option (Five Year Period)		Year 15
		Option 2 Year 5
		4/16/2015
Applicable SIN(s)	Labor Categories	4/15/2016
874-4	Multimedia Programmer/ Software Engineer (Sr)	\$84.16
874-4	Graphic Designer (Jr)	\$54.76
874-4	Graphic Designer (Mid)	\$61.44
874-4	Graphic Designer (Sr)	\$109.09
874-4	Quality Assurance Specialist	\$89.25
874-4	Quality Assurance Manager	\$99.56
874-4	Subject Matter Expert (Jr)	\$68.74
874-4	Subject Matter Expert (Mid)	\$102.15
874-4	Subject Matter Expert (Sr)	\$120.32



Prices Valid from 4/16/2016 to 4/15/2021

Third Option (Five Year Period)		Year 16	Year 17	Year 18	Year 19	Year 20
		Option 3 Year 1	Option 3 Year 2	Option 3 Year 3	Option 3 Year 4	Option 3 Year 5
		4/16/2016	4/16/2017	4/16/2018	4/16/2019	4/16/2020
Applicable SIN(s)	Labor Categories	4/15/2017	4/15/2018	4/15/2019	4/15/2020	4/15/2021
874-1 874-4	Technical Writer/Editor (Mid)	\$67.09	\$68.57	\$70.08	\$71.62	\$73.20
874-1 874-4	Technical Writer/Editor (Sr)	\$73.83	\$75.45	\$77.11	\$78.81	\$80.54
874-1 874-4	Program/Training Analyst (Jr)	\$81.49	\$83.29	\$85.12	\$86.99	\$88.91
874-1 874-4	Program/Training Analyst (Mid)	\$91.44	\$93.45	\$95.51	\$97.61	\$99.75
874-1 874-4	Program/Training Analyst (Sr)	\$100.36	\$102.57	\$104.82	\$107.13	\$109.49
874-1 874-4	Instruction Systems Dev. (Jr)	\$108.10	\$110.48	\$112.91	\$115.39	\$117.93
874-1 874-4	Instruction Systems Dev. (Mid)	\$121.13	\$123.79	\$126.52	\$129.30	\$132.14
874-1 874-4	Instruction Systems Dev. (Sr)	\$130.11	\$132.97	\$135.90	\$138.89	\$141.94
874-1 874-4	Instruction Systems Dev. (Princ)	\$138.11	\$141.15	\$144.26	\$147.43	\$150.67
874-1 874-4	Instruction Systems Dev. (Sr Princ)	\$142.65	\$145.79	\$149.00	\$152.27	\$155.62
874-1 874-4	Systems Engineer/Analyst (Sr)	\$164.71	\$168.33	\$172.03	\$175.82	\$179.68
874-1 874-4	Systems Engineer/Analyst (Princ)	\$211.32	\$215.97	\$220.72	\$225.58	\$230.54
874-1 874-4	Systems Engineer/Analyst (Sr Princ)	\$247.28	\$252.72	\$258.28	\$263.97	\$269.77
874-4	Program Manager	\$139.88	\$142.96	\$146.10	\$149.32	\$152.60
874-4	Project Manager	\$115.84	\$118.39	\$121.00	\$123.66	\$126.38
874-4	Audio Visual Specialist	\$76.15	\$77.82	\$79.54	\$81.29	\$83.07
874-4	Multimedia Programmer/ Software Engineer (Jr)	\$52.13	\$53.28	\$54.45	\$55.65	\$56.87



Third Option (Five Year Period)		Year 16	Year 17	Year 18	Year 19	Year 20
		Option 3 Year 1	Option 3 Year 2	Option 3 Year 3	Option 3 Year 4	Option 3 Year 5
		4/16/2016	4/16/2017	4/16/2018	4/16/2019	4/16/2020
Applicable SIN(s)	Labor Categories	4/15/2017	4/15/2018	4/15/2019	4/15/2020	4/15/2021
874-4	Multimedia Programmer/ Software Engineer (Mid)	\$77.33	\$79.04	\$80.77	\$82.55	\$84.37
874-4	Multimedia Programmer/ Software Engineer (Sr)	\$86.01	\$87.90	\$89.84	\$91.81	\$93.83
874-4	Graphic Designer (Jr)	\$55.96	\$57.20	\$58.45	\$59.74	\$61.05
874-4	Graphic Designer (Mid)	\$62.79	\$64.17	\$65.58	\$67.03	\$68.50
874-4	Graphic Designer (Sr)	\$111.49	\$113.94	\$116.45	\$119.01	\$121.63
874-4	Quality Assurance Specialist	\$91.21	\$93.22	\$95.27	\$97.37	\$99.51
874-4	Quality Assurance Manager	\$101.75	\$103.99	\$106.28	\$108.61	\$111.00
874-4	Subject Matter Expert (Jr)	\$70.25	\$71.80	\$73.38	\$74.99	\$76.64
874-4	Subject Matter Expert (Mid)	\$104.40	\$106.69	\$109.04	\$111.44	\$113.89
874-4	Subject Matter Expert (Sr)	\$122.97	\$125.67	\$128.44	\$131.26	\$134.15



PSS Labor Categories

Multimedia Programmer/ Software Engineer (Jr)

Minimum/General Experience: Two years' experience programming courseware and mobile applications with a bachelor's degree in computer science or similar field is required.

Knowledge and experience working with authoring languages such as Java, JavaScript, XML, HTML, ActionScript, iOS, Android, and CSS. Knowledge and experience working with Adobe Masters Collection. Demonstrate an ability to effectively organize, prioritize, multi-task and manage time effectively to meet deadlines. Previous experience working as part of a multi-disciplinary team and with outside stakeholders to accomplish complex tasks. Expertise with Microsoft office automation tools to include Office, SharePoint, Project and Visio. Experience using courseware development tools. Previous experience with eLearning development standards SCORM, Section 508.

Multimedia Programmer/ Software Engineer (Mid)

Minimum/General Experience: Five years' experience programming courseware and mobile applications with a bachelor's degree in computer science or similar field is required.

Knowledge and experience working with authoring languages such as Java, JavaScript, XML, HTML, ActionScript, iOS, Android, and CSS. Knowledge and experience working with Adobe Masters Collection. Demonstrate an ability to effectively organize, prioritize, multi-task and manage time effectively to meet deadlines. Previous experience working as part of a multi-disciplinary team and with outside stakeholders to accomplish complex tasks. Expertise with Microsoft office automation tools to include Office, SharePoint, Project and Visio. Experience using courseware development tools. Previous experience with eLearning development standards SCORM, Section 508.

Multimedia Programmer/Software Engineer (Sr)

Minimum/General Experience: Eight years' experience programming courseware and mobile applications with a master's degree in computer science or similar field is required.

Knowledge and experience working with authoring languages such as Java, JavaScript, XML, HTML, ActionScript, iOS, Android, and CSS. Knowledge and experience working with Adobe Masters Collection. Demonstrate an ability to effectively organize, prioritize, multi-task and manage time effectively to meet deadlines.

Previous experience working as part of a multi-disciplinary team and with outside stakeholders to accomplish complex tasks. Expertise with Microsoft office automation tools to include Office, SharePoint, Project and Visio. Experience using courseware development tools. Previous experience with eLearning development standards SCORM, Section 508. Project management experience preferred.

Graphic Designer (Jr)

Minimum/General Experience: Two years of experience in graphic design and an associate's degree in graphic art is required.

Conceptualize and create cutting-edge graphics and document layouts. Gather raw data from various sources, including in person, e-mail, briefings, meetings, or phone calls, and turn it into comprehensive, clear, and visually engaging graphics, charts, briefings, and slicks sheets. Format 200+ pages of information into an easy to comprehend visually appealing layout that is interactive. Upload final reports to the Web or act as standalone



interactive PDFs. Create eye-catching designs under deadline pressure with strict attention to detail and consistency and maintain responsibility for the technical editing of content. Maintain responsibility for each project. Work independently within a collaborative team environment and interact with high-level senior government leaders.

Graphic Designer (Mid)

Minimum/General Experience: Five years' experience in graphic design and a bachelor's degree in graphic art is required.

Conceptualize and create cutting-edge graphics and document layouts. Gather raw data from various sources, including in person, e-mail, briefings, meetings, or phone calls, and turn it into comprehensive, clear, and visually engaging graphics, charts, briefings, and slicks sheets. Format 200+ pages of information into an easy to comprehend visually appealing layout that is interactive. Upload final reports to the Web or act as standalone interactive PDFs. Create eye-catching designs under deadline pressure with strict attention to detail and consistency and maintain responsibility for the technical editing of content. Maintain responsibility for each project. Work independently within a collaborative team environment and interact with high-level senior government leaders.

Graphic Designer (Sr)

Minimum/General Experience: Eight years' experience in graphic design and a bachelor's degree in graphic art is required.

Conceptualize and create cutting-edge graphics and document layouts. Gather raw data from various sources, including in person, e-mail, briefings, meetings, or phone calls, and turn it into comprehensive, clear, and visually engaging graphics, charts, briefings, and slicks sheets. Format 200+ pages of information into an easy to comprehend visually appealing layout that is interactive. Upload final reports to the Web or act as standalone interactive PDFs. Create eye-catching designs under deadline pressure with strict attention to detail and consistency and maintain responsibility for the technical editing of content. Maintain responsibility for each project. Manage a collaborative team environment and interact with high-level senior government leaders.

Technical Writer/Editor (Mid)

Minimum/General Experience: Bachelor's Degree and four years' relevant experience or six years' relevant experience.

Relevant experience includes producing and/or editing training materials, technical reports, proposals, and operating manuals utilizing desktop publishing software to organize, review, modify, and present subject matter effectively. Experience may also require graphic abilities.

Technical Writer/ Editor (Sr)

Minimum/General Experience: Bachelor's Degree and six years' relevant experience or eight years' experience or Master's Degree and two years' relevant experience

Relevant experience may include technical writing/editing, preparation and/or editing of training system operating guidelines/manuals, management publications, technical documentation, and related training materials. Relevant experience may also include the management of production efforts.



Audio Visual Specialist

Minimum/General Experience: Five years of experience in audio visual development required.

Assist with audio-video and photography needs of the customer including product, safety, and other requested video footage. Plan and coordinate details of photo/video shoots (times, dates, locations, etc.) with dealers and other individuals. Support dealers in the field with product, photography and video requests. Shoot, direct, edit and release videos to the field. Assist in developing budgets for videos. Support Vermeer corporate events with A/V equipment needs. This will include planning, setting up, and shooting the requested footage.

Program/Training Analyst (Jr)

Minimum/General Experience: Bachelor's Degree or two years' relevant experience.

Relevant experience includes the organization, planning and development or delivery of training courses and materials. Experience in the operation and maintenance of courseware and program support is also desired.

Program/Training Analyst (Mid)

Minimum/General Experience: Bachelor's Degree and 4 years' relevant experience or 6 years' relevant experience.

Relevant experience may include the organization, planning and development of training courses and materials. Experience in the analysis, design, development and evaluation of training systems, devices and curricula. Development of courseware using a variety of print and media formats is also desirable.

Program/Training Analyst (Sr)

Minimum/General Experience: Bachelor's Degree and six years' relevant experience or eight years' relevant experience or Masters Degree and two years' relevant experience.

Relevant experience may include the administrative and technical functions pertaining to the organization, planning, design and development of training systems, courses, courseware and materials. Current in training and educational procedures, methods, evaluation and curriculum development and may have designed and developed interactive training programs using a variety of print and media formats.

Quality Assurance Specialist

Minimum/General Experience: Four years' experience performing quality assurance checks on technical documents and software applications is required. Bachelor's degree in English or Computer Science preferred.

Conduct software compatibility tests with programs, hardware, operating systems, or network environments. Develop and defines major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources. Create or maintain databases of known test defects. Design test plans, scenarios, scripts, or procedures. Design or develop automated testing tools. Develop or specify standards, methods, or procedures to determine product quality or release readiness. Develop testing programs that address areas such as database impacts, software scenarios, regression testing, negative testing, error or bug retests, or usability. Document software defects, using a bug tracking system, and report defects to software developers. Monitor bug resolution efforts and track successes. Document test procedures to ensure replicability



and compliance with standards. Evaluate or recommend software for testing or bug tracking. Identify program deviance from standards, and suggest modifications to ensure compliance. Identify, analyze, and document problems with program function, output, online screen, or content.

Quality Assurance Manager

Minimum/General Experience: Eight years' experience performing quality assurance checks on technical documents and software applications is required. Bachelor's degree in English or Computer Science preferred.

Conduct software compatibility tests with programs, hardware, operating systems, or network environments. Develop and defines major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources. Create or maintain databases of known test defects. Design test plans, scenarios, scripts, or procedures. Design or develop automated testing tools. Develop or specify standards, methods, or procedures to determine product quality or release readiness. Develop testing programs that address areas such as database impacts, software scenarios, regression testing, negative testing, error or bug retests, or usability. Document software defects, using a bug tracking system, and report defects to software developers. Monitor bug resolution efforts and track successes. Document test procedures to ensure replicability and compliance with standards. Evaluate or recommend software for testing or bug tracking. Identify program deviance from standards, and suggest modifications to ensure compliance. Identify, analyze, and document problems with program function, output, online screen, or content. Manages quality team and quality processes.

Instructional Systems Developer (Jr)

Minimum/General Experience: Bachelor's Degree or two years' relevant experience.

Relevant experience may include courseware development, stand-up instruction, courseware maintenance, or program support of instructional programs. Development of courseware using a variety of print and media formats is desirable.

Instructional Systems Developer (Mid)

Minimum/General Experience: Bachelor's Degree and four years' relevant experience or six years' relevant experience.

Relevant experience may include data collection, data analysis, and courseware development and storyboarding.

Instructional Systems Developer (Sr)

Minimum/General Experience: Bachelors and six years' experience or eight years' relevant experience or Masters Degree and two years' relevant experience

Relevant experience includes management, design, and development of instructional programs using a variety of media. Current on innovations related to courseware development.

Instructional Systems Developer (Princ)

Minimum/General Experience: Bachelor's Degree and eight years' relevant experience or ten years' relevant experience or Master's Degree and four years' relevant experience.



Relevant experience includes, but is not limited to, development of interactive courseware, computer-based training tools, specialized multimedia training materials, knowledge management and knowledge engineering systems and tools. Conducted analyses, designed instructional materials, and performed evaluations of training programs. Current on related literature.

Instructional Systems Developer (Sr Princ)

Minimum/General Experience: Bachelor's Degree and ten years' relevant experience or twelve years relevant experience or Masters Degree and six years relevant experience or Doctorate Degree and four years relevant experience.

Relevant experience includes, but is not limited to, designing instructional courseware and/or computer-based interactive courseware. Managed multidisciplinary teams responsible for the development and production of multimedia instructional materials. Experienced in various computer-based training and research studies.

Subject Matter Expert (Jr)

Minimal/General Experience: An undergraduate degree in subject's chosen field of expertise with 5 years' experience demonstrating a meaningful level of accomplishment, including managing projects.

Observes, interprets, and documents how people relate to one another within the operational environment. Analyzes specific situations applying principles, methods and knowledge of the area of expertise. Participates as appropriate in all phases of product development including, but not limited to planning, design, testing, implementation and evaluation. Documents findings and writers and publishers reports and papers. Interacts with stakeholders.

Subject Matter Expert (Mid)

Minimal/General Experience: An undergraduate degree is required in subject's chosen field of expertise with 6-10 years' experience demonstrating a meaningful level of accomplishment, including managing projects.

Observes, interprets, and documents how people relate to one another within the operational environment. Analyzes specific situations applying principles, methods and knowledge of the area of expertise. Participates as appropriate in all phases of product development including, but not limited to planning, design, testing, implementation and evaluation. Documents findings and writers and publishers reports and papers. Interacts with stakeholders.

Subject Matter Expert (Sr)

Minimal/General Experience: A graduate degree (M.S., Ph.D.) in subject's chosen field of expertise with 10-15 years' experience demonstrating a meaningful level of accomplishment, including managing projects.

Observes, interprets, and documents how people relate to one another within the operational environment. Analyzes specific situations applying principles, methods and knowledge of the area of expertise. Participates as appropriate in all phases of product development including, but not limited to planning, design, testing, implementation and evaluation. Documents findings and writers and publishers reports and papers. Interacts with stakeholders.

Systems Engineer/Analyst (Sr)



Minimum/General Experience: Bachelors and six years' experience or eight years relevant experience or Masters Degree and two years relevant experience

Experience in designing, developing and implementing complex training systems to the satisfaction of the customer is required. Experience in directing and training mid and junior-level instructional designers is considered desirable.

Systems Engineer/Analyst (Princ)

Minimum/General Experience: Bachelor's Degree and eight years' relevant experience or ten years' relevant experience or Master's Degree and four years' relevant experience.

Experience includes the design, development, operation, and maintenance of complex training systems. Experience in directing teams of designers and developers as well as in reviewing of documentation for validity.

Systems Engineer/Analyst (Sr Princ)

Minimum/General Experience: Bachelor's Degree and ten years' relevant experience or twelve years' relevant experience or Masters Degree and six years' relevant experience or Doctorate Degree and four years relevant experience.

Related experience will be the analysis, design, development, implementation, and evaluation of training systems. Additional experience is required in the review and evaluation of various designs and studies. Must be capable of directing multi-disciplinary teams and have extensive knowledge of the literature in training systems.

Project Manager

Minimum/General Experience: Has operations and instructional design expertise, an undergraduate degree in a management, technical, or instructional design related field, and at least three years of experience managing projects for federal government clients. Project Management Professional (PMP) certification preferred.

Specific skills and responsibilities include: works effectively in client organizations and environments, successfully communicates with different levels of management, and participates in solution development; leads project planning and execution, including designing and structuring the project approach and creating Management Plans, in collaboration with the Performance Solutions Team, the client, and others, as required by the project; effectively manages cross-functional team performance in adherence to the approved Management Plan to meet client's learning and performance goals; collaborates with clients to help them identify and plan for their agencies' future learning challenges.

Program Manager

Minimum/General Experience: Has an undergraduate degree in a management, technical, or instructional design related field, as well as both operations and instructional design expertise, and at least eight years of experience managing projects for federal government clients. Project Management Professional (PMP) certification preferred.

Specific skills and responsibilities include: with the Performance Solutions Team, designs and structures project approach and creates Management Plans to meet the client agency's learning and performance goals; manages large, complex, or technically advanced client learning and performance support solutions projects; leads



multiple large engagements simultaneously and successfully; guides and mentors Project Managers to ensure consistent delivery of satisfaction and success across all projects; expands vendor client base by expanding vendor's services to existing clients, and by attracting other agencies to vendor solutions.



Service Contract Act (SCA)

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire 00CORP, Professional Services Schedule, and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.