
Trusted Translations, Inc.

Federal Supply Service
Authorized Federal Supply Schedule Price List

Schedule for Document Translation Services
Federal Supply Group: 738 II
Special Item Number (SIN): 382–1, 382–1RC, 382–2, 382–2RC, 382–5, 382–5RC
Contract Number: GS–10F–0245W
Contract Period: July 12, 2010 – July 11, 2020
Pricelist current through Modification PO–0014
Effective date current through 07/12/2015

Business Size/Classification
8a Certified, Small Disadvantaged, Minority–Owned Business

Company Information
Trusted Translations, Inc.
108 N Virginia Ave.
Falls Church, VA 22046

66 West Flagler Street, 12th Floor
Miami, FL 33130

http://www.trustedtranslations.com

Contract Administration
Richard Estevez
T: 786–206–4455
F: 202–350–0512
Email: restevez@trustedtranslations.com

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage, a menu-driven database system. The INTERNET address for GSA Advantage is: http://www.gsa.gov.
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An Overview: Trusted Translations, Inc.

Trusted Translations, Inc. is an SBA certified 8a enterprise and an internationally recognized leader in multilingual translation and interpretation services with over 10,000 expert translators on staff and over 5,000 satisfied clients. Trusted Translations is the choice of top government agencies across all sectors, Fortune 500 companies and non-profit organizations around the world for translation and interpretation solutions. Trusted Translations has expanded to provide quality and accurate language solutions at highly-competitive prices in over 200 languages.

Trusted Translations has provided high-quality language-related services to countless highly-respected organizations, including top Federal, State and Local Government Organizations as well as government contractors:

- U.S. Department of Education
- U.S. Library of Congress
- U.S. Department of Justice (DOJ)
- National Aeronautics and Space Administration (NASA)
- U.S. Department of Homeland Security (DHS)
- U.S. Citizenship and Immigration Services (USCIS)
- U.S. Army
- U.S. Marine Corps
- U.S. Navy
- U.S. Air Force
- U.S. National Park Service
- Federal Emergency Management Agency (FEMA)
- Virginia Department of Transportation (VDOT)
- Lockheed Martin
- Halliburton
- State of Florida
- Miami–Dade County
- State of Nebraska
- State of New York
- University of Maryland
- Cornell University
- Coca-Cola Company
- General Electric
- Citibank
- Bank of America
- Blue Cross Blue Shield
- The United Nations
- and many more.

Trusted Translations, Inc.: Key Highlights

- **Guarantee of Quality and Best Rates on GSA Schedule**
  
  As an industry leader, we are committed to providing the U.S. Government with the highest quality translations, transcriptions and interpretations at the most competitive price points in the industry.

- **Proven Multilingual Translation Services Provider**
  
  With the ability to translate to and from over 200 languages, Trusted Translations is a full-service multilingual translation and interpretation service provider (MLP). Therefore, we are the one-stop solution for any company seeking superior translations at highly competitive rates.

- **Our Three-Step Quality Assurance Process**
  
  As a full-service agency, our service includes translation, edition and proofreading by different translators. If you are not satisfied, we will work with your team to modify each translation until it meets your final approval.
Certifications and Awards

SBA Certified 8a Company: Trusted Translations is an approved vendor to the United States Federal Government and is an SBA certified 8a company. Trusted Translations is a minority-owned, small disadvantaged business.

American Translators Association Member / Certified Translators: Trusted Translations is a corporate member of the American Translators Association. We are actively involved in the Association and attend annual meetings to stay abreast of all the latest developments in linguistics. This also allows us to verify the status of ATA-Certified translators who work on our projects.

ISO Certification (Issued Per Project): Trusted Translations exceeds the ISO 9001:2008 standards with our triple-verification QA process and can provide an ISO compliance certification for each project in accordance with ISO rules and regulations.

Top 500 Hispanic Business: Trusted Translations was named as one of the Top 500 Hispanic–American Owned Businesses in the U.S., selected from over 650,000 businesses. Trusted Translations is one of the fastest-growing translation companies in the industry.

U.S. Licensed Bilingual Attorneys: At Trusted Translations, we have US licensed bilingual attorneys on-staff who will ensure that each translation of a legally sensitive document uses the correct legal terminology in the target language. We are qualified to provide legal certifications for every translated document. Bar certificates can be provided upon request.

Federally-Approved Court Translation Experts: One of our unique qualifications at Trusted Translations is that we have federally-approved court translation experts on-staff ready to stand behind any translation. These highly qualified members of our team verify and review legally sensitive documentation and ensure that each translation can stand up to any legal challenge.
Customer Information

1a. Table of Awarded Special Item Number(s):
   382–1 Translation Services
   382–2 Interpretation Services
   382–5 Services for the Visual and Hearing Impaired

1b. Lowest Priced Model Number and Lowest Unit Prices.

   Prices Shown in the Price List Are Net.

1c. Labor Category Descriptions.

   See Price List

2. Maximum Order.

   $1,000,000.

3. Minimum Order.

   $100


   FOB Domestic and Overseas

5. Points of Production.

   Same as Company Address


   Prices Shown in Price List Are Net.

7. Quantity Discounts.

   None

8. Prompt Payment Terms.

   None, Net 30 Days


   Yes

   Acceptance of Government Purchase Cards Above Micro-Purchase Threshold.

   Yes
10. Foreign Items.

None

11a. Time of Delivery.

Specified in the Task Order

11b. Expedited Delivery.

Contact Contractor

11c. Overnight and Two-Day Delivery.

Contact Contractor

11d. Urgent Requirements.

Contact Contractor

12. F.O.B. Points.

Destination

13a. Ordering Address.

Trusted Translations, Inc.
66 West Flagler Street,
12th Floor
Miami, FL 33130

Phone: (786) 206-4455
Fax: (202) 350-0512
Email: richard@trustedtranslations.com

13b. Ordering Procedures.

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment Address.

Trusted Translations, Inc.
108 N. Virginia Ave.
Fall Church, VA 22046
Phone: (202) 345-1986
Fax: (202) 350-0512
Email: gsa@trustedtranslations.com

15. Warranty Provision.

Contractor’s Standard Commercial Warranty
   N/A

   Contact Contractor

18. Terms and Conditions of Rental, Maintenance, and Repair.
   N/A

19. Terms and Conditions of Installation.
   N/A

20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and any Discounts from List Prices.
   N/A

20a. Terms and Conditions for any Other Services.
   N/A

   N/A

22. List of Participating Dealers.
   N/A

23. Preventive Maintenance.
   N/A

24a. Special Attributes to Include Environmental Attributes.
   N/A

24b. Section 508 Compliance.
   Available

25. Data Universal Number System (DUNS).
   142063333

26. Notification Regarding Registration in CCR Database.
   Trusted Translations, Inc. is registered in the System for Award Management (SAM) database.
   Contractor will accept LH and FFP.
## Federal Rates - GSA Schedule Price List

**Document Translations – SIN 382–1, 382–1RC**

<table>
<thead>
<tr>
<th>LABOR CATEGORY NAME</th>
<th>Unit</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spanish</td>
<td>WORD</td>
<td>$ 0.09</td>
</tr>
<tr>
<td>Hindi</td>
<td>WORD</td>
<td>$ 0.11</td>
</tr>
<tr>
<td>Portuguese (Brazil)</td>
<td>WORD</td>
<td>$ 0.11</td>
</tr>
<tr>
<td>Urdu</td>
<td>WORD</td>
<td>$ 0.11</td>
</tr>
<tr>
<td>Chinese Simplified</td>
<td>WORD</td>
<td>$ 0.14</td>
</tr>
<tr>
<td>Arabic</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Creole</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Dutch</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>French</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Greek</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Hebrew</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Hungarian</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Italian</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Korean</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Polish</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Portuguese (Europe)</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Romanian</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Russian</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Slovak</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Thai</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Turkish</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Ukrainian</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Czech</td>
<td>WORD</td>
<td>$ 0.17</td>
</tr>
<tr>
<td>Chinese Traditional</td>
<td>WORD</td>
<td>$ 0.20</td>
</tr>
<tr>
<td>Danish</td>
<td>WORD</td>
<td>$ 0.20</td>
</tr>
<tr>
<td>Finnish</td>
<td>WORD</td>
<td>$ 0.20</td>
</tr>
<tr>
<td>German</td>
<td>WORD</td>
<td>$ 0.20</td>
</tr>
<tr>
<td>Indonesian</td>
<td>WORD</td>
<td>$ 0.20</td>
</tr>
<tr>
<td>Japanese</td>
<td>WORD</td>
<td>$ 0.20</td>
</tr>
<tr>
<td>Norwegian</td>
<td>WORD</td>
<td>$ 0.20</td>
</tr>
<tr>
<td>Swedish</td>
<td>WORD</td>
<td>$ 0.20</td>
</tr>
<tr>
<td>Vietnamese</td>
<td>WORD</td>
<td>$ 0.20</td>
</tr>
</tbody>
</table>

*Rush rates may apply*
Description: Trusted Translations offers high-quality translation services at the best rates on the entire GSA schedule. We use only tested and proven linguistic resources to provide translation services to and from over 200 languages. Further, we utilize the latest technologies in translation memory to ensure accuracy, consistency and lower costs. Our translations are quality checked to ensure every translation meets and exceeds the expectations of our clients.

Certification/Experience: Resources are certified by a reputable association or institution, which may include American Translators Association (ATA) and have more than three years of proven expertise.
Telephonic Interpretation Services – SIN 382–2, 382–2RC

<table>
<thead>
<tr>
<th>LABOR CATEGORY NAME</th>
<th>Unit</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephonic Interpretation Services</td>
<td>MINUTE</td>
<td>$ 1.61</td>
</tr>
</tbody>
</table>

Description: Trusted Translations provides high-quality over-the-phone interpreting utilizing the latest technology. A video component can also be added if required. The interpreter will be chosen from a large pool of qualified linguists that in aggregate speak over 200 languages, and who specialize in a variety of subject matters; this includes medical and federally-certified linguists. This service can be "on demand" or scheduled.

Certification/Experience: Resources are certified by a reputable association or institution, which may include American Translators Association (ATA) and have more than three years of proven expertise.
Face-to-Face Interpretation Services – SIN 382–2, 382–2RC
Services for the Visual and Hearing Impaired – SIN 382–5, 382–5RC

<table>
<thead>
<tr>
<th>LABOR CATEGORY NAME</th>
<th>Unit</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Simultaneous interpreting within the continental U.S. for common languages</td>
<td>HOUR</td>
<td>$201.50</td>
</tr>
<tr>
<td>Consecutive interpreting within the continental U.S. for common languages</td>
<td>HOUR</td>
<td>$120.90</td>
</tr>
<tr>
<td>Sign Language Interpretation</td>
<td>HOUR</td>
<td>$75.55</td>
</tr>
</tbody>
</table>

*Rush rates may apply.

Description: Trusted Translations provides live person-to-perform interpreting at physical locations as specified by the client. The interpreter will be chosen from a large pool of interpreters that together speak over 200 languages including Sign Languages (e.g., ASL and English Sign Language), and who specialize in a variety of subject matters; this includes medical and federally-certified linguists for a variety of settings. Interpreters are quality tested and verified prior to being placed on one of our projects. Our interpreter will fluently interpret the languages necessary so as to enable the parties to communicate and achieve all performance goals.

Certification/Experience: Certified by a reputable association, which may include American Translators Association (ATA) / Registry for Interpreters for the Deaf (RID) and have at least 3 years of experience.

<table>
<thead>
<tr>
<th>Labor Category Title</th>
<th>Functional Responsibilities</th>
<th>Education/Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Translation</td>
<td>As a full-service agency, our service includes translation, edition and proofreading by different translators, as well as the translation of all types of documents to and from all file formats. Out on staff desktop publishing and IT experts have worked with virtually every design software and software programming language, and can ensure the seamless and effortless delivery of even the most complex and high volume projects.</td>
<td>Certified by a reputable association, which may include American Translators Association (ATA) and Registry for Interpreters for the Deaf (RID) and at least 5 years of experience.</td>
</tr>
<tr>
<td>Service Type</td>
<td>Description</td>
<td>Certification</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Phone Interpretation</td>
<td>Provide a person to perform interpreting over the phone, brought in on a means suitable to client including a conference bridge provided by us or another party. A video component can also be added. The person will be chosen from a large pool of interpreters that together speak over 200 languages as well as Sign Languages, and who specialize in a variety of subject matters; this includes medical and federally certified linguists. Interpreters are quality tested to be professional and fit in to the environment rather than stick out. This person will fluently interpret the languages necessary so as to enable the parties to communicate optimally and achieve all other performance goals. This service can also be “on demand” and can include a video aspect, which would be especially crucial in Sign Language environments.</td>
<td>Certified by a reputable association, which may include American Translators Association (ATA) and Registry for Interpreters for the Deaf (RID) and at least 3 years of experience.</td>
</tr>
<tr>
<td>Face to Face Interpretation—Simultaneous</td>
<td>Provide a person to perform interpreting face to face to a physical location as specified by the client. The person will be chosen from a large pool of interpreters that together speak over 200 languages as well as Sign Languages, and who specialize in a variety of subject matters; this includes medical and federally certified linguists for a variety of settings. Interpreters are quality tested to be professional and fit in to the environment rather than stick out. Choice will be based on a variety of factors including languages, specialties, proximity to the location. This person will fluently interpret the languages necessary so as to enable the parties to communicate optimally and achieve all other performance goals. This service is face to face and only interpreters tested who prove to have the mental dexterity necessary to perform simultaneous interpretation will be chosen.</td>
<td>Certified by a reputable association, which may include American Translators Association (ATA) and Registry for Interpreters for the Deaf (RID) and at least 3 years of experience.</td>
</tr>
<tr>
<td>Face to Face Interpretation—Consecutive</td>
<td>Provide a person to perform interpreting face to face to a physical location as specified by the client. The person will be chosen from a large pool of interpreters that together speak over</td>
<td>Certified by a reputable association, which may include American Translators Association (ATA) and Registry for Interpreters for the Deaf (RID) and at least 3 years of experience.</td>
</tr>
</tbody>
</table>
200 languages as well as Sign Languages, and who specialize in a variety of subject matters; this includes medical and federally certified linguists for a variety of settings. Interpreters are quality tested to be professional and fit in to the environment rather than stick out. Choice will be based on a variety of factors languages, specialties, and proximity to the location. This person will fluently interpret the languages necessary so as to enable the parties to communicate optimally and achieve all other performance goals. This service is face to face and only interpreters tested who prove to have the mental dexterity necessary to perform consecutive interpretation will be chosen.

| Sign Language Interpretation Services | We are able to provide all services under this SIN, as outlined by GSA: ASL/English, Manually Coded English, Pigeon Signed English (PSE), Contact Sign, International Sign Other services include Closed Captioning, Voice-Overs, Textbook or Audio Script Translation, Website (HTML) and Online Document Translation with typesetting services, Telephone Services (TDD and TTY), Close-Captioning, Deaf Interpreting, Tactile, and Cued English Transliteration. Braille, Text Adaptation, and Section 508 Compliant Language Services. These services may take place at a physical location as specified by the client, or through various platforms including VTEL, Videophone and more. The interpreter(s) will be chosen from a large pool based on a variety of factors as specified by the client – including type of service, subject matter, and proximity – in order to achieve all of the client performance goals. | Certified by a reputable association, which may include American Translators Association (ATA) and Registry for Interpreters for the Deaf (RID) and at least one (1) year of experience. |