

# General Services Administration

## Professional Services Schedule

GS-10F-0247K

**Updated:  
May 14, 2015**

**Refresh 17 -  
Dated March 5, 2015  
is incorporated.**



Need to have your website localized into multiple languages?  
An interpreter for your next conference?  
A linguist with an active security clearance?

**WE CAN HELP!**

The company provides comprehensive translation, interpreting and localization solutions to government agencies and leading technology companies in over 155 languages.

**ManpowerGroup Public Sector, Inc.**



**ManpowerGroup™**



**ManpowerGroup™**

**ManpowerGroup Public Sector, Inc.**

6400 Arlington Blvd., Third Floor  
Falls Church, VA 22042  
Tel: (703) 245-9346/ Fax: (703) 245-9401

**Contract Administration**

Erika Nobel Hendzel  
Joseph NeSmith

**E-mail:**

[Erika.Nobelhendzel@ManpowerGroupSecure.com](mailto:Erika.Nobelhendzel@ManpowerGroupSecure.com)

[Thomas.Hudgins@mpgpublicsector.com](mailto:Thomas.Hudgins@mpgpublicsector.com)

[Joseph.NeSmith@mpgpublicsector.com](mailto:Joseph.NeSmith@mpgpublicsector.com)

**Web site:**

<http://www.manpowergroup.us/PublicSector>

On-line access to contract ordering information, terms and conditions, up-to-date pricing and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system.

**The Internet address for GSA Advantage!**

<http://www.fss.gsa.gov>

**Professional Services Schedule**

**Industrial Group: 00CORP'**

**Class:**

7382

**Contract Number:**

GS-10F-0247K

SIN 382-1\RC

SIN 382-2\RC

SIN 382-4/RC

**Contract Period:**

5/15/2015 through 5/14/2020

ManpowerGroup Public Sector, Inc. is a large business



## COMPANY OVERVIEW

ManpowerGroup Public Sector, Inc. (MGPS) provides diverse project deliverables and staffing support for complex classified and unclassified linguistic programs. With more than two decades of corporate experience and past performance, MGPS support to the U.S. federal government pre-dates the 9/11 tragedy. The company provides comprehensive translation, interpretation and localization solutions to government agencies and leading technology companies in over 150 languages. The company's hallmark Quality Assurance Program and its unparalleled commitment to translation and technical quality have consistently produced one of the highest client satisfaction rates in the translation industry. MGPS has extensive experience managing IDIQ contracts and responding to both quick-turn urgent taskings, as well as long-term complex program management for language operations.

*We offer our customers a broad range of services, including:*

- Linguist Screening/Testing and Placement for Classified Programs
- Translation Services
- Transcription Services
- Interpretation Services
- Multilingual Desktop Publishing Services
- Multilingual Multimedia, Software and Website Localization Services
- Multilingual Content Authoring and Delivery
- Multilingual Audio Recording (dialogue replacement and subtitling)
- Multilingual Conference Support

MGPS utilizes extensive in-house linguistic, technical and management resources in conjunction with over 5,000 expert translators, interpreters, editors, engineers, proofreaders and other language specialists in the U.S. and overseas to guarantee high-quality, prompt and continuous language services and support to clients worldwide.



## CONTRACT INFORMATION

**1a.** Table of Awarded Special Item Number(s) with appropriate cross reference to page numbers:

**382-1\382-1RC** — Translation Services

**382-2\382-2RC** — Interpretation Services

**382-4\382-4RC** — Comprehensive Linguistic Analytical Support Services (CLASS)

**1b.** Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price.

**2.** Maximum Order: \$1,000,000

**3.** Minimum Order: \$100.00

**4.** Geographic Coverage (Delivery Area): Global

**5.** Point(s) of production (city, county and state or foreign country): N/A

**6.** Discount from list prices or statement of net price: All prices listed herein are net prices.

**7.** Quantity discounts: Yes

**8.** Prompt payment discount terms: Net 30 days

**9a.** Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

**9b.** Discount for payment by Government commercial credit card: N/A

**10.** Foreign items (list items by country of origin): None

**11.** Time of Delivery: N/A

**12.** FOB Point(s): Destination

**13.** Ordering Address(es): ManpowerGroup Public Sector, Inc., 6400 Arlington Blvd., Third Floor Falls Church, VA 22042

**14.** Payment Address(es): ManpowerGroup Public Sector, Inc., 6400 Arlington Blvd., Third Floor Falls Church, VA 22042

**15.** Warranty provision: Commercial Standard Warranty



## **CONTRACT INFORMATION (CONT.)**

16. Export Packing Charges: N/A
17. Terms and conditions of Government purchase card acceptance (if applicable): N/A
18. Terms and conditions of rental, maintenance and repair: N/A
19. Terms and conditions of installation: N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A
21. List of service and distribution points: N/A
22. List of participating dealers: N/A
23. Preventive maintenance: N/A
24. Environmental attributes, e.g. recycled content, energy efficiency, and/or reduced pollutants: N/A
25. Data Universal Numbering System (DUNS) number: 616811113
26. Notification regarding registration in Central Contractor Registration (CCR) database:  
Yes
27. Uncompensated Overtime: No

**Service Contract Act:** The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire 00CORP-Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

In accordance with clause 52.222-41, SCA does not apply to any labor category that is performed outside the United States, which is defined as all 50 States, the District of Columbia, Puerto Rico, the Northern Mariana Islands, American Samoa, Guam, the U.S. Virgin Islands, Johnston Island, Wake Island, and Outer Continental Shelf lands as defined in the Outer Continental Shelf Lands Act ([43 U.S.C. 1331](#), et seq.), but does not include any other place subject to U.S. jurisdiction or any U.S. base or possession in a foreign country (29 CFR 4.112).



## **SIN 382-1/382-1RC** ***TRANSLATION SERVICES***

- Document Translation
- Multilingual Desktop Publishing
- Localization: Web/Software
- Audio, Video and Subtitling
- Multimedia
- Customer Site Support

MGPS native translation teams are comprised of subject specialists who work in a broad array of scientific and technical disciplines, including medical devices, pharmaceuticals, health care management, industrial technology, engineering, nuclear power, telecom, chemistry, agriculture, environment, IT solutions, geospatial information, forensics, energy production, law, finance, banking and many other fields.

### ***Resources include:***

- Professionally trained linguists, editors, transcribers, multilingual content creators publishing and graphics specialists, multilingual web engineers, translation task (project) managers;
- Job tracking and comprehensive scheduling software to support efficient and cost-effective project management and reporting;
- Documented and proven Translation Quality Assurance Program;
- Over 75 years combined staff experience in translation project management, quality control and delivery operations management.

### ***Document Translation***

MGPS provides technical translations, including reports, monographs and other publications, scientific articles and research findings, technical specifications and engineering drawings, legal materials, training materials, etc. These documents vary from text-only items to published materials containing charts, tables, scientific equations, figures, schematics, flow charts, photographs and other graphical elements.



## **SIN 382-1/382-1RC** ***TRANSLATION SERVICES (CONT)***

### ***Multilingual Desktop Publishing***

MGPS has extensive in-house multilingual desktop publishing capabilities in both the PC and Mac environments, including double-byte native operating systems and dedicated workstations for Chinese, Japanese, Arabic, Hebrew and Korean output, together with native operating systems (fully-localized) for all major European languages. Supporting over 150 languages, we employ the latest graphics programs such as Adobe InDesign, FrameMaker, Illustrator, Quark, and other applications to create camera-ready, publication-quality formats.

### ***Localization: Web/Software***

MGPS offers cutting-edge software/web localization solutions that seamlessly integrate modern digital language technology and human expertise. The company deploys a range of proven resources in developing customized website localization solutions to meet every requirement, including Limited English Proficiency needs. Whether you require a complete internationalization and localization of your website, internationalization of a software product into ten languages, or you simply need to make a few key segments of your product available in one or two languages, MGPS will deliver industry best practices and specialized resources to get the job done.

### ***Resources include:***

- Full-service support for every software/web environment, from simple applications, e-commerce sites and web storefronts to custom-built OS based suites and corporate intranets;
- Expert in-house localization engineering staff with proven experience in multilingual environments in HTML, XML, SGML, CGI, PERL, ASP, ColdFusion, PHP, Visual Basic, Java, .NET, C#, C/C++, Javascript, ShockWave, Flash, Authorware, Director, e-commerce and database technologies and emerging technology solutions to provide customized localization services for the Windows NT/2000/XP, Mac OS, Linux and UNIX platforms, as well as hardware-based localization projects;
- Full-scale software/web development, localization and quality assurance facilities for recreation of the original development environment as well as locale-specific environments for production and delivery.



## **SIN 382-1/382-1RC**

### ***TRANSLATION SERVICES (CONT)***

#### ***Audio, Video and Subtitling***

MGPS provides comprehensive audio and video text adaptation, script translation, voice talent recording and in-studio production services for training, marketing, educational or commercial audio and video tape products in over 100 languages. The company offers a range of services to meet the full scope of client needs, from voice-over dubbing and lip-synching of voice tracks to translation and reproduction of on-screen graphics, charts, captions and subtitles.

#### ***Digital Media***

Digital media has become the preferred medium for multimedia content distribution in a wide variety of fields, from computer-based training to video games to short documentary films. MGPS offers a wide range of digital media localization services, including technical assessment and format conversion, cultural evaluation, graphical image adaptation, language translation, audio/ video recording and synchronization and final mastering.

#### ***Customer Site Support***

MGPS provides linguists with and without security clearances to work at customer locations. For additional information regarding language support for classified requirements, please contact us.

#### ***Other on-site services include:***

- Translators for international conferences or meetings where protocols, contracts or treaties must be produced, translated, reviewed or published in real time at the local venue
- Localization engineers for on-site localized testing requirements
- Translation task (project) managers



## **SIN 382-2/382-2RC**

### ***INTERPRETATION SERVICES***

- Simultaneous Interpreters (SI)
- Consecutive Interpreters
- Conference Interpretation Equipment Services (Open Market Item)

#### ***Interpretation Services***

MGPS provides simultaneous and consecutive (seminar) interpretation services for meetings, conferences, seminars, litigation proceedings, briefings, trainings, conference calls, teleconferences, and various other forms of voice communications.

***Simultaneous Interpreters (SI):*** Work in teams of at least two (sometimes three) interpreters. Simultaneous interpretation is best utilized for conferences, meetings, training or other events where a great deal of information must be conveyed quickly (without the delay that occurs with consecutive interpretation). Simultaneous interpretation services are provided along with simultaneous interpretation (SI) equipment, which is used to facilitate the interpretation. SI interpretation is also frequently used in the courts during trials or hearings.

***Consecutive Interpreters:*** Consecutive interpretation, also referred to as sequential or seminar, may be carried out with one or more interpreters, depending on the nature of the meeting. For example, a full day of intensive negotiation may require two interpreters who will rotate in 20-30 minute intervals. For less intensive meetings, one interpreter may suffice. It is important to note that consecutive interpretation will double the length of time required to communicate.



## **SIN 382-2/382-2RC** ***INTERPRETATION SERVICES (CONT.)***

***Conference Interpretation Equipment Services (Open Market Item):*** On short notice and virtually anywhere in the world, MGPS can turn a hotel ballroom, corporate conference center or training facility into a simulated UN environment. We provide:

- A full range of state-of-the-art simultaneous interpreting equipment, including wired, wireless and secure infrared, together with A/V and recording equipment configured to meet every client requirement. We support all venues from large outdoor meetings to customized conference room designs. All systems are fully adaptable to any local power source worldwide. MGPS also offers a full range of portable interpreting solutions for facility tours or other applications. Assistive listening devices are also available.
- On-site technical support for all systems and equipment at any location. MGPS's expert technical staff routinely handles transport, set-up, testing, maintenance and breakdown of all equipment, interpreter booths and recording equipment at customer-designated sites. MGPS technicians are also available to install and maintain recording systems for event recording purposes. Recorded proceedings can also be transcribed.



## **SIN 382-1/382-1RC** **SIN 382-4/382-4RC** **LINGUISTIC SERVICES**

MGPS offers both classified and unclassified foreign language support such as providing linguists at CONUS and OCONUS locations, and producing translation deliverables, as summarized below:

### ***Long-term linguist placement on customer site***

- Linguist screening, testing, qualification
- Cleared and uncleared linguists
- Linguists with specialized skill sets

### ***Short-term linguist assignment at any location***

- Translators to review documents and perform translation of sensitive materials
- Transcribers to create written transcripts of oral proceedings and recordings
- Interpreters for meetings, court cases and depositions
- Expert witnesses for trials

### ***Translation of documents following rigorous quality control procedures***

- Legal documents for the DOJ to support prosecution of crimes ranging from money laundering to human trafficking
- Brochures, posters, and other information for public distribution
- Training materials for DHS border guards dealing with drug interdiction and radiation signature detection, port controls and other anti-terror programs
- Materials protection control and accounting of fissile materials in support of nuclear non-proliferation for the national laboratories

### ***Transcription from audio and video recordings***

MGPS provides high quality audio-to-text transcription services including side-by-side formats for use in court. We have transcription experience with Title III intercepts, including body wires related to federal investigations, as well as depositions, broadcasts and other source materials, such as:

- Overseas broadcast and media material exploitation
- Segments of speech to train machine translation technology for speech-to-text and text-to-text applications

# AWARDED GSA PRICING

## Hourly Service Rates

SIN(s)	Labor Category	Unit	Price Offered to GSA (including the 0.75% IFF)
382-1 & 382-1RC	Reviewer	Per Hour	\$46.82
382-1 & 382-1RC	Desktop publishing - English to Asian Languages	Per Hour	\$77.84
382-1 & 382-1RC	Desktop publishing - Asian Languages to English	Per Hour	\$77.84
382-1 & 382-1RC	Desktop publishing - English to Euro Languages	Per Hour	\$67.47
382-1 & 382-1RC	Desktop publishing - Euro Languages to English	Per Hour	\$67.47
382-2 & 382-2RC	Content Project Manager	Per Hour	\$86.70
382-2 & 382-2RC	Deputy Content Project Manager	Per Hour	\$61.20
382-2 & 382-2RC	Production Manager	Per Hour	\$86.70
382-2 & 382-2RC	Senior Program Manager	Per Hour	\$220.00
382-2 & 382-2RC	Translation Project Manager	Per Hour	\$57.23
382-2 & 382-2RC	Creative/Design	Per Hour	\$73.44
382-2 & 382-2RC	English Language Editor	Per Hour	\$69.71
382-2 & 382-2RC	Engineer	Per Hour	\$67.63
382-2 & 382-2RC	Mid-Level Localization Engineer	Per Hour	\$72.83
382-2 & 382-2RC	Senior-Level Localization Engineer	Per Hour	\$104.04
382-2 & 382-2RC	Tester	Per Hour	\$56.10
382-1, 382-1RC, 382-4 & 382-4RC	Tier I Senior Level Linguist at Client Site	Per Hour	\$83.13
382-1, 382-1RC, 382-4 & 382-4RC	Tier I Senior Level Linguist at Contractor Site	Per Hour	\$86.98
382-1, 382-1RC, 382-4 & 382-4RC	Tier II Mid Level Linguist at Client Site	Per Hour	\$75.37
382-1, 382-1RC, 382-4 & 382-4RC	Tier II Mid Level Linguist at Contractor Site	Per Hour	\$79.33
382-4 & 382-4RC	Cleared Project Manager	Per Hour	\$78.03
382-4 & 382-4RC	Expert Testimony/Court Certifier Client Site	Per Hour	\$126.08
382-4 & 382-4RC	Transcriber, Western & Eastern European	Per Hour	\$68.29
382-4 & 382-4RC	Transcriber, Middle Eastern	Per Hour	\$73.55
382-4 & 382-4RC	Transcriber, Asian	Per Hour	\$73.55
382-4 & 382-4RC	Transcriber, Other	Per Hour	\$69.34
382-4 & 382-4RC	Simultaneous Interpreter, Western/Eastern European*	Per Hour	\$144.20
382-4 & 382-4RC	Simultaneous Interpreter, Middle Eastern**	Per Hour	\$169.95
382-4 & 382-4RC	Simultaneous Interpreter, Asian**	Per Hour	\$169.95
382-4 & 382-4RC	Simultaneous Interpreter, Other	Per Hour	\$163.91
382-4 & 382-4RC	Western/Eastern European Consecutive Interpreter *	Per Hour	\$127.31
382-4 & 382-4RC	Middle Eastern Consecutive Interpreter**	Per Hour	\$153.83
382-4 & 382-4RC	Asian Consecutive Interpreter **	Per Hour	\$153.83
382-4 & 382-4RC	Other Consecutive Interpreter	Per Hour	\$137.92

**Work performed by non-US Citizens will be discounted at an additional 8.00%**

**Translation Services will be performed by the Tier I or Tier II Linguist Labor Categories or independent contractors only**

**\*16% discount when contracted for 8-hr increments**

**\*\*11% discount when contracted for 8-hr increments**

## Translation Rates

SIN(s)	Services	Unit	Price Offered to GSA (including the .75% IFF)
382-1 & 382-1RC	Text Translation Language from English into Albanian	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Albanian	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Arabic	Per Word	\$0.36
382-1 & 382-1RC	Text Translation Language into English from Arabic	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Azeri	Per Word	\$0.39
382-1 & 382-1RC	Text Translation Language into English from Azeri	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Bahasa Indonesia	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Bahasa Indonesia	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Bangla/Bengali	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Bangla/Bengali	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Bosnian	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language into English from Bosnian	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Bulgarian	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language into English from Bulgarian	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Burmese	Per Word	\$0.30
382-1 & 382-1RC	Text Translation Language into English from Burmese	Per Word	\$0.30
382-1 & 382-1RC	Text Translation Language from English into Cebuano	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language into English from Cebuano	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language from English into Chavacano	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Chavacano	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Chinese - Simplified	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language into English from Chinese - Simplified	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Chinese-Traditional	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language into English from Chinese-Traditional	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Croatian	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language into English from Croatian	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Czech	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language into English from Czech	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Danish	Per Word	\$0.30
382-1 & 382-1RC	Text Translation Language into English from Danish	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Dari	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language into English from Dari	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language from English into Dutch	Per Word	\$0.30
382-1 & 382-1RC	Text Translation Language into English from Dutch	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Estonian	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Estonian	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Farsi	Per Word	\$0.36
382-1 & 382-1RC	Text Translation Language into English from Farsi	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Finnish	Per Word	\$0.32
382-1 & 382-1RC	Text Translation Language into English from Finnish	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Fioti	Per Word	\$0.32
382-1 & 382-1RC	Text Translation Language into English from Fioti	Per Word	\$0.32

## Translation Rates

SIN(s)	Services	Unit	Price Offered to GSA (including the .75% IFF)
382-1 & 382-1RC	Text Translation Language from English into Flemish	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Flemish	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into French (Europe or Canada)	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language into English from French (Europe or Canada)	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Georgian	Per Word	\$0.36
382-1 & 382-1RC	Text Translation Language into English from Georgian	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into German	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language into English from German	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Greek	Per Word	\$0.33
382-1 & 382-1RC	Text Translation Language into English from Greek	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Gujarati	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language into English from Gujarati	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language from English into Haitian Creole	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language into English from Haitian Creole	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Hebrew (Israel)	Per Word	\$0.36
382-1 & 382-1RC	Text Translation Language into English from Hebrew (Israel)	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language from English into Hindi	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language into English from Hindi	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Hindko	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Hindko	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Hmong	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language into English from Hmong	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Hungarian	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Hungarian	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Italian	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language into English from Italian	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Japanese	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language into English from Japanese	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Khmer	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language into English from Khmer	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Kikongo/Kongo	Per Word	\$0.32
382-1 & 382-1RC	Text Translation Language into English from Kikongo/Kongo	Per Word	\$0.32
382-1 & 382-1RC	Text Translation Language from English into Korean	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language into English from Korean	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Kurdish	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language into English from Kurdish	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language from English into Laotian	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language into English from Laotian	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Lingala	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Lingala	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Lithuanian	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Lithuanian	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Macedonian	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Macedonian	Per Word	\$0.30

## Translation Rates

SIN(s)	Services	Unit	Price Offered to GSA (including the .75% IFF)
382-1 & 382-1RC	Text Translation Language from English into Malay	Per Word	\$0.30
382-1 & 382-1RC	Text Translation Language into English from Malay	Per Word	\$0.30
382-1 & 382-1RC	Text Translation Language from English into Memoni (Memon)	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Memoni (Memon)	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Moldovan	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Moldovan	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Norwegian	Per Word	\$0.30
382-1 & 382-1RC	Text Translation Language into English from Norwegian	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Pashto	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language into English from Pashto	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language from English into Polish	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Polish	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Portuguese (Portugal)	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Portuguese (Portugal)	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Portuguese (Brazil)	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language into English from Portuguese (Brazil)	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Punjabi	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Punjabi	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Romanian	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Romanian	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Russian	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language into English from Russian	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Serbian	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Serbian	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Serbo-Croatian	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language into English from Serbo-Croatian	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Sindhi (Hindu)	Per Word	\$0.30
382-1 & 382-1RC	Text Translation Language into English from Sindhi (Hindu)	Per Word	\$0.30
382-1 & 382-1RC	Text Translation Language from English into Sinhalese/Sinhala	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Sinhalese/Sinhala	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Slovak	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Slovak	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Slovenian/Slovene	Per Word	\$0.26
382-1 & 382-1RC	Text Translation Language into English from Slovenian/Slovene	Per Word	\$0.26
382-1 & 382-1RC	Text Translation Language from English into Spanish (Latin/South America & Mexico)	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language into English from Spanish (Latin/South America & Mexico)	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Spanish (Spain)	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language into English from Spanish (Spain)	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Swahili	Per Word	\$0.32



## Translation Rates

SIN(s)	Services	Unit	Price Offered to GSA (including the .75% IFF)
382-1 & 382-1RC	Text Translation Language into English from Swahili	Per Word	\$0.32
382-1 & 382-1RC	Text Translation Language from English into Swedish	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language into English from Swedish	Per Word	\$0.29
382-1 & 382-1RC	Text Translation Language from English into Tadjhik	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language into English from Tadjhik	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language from English into Tagalog	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language into English from Tagalog	Per Word	\$0.31
382-1 & 382-1RC	Text Translation Language from English into Tamil	Per Word	\$0.32
382-1 & 382-1RC	Text Translation Language into English from Tamil	Per Word	\$0.32
382-1 & 382-1RC	Text Translation Language from English into Thai	Per Word	\$0.37
382-1 & 382-1RC	Text Translation Language into English from Thai	Per Word	\$0.33
382-1 & 382-1RC	Text Translation Language from English into Tigrinya	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language into English from Tigrinya	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language from English into Turkish	Per Word	\$0.34
382-1 & 382-1RC	Text Translation Language into English from Turkish	Per Word	\$0.30
382-1 & 382-1RC	Text Translation Language from English into Ukrainian	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language into English from Ukrainian	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Urdu	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language into English from Urdu	Per Word	\$0.35
382-1 & 382-1RC	Text Translation Language from English into Uzbek	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language into English from Uzbek	Per Word	\$0.28
382-1 & 382-1RC	Text Translation Language from English into Vietnamese	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language into English from Vietnamese	Per Word	\$0.27
382-1 & 382-1RC	Text Translation Language from English into Yiddish	Per Word	\$0.37
382-1 & 382-1RC	Text Translation Language into English from Yiddish	Per Word	\$0.36

**Work performed by non-US Citizens will be discounted at an additional 19.00%**

**Translation Services will be performed by the Tier I or Tier II Linguist Labor Categories or independent contractors only**



## *Simultaneous Interpretation Rates*

SIN(s)	Simultaneous Interpretation	Unit of Issue	Price Offered to GSA (including the 0.75% IFF)
382-2 & 382-2RC	Albanian	Hourly	\$124.69
382-2 & 382-2RC	Arabic	Hourly	\$124.69
382-2 & 382-2RC	Bosnian	Hourly	\$124.69
382-2 & 382-2RC	Bulgarian	Hourly	\$124.69
382-2 & 382-2RC	Chinese - Mandarin	Hourly	\$167.58
382-2 & 382-2RC	Chinese - Cantonese	Hourly	\$167.58
382-2 & 382-2RC	Croatian	Hourly	\$124.69
382-2 & 382-2RC	Czech	Hourly	\$124.69
382-2 & 382-2RC	Danish	Hourly	\$110.86
382-2 & 382-2RC	Dutch	Hourly	\$110.86
382-2 & 382-2RC	Estonian	Hourly	\$124.69
382-2 & 382-2RC	Farsi	Hourly	\$124.69
382-2 & 382-2RC	Finnish	Hourly	\$110.86
382-2 & 382-2RC	French (Europe)	Hourly	\$118.75
382-2 & 382-2RC	French (Canada)	Hourly	\$118.75
382-2 & 382-2RC	Georgian	Hourly	\$127.68
382-2 & 382-2RC	German	Hourly	\$118.75
382-2 & 382-2RC	Greek	Hourly	\$127.68
382-2 & 382-2RC	Hebrew (Israel)	Hourly	\$127.68
382-2 & 382-2RC	Hungarian	Hourly	\$124.69
382-2 & 382-2RC	Italian	Hourly	\$131.25
382-2 & 382-2RC	Japanese	Hourly	\$156.15
382-2 & 382-2RC	Korean	Hourly	\$124.69
382-2 & 382-2RC	Lithuanian	Hourly	\$124.69
382-2 & 382-2RC	Macedonian	Hourly	\$124.69
382-2 & 382-2RC	Norwegian	Hourly	\$110.86
382-2 & 382-2RC	Polish	Hourly	\$127.68
382-2 & 382-2RC	Portuguese (Portugal)	Hourly	\$118.75
382-2 & 382-2RC	Portuguese (Brazil)	Hourly	\$131.25
382-2 & 382-2RC	Romanian	Hourly	\$124.69
382-2 & 382-2RC	Russian	Hourly	\$118.75
382-2 & 382-2RC	Serbian	Hourly	\$124.69
382-2 & 382-2RC	Slovak	Hourly	\$124.69
382-2 & 382-2RC	Spanish (Latin/South American & Mexico)	Hourly	\$118.75
382-2 & 382-2RC	Spanish (Spain)	Hourly	\$125.00
382-2 & 382-2RC	Swedish	Hourly	\$113.52
382-2 & 382-2RC	Thai	Hourly	\$107.42
382-2 & 382-2RC	Turkish	Hourly	\$125.00
382-2 & 382-2RC	Ukrainian	Hourly	\$96.68
382-2 & 382-2RC	Vietnamese	Hourly	\$124.69

**Work performed by non-US Citizens will be discounted at 8.00%**

## *Consecutive Interpretation Rates*

SIN(s) Proposed	Consecutive Interpretation	Unit of Issue	Price Offered to GSA (including the 0.75% IFB)
382-2 & 382-2RC	Albanian	Hourly	\$111.33
382-2 & 382-2RC	Arabic	Hourly	\$115.78
382-2 & 382-2RC	Bosnian	Hourly	\$111.33
382-2 & 382-2RC	Bulgarian	Hourly	\$111.33
382-2 & 382-2RC	Chinese - Mandarin	Hourly	\$137.88
382-2 & 382-2RC	Chinese - Cantonese	Hourly	\$155.61
382-2 & 382-2RC	Croatian	Hourly	\$111.33
382-2 & 382-2RC	Czech	Hourly	\$111.33
382-2 & 382-2RC	Danish	Hourly	\$98.49
382-2 & 382-2RC	Dutch	Hourly	\$98.49
382-2 & 382-2RC	Estonian	Hourly	\$111.33
382-2 & 382-2RC	Farsi	Hourly	\$115.78
382-2 & 382-2RC	Finnish	Hourly	\$98.49
382-2 & 382-2RC	French (Europe)	Hourly	\$110.27
382-2 & 382-2RC	French (Canada)	Hourly	\$110.27
382-2 & 382-2RC	Georgian	Hourly	\$114.00
382-2 & 382-2RC	German	Hourly	\$116.61
382-2 & 382-2RC	Greek	Hourly	\$114.00
382-2 & 382-2RC	Hebrew (Israel)	Hourly	\$118.56
382-2 & 382-2RC	Hungarian	Hourly	\$115.78
382-2 & 382-2RC	Italian	Hourly	\$116.61
382-2 & 382-2RC	Japanese	Hourly	\$145.09
382-2 & 382-2RC	Korean	Hourly	\$115.78
382-2 & 382-2RC	Lithuanian	Hourly	\$111.33
382-2 & 382-2RC	Macedonian	Hourly	\$111.33
382-2 & 382-2RC	Norwegian	Hourly	\$102.94
382-2 & 382-2RC	Polish	Hourly	\$114.00
382-2 & 382-2RC	Portuguese (Portugal)	Hourly	\$116.61
382-2 & 382-2RC	Portuguese (Brazil)	Hourly	\$116.61
382-2 & 382-2RC	Romanian	Hourly	\$115.78
382-2 & 382-2RC	Russian	Hourly	\$114.00
382-2 & 382-2RC	Serbian	Hourly	\$111.33
382-2 & 382-2RC	Slovak	Hourly	\$111.33
382-2 & 382-2RC	Spanish (Latin/South American & Mexico)	Hourly	\$111.51
382-2 & 382-2RC	Spanish (Spain)	Hourly	\$111.51
382-2 & 382-2RC	Swedish	Hourly	\$100.85
382-2 & 382-2RC	Thai	Hourly	\$99.75
382-2 & 382-2RC	Turkish	Hourly	\$120.60
382-2 & 382-2RC	Ukrainian	Hourly	\$89.77
382-2 & 382-2RC	Vietnamese	Hourly	\$115.78

**Work performed by non-US Citizens will be discounted at an additional 8.00%**



## **QUANTITY DISCOUNT TERMS**

16.00% discount when contracted for 8-hr increments for the Simultaneous Interpreter, Western/Eastern European and Western/Eastern European Consecutive Interpreter labor categories.

11.00% discount when contracted for 8-hr increments for the Simultaneous Interpreter, Middle Eastern; Simultaneous Interpreter, Asian; Middle Eastern Consecutive Interpreter; and Middle Eastern Consecutive Interpreter labor categories.

Additionally, the following quantity discounts are offered on individual task orders of \$1,000,000.00 or more.

<b>Labor Category</b>	<b>Discounted Rate</b>	<b>Quantity Discount</b>
Creative/Design	\$70.45	4.07%
Desktop Publishing - Asian Languages	\$70.45	9.49%
Mid-Level Localization Engineer	\$72.07	1.04%
Senior -Level Localization Engineer	\$102.96	1.04%
Senior Program Manager	\$104.64	52.44%
Tester	\$55.52	1.03%
Tier 2 Mid Level Linguist at Contractor Site	\$69.02	13.00%



## LABOR CATEGORY DESCRIPTIONS

Labor Category	Labor Descriptions
<b>Reviewer</b>	<p>A reviewer will perform a wide range of foreign language related services to such as editing, quality control, revisions and review. This labor category is not a cleared position and may be fulfilled by non-US citizens and the work may be performed OCONUS.</p> <p><b>Experience:</b> The reviewer shall possess at least 2 years of professional translation experience</p> <p><b>Education:</b> BA degree, preferably in language or a related field</p>
<b>Desktop Publishing – English to Asian Languages</b>	<p><b>Experience:</b> Possesses at least 2 years of experience with desktop publishing programs, such as but not limited to: Adobe InDesign, QuarkXPress, Microsoft PowerPoint and other applications to produce camera ready files in Asian and or reverse directional languages for such items as magazines, flyers, reports, presentations, we graphics or graphics used in videos and other collateral. U.S. citizenship is required. Familiar laying out foreign languages is required and some level of proficiency in an Asian language is highly desirable.</p> <p><b>Education:</b> High school degree. B.A. or other higher education in a relevant field desirable and may substitute for one year of experience.</p>
<b>Desktop Publishing – Asian Languages to English</b>	<p><b>Experience:</b> Possesses at least 2 years of experience with desktop publishing programs, such as but not limited to: Adobe InDesign, QuarkXPress, Microsoft PowerPoint and other applications to produce camera ready files in English for such items as magazines, flyers, reports, presentations, we graphics or graphics used in videos and other collateral. U.S. citizenship is required. Familiar laying out foreign languages is required and some level of proficiency in English is highly desirable.</p> <p><b>Education:</b> High school degree. High school degree. B.A. or other higher education in a relevant field desirable and may substitute for one year of experience.</p>
<b>Desktop Publishing – English to Euro Languages</b>	<p><b>Experience:</b> Possesses at least 2 years of experience with desktop publishing programs, such as but not limited to: Adobe InDesign, QuarkXPress, Microsoft PowerPoint and other applications to produce camera ready files in European languages for such items as magazines, flyers, reports, presentations, we graphics or graphics used in videos and other collateral. U.S. citizenship is required. Familiar laying out foreign languages is required and some level of proficiency in a European language is highly desirable.</p> <p><b>Education:</b> High school degree. High school degree. B.A. or other higher education in a relevant field desirable and may substitute for one year of experience.</p>



Labor Category	Labor Descriptions
<b>Desktop Publishing – Euro Languages to English</b>	<p><b>Experience:</b> Possesses at least 2 years of experience with desktop publishing programs, such as but not limited to: Adobe InDesign, QuarkXPress, Microsoft PowerPoint and other applications to produce camera ready files in English for such items as magazines, flyers, reports, presentations, we graphics or graphics used in videos and other collateral. U.S. citizenship is required. Familiar laying out foreign languages is required and some level of proficiency in English is highly desirable.</p> <p><b>Education:</b> High school degree. High school degree. B.A. or other higher education in a relevant field desirable and may substitute for one year of experience.</p>
<b>Content Project Manager</b>	<p>Senior project manager responsible for multilingual website content production.</p> <p><b>Experience:</b> Candidate shall possess a minimum of 8 years of professional experience either in website localization, public affairs programs for the government or commercial sector involving international topics.</p> <p><b>Education:</b> minimum college degree (BA) and a second language is preferred.</p>
<b>Deputy Content Project Manager</b>	<p>Deputy project manager responsible for multilingual website content production.</p> <p><b>Experience:</b> Candidate shall possess a minimum of 4 years of professional experience either in website localization, public affairs programs for the government or commercial sector involving international topics.</p> <p><b>Education:</b> Minimum college degree and a second language is preferred.</p>
<b>Production Manager</b>	<p>The Production Manager is responsible for workflow design and execution for complex language-related projects and programs. This person is responsible for management of production personnel, issue resolution, quality assurance and other workflow issues for complex language projects.</p> <p><b>Experience:</b> A minimum of 5 years’ experience preferably in language industry production and workflow/operational coordination.</p> <p><b>Education:</b> College Degree (BA) and management training.</p>
<b>Senior Program Manager</b>	<p>A senior manager responsible for high-level contract oversight and issue resolution for language related contracts.</p> <p><b>Experience:</b> Person shall possess a minimum of 15 years of experience, have an advanced degree in a language related field and a minimum of 8 years in the language industry. Experience may be comprised of either commercial and/or government work experience or a combination.</p> <p><b>Education:</b> Minimum college degree plus a second language and two years of post-graduate studies. Graduate degree preferred.</p>



Labor Category	Labor Descriptions
<b>Translation Project Manager</b>	<p>Project coordinator responsible for the overall orchestration of translation tasks and coordination of the translation workflow process for document translations.</p> <p><b>Experience:</b> The candidate shall have at least 1 year of experience and have knowledge of English as well as a second language.</p> <p><b>Education:</b> a college degree (BA) is required.</p>
<b>Creative/Design</b>	<p>The Creative/design category is responsible for multi-lingual design requirements that cross cultural considerations. The creative/designer is a specialist in indigenous cultures, languages and design concerns and brings specialized experience to the design of multi-lingual products, including but not limited to: websites, flyers, brochures, posters, etc. The candidate will be required to work in a variety of localized operating formats for Adobe software design packages such as Illustrator and InDesign.</p> <p><b>Experience:</b> the candidate will possess a minimum of 3 years of creative and/or design related experience.</p> <p><b>Education:</b> a college education is required but degree is not.</p>
<b>English Language Editor</b>	<p>This is a position of a native English editor. This individual is responsible for copy editing and/or substantive editing of translations into English or other writings generated in English to ensure materials are camera-ready for publication.</p> <p><b>Experience:</b> The candidate shall have a minimum of 3 years professional writing, editing and/or translation editing experience.</p> <p><b>Education:</b> College Degree (BA) required, preferably in English, journalism or another related field.</p>
<b>Engineer</b>	<p>An engineer shall have practical working knowledge of English and at least one foreign language and various encoding and programming knowledge as required by the contract.</p> <p><b>Experience:</b> A junior-level localization engineer shall possess a minimum of 2.5 years localization/Web development experience in either the commercial or government sector.</p> <p><b>Education:</b> high-school diploma or equivalent.</p>
<b>Mid-Level Localization Engineer</b>	<p>A mid-level engineer shall have practical working knowledge of English and at least one foreign language and various encoding and programming knowledge as required by the contract.</p>



Labor Category	Labor Descriptions
	<p><b>Experience:</b> A mid-level localization engineer shall possess a minimum of 2.5 years localization experience in either the commercial or government sector plus a B.S. in Computer Science.</p> <p><b>Education:</b> 5 years of experience or a degree in a related field will replace the lack of a CS degree or a degree in a related field. College degree (BA or BS) is required.</p>
<p><b>Senior -Level Localization Engineer</b></p>	<p><b>Experience:</b> A senior engineer shall have practical working knowledge of at least two languages and various encoding and programming knowledge as required by the contract. Experience: a senior localization engineer shall possess a minimum of 5 years localization experience in either the commercial or government sector plus a degree in Computer Science.</p> <p><b>Education:</b> 8+ years of experience will replace the lack of a CS degree or a degree in a related field. B.A. degree is required.</p>
<p><b>Tester</b></p>	<p>A tester performs linguistic and functionality checking of website or other engineered content as part of a QA process. The tester isolates grammatical or language-related display problems as well as technical bugs (broken/misdirected links, etc.) and logs them for resolution by the Engineers.</p> <p><b>Experience:</b> A tester must have a high degree of fluency in the testing language (at least some college-level instruction required), as well as proficiency working with the Internet and common word-processing applications.</p> <p><b>Education:</b> Testers must at least have some valid post-secondary experience, and must complete testing training with ASET staff.</p>
<p><b>Tier 1 Senior Level Linguist at Client Site</b></p>	<p>Performs classified work (up to TS) requiring stringent controls and security measures at client site. Linguist may be responsible for performing multiple and wide-ranging tasks, such as document triage, translation, test analysis, media analysis, summaries, gists, editing, and research, as well as other linguist services at the customer site.</p> <p><b>Education &amp; Experience Requirements:</b> Possesses a BA/BS and a minimum of 2 years of relevant language experience and a SECRET or higher level clearance. Passing scores on language/translation tests (such as FBI, other Government agencies, or qualified professional organizations such as ALTA) may be required. With the customer's authorization, some requirements may be waived for unique and/or low density languages.</p>
<p><b>Tier 1 Senior Level Linguist at Contractor Site</b></p>	<p>Performs classified work (up to TS) requiring stringent controls and security measures off client site. Linguist may be responsible for performing multiple and wide-ranging tasks, such as document triage, translation, text analysis, media analysis, summaries, gists, editing, and research, as well as other linguist services at the contractor site.</p> <p><b>Education &amp; Experience Requirements:</b> Possesses a BA/BS and a minimum of 2</p>



Labor Category	Labor Descriptions
	<p>years of relevant language experience and meets suitability requirements to perform law enforcement sensitive (LES) services, including U.S. citizenship, public trust waiver, background check or other validation as may be required by customer. Passing scores on language/translation tests (such as FBI, DLPT, other Government agencies, or qualified professional organizations such as ALTA) may be required with the customer's authorization, some requirements may be waived for unique and/or low density languages.</p>
<p><b>Tier II Mid Level Linguist at Client Site</b></p>	<p>Performs unclassified work requiring stringent controls and security measures at client site. Linguist may be responsible for performing multiple and wide-ranging tasks, such as document triage, translation, text analysis, media analysis, summaries, gists, editing, and research, as well as other linguist services at the customer site.</p> <p><i><b>Education &amp; Experience Requirements:</b></i> Possesses a BA/BS and a minimum of 2 years of relevant language experience. Passing scores on language/translation tests (such as FBI, other Government agencies, or qualified professional organizations such as ALTA) may be required. With the customer's authorization, some requirements may be waived for unique and/or low-density languages. The resource may be subject to background checks or a public trust check.</p>
<p><b>Tier II Mid Level Linguist at Contractor Site</b></p>	<p>Performs unclassified work for multiple and wide-ranging tasks off client site such as translation, text analysis, media analysis, summaries, gists, editing, and research, as well as other linguist services.</p> <p><i><b>Education &amp; Experience Requirements:</b></i> Possesses a BA/BS and a minimum of 2 years of relevant language experience and meets suitability requirements to perform law enforcement sensitive (LES) services, including U.S. citizenship, public trust waiver, background check or other validation as may be required by customer. Passing scores on language/translation tests (such as FBI, other Government agencies, or qualified professional organizations such as ALTA) may be required. With the customer's authorization, some requirements may be waived for unique and/or low density languages.</p>
<p><b>Cleared Project Manager</b></p>	<p>Manages classified and/or law enforcement sensitive translation and language projects, which includes such tasks as assigning, tracking, and managing linguists (translators, transcribers, editors, etc.) to complete projects on time and within budget. Ensures compliance with all government requirements, including security requirements. Develops workflows and oversees quality control standards are met. Possess U.S. citizenship and a Public Trust, Secret (or higher) level clearance; four-year college degree; minimum of 2 years of foreign language study.</p>
<p><b>Expert Testimony/Court Certifier Client Site</b></p>	<p>Linguist performs review of translations and/or transcripts to certify that the work is true and accurate as admissible in court. May be required to testify in court as to the accuracy of the translation/transcript. Possesses a broad academic and/or experience background (a minimum of five years of experience accumulated within the past ten</p>



Labor Category	Labor Descriptions
	years), along with superior editing and/or quality control skills in the respective source and/or target language. May require state or federal court certification (in languages for which such certification is available).
<b>Transcriber, Western &amp; Eastern European</b>	<p>Perform audio analysis (i.e., listening to audio recording to search for customer-specified information or to prepare a written summary or abstract of the contents) and/or create a complete written transcript of the audio contents for law enforcement, evidentiary or informational purposes. May perform monitoring and other transcriber-specific linguistic tasks associated with Title III wiretaps.</p> <p><i>Education &amp; Experience Requirements:</i> Associate's degree and/or 2 years of legal or law enforcement transcription experience. Excellent auditory, listening comprehension, writing, grammar, spelling, and MS Word skills in the appropriate language(s), as well as the ability to use a foot pedal. Attention to detail and ability to follow instructions.</p>
<b>Transcriber, Middle Eastern</b>	<p>Perform audio analysis (i.e., listening to audio recording to search for customer-specified information or to prepare a written summary or abstract of the contents) and/or create a complete written transcript of the audio contents for law enforcement, evidentiary or informational purposes. May perform monitoring and other transcriber-specific linguistic tasks associated with Title III wiretaps.</p> <p><i>Education &amp; Experience Requirements:</i> Associate's degree and/or 2 years transcription experience if supporting legal or other relevant requirements. Excellent auditory, listening comprehension, writing, grammar, spelling, and MS Word skills in the appropriate language(s), as well as the ability to use a foot pedal. Attention to detail and ability to follow instructions.</p>
<b>Transcriber, Asian</b>	<p>Perform audio analysis (i.e., listening to audio recording to search for customer-specified information or to prepare a written summary or abstract of the contents) and/or create a complete written transcript of the audio contents for law enforcement, evidentiary or informational purposes. May perform monitoring and other transcriber-specific linguistic tasks associated with Title III wiretaps.</p> <p><i>Education &amp; Experience Requirements:</i> Associate's degree and/or 2 years transcription experience if supporting legal or other relevant requirements. Excellent auditory, listening comprehension, writing, grammar, spelling, and MS Word skills in the appropriate language(s), as well as the ability to use a foot pedal. Attention to detail and ability to follow instructions.</p>
<b>Transcriber, Other</b>	<p>Perform audio analysis (i.e., listening to audio recording to search for customer-specified information or to prepare a written summary or abstract of the contents) and/or create a complete written transcript of the audio contents for law enforcement, evidentiary or informational purposes. May perform monitoring and other transcriber-specific linguistic tasks associated with Title III wiretaps.</p>



Labor Category	Labor Descriptions
	<p><b>Education &amp; Experience Requirements:</b> Associate's degree and/or 2 years transcription experience if supporting legal or other relevant requirements Excellent auditory, listening comprehension, writing, grammar, spelling, and MS Word skills in the appropriate language(s), as well as the ability to use a foot pedal. Attention to detail and ability to follow instructions. Native Speaker of the source language. Screened/tested for transcription speed and accuracy.</p>
<p><b>Simultaneous Interpreter, Western/Eastern European</b></p>	<p>Provides support for conferences, meetings, seminars and other events by simultaneously interpreting verbal speech from one language into another language without any pauses since both the interpreter and speaker are talking at virtually the same time. Simultaneous interpretation generally requires the use of special equipment, such as interpretation booths, microphones, headsets, etc. Possesses a minimum of 2 years of experience in simultaneous interpretation and/or specialized training and/or testing/certification in simultaneous interpretation (Monterey Institute, AICC, United Nations, internationally recognized interpretation centers/universities, etc.). Subject to a background check, and may require higher levels of suitability ranging from Public Trust to Top Secret.</p> <p><b>Education &amp; Experience Requirements:</b> Candidates must possess at least a B.A. or B.S. Two years of experience may be substituted for one year of education and specialized language proficiency scores or certifications may result in a waiver for the minimum educational requirement, and may include such as recognized standards as U.S. Court interpretation certification, Defense Language Institute Proficiency scores, State Department or FBI proficiency scores, etc.</p>
<p><b>Simultaneous Interpreter, Middle Eastern</b></p>	<p>Provides support for conferences, meetings, seminars and other events by simultaneously interpreting verbal speech from one language into another language without any pauses since both the interpreter and speaker are talking at virtually the same time. Simultaneous interpretation generally requires the use of special equipment, such as interpretation booths, microphones, headsets, etc. Possesses a minimum of 2 years of experience in simultaneous interpretation and/or specialized training and/or testing/certification in simultaneous interpretation (Monterey Institute, AICC, United Nations, internationally recognized interpretation centers/universities, etc.). Subject to a security screening and may require higher levels of suitability ranging from Public Trust to Top Secret.</p> <p><b>Education &amp; Experience:</b> Candidates must possess at least a B.A. or B.S. Two years of experience may be substituted for one year of education and specialized language proficiency scores or certifications may result in a waiver for the minimum educational requirement, and may include such as recognized standards as U.S. Court interpretation certification, Defense Language Institute Proficiency scores, State Department or FBI proficiency scores, etc.</p>



Labor Category	Labor Descriptions
<p><b>Simultaneous Interpreter, Asian</b></p>	<p>Provides support for conferences, meetings, seminars and other events by simultaneously interpreting verbal speech from one language into another language without any pauses since both the interpreter and speaker are talking at virtually the same time. Simultaneous interpretation generally requires the use of special equipment, such as interpretation booths, microphones, headsets, etc. Possesses a minimum of 2 years of experience in simultaneous interpretation and/or specialized training and/or testing/certification in simultaneous interpretation (Monterey Institute, AICC, United Nations, internationally recognized interpretation centers/universities, etc.). Subject to a security screening and may require higher levels of suitability ranging from Public Trust to Top Secret.</p> <p><i><b>Education &amp; Experience:</b></i> Candidates must possess at least a B.A. or B.S. Two years of experience may be substituted for one year of education and specialized language proficiency scores or certifications may result in a waiver for the minimum educational requirement, and may include such as recognized standards as U.S. Court interpretation certification, Defense Language Institute Proficiency scores, State Department or FBI proficiency scores, etc.</p>
<p><b>Simultaneous Interpreter, Other</b></p>	<p>Provides support for conferences, meetings, seminars and other events by simultaneously interpreting verbal speech from one language into another language with any pauses since both the interpreter and speaker are talking at virtually the same time. Simultaneous interpretation generally requires the use of special equipment, such as interpretation booths, microphones, headsets, etc.</p> <p><i><b>Education &amp; Experience:</b></i> Possesses a minimum of 2 years of experience in simultaneous interpretation and/or specialized training and/or testing/certification in simultaneous interpretation (Monterey Institutes, AICC, United Nations, internationally recognized interpretation centers/universities, etc.). Subject to a security screening and may require higher levels of suitability ranging from Public Trust to Top Secret. Candidates must possess at least a B.S. or B.S. Two years of experience may be substituted for one year of education and specialized language proficiency scores or certifications may result in a waiver for the minimum educational requirement, and may include such as recognized standards as U.S. Court interpretation certification, Defense Language Institute Proficiency scores, State Department or FBI proficiency scores, etc.</p>
<p><b>Western/Eastern European Consecutive Interpreter</b></p>	<p>Will support court proceedings, meetings, depositions, seminars and other events by consecutively interpreting verbal speech from one language into another language, i.e. with pauses on the part of both the interpreter and the speaker.</p> <p><i><b>Education &amp; Experience:</b></i> Possess a minimum of 2 years of experience in consecutive interpretation and/or specialized training and/or testing/certification in consecutive interpretation (court certification / experience, Monterey Institute, AICC,</p>



Labor Category	Labor Descriptions
	<p>internationally recognized interpretation centers/universities, etc.). Subject to a security screening and may require higher levels of suitability ranging from Public Trust to Top Secret. Candidates must possess at least a B.A. or B.S. Two years of experience may be substituted for one year of education and specialized language proficiency scores or certifications may result in a waiver for the minimum educational requirement, and may include such as recognized standards as U.S. Court interpretation certification, Defense Language Institute Proficiency scores, State Department or FBI proficiency scores, etc.</p>
<p><b>Middle Eastern Consecutive Interpreter</b></p>	<p>Will support court proceedings, meetings, depositions, seminars and other events by consecutively interpreting verbal speech from one language into another language, i.e. with pauses on the part of both the interpreter and the speaker.</p> <p><i><b>Education &amp; Experience:</b></i> Possess a minimum of 2 years of experience in consecutive interpretation and/or specialized training and/or testing/certification in consecutive interpretation (court certification / experience, Monterey Institute, AICC, internationally recognized interpretation centers/universities, etc.). Subject to a security screening and may require higher levels of suitability ranging from Public Trust to Top Secret. Candidates must possess at least a B.A. or B.S. Two years of experience may be substituted for one year of education and specialized language proficiency scores or certifications may result in a waiver for the minimum educational requirement, and may include such as recognized standards as U.S. Court interpretation certification, Defense Language Institute Proficiency scores, State Department or FBI proficiency scores, etc.</p>
<p><b>Asian Consecutive Interpreter</b></p>	<p>Will support court proceedings, meetings, depositions, seminars and other events by consecutively interpreting verbal speech from one language into another language, i.e. with pauses on the part of both the interpreter and the speaker.</p> <p><i><b>Education &amp; Experience:</b></i> Possess a minimum of 2 years of experience in consecutive interpretation and/or specialized training and/or testing/certification in consecutive interpretation (court certification / experience, Monterey Institute, AICC, internationally recognized interpretation centers/universities, etc.). Subject to a security screening and may require higher levels of suitability ranging from Public Trust to Top Secret. Candidates must possess at least a B.A. or B.S. Two years of experience may be substituted for one year of education and specialized language proficiency scores or certifications may result in a waiver for the minimum educational requirement, and may include such as recognized standards as U.S. Court interpretation certification, Defense Language Institute Proficiency scores, State Department or FBI proficiency scores, etc.</p>
<p><b>Other Consecutive Interpreter</b></p>	<p>Will support court proceedings, meetings, depositions, seminars and other events by consecutively interpreting verbal speech from one language into another language, i.e. with pauses on the part of both the interpreter and the speaker.</p>



Labor Category	Labor Descriptions
	<p><b><i>Education &amp; Experience:</i></b> Possess a minimum of 2 years of experience in consecutive interpretation and/or specialized training and/or testing/certification in consecutive interpretation (court certification / experience, Monterey Institute, AICC, internationally recognized interpretation centers/universities, etc.). Subject to a security screening and may require higher levels of suitability ranging from Public Trust to Top Secret. Candidates must possess at least a B.A. or B.S. Two years of experience may be substituted for one year of education and specialized language proficiency scores or certifications may result in a waiver for the minimum educational requirement, and may include such as recognized standards as U.S. Court interpretation certification, Defense Language Institute Proficiency scores, State Department or FBI proficiency scores, etc.</p>



## LANGUAGES COVERED BY SIN 382-4RC

Languages Covered by SIN 382-4RC				
Western European Languages	Eastern European Languages	Middle Eastern Languages	Asian Languages	Other Languages
Catalan	Belarussian	Arabic (all dialects)	Bahasa Indonesia (all dialects)	Dari (all dialects)
Danish	Bulgarian	Hebrew	Bengali	English (all dialects)
Dutch	Croatian (all dialects)		Chinese (all dialects)	Kinyarwanda
Finnish	Czech		Farsi	Somali
French	Estonian		Hindi (all dialects)	Tagalog
German	Hungarian		Japanese	
Greek	Latvian		Korean	
Haitian Creole	Lithuanian (all dialects)		Kyrghyz	
Italian	Polish		Pashto	
Moldovan	Russian		Punjabi	
Norwegian	Serbian		Thai	
Portuguese (all dialects)	Slovak		Turkic	
Spanish (all dialects)	Slovenian		Turkish	
Swedish	Ukrainian		Urdu	
Yiddish			Uzbek	
			Vietnamese	



**ManpowerGroup™**

**ManpowerGroup Public Sector, Inc.**

6400 Arlington Blvd., Third Floor

Falls Church, VA 22042

Tel: (703) 245-9346

Fax: (703) 245-9401

[Erika.Nobelhendzel@ManpowerGroupSecure.com](mailto:Erika.Nobelhendzel@ManpowerGroupSecure.com)

[Thomas.Hudgins@mpgpublicsector.com](mailto:Thomas.Hudgins@mpgpublicsector.com)

[Joseph.NeSmith@mpgpublicsector.com](mailto:Joseph.NeSmith@mpgpublicsector.com)

<http://www.manpowergroup.us/PublicSector>