

GENERAL SERVICES ADMINISTRATION

Federal Supply Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: <http://www.GSAAdvantage.gov>.

Schedule for - Management, Organizational and Business Improvement Services (MOBIS)

Federal Supply Group: 87 Class: 874

Contract Number: GS-10F-0249N

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.fss.gsa.gov>

Pricelist Effective:
February 15, 2003 -
February 14, 2013

Contractor: T&T Consulting Services, Inc.
2206 Everleigh Drive
Marietta, GA 30064

Business Size: Small, Disadvantaged, 8(a), Woman Owned Business

Telephone: (404) 271-5200

Extension:

FAX Number: (678) 303-9396

Web Site:

E-mail: tander15@bellsouth.net

Contract Administration: Theresa Anderson

CUSTOMER INFORMATION:

- 1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:** 874-1, 874-1RC, 874-2, 874-2RC 874-3, 874-3RC, 874-6, 874-6RC, 874-7, 874-7RC
- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**
- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who**

will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

2. **Maximum Order:** 1000000
3. **Minimum Order:** 100
4. **Geographic Coverage (delivery Area):** FOB Domestic only
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government Net Prices (discounts already deducted). See prices attached
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Contact Contractor
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as contractor
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**
14. **Payment address(es):** Same as company address
15. **Warranty provision:** Contractor’s Standard Commercial Warranty

16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.**
25. **Data Universal Numbering System (DUNS) number:** 94-0522493
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

Labor Rates

Base Period

<u>Labor Category</u>	<u>Hourly Rate</u>	<u>Daily Rate</u>
Business Process Improvement Change Management	\$107.73	\$861.84
Performance Measures and Indicator Program Management	\$117.59	\$940.72
Project Management	\$112.22	\$897.76
Executive Assistant 3	\$85.29	\$682.32
Strategic Business Sr. Consultant 2	\$157.11	\$1,256.88
Strategic Business Sr. Consultant 1	\$95.32	\$762.56
Strategic Business Consultant 2	\$156.04	\$1,248.32
	\$126.73	\$1,013.84
	\$110.74	\$885.92

Labor Category Descriptions:

Business Process Improvement

General Experience. Business Process Improvement Consultants possess 5 or more year's experience. Must demonstrate superior oral and writing skills as well as outstanding analytic and problem-solving abilities.

Functional Responsibility. Business Process Improvement Consultants develops business process and research design for projects or assigned components of project. Develop and test business process methods for data collection and analyze and evaluate tabulated data. Direct and review the work of business process and research associates and other lower level employees. Provide final and authoritative analyses and interpretation of methods and findings. Coordinates collaboration with researchers on other projects as needed to ensure quality research outcomes across projects

Education. Generally hold an MBA or other graduate degrees from a top-tier academic institution. PhD preferred with qualifications in economics, finance, organizational development or other business-related specialties.

Change Management

General Experience. Change Management Consultants possess 5 or more year's experience. Change Management or Project Management

Functional Responsibility. Change Management Consultants work with client to define consulting needs or problem. Select and design consulting approaches to information collection and analysis, policy analysis, problem solving, facilitation, planning, program integration/collaboration, organizational design and development. Lead major consulting contacts with clients and stakeholders, especially intra- and inter-agency group facilitation, planning and development exercises. Directs and reviews the work of associate consultants. Provides final and authoritative, summaries, analyses, interpretation, findings and recommendations in reports to clients and higher-level managers. Conduct benchmarking and best-practices analysis. Plan and lead components of customer projects. Act as a liaison between customers and other support groups to identify business processes, systems and product requirements. Identify potential issues and roadblocks in a project and bring them to the attention of the team management to resolve them quickly and efficiently.

Education. Generally hold a Bachelor degree. MBA or other graduate degrees from a top-tier academic institution preferred.

Performance Measure and Indicator

General Experience. Performance Measure and Indicator Consultant possess 5 or more year's experience. Performance Measure and Indicator Consultants provide strategic planning. Must demonstrate superior oral and writing skills as well as outstanding analytic and problem-solving abilities.

Functional Responsibility. Performance Measure and Indicator Consultant manage analysis of data to identify strategy, operations and business improvements. Conduct benchmarking and best-practices analysis. Document customer specifications and interact with other support groups to apply understanding of customer's business. Initiate measures to eliminate non-value-added activities through process improvement. Act as a liaison between customers and other support groups to identify business processes, systems and product requirements. Leverage a good knowledge of the consulting process and honed problem-solving abilities through experience and training. Identify potential issues and roadblocks in a project and bring them to the attention of the team management to resolve them quickly and efficiently.

Education. Bachelor degree required. Generally hold an MBA or other graduate degrees from a top-tier academic institution preferred.

Program Management

General Experience. Program Managers possess at least five years experience. Demonstrated ability to manage projects with specific results and deadlines, as well as teams with other consultants. Must demonstrate superior oral and writing skills as well as outstanding analytic and problem-solving abilities.

Functional Responsibility. Set priorities to meet the needs of users, also formulate and define system scope and objectives. Plan, direct and monitor the work of team members. Devise or modify procedures to solve complex problems. Manage project issues and roadblocks. Present

the results of business studies to client's senior management. Promote and direct process improvement activities. Leverage industry knowledge and customer relationships to identify new business opportunities. Ensure all deliverables are provided to the client in a timely manner.

Education. Generally hold an MBA or other graduate degrees from a top-tier academic institution. Some hold PhD qualifications in economics, finance, organizational development or other business-related specialties.

Project Management

General Experience. Project Managers possess 5 or more year's experience.

Project Managers provide strategic planning, procurement solutions, supply chain analysis, cost reduction programs and shared services, either in an industry or across several industries. Must demonstrate superior oral and writing skills as well as outstanding analytic and problem-solving abilities.

Functional Responsibility. Project Managers manage analysis of data to identify strategy, operations and technology improvements. Conduct benchmarking and best-practices analysis. Document customer specifications and interact with other support groups to apply understanding of customer's business. Plan and lead components of customer projects. Anticipate research, identify, and develop solutions to customer problems. Initiate measures to eliminate non-value-added activities through process improvement. Act as a liaison between customers and other support groups to identify business processes, systems and product requirements. Leverage a good knowledge of the consulting process and honed problem-solving abilities through experience and training. Identify potential issues and roadblocks in a project and bring them to the attention of the team management to resolve them quickly and efficiently.

Education. Generally hold an MBA or other graduate degrees from a top-tier academic institution. Some hold PhD qualifications in economics, finance, organizational development or other business-related specialties.

Executive Assistant 3

General Experience. Executive Assistant (3) s possesses 6 or more years of administrative experience.

Functional Responsibility. Executive Assistants provide administrative support to project managers, associate partners and partners on client engagements. Executive Assistant (3) s performs tasks such as tasks:

- Manage an executive's correspondence

Coordinate all aspects of on-site and off-site group meetings

Create or design presentation formats using advanced graphics

Analyze data and prepare complex reports.

Minimum Education: High School Diploma.

Strategic Business Sr. Consultant 2

General Experience. Strategic Business Sr. Consultant (2) s possess at least 4 years of experience in business architecture design implementation, change management efforts or business process redesign.

Functional Responsibility. Strategic Business Sr. Consultant (2)s apply their advanced skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement business solutions. On T&T projects, Strategic Business Sr. Consultant (2) s provides direction to project teams and interact with clients at the supervisory level. A Strategic Business Sr. Consultant (2) is qualified to perform task such as:

- Manage and Direct Strategic Business Consultants in the development of business process reengineering, performance improvement, and performance measurements.
- Manage business process redesign teams in the development of new business process architectures.
- Design training programs for business architecture design users.
- Participate in quality reviews to ensure work complies with specified standards.
- Develop team work plans
- Perform workflow analyses
- Define business architecture design requirements
- Assist in project budget preparation.

Education. Bachelor's Degree and at least 3 years related experience. Generally hold an MBA or other graduate degrees from a top-tier academic institution.

Strategic Business Sr. Consultant 1

General Experience. Strategic Business Sr. Consultant (1)s possess at least 2 years of experience in business architecture systems and design implementation, change management efforts or business process redesign.

Functional Responsibility. Strategic Business Sr. Consultant (1) s apply their advanced skills and experience in systems development, detailed knowledge of business processes, technical and business background and supervisory skills to implement business solutions. On T&T projects, Strategic Business Sr. Consultants provide direction to projects teams and interact with clients at the supervisory level. A Strategic Business Sr. Consultant (1) is qualified to perform tasks such as:

- Supervise Business Consultants and Analyst in the development of business process and procedures.
- Lead business process redesign teams in the development of new business process architectures.
- Design training programs for business architecture design users.
- Participate in quality reviews to ensure work complies with specified standards.
- Develop team work plans.
- Perform workflow analyses.
- Define business architecture design requirements.
- Assist in project budget preparation.

Education. Bachelor's Degree and at least 3 years related experience. Generally hold an MBA or other graduate degrees from a top-tier academic institution.

Strategic Business Consultant 2

General Experience. Strategic Business Consultant (2) s possess at least 4 years of experience in business architecture design implementation, change management efforts or business process redesign.

Functional Responsibility. Strategic Business Consultant (2)s apply their advanced skills and experience in systems development, detailed knowledge of business processes, business background and supervisory skills to implement business solutions . On T&T projects, Strategic Business Consultants provide direction to project teams and interact with clients at the supervisory level.

Education. Generally hold an MBA or other graduate degrees from a top-tier academic institution. Some hold PhD qualifications in economics, finance, organizational development or other business-related specialties.