



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE**



AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address for GSA *Advantage!* is: GSAAdvantage.gov.

**Mission Oriented Business Integrated Services
(MOBIS)**

**Federal Supply Group: 874-1; Class: R499
CONTRACT # GS-10F-0249S**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

Contract Period: May 1, 2006 through April 30, 2016
PRICES CURRENT THROUGH MODIFICATION NO. CM-A302, DATED AUGUST 23, 2013

Contractor:	Earth Resources Technology, Inc. 14401 Sweitzer Lane, Suite 300 Laurel, MD 20707
Telephone:	(240) 554-0161
Fax:	(301) 361-0659
Web Site:	www.ertcorp.com
Business Size:	Large
Contract Administration:	Benita Whitfield Director of Contracts (301) 323-1435 (voice) (301) 361-0659 (fax) benita.whitfield@ertcorp.com

1. CUSTOMER INFORMATION

- 1a. Awarded Special Item Numbers: SIN 874-1, 874-1RC, Consulting Services

- 1b. Lowest-priced model number and lowest unit price for that model for each SIN awarded:
Not applicable.

- 1c. Hourly Rates: -----Page 3
Labor Category Descriptions: -----Page 4

- 2. Maximum Order: \$1,000,000.00

- 3. Minimum Order: \$100.00

- 4. Geographic coverage (delivery area): Domestic Only

- 5. Point(s) of production: Same as company address

- 6. Discount from list prices or state of net price: Government net prices (discounts already deducted).

- 7. Quantity discounts: Considered on a case-by-case basis

- 8. Prompt payment terms: Net 30 days

- 9a. Government purchase cards accepted at or below the micro-purchase threshold: Yes

- 9b. Government purchases cards accepted above the micro-purchase threshold: Contact Contractor

- 10. Foreign items: None.

- 11a. Time of Delivery: As agreed in each task/delivery order.

- 11b. Expedited Delivery: Contact Contractor

- 11c. Overnight and 2-day delivery: Contact Contractor

- 11d. Urgent Requirements: Contact Contractor

- 12. F.O.B. point(s). Destination

- 13a. Ordering Address: Earth Resources Technology, Inc.
Attention: Contracts Department
14401 Sweitzer Lane, Suite 300
Laurel, MD 20707
Phone: (240) 554-0161| Fax: (301) 361-0659

- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

- 14. Payment Address: Earth Resources Technology, Inc.
Attention: Accounting Department
14401 Sweitzer Lane, Suite 300
Laurel, MD 20707

15. Warranty provision: Standard Commercial Warranty applies.
16. Export packing charges. Not Applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor
18. Terms and conditions of rental, maintenance, and report. Not applicable
19. Terms and conditions of installation: Not applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:

Not applicable
- 20a. Terms and conditions for any other services: Not applicable
21. List of service and distribution points: Not applicable
22. List of participating dealers (if applicable). Not applicable
23. Preventative maintenance: Not applicable
- 24a. Special attributes such as environmental attributes: Not Applicable
- 24b. Section 508 compliance: Not applicable
25. Data Universal Number System (DUNS): 090770967
26. ERT is registered in the CCR database

ERT LABOR RATES

The following labor categories apply to SIN 874-1:

Labor Category	GSA Rate Effective May 2011
Program Manager III	\$116.52
Project Manager IV	\$105.04
Admin Assistant I*	\$28.69
Admin Assistant II*	\$38.49
Analyst I	\$47.81
Analyst III	\$70.34
Analyst IV	\$88.49
Analyst V	\$95.12
Web Designer II*	\$52.59
Web Designer IV	\$75.17
Web Designer V	\$83.96
Program Support Specialist II	\$57.45
Program Support Specialist III	\$65.10
Program Support Specialist IV	\$80.12
Technical Writer II*	\$55.56
Technical Writer III	\$69.71

*Indicates SCA eligible categories. See the SCA Matrix following the price list for additional information regarding these labor categories.

INFORMATION ON SERVICE CONTRACT ACT (SCA)

ERT's contract has SCA Labor Categories awarded, therefore, the following SCA matrix is provided.

SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Admin Assistant I	01113-General Clerk II	05-2103
Admin Assistant II	01312-Secretary II	05-2103
Web Designer II	15080-Graphic Artist	05-2103
Technical Writer II	30462-Technical Writer II	05-2103

LABOR CATEGORY DESCRIPTIONS



Program Manager III – Minimum 15 years experience in related field. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Provides overall direction of program activities and personnel. With guidance from customers, specifications, and directives, plans and executes specification development and systems specification, design, and development. Performs complex work involved in specifications development, implementation, testing and documentation of engineering systems and equipment. Applies software, hardware, and standard information technology knowledge in the analysis, integration, and acquisition of systems. Consults with customers to ensure contractual conformity, produces financial and technical reports showing project status to customers and management, assigns tasks and responsibilities to subordinates and is responsible for successful completion of all tasks.

Project Manager IV – Minimum 12 years experience in related field. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Under general supervision, is responsible for assisting in all aspects of project performance (i.e., technical, contractual, administrative, financial). Supervises personnel involved in all aspects of project activity, organizes and assigns responsibilities to subordinates, oversees the successful completion of all assigned tasks, establishes and maintains technical and financial reports to show progress to Division management and customers, and maintains customer contacts to ensure conformity to all contractual obligations.

Administrative Assistant I - High school diploma or equivalency.

Administrative Assistant will provide a variety administrative support as required. Task may include responsibility for general office administration function such as word processing, developing spreadsheets, the use of specialized software and may maintain program, project, and task files.

Administrative Assistant II – AA degree or Bachelors and 3 or more year experience in related field.

Administrative Assistance II will provide a variety of administrative support as required. Task may include the responsibility for general office administration functions such as word processing, developing spreadsheets, technical support services to program, project managers, project planning, budget reviews, conference meeting and planning. May take the lead on assigned special projects and work independently with minimal supervision.

Analyst I – Bachelor’s degree with possible internship experience during school. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Knowledge and skill in applying analytical and evaluative techniques to identify, consider, and resolve issues or problems of a procedural or factual nature. Knowledge and skill on the usage of various qualitative or quantitative techniques.

Analyst III –5 years experience in related field. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Knowledge and skill in applying analytical and evaluative methods and techniques to issues or studies concerning the efficiency and effectiveness of program operations. Knowledge of pertinent laws, regulations, policies and precedent, which affect the use of program and related support resources in the area studied. Experience and skill in translating operational requirements into system technology solution and assessments of current investment for applicability.

Analyst IV –10 years plus in related field. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Knowledge and skill in applying analytical and evaluative methods and techniques to issues or studies concerning the efficiency and effectiveness of program operations. Knowledge of pertinent laws, regulations, policies and precedent, which affect the use of program and related support resources in the area studied. Experience and skill in translating operational requirements into system technology solution and assessments of current investment for applicability. Ability to develop and execute complex technical tasks to apply analytical problem solving methodologies, and to provide technical direction to support staff.

Analyst V –12 years of experience in related field. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Knowledge and skill in applying analytical and evaluative methods and techniques to issues or studies concerning the efficiency and effectiveness of program operations. Knowledge of pertinent laws, regulations, policies and precedent, which affect the use of program and related support resources in the area studied. Experience and skill in translating operational requirements into system technology solution and assessments of current investment for applicability. Ability to develop and execute complex technical

tasks to apply analytical problem solving methodologies, and to provide technical direction to support staff.

Program Support Specialist II – Bachelor’s degree or Masters degree with 3 years experience in related field.

Will provide a variety of technical and administrative support services for customer contract programs. Tasks may include planning, education, outreach, scheduling, project status reporting and administrative activities. Supervise staff personnel or lead small teams in support of specific project initiatives. Identify areas of improvement and recommend program enhancements and modifications. Investigate and correct program related problems and create required documentation.

Program Support Specialist III – Minimum 10 years experience in related field. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Will provide a variety of technical and administrative support services for customer contract programs. Tasks may include planning, education, outreach, scheduling, project status reporting and administrative activities. Supervise staff personnel or lead small teams in support of specific project initiatives. Identify areas of improvement and recommend program enhancements and modifications. Investigate and correct program related problems and create required documentation. Interview customers, research, and document systems and processes.

Program Support Specialist IV - Minimum 12 years experience in related field. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Will provide a variety of technical and administrative support services for customer contract programs. Tasks may include planning, education, outreach, scheduling, project status reporting and administrative activities. Supervise staff personnel or lead teams in support of specific project initiatives. Identify areas of improvement and recommend and implement program enhancements and modifications. Investigate and correct program related problems and create required documentation. Interview customers, research, and document systems and processes.

Technical Writer II – 3 years experience. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

Will perform researches, writes and edit material for reports, manuals, proposals, instructional material, catalogs, technical and outreach publications, and software and

hardware documentations. Task may also include obtaining technical data from independent observation, reviews with staff members, and/or studies of published materials and existing documentation. Coordinate efforts of technical artists and illustrators in preparing reports, articles, and publications of internal and external distribution. Obtain background information on technologies, methods, and standards. Revises text and recommends changes in scope, format, and content to ensure conformance with established standards.

Technical Writer III – Minimum 10 years experience. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

May be responsible for supervising and coordination of work assignment for staff that will perform researches, writes and edit material for reports, manuals, proposals, instructional material, catalogs, technical and outreach publications, and software and hardware documentations. May interact with project manager and government customer. Tasks may also include obtaining technical data from independent observation, reviews with staff members, and/or studies of published materials and existing documentation. Coordinate efforts of technical artists and illustrators in preparing reports, articles, and publications of internal and external distribution. Obtain background information on technologies, methods, and standards. Revises text and recommends changes in scope, format, and content to ensure conformance with established standards.

Web Designer II - Bachelor’s degree preferred – Professional certification and/or 2 or more years experience. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

The web developer designs and builds web pages using a variety of graphics software application, techniques and tools. Tasks may include the developing and providing content that will motivate users so that users will regularly access the website and use it as a major source of information. Managing and performing website maintenance activities including updating information and continual education to stay up-to-date with web page development technology.

Web Designer IV – Minimum 5 years experience. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

May have some responsibilities in supervising and coordination of work assignment for staff. May interact with project manager. The web developer designs and builds web pages using a variety of graphics software application, techniques and tools. Tasks may include the developing and providing content that will motivate users so that users will regularly access the website and use it as a major source of information. Managing and

performing website maintenance activities including updating information and continual education to stay up-to-date with web page development technology.

Web Designer V – Minimum 8 years experience. Minimum education – Bachelor’s degree or equivalent. Master Degree substitutes for two years experience and Ph.D. substitutes for four years experience in related field.

May be responsible for supervising and coordination of work assignment for staff. May interact with project manager and government customer. The web developer designs and builds web pages using a variety of graphics software application, techniques and tools. Tasks may include the developing and providing content that will motivate users so that users will regularly access the website and use it as a major source of information. Managing and performing website maintenance activities including updating information and continual education to stay up-to-date with web page development technology.