

Company Overview

Celtic Technologies, Inc. is a women owned, small business that provides high quality and cost efficient information technology and management solutions to government and commercial clients. Celtic Technologies is a rapidly growing corporation that specializes in computer systems integration, analysis design, programming, implementation, maintenance and support for all types of enterprise systems and applications. Our organization is in place and has provided a wide-range of services that has resulted in efficient and effective implementation of requirements. Currently, we have offices in Texas, Virginia and Maryland.

Celtic Technologies has the capability to provide the required services to support each customer's need for logistics support. Our personnel have the expertise and experience to develop the optimum solutions and cost effective implementation plans. Through an in-depth understanding of the organization and the goals to be achieved, we establish a plan per defined program requirements that has the flexibility to accommodate the needs at each level of the organization. Our niche of expertise is in the Information Technology (IT) sector. We have worked with organizations of every size, including start-ups to provide support, advice and guidance on the correct application of a service, products, technology solution, logistic support, and/or a technique.

We have extensive experience in providing products and services for Logistics tasks. Our current activities are focused on logistics efforts in the Medical sector, this experience base and background of our staff provides the capabilities that are directly applicable to all areas for logistics support.

DESCRIPTION OF SERVICES

The following summarizes our understanding and approach for providing solutions for the elements of each proposed Schedule of Item (SIN)

The SINs proposed are:

SIN 874-501 – Supply and Value Chain Management Services, Acquisition Logistics

SIN 874-503 – Distribution and Transportation Logistics Services:

SIN 874-504 – Deployment Logistics Services

SIN 874-505 – Logistics Training Services

SIN 874-501RC - Supply and Value Chain Management Services, Acquisition Logistics

SIN 874-503RC: Distribution and Transportation Logistics Services:

SIN 874-504RC - Deployment Logistics Services

SIN 874-505RC - Logistics Training Services

General

Celtic Technologies has extensive experience in providing products and services for Logistics tasks. Although our current activities are focused on logistics efforts in the Medical sector, this experience base and background of our staff provides the capabilities that are directly applicable to all areas for logistics support. The following defines our understanding and approach for common logistics tasks that are applicable to the proposed Special Item Numbers (SINs).

Maintenance: Technically inspect equipment and vehicles for repair, preventive maintenance, upgrades and warranty work. Prepare parts list and bill of materials to effect repairs. Determine labor hours and types of skills required to complete repairs. Set maintenance priorities based on need and criticality. Determine the highest level of repair required and evacuate equipment as needed. Process designated repairables to appropriate federal depot.

Fuels Management: Analyze the types of POL required to support required missions. Determine the rates of consummation for all equipment. Schedule delivery rates based on local storage capacity. Construct berms and other safety storage facilities. Ensure safety both of personnel and the environment.

Repair Parts: Maintain stock, usage rates, distribution, and prime vendor support for all Class 9 requirements. Determine mission essential needs from demand supported parts. Separate parts by the skill required to install said parts.

Transportation/Movement Planning: Determine the lift requirements to transport people and equipment as directed. Calculate pallets and compatibility of transport. Document hazardous cargo. Configure equipment to maximize lift capacity. Determine cargo nets, tie down straps and bracing to utilize, rail, sea, air and ground transportation options.

Inventory Management: Determine stock levels based on usage rates and re-supply schedules. Calculate order-ship-time and safety levels. Provide shelf life-stock rotation procedures. Establish through-put distribution where possible. Document damaged shipments. Establish technical acceptance inspections. Manage vendor owned inventory. Customer owned inventory and stock fund owned inventory uniquely.

Property Management: Establish property book accountability. Provide hand receipts for government property and establish annual or cyclic inventory schedules. Set procedures to investigate the loss or damage of government property. Provide all required labels for identification and periodic maintenance.

Sensitive Items: Provide for appropriate storage of items subject to theft or misuse such as ammunition, weapons, narcotics etc. Comply with all federal, state and local regulations such as alarms and inventories. Establish total control of items from acceptance to use/turn in. Issue items only to authorized personnel.

Construction: Plan for all transition needs to construct or refurbish real property. Relocate residents as required. Furnish as builds to expedite construction timelines. Manage cost control activities. Establish inspection program to ensure quality. Coordinate utility interruptions, changes and upgrades. Develop a safety plan to safeguard the resident population.

Contracting: Process statements of work, project scope, design/build and other methods of obtaining vendor support. Ensure proper funding citations are listed. Review for authority to order, property control, maintenance requirements or other established controls. Determine method of purchase-best value. Coordinate renewals. Serve on technical review committees and as technical representative.

Warehousing: Establish stock location system. Provide unique storage locations for hazardous or sensitive items. Control access. Rotate stock to avoid shelf life problems. Establish bulk and bin locations Set up customer distribution points. Control the storage environment to prevent stock loss due to heat, cold etc.

Hazardous Waste Management: Establish secure storage locations with color coded queues. Provide safety equipment for safe pickup and handling of material. Inspect as required by regulation. Provide written procedures and Material Safety Data Sheets.

Training: Provide required training for the user community to ensure an efficient and effective implementation of products and services.

The following summarizes our understanding and the services to be provided for each proposed SIN.

Our goal is to ensure and achieve an optimized system that meets requirements, is user friendly, and is cost effective through all phases of the program. Our personnel thoroughly review and document the current "As-Is" Activity and Data Modeling efforts, construct a "To-Be" Activity and Data Model and develop Business and Functional Process Improvements, data and activity definitions, and functional requirements for other logistics system interfaces. Our employees have a very strong background and experience in Military Medical Logistics and Financial Management at the activity level, and a vast amount of experience information systems and a thorough familiarity with the DLA system and procedures.

We will provide guidance and support for respective logistics information systems resources, personnel production, deployment, implementation, training and follow-up. Our employees must balance all respective current Legacy facility logistics and financial data accounts to ensure that quality and accurate data is converted to the new data format. We will develop a project plan that define the requirements, schedule, cost, acceptance criteria, and required levels of reporting. We will construct high-level executive briefings on the progress of the approved plan and provide close liaison between the responsible managers and the user community.

SIN 874-503 & 874-503 RC: Distribution and Transportation Logistics Services

Services to be provided include, but not limited to moving and storage, transportation system development and management, carrier management and routing, and freight forwarding (excluding household goods and small package services). These services may include planning and design, implementation, or operation of systems or facilities for the movement of goods, supplies, equipment or people by road, air, water, rail, or pipeline. Commercial passenger airline services covered by the Airline City Pair Program are excluded.

874-504 & 874-504 RC: Deployment Logistics Services

During the deployment phase, in addition to coordinating the implementation, the additional activities to be accomplished include:

Disseminating policy and technical information to field activities, development of training plans and coordination of training to field activities, updating information on the project web page.

Provide staff level support for the customer to include answering and researching trouble calls, participating in training and facilitating training for customers, coordinating communication between using agencies, other contractors, and field activities.

Complete project management functions for deployment of the system including coordination and scheduling of training and the associated equipment, coordination and communication with the customer's Program Office personnel, development of a deployment schedule and tracking matrix, development of project plans for customer and user approval.

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Function as the "adopted parent" for any number of sites (user community), assisting them in resolving problems and/or issues, and being their point of contact.

Provide extensive support services for the integration of functional development efforts, system implementation and fielding, system sustainment over the full lifecycle, site survey support, and sustainment of training support.

Ensure that a proper balance exists between available resources, combat readiness and healthcare delivery requirements.

Develop Action Plans on resource and deployment activities involving manpower, financial issues, problems, recommendations and proposed solutions.

Interpret applicable laws, regulations and decisions emanating from the General Accounting Office (Comptroller General), the Treasury Department and Resource Plans and guidance for implementation at the operating field level activities.

As required, provide on-site deployment support to the designated user activity.

When applicable, coordinate the conversion of all logistics systems data from current Legacy system data to the enhanced deployed system.

874-505 & 874-505 RC: Logistics Training Services

Training and proper documentation is a key element for the successful implementation of any product or system. Training and documentation requirements will be clearly defined as part of our deployment plan. The training plan will include the requirements for:

- Technical documentation for each user location

 - Type of training for each user

 - Media for technical/training material

 - (e.g. CBT, video, classroom, manuals, web-based, etc.)

 - Master Schedule for dissemination of information

 - Quality assessments/surveys to determine user satisfaction

We also realize that each user or user community may have different needs for documentation and training. Any unique requirements will be developed during the acquisition phase, which will prevent delays or surprises during the deployment phase. Our experience has shown that the proper documentation and adequate training results in user acceptance of the change(s), a spirit of cooperation, and the realization of productivity improvements and cost savings.

LABOR CATEGORY DESCRIPTIONS

Accounting Technician

Description: This position includes account maintenance clerical and accounting technician support positions requiring a basic understanding of accounting systems, policies, and procedures in performing or supervising the examination, verification, and maintenance of accounts and accounting data. Also included are positions which perform technical audit functions, develop or install revised accounting procedures, or perform similar quasi-professional accounting work. Positions in this series require a knowledge of existing accounting systems, standard accounting codes, classifications, and terminology; an understanding of agency accounting policies, procedures, and requirements; and the ability to apply various accounting methods, forms and techniques, but less than the broad understanding and theoretical knowledge of accounting acquired through professional education and training.

Experience: 3 Yrs

Education: HS

Distribution Facilities and Storage Management Specialist

Description: This position includes all administrative duties of which are to advise on, supervise, or perform work which involves two or more specialized transportation functions. In general, work involves arranging transportation in connection with the movement of freight, passengers, or personal property by Government or commercial means; or the control of air traffic to ensure the safe, orderly and expeditious movement along air routes and at airports; or the loading and storage of cargo aboard vessels; or aircraft operation.

Experience: 3 Yrs

Education: HS

Facilities Management Specialist

Description: This position that involves managing the operation and maintenance of buildings, grounds, and other facilities such as posts, camps, depots, power plants, parks, forests, and roadways. Such work requires (1) administrative and management skills and abilities and (2) broad technical knowledge of the operating capabilities and maintenance requirements of various kinds of physical plants and equipment. While positions in this series typically involve directing work performed by a variety of trades and labor employees and require specialized knowledge of such work, they do not have as their paramount qualification requirement an intensive knowledge of the specific trades skills utilized.

Experience: 3Yrs

Education: HS

Financial Administration/Program Specialist

Description: Direct an accounting, budgeting, financial management or fiscal program; advise on, supervise, lead, perform, or provide technical guidance on financial management. Work involves budget administration, accounting, related financial management and fiscal/budget clerical support.

Experience: 2 Yrs

Education: HS

Financial Clerk Assistant

Description: This position includes duties to perform or supervise clerical or assistant work in support of accounting, auditing, budgeting, or financial management functions when no other established series in the Accounting and Budget Group, GS-0500, is appropriate. The work requires knowledge of the procedures and techniques involved in carrying out the work of an organization and involves application of procedures and practices within the framework of established guidelines.

Experience: 2 Yrs

Education: HS

Financial Management Specialist

Description: This position includes duties to manage or direct a program for the management of the financial resources of an organizational segment, field establishment, bureau, department, independent agency, or other organizational entity of the Federal Government. The duties and responsibilities include: (1) developing, coordinating, and maintaining an integrated system of financial staff services. Services include at least accounting, budgeting, and management-financial reporting. Can also include one or more of such related staff services as auditing, credit analysis, management analysis, etc.; (2) exercising effective control over the financial resources of the organization; (3) coordinating and synthesizing financial and management data so as to interpret the composite financial results of operations to all levels of the organization's management; (4) advising on, developing, coordinating, and carrying out financial policies, procedures, and plans; (5) reviewing, analyzing, evaluating, and reporting upon program accomplishments in financial terms; and (6) advising and assisting the management officials of the organization served by supplying financial management advice required to make management decisions, establish organizational goals and objectives, and in all respects to manage the organization.

Experience: 3 Yrs

Education: BS/BA

General Business and Industry Specialist

Description: This position includes types of work in the general business and industry series. In general, work may include administering, supervising, or performing work pertaining to and requiring a knowledge of business and trade practices, characteristics and use of equipment, products, or property, or industrial production methods and processes, including the conduct of

investigations and studies; the collection, analysis, and dissemination of information; the establishment and maintenance of contacts with industry and commerce; the provision of advisory services; the examination and appraisal of merchandise or property; and the administration of regulatory provisions and controls.

Experience: 4Yrs

Education: BS/BA

Industrial Property Management

Description: This occupation includes positions which primarily require knowledge of business and industrial practices, procedures, and systems for the management and control of Government-owned property. These positions involve technical work in the administration of contract provisions relating to control of Government property in the possession of contractors, from acquisition through disposition. Also included are positions that involve providing staff leadership and technical guidance over property administration matters.

Experience: 2Yrs

Education: HS

Inventory Management Specialist

Description: This position includes analytical work in managing, regulating, coordinating, or otherwise exercising control over supplies, equipment, or other material. The work includes one or more phases of material management including initial planning, provisioning and requirements determination, acquisition and distribution, accountability, and ultimate issue for consumption, retention, or disposal. The work requires knowledge of acquisition processes, automated records and control systems, material substitution criteria, and storage, issue, and disposal processes.

Experience: 2Yrs

Education: HS

Logistics Support Specialist

Description: This position involves logistic management tasks involved in the development and implementation of ILS policy and procedures for assigned systems. Tasks performed involve the logistical support elements, e.g. the maintenance plan, supply support, computer resources support, training devices, manpower, support and test equipment, and packaging, handling, storage, and transportation. Incumbent assists higher level Logistics Management Specialist in ILS planning, budget formulation, COTR work such as surveillance of contractor performance or service or other contracts, etc. This position has been identified as an Acquisition position, certification to Level II in Acquisition Logistics.

Experience: 2Yrs

Education: HS

Material Expediter

Description: This occupation includes routing and expediting the movement of parts, end items, supplies, and materials within production and repair facilities to meet priority needs. This work requires knowledge of material characteristics, uses, condition, industrial production shop procedures, shop layout, and internal supply sources.

Experience: 2 Yrs

Education: HS

Materials Handler

Description: This position includes receiving, storing, assembling for issue or shipment, and shipping a variety of bin and bulk supplies, materials, and equipment. Performance of the work requires a knowledge of the methods used in processing material into and out of the supply system, including the methods used in tallying types and quantities of items against receiving and shipping documents; skill in palletizing, stacking, and otherwise placing and arranging items in storage locations in consideration of their size, shape, weight, quantity, type, stock number, letter and number codes, and other storage factors; and an understanding of procedures to be followed in removing from a storage and assembling for shipment or issue quantities, units of issue, and types of items shown in issue requests. Such jobs are located in freight terminals, mechanized and non-mechanized warehouses, open storage areas, and other similar operations.

Experience: 2Yrs

Education: HS

Motor Vehicle Operator

Description: This position involves the operation of gasoline, diesel, or electric powered vehicles, some of which may be equipped with special-purpose powered equipment. The vehicles are used within or between Government installations, commercial and industrial facilities, or over public roads. They may be used to haul cargo or passengers or to tow equipment.

Experience: 2Yrs

Education: HS

Operations Research Analyst

Description: This series includes positions which involve professional and scientific work requiring the design, development and adaptation of mathematical, statistical, econometric, and other scientific methods and techniques to analyze problems of management and to provide advice and insight about the probable effects of alternative solutions to these problems. The primary requirement of the work is competence in the rigorous methods of scientific inquiry and analysis rather than in the subject matter of the problem.

Experience: 2Yrs

Education: BS/BA

Packer

Description: This position includes preserving and/or packing and repacking equipment, parts, tools, materials, and other items in various types of containers to protect them from damage, deterioration, or corrosion during shipment and storage. The work includes preserving and packing specialized devices, delicate equipment, munitions, weapons, and combustible and toxic materials and substances. Most work requires the incidental use of a variety of trade practices associated with related or support occupations such as forklift operating, wood working, mechanical equipment assembly, and materials handling.

Experience: 2Yrs

Education: HS

Quality Assurance Specialist:

Description: The position requires planning and conducting major quality control samplings in a contractor-operated warehouse and materials integration facility to ensure adherence to contractually specified government quality requirements. Reviews contractor's performance by conducting quality control checks on a variety of services (material receipt and inspection, receipt control, inventory control, warehousing, assembly and integration of equipment and supplies into storage and shipping modules, packing/packaging/preservation, and shipping). maintains quality control checks of contractor operation to ensure all requirements, tests and certification have been performed and properly documented. Carries out quality control assignments that involve compiling and analyzing quality data, and applying defect prevention principles through use of statistical sampling and quality assurance techniques. analyzes and develops information, complies statistical data, computes results, and prepares various reports.

Experience: 2 Yrs

Education: AS/AA

Safety and Occupational Health Management

Description: Develops long range strategy to acquire and allocate resources to satisfy requirements. Publishes the ITC Information Resource and Systems Telecommunications Plan. Publishes and implements policies necessary to exercise ITC authority for all associated telecommunications and associated infrastructure. Acts as the primary liaison with all constituents in the claimancy in order to monitor and ensure compliance with plans and policies. Designs, implements, and maintains telecommunications infrastructures in support of the development of an enterprise architecture approach. Represents the organization externally for Acquisition planning, sustainment issues, customer service and computer operations. In addition the Incumbent is responsible for identifying specific requirements for funds, manpower, material, facilities, and services needed to support command programs and correlating those requirements with program plans to assure that the appropriate support services are provided at the right time and place. Provides in-depth advice and consultation in developing the plans for worldwide system deployment. DAWIA REQUIREMENTS This is a critical Acquisition position which may only be occupied by a member of the DoD Acquisition Corps, or as otherwise provided by law. The career field is Acquisition Logistics and the level is 3.

Experience: 4Yrs
Education: BA/BS

Supervisory Logistics Management Specialist

Description: Develops long range strategy to acquire and allocate resources to satisfy requirements. Publishes the ITC Information Resource and Systems Telecommunications Plan. Publishes and implements policies necessary to exercise ITC authority for all associated telecommunications and associated infrastructure. Acts as the primary liaison with all constituents in the claimancy in order to monitor and ensure compliance with plans and policies. Designs, implements, and maintains telecommunications infrastructures in support of the development of an enterprise architecture approach. Represents the organization externally for Acquisition planning, sustainment issues, customer service and computer operations. In addition the Incumbent is responsible for identifying specific requirements for funds, manpower, material, facilities, and services needed to support command programs and correlating those requirements with program plans to assure that the appropriate support services are provided at the right time and place. Provides in-depth advice and consultation in developing the plans for worldwide system deployment. **DAWIA REQUIREMENTS** This is a critical Acquisition position which may only be occupied by a member of the DoD Acquisition Corps, or as otherwise provided by law. The career field is Acquisition Logistics and the level is 3.

Experience: 4 Yrs
Education: BA/BS

Supply Clerk and Technician

Description: This position is involved in supervising or performing clerical or technical supply support work necessary to ensure the effective operation of ongoing supply activities. It requires knowledge of supply operations and program requirements and the ability to apply established supply policies, day-to-day servicing techniques, regulations, or procedures.

Experience: 1Yr
Education: HS

Supply Program Management Specialist

Description: This position involves: (1) management, direction, or administration of a supply program that includes a mixture of technical supply functions; or (2) staff managerial, or administrative work primarily concerned with analyzing, developing, evaluating, or promoting improvements in the policies, plans, methods, procedures, systems, or techniques of a supply program.

Experience: 2Yr
Education: HS

Technical Writer

Description: This position involves writing or editing technical materials, such as reports of research findings; scientific or technical articles, news releases, and periodicals; regulations in technical areas; technical manuals, specifications, brochures, and pamphlets; or speeches or scripts on scientific or technical subjects. Technical writers and technical editors draw on a substantial knowledge of a particular subject-matter area, such as the natural or social sciences, engineering, law, or other fields. The work involves the development of information and analysis to select and present information on the specialized subject in a form and at a level suitable for the intended audience.

Experience: 4Yrs

Education: BA/BS

Tools and Parts Attendant

Description: This occupation includes receiving, storing, issuing, signing out, and checking in various tools, equipment, shop supplies, and repair parts to and from such using maintenance, construction, and shop personnel as machinists, carpenters, and automotive and aircraft mechanics. Such work requires knowledge of the kinds of tools, parts, and equipment in stock and how to locate them, and an ability to identify and issue specific items requested by using personnel.

Experience: 1Yr

Education: HS

Traffic Management Specialist

Description: This position involves (1) performing, administering, or supervising technical and analytical work concerned with planning, development, and execution of traffic policies and programs; or (2) directing and managing programs to obtain the economical and efficient transportation of freight, personal property, and/or passengers. Positions in this occupation primarily require a knowledge of Federal traffic management principles and policies; transportation industry operations, practices, and capabilities; special handling or movement requirements associated with freight, passengers, or other transportation operations; and the relationship of traffic management to other agency or organizational programs and functions.

Experience: 2Yrs

Education: AS/AA

Transportation Specialist

Description: This includes administrative positions the duties of which are to advise on, supervise, or perform work which involves two or more specialized transportation functions. In general, work involves arranging transportation in connection with the movement of freight, passengers, or personal property by Government or commercial means; or the control of air traffic to ensure the safe, orderly and expeditious movement along air routes and at airports; or the loading and storage of cargo aboard vessels; or aircraft operation.

Experience: 2Yrs

Education: HS

Warehousing Stock Handler

Description: This occupation involves physically receiving, storing, handling, and issuing supplies, materials, and equipment; handling, marking, and displaying goods for selection by customers; identifying and condition classifying materials and equipment; and routing and expediting movement of parts, supplies, and materials in production and repair facilities.

Experience: 1 Yr

Education: HS

Note: Security/Physical/Drug Testing Requirements: Some positions require a security clearance, successful completion of a physical examination, and/or a pre-employment drug test. Selection is tentative pending satisfactory completion of these requirements

Celtic Technologies, Inc
*Worldwide Logistics Services Pricelist **

GSA ID No.	Labor Category	Hr. Rate – 4/26/07 Thru 4/25/08	Hr. Rate – 4/26/08 Thru 4/25/09	Hr. Rate – 4/26/09 Thru 4/25/10	Hr. Rate – 4/26/10 Thru 4/25/11	Hr. Rate 4/26/11 Thru 4/25/12
401-CS	Accounting Technician	\$67.98	70.70	73.53	76.47	79.53
402-CS	Dis Fac SR Spc	\$79.61	82.80	86.11	89.55	93.13
403-CS	Facilities Mgt Spec	\$80.54	83.76	87.11	90.59	94.22
404-CS	Financial Adm Prg Sp	\$81.85	85.12	88.53	92.07	95.75
405-CS	Financial Clerk Asst	\$49.32	51.29	53.44	55.47	57.69
406-CS	Financial Mgt Spec	\$98.78	102.73	106.84	111.11	115.56
407-CS	Gen Bus Industrial Sp	\$106.53	110.79	115.22	119.83	124.62
408-CS	Industrial Prop Mgt	\$61.18	63.63	66.18	68.82	71.58
409-CS	Inventory Property Spec	\$82.79	86.11	89.55	93.13	96.86
410-CS	Log Supply Spec	\$88.68	92.23	95.92	99.75	103.74
411-CS	Material Expditer	\$49.32	51.29	53.34	55.47	57.69
412-CS	Material Handler	\$46.89	48.77	50.72	52.75	54.86
413-CS	Motor Vehicle Oper	\$51.36	53.41	55.55	57.77	60.08
414-CS	Ops Resrch Anl	\$88.68	92.23	95.92	99.75	103.74
415-CS	Packer	\$31.71	32.98	34.30	35.67	37.10
416-CS	Qual Assurance Spec	\$85.49	88.91	92.46	96.16	100.01
417-CS	Safety OH Mgt	\$98.78	102.73	106.84	111.11	115.56
418-CS	Supvsr Log Mg Sp	\$103.88	108.03	112.35	116.85	121.52
419-CS	Supply Clerk Techn	\$45.00	46.80	48.67	50.62	52.64
420-CS	Supply Prg Mg Sp	\$88.68	92.23	95.92	99.75	103.74
421-CS	Tech Writer	\$68.94	71.70	74.57	77.55	80.65
422-CS	Tools Parts Attendant	\$56.54	58.81	61.16	63.61	66.15
423-CS	Traffic Mgt Spec	\$51.36	53.41	55.55	57.77	60.08
424-CS	Transportation Spec	\$88.82	92.37	96.06	99.91	103.90
425-CS	Whse Stock Hdlr	\$28.88	30.04	31.24	32.49	33.79

15