



IRIS - Intelligent Resources, Informed Strategies



U.S. General Services Administration

FEDERAL SUPPLY SERVICE

Authorized federal supply service price list

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!® is:

<http://www.gsaadvantage.gov>.

Mission Oriented Business Integrated Services (MOBIS)

Federal Supply Schedule 874

FSC Group 874

FSC Class 8742

Contract Number: GS-10F-0261U

Contract Period: 17 June 2008 through 16 June 2013

For more information on ordering from Federal Supply Schedules, go to the GSA Schedules home page at: <http://www.gsa.gov/schedules>.

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Business Size: Small

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CUSTOMER INFORMATION

- 1a. **Awarded Special Item Numbers :** 874-1 (Consultation Services); 874-1RC; 874-7 (Program Integration and Project Management Services); 874-7RC.
- 1b. **Please see Attachment 1 for Price List.**
- 1c. **Please see Attachment 1 for Labor Category Descriptions.**
2. **Maximum order threshold:** \$1,000,000.00
3. **Minimum order threshold:** \$100.
4. **Geographic coverage (delivery area):** Domestic delivery only. *Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories.
5. **Point of production:** Specified in task order.
6. **Discount from list prices or statement of net price:** All listed prices are net prices.
7. **Quantity discounts:** None.
8. **Prompt payment terms:** No special discount is offered for prompt payment; payment terms are net 30 days.
- 9a. **Acceptance of Government Credit Cards:** Government Credit Cards will be accepted for payment below the micro-purchase threshold.
- 9b. **Acceptance of Government Credit Cards:** Government Credit Cards will not be accepted for payment above the micro-purchase threshold.
10. **Foreign items (list items by country of origin):** Not applicable.
- 11a. **Time of delivery:** As required by task order.
- 11b. **Expedited Delivery:** As required by task order.
- 11c. **Overnight and 2-day delivery:** Not available.
- 11d. **Urgent Requirements:** Not applicable.
12. **F.O.B. point:** Destination.

13. Ordering address:

IRIS Partners, LLP
1231 Madison Street
Alexandria, VA 22314

13b. Ordering information telephone number: 703-855-0011

13c. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3. The ordering procedures for supplies and services, information on BPAs, and a sample BPA can be found at the GSA Schedule homepage at <http://www.gsa.gov/schedules>.

14. Payment address:

IRIS Partners, LLP
1231 Madison Street
Alexandria, VA 22314

15. Warranty provision: Not applicable.

16. Export packing charges: Not applicable.

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Not applicable.

18. Terms and conditions of rental, maintenance, and repair: Not applicable.

19. Terms and conditions of installation: Not applicable.

20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not applicable.

20b. Terms and conditions for any other services: Not applicable.

21. List of service and distribution points: Not applicable.

22. List of participating dealers: Not applicable.

23. Preventive maintenance: Not applicable.

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not applicable.

24b. Section 508 compliance: Not applicable.

25. **Data Universal Number System (DUNS) number:** 800603941
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** IRIS Partners is registered in the Central Contractor Registration Database.

IRIS Partners Advantage

IRIS Partners brings outstanding resources and solutions to its clients through its approach of “Intelligent Resources and Informed Strategies.”

IRIS Partners, LLP (IRIS) is a full life-cycle information technology and PMO services firm located in Alexandria, VA. We support the commercial and Federal health and finance sectors by providing intelligent resources to create informed strategies. Our consultants have decades of experience with the IT systems and business functions that run the Department of Health and Human Services (DHHS), Department of Veterans Affairs (VA), DoD Health, the Internal Revenue Service (IRS) and the Treasury. IRIS combines the necessary disciplines to successfully deliver virtually any mission oriented business integrated service. We have experienced resources to support mission critical objectives, and can quickly assemble expert teams to address our customers' most pressing challenges.

IRIS Partners' mission is to support the development, advancement, adoption and utilization of information technology to improve business functions that help commercial businesses and government agencies save time and money. IRIS Partners assists organizations with the design, creation and maintenance of information systems as well as the management of information technology programs. We support associated education and outreach initiatives, financial analysis and modeling, program management, business process reengineering, and subject matter expert outsourcing.

IRIS Partners provides flexible and innovative approach across a full range of mission oriented business consulting, program integration, and project management services in the public sector. We are recognized industry leaders and with a seasoned management team that has provided decades of quality service to a broad range of clients facing complex information technology challenges. Our clients are repeat customers, offering testament to our strong reputation and work ethic that contributes to the high-value services we provide.

The breadth and depth of our consulting practice leverages decades of combined industry experience. IRIS Partners' expert consulting skills address the most complex technical and business challenges, providing quick resolution to program challenges leading to program performance improvement. Our insights and understanding result in cost and time savings while enhancing performance efficiencies for our customers. We hire and maintain a staff of senior technical and business experts, which allows IRIS Partners to provide greater long-term value at a lower cost of ownership.

IRIS Partners' multidisciplinary consulting teams work with clients to improve business functions. We provide a wide range of services such as business process reengineering (BPR), front-end requirements analysis, business case analysis, use case development, capital planning and investment control (CPIC), systems and information technology evaluation, program and project governance, and program management support among others. Our team includes distinguished professionals whose have spent their careers improving performance and developing efficiencies that foster and support enterprise-wide changes.

IRIS Partners has a refined management practice focused on exceeding client expectation by delivering solutions on time and within budget. We believe in developing long-term relationships with our customers by being the go-to partner for solving the toughest challenges. Much of our business is follow-on business from existing clients and clients with which we have individually maintained long-term relationships. IRIS Partners provides a streamlined client engagement structure where each client has rapid access to the most senior levels of the organization. In addition, great attention is paid to delivering quality at IRIS Partners with defined standards and processes used throughout the company.

IRIS Partner's MOBIS Service Offerings

Improvement has become the watchword in government. Improvements in performance, quality, timeliness, efficiency, and cost are the focus of most government organizations. Accountability to stakeholders and customers is not only essential but mandatory. Organizational change is continuous, affecting every facet of the government, challenging executive leadership to rise to an undending stream of complex business and technical integration where a trusted partner is needed.

IRIS Partners' staff has experience in guiding and assisting clients through a wide range of management, organizational and business improvement initiatives. We offer business services through our GSA MOBIS Federal Supply Schedule to service our customers. Services offered are as follows:

SIN 874-1: Consultation Services

SIN 874-7: Program Integration and Project Management Services

SIN 874-1 Consultation Services

Services may include providing expert advice, assistance, guidance or counseling in support of agencies' mission oriented business functions. This may include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to: strategic, business and action planning; high performance work; process and productivity improvement; systems alignment; leadership systems; organizational assessments; cycle time; performance measures and indicators; program audits, evaluations, and customized training

At IRIS Partners, we view our consultation services as the backbone of our management, organizational and business improvement methodology. We provide first-hand knowledge of, and experience with, commercial and government best practices, broad subject-matter expertise, and a deep understanding of the federal market. We deliver best practices and services that help foster internal and external stakeholder collaboration, adoption and management leading to performance improvement and increased customer satisfaction.

SIN 874-7 Program Integration and Project Management Services

Services include management or integration of programs and projects to include, but not limited to: program management, program oversight, project management and program integration of a

limited duration. A variety of functions may be utilized to support program integration or project management tasks.

IRIS Partners provides skilled resources to assist in the integration of management goals with business improvement programs and projects. Helping our clients lead initiatives provides high-value to program and project management metrics that are routinely scrutinized by OMB, GAO and other watch-dog agencies. With IRIS Partners as your technical and business liaison, managing multiple projects, providing consistent feedback, and supporting future enhancements is within reach.

APPENDIX A: PRICING

Labor Category Rates

Labor Category	GSA Schedule Hourly Rate w/ IFF
Junior Business Analyst	\$60.00
Functional Specialist / Analyst / Task Lead	\$105.00
Functional Specialist II / Analyst II / Task Lead II	\$137.50
Manager / Functional Expert	\$155.00
Manager II / Functional Expert II	\$162.50
Subject Matter Expert I	\$146.59
Subject Matter Expert II	\$195.46
Subject Matter Expert III	\$244.32
Subject Matter Expert IV	\$317.61

APPENDIX B: LABOR CATEGORY DESCRIPTIONS

Junior Business Analyst

Description: Team member contributing to client assignments within specified guidelines. Possess knowledge of applying analytic methodologies and principles to address client's needs. Supports analyst functions including data collection, interviewing, data modeling, project testing, and creation of performance measurements to support project objectives. Performs a variety of tasks that require both practical experience and theoretical, state-of-the-art, technical knowledge in specialty area. Understands overall purpose of task assignment. Conducts activities in support of project team's objectives. Works closely with senior Analysts or Team/Task Leads.

Experience & Education: Minimum of a Bachelors Degree

Functional Specialist / Analyst / Task Lead

Description: Possesses demonstrated knowledge in designated field or discipline, and experience developing and applying analytic methodologies, principles, and technical skills. Leads assessments of organization's challenges using specialized skills and knowledge. Contributes to the execution of project plan and helps assess the impact of industry trends, policy or standard methodologies. Conducts activities in support of the project team's objectives. Works closely with senior Specialists or Project Leads. Experienced in task management, ensuring successful task completion within the scheduled timeframe consistent with the established scope of work. Organizes, directs, and coordinates the planning and production of activities associated with assigned tasks.

Experience & Education: Minimum of 3 years experience and Bachelors Degree

Functional Specialist II / Analyst II / Task Lead II

Description: Senior expert with extensive knowledge and experience developing and applying analytic methodologies, principles, and technical skills, and is recognized as a leader within MOBIS functions. Leads the application of analytic techniques or technical skills, and helps define project objectives and strategic direction. Is responsible for providing leadership and vision to client and project teams around the methodology. Resolves complex problems, which require an in-depth knowledge of analytic methodologies and principles. Directs the activities of staff as necessary on activities related to the application of analytical techniques and methodologies. Demonstrated managerial and supervisory skills.

Experience & Education: Minimum of 6 years experience and Masters Degree

Manager / Functional Expert

Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Demonstrates skills in the scope of work encompassed by the task order; provides technical guidance to the project team in performance of the work, and reviews the quality of all work products. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. Maintains and manages the client interface at the COTR levels of the client organization. Assists the Manager as required in managing contract performance.

Experience & Education: Minimum of 10 years experience and Masters Degree

Manager II / Functional Expert II

Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Demonstrates skills in the scope of work encompassed by the task order; provides technical guidance to the project team in performance of the work, and reviews the quality of all work products. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. Maintains and manages the client interface at the COTR levels of the client organization. Assists the Manager as required in managing contract performance.

Experience & Education: Minimum of 12 years experience and Masters Degree

Subject Matter Expert I

Description: Senior expert with extensive, enterprise-wide knowledge and experience in one or more designated functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Is responsible for providing high level vision to program/project manager or senior client leadership to influence objectives of complex efforts. The Functional/Subject Matter Expert is primarily utilized on projects for their specific expertise, not in a managerial capacity, in support of the creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. The Functional/Subject Matter Expert is typically a former high ranking military or civilian official and recognized by industry as an expert in their specific field.

Experience & Education: Minimum of 10 years experience and Masters Degree

Subject Matter Expert II

Description: Senior expert with extensive, enterprise-wide knowledge and experience in one or more designated functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Is responsible for providing high level vision to program/project manager or senior client leadership to influence objectives of complex efforts. The Functional/Subject Matter Expert is primarily utilized on projects for their specific expertise, not in a managerial capacity, in support of the creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. The Functional/Subject Matter Expert is typically a former high ranking military or civilian official and recognized by industry as an expert in their specific field.

Experience & Education: Minimum of 12 years experience and Masters Degree

Subject Matter Expert III

Description: Senior expert with extensive, enterprise-wide knowledge and experience in one or more designated functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Is responsible for providing high level vision to program/project manager or senior client leadership to influence objectives of complex efforts. The Functional/Subject Matter Expert is primarily utilized on

projects for their specific expertise, not in a managerial capacity, in support of the creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. The Functional/Subject Matter Expert is typically a former high ranking military or civilian official and recognized by industry as an expert in their specific field.

Experience & Education: Minimum of 12 years experience and PhD or MD

Subject Matter Expert IV

Description: Senior expert with extensive, enterprise-wide knowledge and experience in one or more designated functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Is responsible for providing high level vision to program/project manager or senior client leadership to influence objectives of complex efforts. The Functional/Subject Matter Expert is primarily utilized on projects for their specific expertise, not in a managerial capacity, in support of the creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. The Functional/Subject Matter Expert is typically a former high ranking military or civilian official and recognized by industry as an expert in their specific field.

Experience & Education: Minimum of 15 years experience and PhD or MD

*Degree/Experience Equivalency**

Degree	Experience Equivalence	Other Equivalence
Bachelors	Associate degree +2 years relevant experience, or 4 years relevant experience	Professional certification
Masters	Bachelors +2 years relevant experience, or Associated + 4 years relevant experience	Professional license
Doctorate	Masters + 2 years relevant experience, Bachelors + 4 years relevant experience	

* Successful completion of higher education which has not yet resulted in a degree may be counted as 1 for 1 years of experience for each year of college completed.