

Ranger Land Systems, Inc.

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WORLDWIDE FEDERAL SUPPLY SCHEDULE FOR LOGISTICS SERVICES

FSC Group 874V

Class R706

Special Item No. 874-501	Supply and Value Chain Management
Special Item No. 874-501RC	Supply and Value Chain Management Recovery
Special Item No. 874-504	Deployment Logistics
Special Item No. 874-504RC	Deployment Logistics Recovery
Special Item No. 874-507	Operations and Maintenance Logistics Management and Support Services
Special Item No. 874-507RC	Operations and Maintenance Logistics Management and Support Services Recovery

FSS SCHEDULE PRICE LIST

Contract Number: GS-10F-0262P
Contract Period: April 01, 2014 through March 31, 2019
(with one-five year option period)

LOGWORLD Schedule Manager: Mr. David Suggs
Ranger Land Systems, Incorporated
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Huntsville, AL 35805
(256) 533-7538, FAX (256) 533-7657
Web Site: www.ranger-land.com
Email: suggsda@ranger-land.com

Contract Administrator: Sun A Spearin
Business Size: Other Than Small Business

"On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*[™], a menu-driven database system.

The Internet address for *GSA Advantage!*[™] is: <http://www.fss.gsa.gov>

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**GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is <http://www.gsa.gov>. For more information on ordering from Federal Supply Schedules, click on the FSS Schedule button at <http://www.fss.gsa.gov>

Title:	Worldwide Federal Supply Schedule for Logistics Worldwide
FSC Group 874V FSC Class(es): 874-501, 874-501RC, 874-504, 874-504RC, 874-507, and 874-507RC	
Contract Number:	GS-10F-0262P
Contract Period:	April 01, 2014 through March 31, 2019 (with one-five year option period)
Contractor's Name:	Ranger Land Systems, Inc.
Contractor's Address:	GSA LOGWORLD Program Manager Attn: Mr. David Suggs 2707 Artie Street, Building 100, Suite 17 Huntsville, AL 35805-4732
Phone Number:	(256) 533-7538
Fax Number:	(256) 533-7657
Business Size:	Other Than Small Business
Contract Administration:	Sun A Spearin

INFORMATION FOR ORDERING ACTIVITIES

- 1a. **Table of Awarded Special Item Numbers:**
874-501 and 874-501RC (pp 12), 874-504 and 874-504RC (pp 13), and 874-507 and 874-507RC (pp 13-14)
- 1b. **Lowest Price for Each Special Item Number:** Not Applicable
- 1c. **Description of Job Titles, Responsibilities, Experience, Education and Qualifications:**
See Pages 21 – 46 for Labor Category Qualifications herein for Professional and Service Contract Act Labor Categories.
2. **Maximum Order:** All Items \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery area):** Worldwide
5. **Point(s) of Production:** Same as company address.
6. **Discount from List Price or Statement of Net Price:**
Government net prices (discounts already deducted). See Attachment
7. **Quantity Discounts:**
BPA 1% on individual Task orders of 1 year or longer in length.
8. **Prompt Payment Terms:** 1%/15 days; NET 30
- 9a. **Notification that Government purchase cards are accepted at or below the micro-purchase threshold:** Yes.
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:**
\$2,500.00 or less. Contact Contractor for amounts exceeding \$2,500.00.
10. **Foreign Items:** None.
- 11a. **Time of Delivery:** Specified on the Task Order.
- 11b. **Expedited Delivery:** Items for expedited delivery are noted in price list.
- 11c. **Overnight and 2-day Delivery:**
Overnight and 2-Day Delivery is available. Customers may contact Ranger Land Systems, Inc. for rates for Overnight and 2-Day Delivery.
- 11d. **Urgent Requirements:**
Customers may contact Ranger Land Systems, Inc. for faster delivery.
12. **F.O.B. Point(s):** Destination

13a. **Ordering Address:** Same as company Address

13b. **Ordering Procedures:**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. **Payment Address:** Same as company address

15. **Warranty Provisions:** Contractor's Standard commercial warranty

16. **Export Packing Charges (if applicable):** Not Applicable

17. **Terms and Conditions of Government Commercial Credit Card Acceptance:**
Contact Ranger Land Systems, Inc.

18. **Terms and conditions of rental, maintenance, and repair:** Not Applicable

19. **Terms and conditions of installation (if applicable):** Not Applicable

20. **Terms and conditions of repair parts:** Not Applicable

20a. **Terms and conditions for any other services (if applicable):** Not Applicable

21. **List of service and distribution points (if applicable):** Not Applicable

22. **List of participating dealers (if applicable):** Not Applicable.

23. **Preventive maintenance (if applicable):** Not Applicable

24a. **Special Attributes:**

Ranger Land Systems, Inc. is committed to reducing environmental releases and increasing cost efficiencies in its operations. Ranger Land Systems, Inc. avoids the creation of waste by substituting non-hazardous material where possible into its production processes and through extensive use of recycled waste materials. Internally, Ranger Land Systems, Inc. has achieved operational efficiencies, improved the quality of output, reduced scrap, shortened delivery time, lowered inventories, and contained costs.

24b. **Section 508 Electronic and Information Technology:**

Ranger Land Systems, Inc. is Year 2000 (Y2K) compliant and complies with Section 508 as required. Standards can be found at www.section508.gov.

25. **Data Universal Number System (DUNS) Number:** 13-2094306.

26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

ORDERING PROCEDURES FOR SERVICES (REQUIRING A STATEMENT OF WORK)

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(a) When ordering services, ordering offices shall-

- (1) Prepare a Request (Request for Quote or other communication tool):
 - (i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
 - (ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the prices in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other direct charges related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.
 - (iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.
 - (iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses.
- (2) Transmit the Request to Contractors:

(i) Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors' locations, as appropriate).

(ii) The request should be provided to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. When establishing BPAs, ordering offices shall-

(1) Inform contractors in the request (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

(i) SINGLE BPA: Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)

(ii) MULTIPLE BPAs: When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in (a)(2)(ii) above and then place the order with the Schedule contractor that represents the best value.

(c) The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

(d) When the ordering office's requirement involves both products as well as executive, administrative and/or professional, services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)

INTRODUCTION TO RANGER LAND SYSTEMS, INCORPORATED

Ranger Land Systems, Inc. corporate headquarters are located at 2707 Artie Street, Building 100 Suite 17 Huntsville, Alabama 35805.

Ranger is a Defense Services Company providing a wide range of logistics services, including maintenance planning and management, maintenance operational support, supply chain management, operator/maintainer New Equipment Training (NET), parts warehousing and distribution, kitting, packaging and component repair operations.

Our employee base consists of experienced managers, supervisors, planners, logisticians, quality, maintenance and repair, and administrative support personnel. Many of our personnel are former military or Government civil service employees, and are experienced in supporting Government operations. Our employees are multi-functional, mobile and deployable. Ranger believes in the empowerment of the employee and strong supervisory involvement.

Ranger is recognized for providing dependable, highly skilled, trained, security cleared and relevant workforce with the appropriate skills, experience, certifications and licenses for their trade and functional areas. Our mechanics are ASE certified or have certification from Military Occupational Specialty (MOS) service schools or journeyman programs. Our welders are AWS certified for the type of welding they perform, including ballistic armor welding. Our supply personnel have material handling equipment licenses and certifications and training in a wide variety of supply functions including hazardous materials.

Ranger's corporate culture encourages customer orientation, innovation, hard work, and team spirit while providing commensurate rewards for performance. Consequently, Ranger is able to acquire and retain a dedicated, highly-skilled team of professionals and maintain a flat, streamlined management structure that is efficient, enhances management's understanding of customer requirements, and permits real-time management assessment of Ranger's effectiveness.

Ranger has successfully supported Government customers in numerous locations within the United States, Europe, Asia and the Middle East. This support includes:

- Providing maintenance and repair support for one of the largest equipment repair facilities in the Middle East.
- Providing supply chain and logistics management services to include maintenance, equipment modifications, operation of stockrooms and part storage facilities. We provided material requirements planning, packing and crating services, staging, shipping and receiving.
- Providing acquisition logistics support that included material requirements planning and material inspection and identification; validation and verification and specification development; packaging, handling and storage operations; asset management support services; and providing field problem analysis and corrective action studies.
- Providing deployment logistics services including contingency planning, material and property requirements planning, maintenance, supply services, moving and storage planning, and forward deployable asset management.

- Providing logistics management and operations, fleet maintenance and management, equipment asset management, preventive maintenance planning, and operations management support.

Commitment to Quality

Ranger is committed to a high level of excellence, employee empowerment, and strong supervisory involvement. Ranger is an ISO 9001:2008 compliant organization with a fully developed and mature corporate Quality Master Plan (QMP), which assigns quality responsibilities and authority at every level of the organization, from corporate officers to first line employees. Ranger's Executive Vice President for Operations is our corporate Quality Management Representative and is responsible for ensuring quality on all of our programs.

Using our QMP as the basis, Ranger develops site specific ISO 9001:2008 compliant Quality Control Plans (QCP) for each contract. The QMP and the contract requirements and deliverables will be the basis for the quality elements and performance metrics established in the QCP.

Commitment to Safety and Environment

Ranger is committed to strong daily involvement from its supervisors as well as periodic management visits. Adherence to safety and environmental rules, regulations and procedures (both government and corporate) are a condition of employment.

Ranger has a written Safety and Environmental Master Plan which has been used extensively to supplement government plans and procedures. At a minimum, all supervisors undergo hazardous materials communications and initial mitigation training. Ranger also mandates weekly team safety and environmental meetings as well as periodic refresher training. It is mandatory that all Ranger employees utilize mandatory safety equipment and follow all corporate environmental and safety master plans.

Conclusion

Ranger Land Systems, Inc. is a one stop shop for base operations and installation support services for the government. Ranger executives and personnel have proven track records of providing excellent, efficient and professional performance. Ranger provides top notch service ensuring customer satisfaction.

Our key features and customer benefits are shown below.

RANGER FEATURES		CUSTOMER BENEFITS
Employees average over 25 years of experience in “hands-on” management and technical support to a wide range of Government customers	➔	Historical big picture system/mission knowledge with aspirations for what <i>can be</i>
Decentralized organization with authority at the lowest level	➔	All decision making authority resident at the installation and GSA schedule level
Reputation as an ethical Government partner	➔	Responsible, responsive prime contractor
Active/interested corporate management	➔	Commitment, not idle promises
Dynamic team culture emphasizing customer partnering, mentoring and community involvement	➔	A comprehensive, integrated, flexible and friendly work unit

PURPOSE AND OBJECTIVES

Many Federal Government agencies require business logistics management services and related products in order to supply material and other resources to meet their mission in a timely, efficient, and cost effective manner. Our goal is to help agencies utilize the latest concepts, methods, and technology in maintenance, supply, material, resource, and supply chain operations.

Ranger Land Systems, Inc. provides logistics services as outlined in Special Item Numbers 874-501, 874-501RC, 874-504, 874-504RC, 875-507 and 874-507RC to agencies as specified in task orders.

Ranger can provide all resources, including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of services and products as specified in each task order.

WHO MAY UTILIZE THE LOGWORLD CONTRACT VEHICLE:

The organizations listed below may place orders under this contract. Questions regarding organizations authorized to use this schedule should be directed to the Contracting Officer.

Executive Agencies
Other Federal Agencies
Mixed-ownership Government corporations
The District of Columbia
Government Contractors authorized in writing by a Federal Agency pursuant to 48 CFR 51.1
Other activities and organizations authorized by statute or regulation to use GSA as a source of supply

SCOPE OF WORK AND SCHEDULE OF ITEMS

The GSA's LOGWORLD contract enables Government agencies to meet demands for supply and value chain management, transportation and distribution, and deployment logistic services. Services providing the best practices, technologies and methodologies to plan, design, manage, operate and maintain reliable and efficient systems, equipment, facilities and logistics infrastructures. Agency orders may include complete turnkey operations, maintenance and support services, or components thereof, as needed to improve equipment and logistics performance, and reduce life-cycle costs. Ranger personnel carrying out these activities, to include management and operating staffs, are not involved with or responsible for the core business of the Federal agency placing the order

Ranger has been approved as a vendor for Federal Supply Schedule 874V; Special Item Numbers 874-501, 874-501RC, 874-504, 874-504RC, 874-507 and 874-507RC. The following is representative, but not all-inclusive, of the types of services or products that may be ordered as specified in individual task orders.

SIN 874-501 AND 871-501RC SUPPLY AND VALUE CHAIN MANAGEMENT SERVICES

Services include but are not limited to planning, developing, managing, operating, and maintaining logistics systems. These systems deal with acquisition support, movement and maintenance of resources (including material requirements determination and acquisition planning, storage, movement, distribution, maintenance, evacuation and disposition of material and equipment) asset or property visibility and management; and operation and maintenance of the infrastructures that support these activities. Ranger Land Systems, Inc. can provide assistance and guidance to help an agency assess the best combination of channels to create value for its customers. Services may include vendor-managed inventory systems; operation of private and/or Government-owned warehouses, stockrooms, or other storage facilities; shipping and receiving; staging and storage; packing and crating (excluding household goods); and design, re-engineering, operation and maintenance of distribution and material handling equipment systems.

Task orders may include:

- Inventory management and operation
- Asset or property visibility and management
- Operation of warehouses, stockrooms or storage facilities
- Configuration and Platform management
- Vendor/acquisition management
- Staging, shipping, and receiving
- Packaging, labeling, bar coding and crating operation and maintenance
- Operation and maintenance of distribution and or material handling equipment
- Moving and storage (excluding household goods)
- Warehouse and location management systems
- Maintenance, Repair and Overhaul (MRO) support
- Logistics Systems Planning and Engineering services
- Global Integrated Supply Chain Solutions – planning and implementation
- Logistics Program Management services and support
- Supply Chain Logistics services, solutions, and support
- Logistics Business Process Re-engineering
- Logistics Decision support solutions
- Logistics Performance Measures

A list of Professional, Administrative Technical and Service Contract Labor Categories and Job Descriptions offered under this SIN are on Pages 21 through 48.

Price Lists for SIN 874-501 and 874-501RC Professional, Administrative and Technical Labor is on Page 15.

Price Lists for SIN 874-501 and 874-201RC Service Contract Act Labor is on Page 16-20.

Other Direct Costs, such as materials, tools, equipment, supplies, sub-contract labor and travel, incident to the work to be performed are negotiated on a Task Order by Task Order Basis. See Page 49 for ODC description and terms.

SIN 874-504 AND 874-504RC DEPLOYMENT LOGISTICS

Services include but are not limited to: contingency planning, inventory and property planning, movement, storage, and accountability; communications and logistics systems to permit rapid deployment and management of supplies and equipment. Ranger can provide expert advice, assistance, guidance, or operational support to identify and utilize existing regional or global resources, identifies alternative capabilities, and plan for effective integration of public and private sector support or resources.

Task orders may include:

- Contingency planning
- Material and property requirements planning, movement, storage and accountability systems
- Asset management and visibility
- Regional and global resource capability identification and integration
- Public and private sector resource management
- Communication and logistics systems design, planning, and operation
- Medical and emergency unit storage and restocking management

A list of Professional, Administrative Technical and Service Contract Labor Categories and Job Descriptions offered under this SIN are on Pages 21 through 48.

Price Lists for SIN 874-504 and 874-504RC Professional, Administrative and Technical Labor is on Page 15.

Price Lists for SIN 874-504 and 874-504RC Service Contract Act Labor is on Page 16-20.

Other Direct Costs, such as materials, tools, equipment, supplies, sub-contract labor and travel, incident to the work to be performed are negotiated on a Task Order by Task Order Basis. See Page 49 for ODC description and terms.

SIN 874-507 AND 874-507RC OPERATIONS AND MAINTENANCE LOGISTICS MANAGEMENT AND SUPPORT SERVICES

Services include: planning, designing, managing, operating and maintaining logistics systems, equipment, facilities and logistics infrastructures, specifically including services inherent to the performance of operations and maintenance for the support of logistics/support systems.

Task orders may include:

- Logistical Support Services

- Supply Services
- Equipment Asset Management and Maintenance
- Fleet Management and Maintenance
- Preventative Maintenance Planning
- Property Management and Maintenance
- Strategic and Tactical Planning
- Strategic Account Management
- Mobile Utility Support Equipment Operation, Maintenance and Repair
- Project Management, Integrated Facility Management, and Operations Management Support

A list of Professional, Administrative Technical and Service Contract Labor Categories and Job Descriptions offered under this SIN are on Pages 21 through 48.

Price Lists for SIN 874-507 and 874-507RC Professional, Administrative and Technical Labor is on Page 15.

Price Lists for SIN 874-507 and 874-507RC Service Contract Act Labor is on Page 16-20.

Other Direct Costs, such as materials, tools, equipment, supplies, sub-contract labor and travel, incident to the work to be performed are negotiated on a Task Order by Task Order Basis. See Page 49 for ODC description and terms.

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

LOGWORLD PROFESSIONAL AND ADMINISTRATIVE LABOR PRICING

EXEMPT					
	4-01-2014 TO 3-31-2015 (CY 11)	4-01-2015 TO 3-31-2016 (CY 12)	4-01-2016 TO 3-31-2017 (CY 13)	4-01-2017 TO 3-31-2018 (CY 14)	4-01-2018 TO 3-31-2019 (CY 15)
Executive 1	\$ 94.70	\$ 97.07	\$ 99.49	\$ 101.98	\$ 104.53
Executive 2	\$ 107.15	\$ 109.83	\$ 112.57	\$ 115.39	\$ 118.27
Manager 1	\$ 46.41	\$ 47.57	\$ 48.76	\$ 49.98	\$ 51.23
Manager 2	\$ 65.48	\$ 67.11	\$ 68.79	\$ 70.51	\$ 72.27
Manager 3	\$ 75.79	\$ 77.68	\$ 79.63	\$ 81.62	\$ 83.66
Admin Specialist 1	\$ 29.10	\$ 29.83	\$ 30.57	\$ 31.34	\$ 32.12
Admin Specialist 2	\$ 29.96	\$ 30.71	\$ 31.48	\$ 32.26	\$ 33.07
Admin Specialist 3	\$ 34.62	\$ 35.49	\$ 36.37	\$ 37.28	\$ 38.21
Admin Specialist 4	\$ 39.42	\$ 40.41	\$ 41.42	\$ 42.45	\$ 43.51
Logistics Specialist 1	\$ 46.76	\$ 47.93	\$ 49.13	\$ 50.36	\$ 51.61
Logistics Specialist 2	\$ 48.61	\$ 49.83	\$ 51.07	\$ 52.35	\$ 53.66
Logistics Specialist 3	\$ 53.39	\$ 54.72	\$ 56.09	\$ 57.50	\$ 58.93
Subj Matter Expert 1	\$ 56.71	\$ 58.13	\$ 59.58	\$ 61.07	\$ 62.60
Subj Matter Expert 2	\$ 70.29	\$ 72.05	\$ 73.85	\$ 75.70	\$ 77.59
Subj Matter Expert 3	\$ 73.08	\$ 74.91	\$ 76.78	\$ 78.70	\$ 80.67
Subj Matter Expert 4	\$ 80.28	\$ 82.29	\$ 84.34	\$ 86.45	\$ 88.61
Technical Specialist 1	\$ 38.49	\$ 39.45	\$ 40.44	\$ 41.45	\$ 42.48
Technical Specialist 2	\$ 44.44	\$ 45.55	\$ 46.69	\$ 47.86	\$ 49.05
Technical Specialist 3	\$ 50.71	\$ 51.98	\$ 53.28	\$ 54.61	\$ 55.97
Technical Specialist 4	\$ 54.84	\$ 56.21	\$ 57.61	\$ 59.05	\$ 60.53
Technical Specialist 5	\$ 61.80	\$ 63.35	\$ 64.93	\$ 66.55	\$ 68.22
Maintenance Site Mgr	\$ 65.35	\$ 66.99	\$ 68.66	\$ 70.38	\$ 72.14
Heavy Equip Supv	\$ 55.34	\$ 56.72	\$ 58.14	\$ 59.60	\$ 61.09
Heavy Equip QC Ldr	\$ 45.65	\$ 46.79	\$ 47.96	\$ 49.16	\$ 50.39

LOGWORLD PRICING SUMMARY

	4-01-2014 TO 3-31-2015 (CY 11)	4-01-2015 TO 3-31-2016 (CY 12)	4-01-2016 TO 3-31-2017 (CY 13)	4-01-2017 TO 3-31-2018 (CY 14)	4-01-2018 TO 3-31-2019 (CY 15)
Dispatcher, Motor Vehicle	\$ 42.05	\$ 43.10	\$ 44.18	\$ 45.28	\$ 46.42
Accounting Clerk 1	\$ 30.95	\$ 31.72	\$ 32.52	\$ 33.33	\$ 34.16
Accounting Clerk 2	\$ 34.32	\$ 35.17	\$ 36.05	\$ 36.96	\$ 37.88
Accounting Clerk 3	\$ 34.81	\$ 35.68	\$ 36.57	\$ 37.49	\$ 38.42
Secretary II	\$ 40.50	\$ 41.51	\$ 42.55	\$ 43.61	\$ 44.70
Secretary III	\$ 41.22	\$ 42.25	\$ 43.31	\$ 44.39	\$ 45.50
Supply Technician (Supply Specialist)	\$ 52.47	\$ 53.78	\$ 55.13	\$ 56.50	\$ 57.92
Engineering Technician IV (Weapons Specialist 1)	\$ 51.64	\$ 52.93	\$ 54.25	\$ 55.61	\$ 57.00
Engineering Technician V (Weapons Specialist 2)	\$ 60.00	\$ 61.50	\$ 63.04	\$ 64.62	\$ 66.23
Engineering Technician VI (Weapons Specialist 3)	\$ 64.80	\$ 66.42	\$ 68.08	\$ 69.78	\$ 71.53
Computer Operator I	\$ 36.58	\$ 37.50	\$ 38.43	\$ 39.40	\$ 40.38
Computer Operator II	\$ 40.90	\$ 41.92	\$ 42.97	\$ 44.04	\$ 45.15
Computer Operator III	\$ 45.24	\$ 46.37	\$ 47.53	\$ 48.72	\$ 49.94
Computer Operator IV	\$ 49.56	\$ 50.80	\$ 52.07	\$ 53.37	\$ 54.70
Computer Operator V	\$ 54.39	\$ 55.75	\$ 57.14	\$ 58.57	\$ 60.03
Automobile Body Repairer	\$ 45.17	\$ 46.30	\$ 47.46	\$ 48.65	\$ 49.86
Automotive Worker	\$ 46.96	\$ 48.13	\$ 49.34	\$ 50.57	\$ 51.84

Electrician, Automotive	\$ 48.91	\$ 50.13	\$ 51.39	\$ 52.67	\$ 53.99
Mobile Equipment Servicer	\$ 43.22	\$ 44.30	\$ 45.41	\$ 46.54	\$ 47.71
Motor Equipment Metal Mechanic	\$ 50.85	\$ 52.12	\$ 53.42	\$ 54.76	\$ 56.13
Motor Vehicle Mechanic	\$ 50.49	\$ 51.75	\$ 53.05	\$ 54.37	\$ 55.73
Motor Vehicle Wrecker Operator	\$ 46.96	\$ 48.13	\$ 49.34	\$ 50.57	\$ 51.84
Painter, Automotive	\$ 48.91	\$ 50.13	\$ 51.39	\$ 52.67	\$ 53.99
Radiator Repair Specialist	\$ 46.96	\$ 48.13	\$ 49.34	\$ 50.57	\$ 51.84
Tire Repairer	\$ 37.10	\$ 38.03	\$ 38.98	\$ 39.95	\$ 40.95
Cleaner, Vehicles	\$ 27.92	\$ 28.62	\$ 29.33	\$ 30.07	\$ 30.82
Janitor	\$ 32.03	\$ 32.83	\$ 33.65	\$ 34.49	\$ 35.36
Laborer, Grounds Maintenance	\$ 36.36	\$ 37.27	\$ 38.20	\$ 39.16	\$ 40.13
Refuse Collector	\$ 40.95	\$ 41.97	\$ 43.02	\$ 44.10	\$ 45.20
Tractor Operator	\$ 38.00	\$ 38.95	\$ 39.92	\$ 40.92	\$ 41.94
Audio visual Librarian	\$ 50.87	\$ 52.14	\$ 53.45	\$ 54.78	\$ 56.15
Tool And Die Maker	\$ 53.22	\$ 54.55	\$ 55.91	\$ 57.31	\$ 58.74
Forklift Operator	\$ 37.60	\$ 38.54	\$ 39.50	\$ 40.49	\$ 41.50
Fuel Distribution System Operator	\$ 40.67	\$ 41.69	\$ 42.73	\$ 43.80	\$ 44.89
Material Expediter	\$ 42.85	\$ 43.92	\$ 45.02	\$ 46.14	\$ 47.30
Shipping/Receiving Clerk	\$ 37.41	\$ 38.35	\$ 39.31	\$ 40.29	\$ 41.30
Tools And Parts Attendant	\$ 37.60	\$ 38.54	\$ 39.50	\$ 40.49	\$ 41.50
Warehouse Specialist	\$ 37.60	\$ 38.54	\$ 39.50	\$ 40.49	\$ 41.50
Carpenter, Maintenance	\$ 51.89	\$ 53.19	\$ 54.52	\$ 55.88	\$ 57.28
Electrician, Maintenance	\$ 65.52	\$ 67.16	\$ 68.83	\$ 70.56	\$ 72.32

Electronics Tech, Maintenance I	\$ 45.65	\$ 46.79	\$ 47.96	\$ 49.16	\$ 50.39
Electronics Tech, Maintenance II	\$ 53.15	\$ 54.48	\$ 55.84	\$ 57.24	\$ 58.67
Electronics Tech, Maintenance III	\$ 56.90	\$ 58.32	\$ 59.78	\$ 61.27	\$ 62.80
General Maintenance Worker	\$ 43.00	\$ 44.07	\$ 45.18	\$ 46.30	\$ 47.46
Heating, Refrigeration And Air Conditioning Mechanic	\$ 47.33	\$ 48.51	\$ 49.73	\$ 50.97	\$ 52.24
Heavy Equipment Mechanic	\$ 38.94	\$ 39.91	\$ 40.91	\$ 41.93	\$ 42.98
Heavy Equipment Operator	\$ 52.82	\$ 54.14	\$ 55.49	\$ 56.88	\$ 58.30
Instrument Mechanic	\$ 52.26	\$ 53.57	\$ 54.91	\$ 56.28	\$ 57.69
Laborer	\$ 34.05	\$ 34.90	\$ 35.77	\$ 36.67	\$ 37.59
Machinery Maintenance Mechanic	\$ 43.48	\$ 44.57	\$ 45.68	\$ 46.82	\$ 47.99
Machinist, Maintenance	\$ 49.31	\$ 50.55	\$ 51.81	\$ 53.10	\$ 54.43
Maintenance Trades Helper	\$ 36.26	\$ 37.17	\$ 38.10	\$ 39.05	\$ 40.03
Millwright	\$ 49.31	\$ 50.55	\$ 51.81	\$ 53.10	\$ 54.43
Office Appliance Repairer	\$ 47.03	\$ 48.21	\$ 49.41	\$ 50.65	\$ 51.91
Painter, Maintenance	\$ 45.16	\$ 46.29	\$ 47.45	\$ 48.63	\$ 49.85
Pipefitter, Maintenance	\$ 57.83	\$ 59.28	\$ 60.76	\$ 62.28	\$ 63.83
Plumber, Maintenance	\$ 57.25	\$ 58.68	\$ 60.15	\$ 61.65	\$ 63.19
Pneudraulic Systems Mechanic	\$ 50.85	\$ 52.12	\$ 53.42	\$ 54.76	\$ 56.13
Rigger	\$ 47.33	\$ 48.51	\$ 49.73	\$ 50.97	\$ 52.24
Sheet-Metal Worker, Maintenance	\$ 55.41	\$ 56.80	\$ 58.22	\$ 59.67	\$ 61.16
Small Engine	\$ 43.00	\$ 44.07	\$ 45.18	\$ 46.30	\$ 47.46

Mechanic					
Telecommunications Mechanic I	\$ 49.31	\$ 50.55	\$ 51.81	\$ 53.10	\$ 54.43
Telecommunications Mechanic II	\$ 54.41	\$ 55.77	\$ 57.16	\$ 58.59	\$ 60.06
Welder, Combination, Maintenance	\$ 47.33	\$ 48.51	\$ 49.73	\$ 50.97	\$ 52.24
Woodworker	\$ 38.64	\$ 39.61	\$ 40.60	\$ 41.61	\$ 42.65
Blocker And Bracer	\$ 46.10	\$ 47.26	\$ 48.44	\$ 49.65	\$ 50.89
Computer-Based Training (CBT) Specialist/Instructor	\$ 64.54	\$ 66.15	\$ 67.81	\$ 69.50	\$ 71.24
Drafter II	\$ 46.50	\$ 47.66	\$ 48.85	\$ 50.08	\$ 51.33
Drafter III	\$ 51.42	\$ 52.71	\$ 54.02	\$ 55.37	\$ 56.76
Drafter IV	\$ 59.60	\$ 61.09	\$ 62.62	\$ 64.19	\$ 65.79
Engineering Technician II	\$ 39.92	\$ 40.92	\$ 41.94	\$ 42.99	\$ 44.07
Engineering Technician III	\$ 43.84	\$ 44.94	\$ 46.06	\$ 47.21	\$ 48.39
Engineering Technician IV	\$ 52.82	\$ 54.14	\$ 55.49	\$ 56.88	\$ 58.30
Engineering Technician V	\$ 62.85	\$ 64.42	\$ 66.03	\$ 67.68	\$ 69.37
Engineering Technician VI	\$ 71.18	\$ 72.96	\$ 74.78	\$ 76.65	\$ 78.57
Technical Instructor	\$ 71.18	\$ 72.96	\$ 74.78	\$ 76.65	\$ 78.57
Laboratory Technician	\$ 45.50	\$ 46.64	\$ 47.80	\$ 49.00	\$ 50.22
Technical Writer	\$ 65.26	\$ 66.89	\$ 68.57	\$ 70.28	\$ 72.04
Bus Driver	\$ 41.49	\$ 42.53	\$ 43.59	\$ 44.68	\$ 45.80
Shuttle Bus Driver (Van Driver)	\$ 36.80	\$ 37.72	\$ 38.66	\$ 39.63	\$ 40.62
Truck Driver, Heavy Truck	\$ 46.21	\$ 47.37	\$ 48.55	\$ 49.76	\$ 51.01
Truck Driver, Light Truck	\$ 35.37	\$ 36.26	\$ 37.16	\$ 38.09	\$ 39.04

Truck Driver, Medium Truck	\$ 40.06	\$ 41.06	\$ 42.08	\$ 43.14	\$ 44.22
Truck Driver, Tractor-Trailer	\$ 46.21	\$ 47.37	\$ 48.55	\$ 49.76	\$ 51.01

Professional, Administrative, Technical and Service Contract Act Labor Category and Position Descriptions Offered For Special Item Numbers:

- **874-501 and 874-501RC, Supply and Value Chain Management Services**
- **874-504 and 874-504RC, Deployment Logistics**
- **874-507 and 874-507RC, Operations and Maintenance Logistics Management and Support Services**

PROFESSIONAL, ADMINISTRATIVE AND TECHNICAL LABOR CATEGORY POSITION DESCRIPTIONS

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
Executive 1	Bachelor Degree	Minimum of 10 years' experience	Provides management, organizational, business and technical leadership and services. Plans and procures necessary staffing to achieve work completion milestones and deliverables. Monitors fulfillment of contract requirements to ensure quality and timeliness of services/deliverables to various customers.
Executive 2	Bachelor Degree	Minimum of 12 years' experience	Provides management, organizational, business and technical leadership and services. Is responsible for individual business elements. Conducted in compliance with applicable local, State and Federal laws and regulations.
Manager 1	Bachelor Degree	3 years of job-related experience	Interfaces with internal functional teams and external customers for planning, prioritization and issue resolution of overall activities in the support and achievement of customer goals. Interacts with customers by applying specific program knowledge.
Manager 2	Bachelor Degree	5 years of job-related experience	Leads and mentors personnel assigned to program support functions. Interfaces with internal functional teams and external customers for planning, prioritization and issue resolution of overall activities in the support and achievement of customer goals.
Manager 3	Bachelor Degree	7 years of job-related experience	Leads and mentors personnel assigned to program support

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			<p>functions. Interfaces with internal functional teams and external customers for planning, prioritization and issue resolution of overall activities in the support of and achievement of customer goals.</p>
Admin Specialist 1	Associate degree or 2 years vocational/ technical training beyond high school	1 year of job-related experience. Requires advanced capability to operate application software, including word processing and spreadsheet programs. Position may require the ability to pass and maintain a Security Clearance	<p>Prepares and maintains word processing, spreadsheets, data bases and/or other software files and information. Prepares technical reports, including gathering, analyzing, organizing and presenting information and data in a logical, persuasive manner. Reads, understands and brings to management's attention items requiring attention from the variety of data and reports sent to the office for action. This labor category is only used for task order services that go beyond typical overhead services that are done in the normal course of business. Federal agencies will not be charged for services that are considered to be company overhead.</p>
Admin Specialist 2	Bachelor Degree	2 years of job-related experience. Good written communication skills; working knowledge of word-processing and integrated software applications; organizational skills and ability to perform detail-oriented work are required. Position may require the ability to pass and maintain a Security Clearance.	<p>Applies working knowledge of technical literature and various style guides, including customer specifications, to documentation and publication standards. Participates in developing and maintaining technical manuals. Assists with validation/verification, discrepancies/deficiencies resolution and accuracy/ adequacy assessment of technical manual requirements. This labor category is only used for task order services that go beyond typical overhead services that are done in the normal course of business. Federal agencies will not be charged for services that are considered to be company overhead.</p>
Admin Specialist 3	Bachelor degree	3 years of experience. Good oral and written communication skills; working knowledge of word processing and integrated software applications; organization skills and ability to perform detail-	<p>Applies working knowledge of technical literature and various style guides, including customer specifications, to documentation and publication standards. Coordinates documentation received, including the publication of the bibliography of technical reports, staff studies and working papers.</p>

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
		oriented work are required. Position may require the ability to pass and maintain a Security Clearance.	Provides reference, document delivery, on-line search and referral services. This labor category is only used for task order services that go beyond typical overhead services that are done in the normal course of business. Federal agencies will not be charged for services that are considered to be company overhead.
Admin Specialist 4	Bachelor Degree	At least 5 years of job-related experience. Excellent written communication skills; working knowledge of word processing and integrated software applications; strong organizational skills and ability to perform detail-oriented work are required. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	Advises, manages and mentors personnel assigned to technical documentation function. Interfaces with engineers and technical professionals in writing, editing and publishing various types of documents (e.g., test plans, test reports, survey reports). Oversees in-house production flow of technical publications. Tracks and monitors flow of all documents from inception to distribution of final copies. Identifies and corrects problem areas as they arise.
Logistics Specialist 1	Bachelor Degree	3 years of job-related experience. Good written communication skills; working knowledge of word processing and integrated software applications; good management and organizational skills and ability to perform detail-oriented work are required. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	Researches and analyzes business element problems, to determine element(s) requirements with minimum supervision. May supervise and train entry-level personnel in the management, business and organizational aspects of assigned work. Collaborates with customer(s) to define, coordinate and track the status of multi-disciplinary task(s) and advises on management and business element planning.
Logistics Specialist 2	Bachelor Degree	At least 5 years of job-related experience. Excellent communication skills; management and interpersonal; organizational and analytical skills; working knowledge of word processing and integrated software applications are	Reviews program reports, papers, drawings, specifications, procedures, etc.; provides comments; consolidates and adjudicates comments from various organizations and prepares reports. Prepares program management correspondence (i.e., letters, memos and route sheets), designs charts, spreadsheets, Gantt charts and presentations and prepares analytical

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
		required. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	reports and meeting minutes.
Logistics Specialist 3	Bachelor Degree	At least 7 years of job-related experience. Excellent communication skills; management and interpersonal; organizational and analytical skills; working knowledge of word processing and integrated software applications are required. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	Collaborates daily with customer(s) to determine specific needs and requirements and to counsel within the expert area, including overseeing task execution. Develops and/or reviews program reports, papers, drawings, specifications, procedures, etc.; provides comments; organizes, consolidates and adjudicates comments from various organizations and prepares reports. Performs expert-level review, analysis and validation of management and business products; prepares executive-level reports and briefs.
Subj Matter Expert 1	Associate degree or 2 years vocational/ technical training beyond high school	5 years of job-related experience. Good communications and analytical skills; working knowledge of computer systems and integrated software application programs. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	To support management, organizational and business tasks, provides subject area knowledge to solve problems in technical areas, including but not limited to, engineering, science, logistics, asset management, operations, research, program management, risk, information technology, finance, acquisition, etc. Provides technical analyses and advice in specific technical areas to support management, organizational and business decisions. Participates in meetings, task groups, teams, reviews and other environments to assist in collaborative results.
Subj Matter Expert 2	Associate degree or 2 years vocational/ technical training beyond high school	10 years of job-related experience. Excellent communications and analytical skills; working knowledge of computer systems and integrated software application programs. Some positions may require the ability to investigate, troubleshoot and design solutions to problems in specific areas of	To support management, organizational and business tasks, consults as a subject area expert to solve complex problems in technical areas, including but not limited to, engineering, science, logistics, asset management, operations, research, program management, risk, information technology, finance, acquisition, etc. Provides expert technical analyses and advice in specific technical areas to support management,

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
		expertise. Position may require travel. Positions may require the ability to pass and maintain a Security Clearance.	organizational and business decisions.
Subj Matter Expert 3	Associate degree or 2 years vocational/ technical training beyond high school	15 years of job-related experience. Excellent communications and analytical skills; working knowledge of computer systems and integrated software application programs. Some positions may require the ability to investigate, troubleshoot and design solutions to technical problems. Position may require travel. Positions may require the ability to pass and maintain a Security Clearance.	To support management, organizational and business tasks, consults as a subject area expert to solve complex problems in technical areas, including but not limited to, engineering, science, logistics, asset management, operations, research, program management, risk, information technology, finance, acquisition, etc. Provides expert technical analyses and advice in specific technical areas to support management, organizational and business decisions. Participates in meetings, task groups, teams, reviews and other environments to assist in collaborative results.
Subj Matter Expert 4	Associate degree or 2 years vocational/ technical training beyond high school	20 years of job-related experience. Good communications skills; working knowledge of word processing and integrated applications; good management and organizational skills and ability to perform detail-oriented work are required. Position may require travel. Positions may require the ability to pass and maintain a Security Clearance.	To support management, organizational and business tasks, consults as a subject area expert to solve complex problems in technical areas, including but not limited to, engineering, science, logistics, asset management, operations, research, program management, risk, information technology, finance, acquisition, etc. Collaborates with customer(s) to determine specific needs and requirements and to counsel within the expert area, including overseeing task execution. Provides expert technical analyses and advice in specific technical areas to support management, organizational and business decisions.
Technical Specialist 1	Bachelor Degree	3 years of job-related experience. Good communications and analytical skills; working knowledge of computer systems and integrated software application programs. Position may require travel. Position	Performs design development, analysis and review tasks under some supervision. Generates sections of design specifications of more complex projects or completes specifications of less complex projects. Prepares technical presentations. Establishes and maintains filing

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
		may require the ability to pass and maintain a Security Clearance.	systems and databases for tracking project status.
Technical Specialist 2	Bachelor Degree	5 years of job-related experience. Good communications and analytical skills; working knowledge of computer systems and integrated software application programs. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	Performs a range of design development, analysis or review tasks under minimal supervision. Acts as a lead on less complex tasks and supports portions of a design or sections of an analysis or design review. Generates and reviews complete design specifications of more complex projects.
Technical Specialist 3	Bachelor Degree	8 years of job-related experience. Good communications and analytical skills; working knowledge of computer systems and integrated software application programs. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	Performs a wide range of design development, analysis or review tasks under minimal supervision. Acts as a lead on less complex tasks and is responsible for a portion of a design or section of an analysis or design review. Generates and reviews complete design specifications of more complex projects. Coordinates and works closely with other engineering, logistics, financial and program management disciplines to define project specifications and requirements.
Technical Specialist 4	Bachelor Degree	10 years of job-related experience. Excellent communications and analytical skills; working knowledge of computer systems and integrated software application programs. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	Independently performs a wide range of design development, analysis or review tasks. Responsible for complete designs, analyses or reviews. Generates and reviews complete design specifications for the most complex projects. May train other technical personnel on technical issues related to the research, design, development, testing and analysis of technical assignments.
Technical Specialist 5	Bachelor Degree	15 years of job-related experience. Excellent written communication skills; working knowledge of word processing and integrated software applications; organizational skills and ability to perform detail-	Advises, manages, and mentors personnel assigned to technical functions. Interfaces with engineers and technical professionals in the writing, editing and publication of various types of documents (e.g., test plans, test reports, survey reports). Generates and reviews complete design specifications for the most

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
		oriented work are required. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	complex projects. Oversees in-house resolution of technical issues. May train other technical personnel on technical issues related to the research, design, development, testing and analysis of technical assignments. Tracks and monitors flow of all documents from inception to distribution of final copies. Identifies and corrects problem areas as they arise.
Maintenance Site Mgr	Associates Degree	Ten Years progressively responsible experience in supervision of maintenance operations. Every year of specific field experience shall entitle accreditation with one-half year of "degree" qualifications.	Serves as the Site Manager for maintenance site involving a preponderance of Heavy Equipment Mechanics. Supervises up to 50 personnel. Plans and schedules work load on a monthly and quarterly basis. Uses extensive knowledge of heavy equipment maintenance to analyze work flow for potential stoppages. Takes corrective action or develops work around's. Interfaces with senior government site personnel to plan work and work requirements.
Heavy Equip Supv	High School Diploma or equivalent	Six Years progressively responsible experience as a QC Leader or supervisor of Heavy Equipment Mechanics and work planning.	Serves as a master mechanic and supervisor for a maintenance site involving a preponderance of Heavy Equipment Mechanics. Supervises up to 30 personnel. Plans and schedules work load on a weekly and monthly. Uses extensive knowledge of heavy equipment maintenance to analyze job requirements and work flow for potential stoppages. Assigns personnel. Interfaces with government site personnel to plan work and work requirements.
Heavy Equip QC Ldr	High School Diploma or equivalent	Three Years progressively responsible experience as a Heavy Equipment Mechanic Quality Control person	Serves a leader or master mechanic in the inspection of heavy equipment. Inspects a variety of heavy equipment to determine serviceability. Leads up to 10 QC personnel. Works 50% of time as a QC inspector. 50% of time as a supervisor. Interprets schematics and other technical documentation in the development of quality serviceability standards.

SERVICE CONTRACT ACT LABOR CATEGORY POSITION DESCRIPTIONS

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
01060 Dispatcher, Motor Vehicle	A high school diploma or equivalent	2 Years of experience.	Assigns motor vehicles and drivers for conveyance of freight or passengers. Compiles list of available vehicles. Assigns vehicles according to factors, such as length and purpose of trip, freight or passenger requirements and preference of user. Issues keys, record sheets, and credential to drivers.
01011 - Accounting Clerk I	Vocational/ technical training beyond high school	1 year of job-related experience or equivalent. Requires basic skills in operating application software, including word processing and spreadsheet programs. Position may require the ability to pass and maintain a Security Clearance	This position is responsible for performing one or more routine accounting clerical operations such as: examining, verifying, and correcting various accounting documents to ensure completeness and accuracy of data in accordance to accounting procedures. Specific tasks/duties are assigned under adequate supervision. Entry-level reconciliation and posting will be assigned under detailed guidance. In most instances, an employee in this position will rely on the supervisors' instructions. Completed work will be reviewed for accuracy and compliance with procedures. This labor category is only used for task order services that go beyond typical overhead services that are done in the normal course of business. Federal agencies will not be charged for services that are considered to be company overhead.
01012 - Accounting Clerk II	Vocational/ technical training beyond high school	3 years of job-related experience. Excellent communication and analytical skills; demonstrated working knowledge of computer systems and ability to operate application software, including database, word processing and spreadsheet programs. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	This position uses knowledge of double entry bookkeeping in performing one or more of the following: posting actions to journals, identifying subsidiary accounts affected, making debit and credit entries, and assigning proper codes. The Accounting Clerk II may review computer printouts against manually maintained journals, detect and correct erroneous postings, and prepare documents to adjust accounting classifications and other data, or review lists of transactions rejected by an automated system. In this instance, the Accounting Clerk II will determine reasons for rejections, and prepare necessary correcting material. On routine assignments, an employee will select and apply established procedures and techniques. Detailed instructions are provided for difficult or unusual assignments. Completed work and methods used, are reviewed for technical accuracy. This labor category is

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			only used for task order services that go beyond typical overhead services that are done in the normal course of business. Federal agencies will not be charged for services that are considered to be company overhead.
01013 - Accounting Clerk III	Vocational/ technical training beyond high school	5 years of job-related experience. Excellent communication and analytical skills; demonstrated working knowledge of computer systems and ability to operate application software, including database, word processing and spreadsheet programs. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	Supervises and trains personnel in the areas of clerical and program support. The Accounting Clerk III maintains journals or subsidiary ledgers of an accounting system and balances and reconciles accounts. Typical duties include one or both of the following: 1.) reviewing invoices and statements verifying information, ensuring sufficient funds have been obligated, and if questionable, resolving with the submitting unit determining accounts involved. The review will include coding transactions, and processing material through data processing for application in the accounting system; 2.) analysis and reconciliation of computer printouts with operating unit reports (contacting units, researching causes of discrepancies, and taking action to ensure that accounts balance). Supervisor provides suggestions for handling unusual or non-recurring transactions. Conformance with requirements and technical soundness of completed work are reviewed by the supervisor, or are controlled by mechanisms built into the accounting processes. This labor category is only used for task order services that go beyond typical overhead services that are done in the normal course of business. Federal agencies will not be charged for services that are considered to be company overhead.
01312 - Secretary II	A high school diploma or equivalent	0 Years of experience.	Screen telephone calls, visitors, and incoming correspondence; personally respond to requests for information concerning office procedures; determine which requests should be handled by the supervisor, appropriate staff member or other offices, prepare and sign routine non-technical correspondence in own or supervisor's name; Schedule tentative appointments without prior clearance. Make arrangements for conferences and

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			<p>meetings and assemble established background materials as directed.</p> <p>May attend meetings and record and report on the proceedings;</p> <p>Review outgoing materials and correspondence for internal consistency and conformance with supervisor's procedures; assure that proper clearances have been obtained, when needed;</p> <p>Collect information from the files or staff for routine inquiries on office program(s) or periodic reports, and refer non-routine requests to supervisor or staff;</p> <p>Explain to subordinate staff supervisor's requirements concerning office procedures, coordinate personnel and administrative forms for the office and forwards for processing. This labor category is only used for task order services that go beyond typical overhead services that are done in the normal course of business. Federal agencies will not be charged for services that are considered to be company overhead.</p>
01313 - Secretary III	A high school diploma or equivalent	2 Years of experience.	<p>Based on knowledge of the supervisor's views, compose correspondence on own initiative about administrative matters and general office policies for supervisor's approval;</p> <p>Anticipate and prepare materials needed by the supervisor for conferences, correspondence, appointments, meetings, telephone calls, etc., and informs supervisor on matters to be considered;</p> <p>Read publications, regulations, and directives and take action or refer those that are important to the supervisor and staff;</p> <p>Prepare special or one-time reports, summaries, or replies to inquiries, selecting relevant information from a variety of sources such as reports, documents, correspondence, other offices, etc., under general directions;</p> <p>Advise secretaries in subordinate offices on</p>

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			<p>new procedures; request information needed from the subordinate office(s) for periodic or special conferences, reports, inquiries, etc., and shifts clerical staff to accommodate workload needs. This labor category is only used for task order services that go beyond typical overhead services that are done in the normal course of business. Federal agencies will not be charged for services that are considered to be company overhead.</p>
01410 Supply Technician (Supply Specialist)	High School Diploma or equivalent	<p>2 years of experience. Good oral and written communication skills; working knowledge of government supply systems and warehousing. Knowledge of integrated database and business application software; organization skills and ability to perform detail-oriented work are required.</p>	<p>Applies a working knowledge of military and government supply procedures. Knows how to use technical literature and proper procedures in warehousing packing and crating. Adept at researching requirements and translating those requirements into work directions. Able to use specialized supply system software and tracking systems to provide supply chain logistics.</p>
30084 Engineering Technician IV (Weapons Specialist 1)	High School Diploma or equivalent	<p>3 years of in-depth job-related experience. Good written communication skills; good management and organizational skills and ability to perform detail-oriented work are required. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.</p>	<p>Performs the most complex troubleshooting, diagnosis and repairs on complex tactical and combat weapons platforms. Demonstrates in-depth organizational support level knowledge of one or more weapon systems. Can utilize technical materials to determine operational parameters configuration requirements and characteristics. Researches technical issues in support of field operations personnel. Maintains configuration databases. Can classify and identify weapon systems components. Provides organizational level battle damage assessment. Edits reports, publications, and correspondence to ensure clarity of content, consistency of format and accuracy of grammar. Participates in developing and maintaining technical manuals. Assists with validation/verification, discrepancies/deficiencies resolution, and</p>

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			accuracy/adequacy assessment.
30085 Engineering Technician V (Weapons Specialist 2)	High School Diploma or equivalent	5 years of in depth job-related experience. Good written communication skills; good management and organizational skills and ability to perform detail-oriented work are required. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	Demonstrates an in depth direct support level knowledge of multiple weapon systems or weapon system platforms. Can utilize technical materials to determine operational parameters configuration requirements and characteristics. Plans for maintenance and technical supply support. Determines system peculiar tooling and test requirements and equipment. Researches technical issues in support of field operations personnel. Maintains configuration databases. Can classify and identify weapon systems components. Provides direct support level battle damage assessment.
30086 Engineering Technician VI (Weapons Specialist 3)	High School Diploma or equivalent	10 years of in depth job-related experience. Good written communication skills; good management and organizational skills and ability to perform detail-oriented work are required. Position may require travel. Position may require the ability to pass and maintain a Security Clearance.	Demonstrates an in depth general support level knowledge of multiple weapon systems or weapon system platforms. Knows overhaul procedures and can determine requirements of weapons system maintenance. Prepares modification technical plans and procedures. Utilizes technical materials to determine operational parameters configuration requirements and characteristics. Plans for maintenance and technical supply support at the senior level. Determines system peculiar tooling and test requirements and equipment. Researches technical issues in support of field operations personnel. Maintains configuration databases. Can classify and identify weapon systems components and secondary items. Provides general support level battle damage assessment.
14041 Computer Operator I	A high school diploma or equivalent	0 Years of experience.	Works under close personal supervision and is provided detailed written or oral guidance before and during assignments. As instructed, resolves common operating problems. May serve as an assistant operator working under close supervision or performing a portion of a more senior operator's work.
14042 Computer Operator II	A high school diploma or equivalent	2 Years of experience.	Processes scheduled routines which present infrequent or easily resolved error conditions. In response to computer output instructions or error conditions, applies standard operating or corrective procedure.
14043 Computer Operator III	A high school diploma or equivalent	3 Years of experience.	Processes a range of scheduled routines. In addition to operating the system and resolving common error conditions,

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			<p>diagnoses and acts on machine stoppage and error conditions not fully covered by existing procedures and guidelines (e.g., resetting switches and other controls or making mechanical adjustments to maintain or restore equipment operations). In response to computer output instructions or error conditions, may deviate from standard procedures if standard procedures do not provide a solution. Refers problems, which do not respond to corrective procedures.</p>
14044 Computer Operator IV	A high school diploma or equivalent	6 Years of experience.	<p>Adapts to nonstandard problems which require frequent introduction of new programs, applications, or procedures. Devises courses of action for a solution. Typically, completed work is submitted to users without supervisory review.</p>
14045 Computer Operator V	A high school diploma or equivalent	7 Years of experience.	<p>Resolves a variety of difficult operating problems (e.g., making unusual equipment connections and rarely used equipment and channel configurations to direct processing through or around problems in equipment, circuits, or channels or reviewing test run requirements and developing unusual system configurations that will allow test programs to process without interfering with ongoing job requirements). In response to computer output instructions and error conditions or to avoid loss of information or to conserve computer time, operator deviates from standard procedures. Such actions may materially alter the computer unit's production plans. May spend considerable time away from the control station providing technical assistance to lower level operators and assisting programmers, systems analysts, and subject matter specialists in resolving problems.</p>
05005 Automobile Body Repairer	A high school diploma or equivalent	0 Years of experience.	<p>Repairs damaged fiberglass automobile bodies, using pneumatic tools and knowledge of fiberglass repair techniques. Cuts away damaged fiberglass, using air grinder. Smooths edges of painted surface, using sandpaper or air-powered sander. Masks surrounding undamaged surface, using masking tape. Cuts plastic separating film, using shears, and tapes film to outside repair area. Mixes polyester resin and hardener according to specifications and applies mixture to repair area, using brush. Soaks matting in resin mixture and</p>

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			layers matting over repair area to specified thickness. Peels separating film from repair area and washes repair surface with water. Occasionally secures new panel to repair area, using C-clamp. Applies and spreads body filler manually to reestablish surface. Manually files away excess filler to match original contour. Smooths filler, using air sander. Cleans repair area with air gun.
05070 Automotive Worker	A high school diploma or equivalent	0 Years of experience.	Performs a variety of minor repairs and services to maintain motor vehicles. Places and maintains decals on vehicles. Checks and replaces batteries. Rotates, repairs, and replaces tires. Washes, polishes, and cleans interiors and exteriors of vehicles. Drains, flushes, and replaces engine, transmission, and differential grease and oils. Checks, cleans, calibrates, and replaces spark plugs. Cleans and replaces oil and air filters. Adjusts brakes, replaces windshield wipers, and similar minor parts. Assists on major overhaul jobs by disassembling and cleaning parts, repairing components such as generators and water pumps, and replacing thermostats, points, electrical wiring and other items. Maintains tools and equipment, and cleans work areas.
05010 Electrician, Automotive	A high school diploma or equivalent	0 Years of experience.	Tests, repairs, overhauls, modifies, and maintains electrical equipment of a specialized nature such as automatic alternator synchronizing equipment, amplydne control units, voltage regulating equipment, generators, switching and control panels, and junction boxes, in motor vehicles such as automobiles, buses and trucks.
05110 Mobile Equipment Servicer	A high school diploma or equivalent	0 Years of experience.	Operating from a mobile fuel station and/or tanker, performs one or more of the following duties: Supplies all types of vehicles with gasoline or diesel fuel, and records mileage and tag numbers. Checks fluid levels of transmissions, battery, cooling system and engine oil. Checks tires for wear and for pressure. Replaces wiper blades, fuses, sealed beam lights, and light bulbs. Inspects equipment and performs preventive maintenance services. Change oil and filters, and lubricates and greases vehicles. Washes and cleans interiors and exteriors of vehicles; maintains inventories

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			of parts and supplies; and cleans and maintains work areas.
05130 Motor Equipment Metal Mechanic	A high school diploma or equivalent	0 Years of experience.	Repairs damaged bodies and body parts of automotive vehicles, such as automobiles, buses, and light trucks according to repair manuals, using hand tools and power tools. Removes upholstery, accessories, electrical and hydraulic window- and seat-operating equipment, and trim to gain access to vehicle body and fenders. Positions block against surface of dented area and beats opposite surface to remove dents, using hammer. Fills depressions with solder or other plastic material. Removes damaged fenders, panels, and grills, using wrenches and cutting torch, and bolts or welds replacement. Straightens bent frames, using hydraulic jack and pulling device. Files, grinds, and sands repaired surfaces, using power tools and hand tools. Refinishes repaired surface, using paint spray gun and sander. Aims headlights, aligns wheels, and bleeds hydraulic brake system. May paint surface after performing body repairs.
05190 Motor Vehicle Mechanic	A high school diploma or equivalent	0 Years of experience.	Repairs, rebuilds, or overhauls major assemblies of internal combustion automobiles, buses, trucks or tractors.
05280 Motor Vehicle Wrecker Operator	A high school diploma or equivalent	0 Years of experience.	Operates gasoline, diesel, or electric-powered vehicle equipped with special purpose powered equipment used to tow motor vehicles or other equipment.
05310 Painter, Automotive	A high school diploma or equivalent	0 Years of experience.	Coat surfaces of motor vehicles such as automobiles, buses, and trucks with paint, lacquer, epoxy, resin or other material, using brushes, rollers, spray guns and other devices. Removes old paint from vehicle, using liquid paint remover and scraper. Smooths surface with sandpaper and steel wool. Roughens aluminum surfaces with acid solution and steel wool to ensure that paint adheres to surface. Masks and covers portions of surfaces not to be painted. Paints vehicle or specified portion of vehicle. May paint insignia, letters or numerals on vehicle surface, using stencils.
05340 Radiator Repair Specialist	A high school diploma or equivalent	0 Years of experience.	Repairs, modifies, and tests automotive radiators, air coolers, and oil temperature regulators made of various kinds of metals. Locates and repairs leaks. Removes defective parts, and installs new parts.
05370 Tire Repairer	A high school diploma or	0 Years of experience.	Repairs damaged tires of automobiles, buses, trucks, and other automotive

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
	equivalent		vehicles: Raises vehicle, using hydraulic jack, and unbolts wheel, using lug wrench. Removes wheel from vehicle by hand or, when repairing giant tires of heavy equipment, by use of power hoist. Locates puncture in tubeless tire by visual inspection or by immersing inflated tire in water bath and observing air bubbles emerging from puncture. Seals puncture in tubeless tire by inserting adhesive material and expanding rubber plug into puncture, using hand tools. Separates tubed tire from wheel, using rubber mallet and metal bar or mechanical tire changer. Removes inner tube from tire and inspects tire casing for defects, such as holes and tears. Glues boot (tire patch) over rupture in tire casing using rubber cement. Inflates inner tube and immerses it in water to locate leak. Buffs defective area of inner tube, using scraper, and patches tubes with adhesive rubber patch or seals rubber patch to tube, using hot vulcanizing plate. Reassembles tire onto wheel, and places wheel on balancing machine to determine counterweights required to balance wheel. Hammers required counterweights onto rim of wheel.
11030 Cleaner, Vehicles	A high school diploma or equivalent	0 Years of experience.	Cleans interiors and exteriors of transportation vehicles, such as automobiles, buses, railroad cars, and streetcars. Cleans interior of vehicle, using broom, cloth, mop, vacuum cleaner, and whisk broom. Cleans windows with water, cleansing compounds, and cloth or chamois. Replenishes sanitary supplies in vehicle compartments. Removes dust, grease, and oil from exterior surfaces of vehicles, using steam-cleaning equipment or by spraying or washing vehicles, using spraying equipment, brush or sponge. May polish exterior of vehicle. May fumigate interior of vehicle, using fumigating gases or sprays.
11150 Janitor	A high school diploma or equivalent	0 Years of experience.	Cleans working areas and washrooms, or premises. Sweeps, mops or scrubs and polishes; removes trash; dusts; and performs minor maintenance. Window washers and workers who make beds and change linens as a primary responsibility are excluded.
11210 Laborer, Grounds Maintenance	A high school diploma or equivalent	0 Years of experience.	Maintains grounds, cuts grass, trim hedges, prunes and edges. Removes snow by using shovel and snow blower and spreads salt. Repairs and paints fences, gates, benches,

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			tables, guardrails, and outbuildings. Repairs roads, walks, buildings, and equipment.
99730 Refuse Collector	A high school diploma or equivalent	0 Years of experience.	Picks up garbage, trash, or refuse from homes and businesses and other locations and deposits it in a truck.
11270 Tractor Operator	A high school diploma or equivalent	0 Years of experience.	Drives gasoline or diesel powered tractor to move materials, draw implements, tow trailers, pull out objects embedded in ground, or pull cable of winch to raise, lower, or load heavy material or equipment. Fastens attachments such as graders, plows, rollers, mowers (over 2000 lbs.), backhoes, seeders, and disc harrows to tractor. Adjusts equipment for proper operation. Lubricates and makes minor repairs to tractor and attachments such as tightening bolts, and replacing washers, cotter pins, and screws
13062 Audio visual Librarian	A high school diploma or equivalent	0 Years of experience.	This Specialist maintains a range of media (tapes, cassettes and microfiche). In addition to maintaining the media library and resolving common data processing problems, the incumbent diagnoses and acts on media errors not fully covered by existing procedures and guidelines (e.g., tape, disposition or making mechanical adjustments to maintain or restore media equipment). In response to media error reports, this Worker may deviate from standard procedures if standard procedures do not provide a solution and refers still-unresolved problems to Media Specialist III.
19040 Tool And Die Maker	A high school diploma or equivalent	4 Years of experience.	Constructs and repairs jigs, fixtures, cutting tools, gauges, or metal dies or molds used in shaping or forming metal or nonmetallic material (e.g., plastic, plaster, rubber, glass). Work typically involves: Planning and laying out work according to models, blueprints, drawings, or other written or oral specifications; understanding the working properties of common metals and alloys; selecting appropriate materials, tools, and processes required to complete task; making necessary shop computations; setting up and operating various machine tools and related equipment; using various Tool and Die Maker's hand tools and precision measuring instruments; working to very close tolerances; heat-treating metal parts and finished tools and dies to achieve required qualities; and fitting and assembling parts to prescribed tolerances and allowances. In general, the Tool and

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			Die Maker's work requires rounded training in machine-shop and tool room practice usually acquired through formal apprenticeship or equivalent training and experience.
21020 Forklift Operator	A high school diploma or equivalent	0 Years of experience.	Operates a manually controlled gasoline, electric or liquid propane gas powered forklift to transport goods and materials of all kinds about a warehouse, manufacturing plant, or other establishment.
23312 Fuel Distribution System Operator	A high school diploma or equivalent	0 Years of experience.	Receives, stores, transfers, and issues fuel through pipelines at main-line or terminal stations. Receives fuel by tanker. Ships fuel by pipeline, tank car, tank truck, and barge. Prepares and checks receiving or ship's documents.
21030 Material Expediter	A high school diploma or equivalent	0 Years of experience.	Locates and moves materials and parts between work areas of plant to expedite processing of goods, according to predetermined schedules and priorities, and keeps related records
21130 Shipping/Receiving Clerk	A high school diploma or equivalent	0 Years of experience.	Performs clerical and physical tasks in connection with shipping goods of the establishment in which employed and receiving incoming shipments. In performing day-to-day, routine tasks, follows established guidelines. In handling unusual non routine problems, receives specific guidance from supervisor or other officials. May direct and coordinate the activities of other workers engaged in handling goods to be shipped or being received. Shipping duties typically involve the following: Verifying that orders are accurately filled by comparing items and quantities of goods gathered for shipment against documents; insuring that shipments are properly packaged, identified with shipping information.
21210 Tools And Parts Attendant	A high school diploma or equivalent	0 Years of experience.	Receives, stores, and issues hand tools, machine tools, dies, replacement parts, shop supplies and equipment, such as measuring devices, in industrial establishment.
21410 Warehouse Specialist	A high school diploma or equivalent	0 Years of experience.	As directed, performs a variety of warehousing duties which require an understanding of the establishment's storage plan. Work involves most of the following: Verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages; routing materials to prescribed storage locations; storing,

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			stacking, or palletizing materials in accordance with prescribed storage methods.
23130 Carpenter, Maintenance	A high school diploma or equivalent	0 Years of experience.	Performs the carpentry duties necessary to maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood. Involves planning, blueprints, or verbal instructions.
23160 Electrician, Maintenance	A high school diploma or equivalent	2 Years of experience.	Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy. Works with blueprints, drawings, layouts, or other specifications.
23181 Electronics Tech, Maintenance I	A high school diploma or equivalent	0 Years of experience.	Applies technical knowledge to perform simple or routine tasks following detailed instructions. Performs such tasks as replacing components and wiring circuits; repairing simple electronic equipment; and taking test readings using common instruments such as digital multi-meters, signal generators, semiconductor testers, curve tracers, and oscilloscopes.
23182 Electronics Tech, Maintenance II	A high school diploma or equivalent	2 Years of experience.	Applies comprehensive technical knowledge to solve complex problems by interpreting manufacturers' manuals or similar documents. Work requires familiarity with the interrelationships of circuits and judgment in planning work sequence and in selecting tools and testing instruments.
23183 Electronics Tech, Maintenance III	A high school diploma or equivalent	3 Years of experience.	Applies advanced technical knowledge to solve unusually complex problems that typically cannot be solved solely by referencing manufacturers' manuals or similar documents. Examples of such problems include determining the location and density of circuitry, evaluating electromagnetic radiation, isolating malfunctions, and incorporating engineering changes.
23370 General Maintenance Worker	A high school diploma or equivalent	0 Years of experience.	Performs general maintenance and repair of equipment and buildings requiring practical skill and knowledge (but not proficiency) in such trades as painting, carpentry, plumbing, masonry, and electrical work.
23410 Heating, Refrigeration And Air Conditioning Mechanic	A high school diploma or equivalent	0 Years of experience.	Installs, services and repairs environmental-control systems using knowledge of refrigeration theory, pipefitting and structural layout, blueprints or engineering specifications. Fabricate, tests, assembles and installs systems, ductwork and chassis.

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
23430 Heavy Equipment Mechanic	A high school diploma or equivalent	0 Years of experience.	Analyzes malfunctions, operates and repairs, rebuilds and maintains power equipment, such as cranes, power shovels, scrapers, paving machines, motor graders, trench-digging machines, conveyors, bulldozers, dredges, pumps, compressors and pneumatic tools.
23440 Heavy Equipment Operator	A high school diploma or equivalent	0 Years of experience.	Operates and repairs heavy equipment such as cranes, clamshells, power shovels, graders, loaders, carryalls, bulldozers, rollers, scrapers, and tractors with pan or scraper attachments. Operator may read and interpret grade and slope stakes and simple plans.
23460 Instrument Mechanic	A high school diploma or equivalent	0 Years of experience.	Installs, troubleshoots, repairs, maintains, and adjusts indicating, recording, telemeter and controlling instruments used to measure and control variables, such as pressure, flow, temperature, motion, force, and chemical composition using precision instruments.
23470 Laborer	A high school diploma or equivalent	0 Years of experience.	Performs tasks which require mainly physical abilities and effort involving little or no specialized skill or prior work experience.
23530 Machinery Maintenance Mechanic	A high school diploma or equivalent	0 Years of experience.	Repairs machinery or mechanical equipment. Examines and dismantles machines and mechanical equipment, orders the replacement part or sends the machine to a shop; preparing written specifications for major repairs or for production of parts.
23550 Machinist, Maintenance	A high school diploma or equivalent	0 Years of experience.	Produces replacement parts and new parts in making repairs of metal parts of mechanical equipment. Interprets instructions and specifications; plans and lays out, sets up and operates machine tools, and shapes metal parts to tolerances.
23580 Maintenance Trades Helper	A high school diploma or equivalent	0 Years of experience.	Assists by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleans work area, machine, and equipment; holds materials or tools; and performs other unskilled tasks as directed by journeyman.
23640 Millwright	A high school diploma or equivalent	0 Years of experience.	Installs new machines or heavy equipment, and dismantles and installs machines or heavy equipment when changes in the plant layout are required. Plans and lays out work, interprets blueprints, uses tools, and makes stress and material strength calculations.
23710 Office Appliance Repairer	A high school diploma or equivalent	0 Years of experience.	Repairs and services office machines, troubleshoots, disassembles and examines parts for wear and defects. Repairs, adjusts,

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			or replaces parts.
23760 Painter, Maintenance	A high school diploma or equivalent	0 Years of experience.	Paints walls, woodwork and fixtures. Knowledge of surface and types of paint for different applications; prepares paint, surface and applies paint.
23790 Pipefitter, Maintenance	A high school diploma or equivalent	0 Years of experience.	Installs or repairs water, steam, gas or other types of pipe and fittings. Lay out and measures to locate position of pipe from drawings or other written specifications, making standard shop computations. Makes standard tests.
23810 Plumber, Maintenance	A high school diploma or equivalent	0 Years of experience.	Assembles, installs, tests, inspects and repairs pipes, fittings and fixtures of heating, water, and drainage systems, according to specifications and plumbing codes. Studies building plans and working drawings to determine work aids required and sequence of installations.
23820 Pneudraulic Systems Mechanic	A high school diploma or equivalent	0 Years of experience.	Maintains, modifies, and repairs hydraulic and pneumatic systems and components that actuate mechanisms or produce, control, and regulate the flow of fluids (liquids and gases). Tests for and isolates malfunctions in hydraulic and pneumatic systems or components, utilizing technical manuals and schematics. Modifies, repairs or disassembles and overhauls systems or components.
23850 Rigger	A high school diploma or equivalent	0 Years of experience.	Assembles rigging to lift and move equipment or material in manufacturing plant or shipyard. Selects cables, ropes, pulleys, winches, blocks, and sheaves, according to weight and size of load to be moved. Attaches pulley and blocks to fixed overhead structures, such as beams, ceilings, and gin pole booms, with bolts and clamps. Attaches load with grappling devices, such as loops, wires, ropes and chains, to crane hook. Gives directions to Bridge-or-Gantry-Crane Operator or Hoisting Engineer engaged in hoisting and moving loads to insure safety of workers and material handled, using hand signals, loudspeaker, or telephone. Sets up, braces, and rigs hoisting equipment, using hand tools and power wrenches. Splices rope and wire cables to make or repair slings and tackle. May direct workers engaged in hoisting machinery and equipment into ships.
23890 Sheet-Metal Worker, Maintenance	A high school diploma or equivalent	0 Years of experience.	Fabricates, plans, installs and maintains in good repair the sheet-metal equipment and fixtures from blueprints, models, or other

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			specifications. Responsible for set up and operation of all available types of sheet-metal working machines required.
23910 Small Engine Mechanic	A high school diploma or equivalent	0 Years of experience.	Troubleshoots and repairs fractional-horsepower gasoline engines used to power lawnmowers, garden tractors, and similar machines, using hand tools.
23931 Telecommunications Mechanic I	A high school diploma or equivalent	0 Years of experience.	Installs, removes, maintains, modifies, troubleshoots, and repairs voice and/or non-voice communications systems, alarm systems, teletype equipment, and electronic and electromechanical telephone key systems/PBAXs; terminal and communications equipment, including line drivers.
23932 Telecommunications Mechanic II	A high school diploma or equivalent	2 Years of experience.	Installs, tests, troubleshoots, programs, maintains, and repairs digital switching equipment, attendant consoles, power and ringing relay racks, miscellaneous telephone, radio, fire alarms, intrusion alarms, and computer data circuits and related apparatus required in the central switching office. Analyzes system failures and keeps records.
23960 Welder, Combination, Maintenance	A high school diploma or equivalent	0 Years of experience.	Welds metal components together to fabricate or repair products according to layouts, blueprints or work orders, using brazing and a variety of arc and gas welding equipment. May be required to pass performance tests or standard tests to meet certification.
23980 Woodworker	A high school diploma or equivalent	0 Years of experience.	Constructs and repairs items such as boxes, crates, pallets, and storage bins from wood and wood substitutes. Studies specifications; and measures, marks, and cuts boards, using patterns, templates, ruler, pencil, and hand and power saws.
29010 Blocker And Bracer	A high school diploma or equivalent	0 Years of experience.	Secures cargo in or aboard cargo carriers such as trucks, vans, trailers, railroad cars, sea vans, barges and ships to prevent damage during its transportation.
15050 Computer-Based Training (CBT) Specialist/Instructor	A high school diploma or equivalent	0 Years of experience.	Has primary responsibility for the effective delivery of instruction by means of computer. Uses hardware and software to program and structure both the Computer-Aided Instruction and Computer-Managed Instructional Programs. Verifies tests and validates courseware.
30062 Drafter II	A high school diploma or equivalent	0 Years of experience.	Prepares various drawings of such units as construction projects or parts and assemblies, including various views, sectional profiles, irregular or reverse curves, hidden lines, and small or intricate

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			details.
30063 Drafter III	A high school diploma or equivalent	2 Years of experience.	Prepares complex drawings. Works from sketches, models, and verbal information supplied by an engineer, architect, or designer to determine the most appropriate views, detail drawings, and supplementary information needed to complete assignments.
30064 Drafter IV	A high school diploma or equivalent	3 Years of experience.	Works closely with design originators, preparing drawings of unusual, complex, or original designs which require a high degree of precision. Exercises independent judgment in selecting and interpreting data based on a knowledge of the design intent.
30082 Engineering Technician II	A high school diploma or equivalent	0 Years of experience.	Following specific instructions, assembles or constructs simple or standard equipment or parts; may service or repair simple instruments or equipment. Conducts tests, extracts, processes, and presents data.
30083 Engineering Technician III	A high school diploma or equivalent	2 Years of experience.	Extracts and compiles engineering data from field notes, manuals, laboratory reports; processes data, identifying errors or inconsistencies; selects methods of data presentation, constructs and troubleshoots, tests, and corrects malfunctions.
30084 Engineering Technician IV	A high school diploma or equivalent	3 Years of experience.	Applies conventional engineering practices to develop, prepare, or recommend schematics, designs, specifications, electrical drawings and parts lists. Conducts tests or experiments requiring critical test equipment and test procedures records and evaluates data and reports findings.
30085 Engineering Technician V	A high school diploma or equivalent	4 Years of experience.	Designs, develops, and constructs major units, devices, or equipment; conducts tests or experiments; analyzes results and redesigns or modifies equipment to improve performance; and reports results.
30086 Engineering Technician VI	A high school diploma or equivalent	5 Years of experience.	Independently plans and accomplishes complete projects or complex. Serves as an expert in a narrow aspect of a particular field of engineering. Requires considerable creativity and judgment. Designs and coordinates test setups and experiments.
15090 Technical Instructor	A high school diploma or equivalent	0 Years of experience.	The Technical Instructor teaches one or more short courses in a technical trade or craft such as electricity, electronics, surveying, aircraft or ship fundamentals, prepares an instructional program in accordance with training or other course requirements, assembling materials to be presented. The incumbent teaches assigned topics in accordance with approved curriculum effectively utilizing all

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			<p>allotted time, maintains proficiency in instructional techniques, incorporates current examples in the teaching process (e.g. develops clarification or real world examples of application related to the subject matter); develops and maintains classroom techniques that reflect professionalism, good discipline and enhance teaching. The Technical Instructor alternates teaching techniques in order to maintain high motivation and interest in the subject areas, administers grades, records and critiques examinations; prepares and administers remedial assignments, submits written recommendations for curriculum updates to ensure consistency with changes and innovations in latest applicable publications or documents.</p>
30210 Laboratory Technician	A high school diploma or equivalent	0 Years of experience.	<p>Performs laboratory tests according to standards to determine chemical and physical characteristics or composition of materials and substances for quality control, process control, product development, or determining conformity to specifications.</p>
30463 Technical Writer	A high school diploma or equivalent	0 Years of experience.	<p>Develops, writes, and edits material for reports, manuals, briefs, proposals, instruction books, catalogs, and related technical and administrative publications concerned with work methods and procedures, and installation, operation, and maintenance of machinery and other equipment. Receives assignment from supervisor. Observes production, developmental, and experimental activities to determine operating procedure and detail. Interviews production and engineering personnel and reads journals, reports, and other material to become familiar with product technologies and production methods. Reviews manufacturer's and trade catalogs, drawings and other data relative to operation, maintenance, and service of equipment. Studies blueprints, sketches, drawings, parts lists, specifications, mockups, and product samples to integrate and delineate technology, operating procedure, and production sequence and detail. Organizes material and completes writing assignment according to set standards regarding order, clarity, conciseness, style, and terminology. Review published materials and recommends revisions or changes in scope,</p>

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
			format, content, and methods of reproduction and binding. May maintain records and files of work and revisions. May select photographs, drawings, sketches, diagrams, and charts to illustrate material. May assist in laying out material for publication. May arrange for typing, duplication and distribution of material. May write speeches, articles, and public or employee relations releases. May edit, standardize, or make changes to material prepared by other writers or plant personnel. May specialize in writing material regarding work methods and procedures.
31030 Bus Driver	A high school diploma or equivalent	0 Years of experience.	Drives bus to transport passengers over specified routes to local or distant points according to time schedule. Assists passengers with baggage and collects tickets or cash fares. Regulations heating, lighting, and ventilating systems for passenger comfort. Complies with local traffic regulations. Reports delays or accidents. Records cash receipts and ticket fares. May make repairs and change tires. May inspect bus and check gas, oil, and water before departure. May load or unload baggage or express checked by passengers in baggage compartment. May transport pupils between pickup points and school. May drive diesel or electric powered transit bus to transport passengers over established city route.
31290 Shuttle Bus Driver (Van Driver)	A high school diploma or equivalent	0 Years of experience.	Drives minibus or van to transport clients, trainees, or company personnel: Drives vehicle from individual or central loading area to social services or rehabilitation center, training location, job site, or other destination according to assigned schedule. May assist disabled passengers into and out of vehicle. May secure passengers' wheelchairs to restraining devices to stabilize wheelchairs during trip. May operate radio or similar device to communicate with base station or other vehicles to report disruption of service. May clean and/or service vehicle with fuel, lubricants, and accessories. May keep records of trips and/or behavior of passengers. May perform other duties when not driving, such as custodial and building maintenance tasks.
31363 Truckdriver, Heavy Truck	A high school diploma or equivalent	0 Years of experience.	Straight truck, over 4 tons, usually 10 wheels

LABOR CATEGORY	MINIMUM DEGREE REQUIRED	MINIMUM EXPERIENCE REQUIRED	JOB DESCRIPTION
31361 Truck Driver, Light Truck	A high school diploma or equivalent	0 Years of experience.	Straight truck, under 1 ½ tons, usually 4 wheels.
31362 Truck Driver, Medium Truck	A high school diploma or equivalent	0 Years of experience.	Straight truck, 1 1/2 to 4 tons inclusive, usually 6 wheels.
31364 Truck Driver, Tractor-Trailer	A high school diploma or equivalent	0 Years of experience.	Truck, over 4 tons, usually 10 wheels with airbrakes.

SCA MATRIX

SCA Eligible Contract Labor Category	SCA Equivalent Code – Title	WD Number
Dispatcher, Motor Vehicle	01060 Dispatcher, Motor Vehicle	05-2059
Accounting Clerk 1	01011 - Accounting Clerk I	05-2059
Accounting Clerk 2	01012 - Accounting Clerk II	05-2059
Accounting Clerk 3	01013 - Accounting Clerk III	05-2059
Secretary II	01312 - Secretary II	05-2059
Secretary III	01313 - Secretary III	05-2059
Supply Technician (Supply Specialist)	01410 Supply Technician (Supply Specialist)	05-2059
Engineering Technician IV (Weapons Specialist 1)	30084 Engineering Technician IV (Weapons Specialist 1)	05-2059
Engineering Technician V (Weapons Specialist 2)	30085 Engineering Technician V (Weapons Specialist 2)	05-2059
Engineering Technician VI (Weapons Specialist 3)	30086 Engineering Technician VI (Weapons Specialist 3)	05-2059
Computer Operator I	14041 Computer Operator I	05-2059
Computer Operator II	14042 Computer Operator II	05-2059
Computer Operator III	14043 Computer Operator III	05-2059
Computer Operator IV	14044 Computer Operator IV	05-2059
Computer Operator V	14045 Computer Operator V	05-2059
Automobile Body Repairer	05005 Automobile Body Repairer	05-2059
Automotive Worker	05070 Automotive Worker	05-2059
Electrician, Automotive	05010 Electrician, Automotive	05-2059
Mobile Equipment Servicer	05110 Mobile Equipment Servicer	05-2059
Motor Equipment Metal Mechanic	05130 Motor Equipment Metal Mechanic	05-2059
Motor Vehicle Mechanic	05190 Motor Vehicle Mechanic	05-2059
Motor Vehicle Wrecker Operator	05280 Motor Vehicle Wrecker Operator	05-2059
Painter, Automotive	05310 Painter, Automotive	05-2059
Radiator Repair Specialist	05340 Radiator Repair Specialist	05-2059
Tire Repairer	05370 Tire Repairer	05-2059
Cleaner, Vehicles	11030 Cleaner, Vehicles	05-2059
Janitor	11150 Janitor	05-2059
Laborer, Grounds Maintenance	11210 Laborer, Grounds Maintenance	05-2059
Refuse Collector	99730 Refuse Collector	05-2059
Tractor Operator	11270 Tractor Operator	05-2059
Audio visual Librarian	13062 Audio visual Librarian	05-2059
Tool And Die Maker	19040 Tool And Die Maker	05-2059
Forklift Operator	21020 Forklift Operator	05-2059
Fuel Distribution System Operator	23312 Fuel Distribution System Operator	05-2059
Material Expediter	21030 Material Expediter	05-2059
Shipping/Receiving Clerk	21130 Shipping/Receiving Clerk	05-2059
Tools And Parts Attendant	21210 Tools And Parts Attendant	05-2059
Warehouse Specialist	21410 Warehouse Specialist	05-2059
Carpenter, Maintenance	23130 Carpenter, Maintenance	05-2059
Electrician, Maintenance	23160 Electrician, Maintenance	05-2059
Electronics Tech, Maintenance I	23181 Electronics Tech, Maintenance I	05-2059
Electronics Tech, Maintenance II	23182 Electronics Tech, Maintenance II	05-2059
Electronics Tech, Maintenance III	23183 Electronics Tech, Maintenance III	05-2059

General Maintenance Worker	23370 General Maintenance Worker	05-2059
Heating, Refrigeration And Air Conditioning Mechanic	23410 Heating, Refrigeration And Air Conditioning Mechanic	05-2059
Heavy Equipment Mechanic	23430 Heavy Equipment Mechanic	05-2059
Heavy Equipment Operator	23440 Heavy Equipment Operator	05-2059
Instrument Mechanic	23460 Instrument Mechanic	05-2059
Laborer	23470 Laborer	05-2059
Machinery Maintenance Mechanic	23530 Machinery Maintenance Mechanic	05-2059
Machinist, Maintenance	23550 Machinist, Maintenance	05-2059
Maintenance Trades Helper	23580 Maintenance Trades Helper	05-2059
Millwright	23640 Millwright	05-2059
Office Appliance Repairer	23710 Office Appliance Repairer	05-2059
Painter, Maintenance	23760 Painter, Maintenance	05-2059
Pipefitter, Maintenance	23790 Pipefitter, Maintenance	05-2059
Plumber, Maintenance	23810 Plumber, Maintenance	05-2059
Pneudraulic Systems Mechanic	23820 Pneudraulic Systems Mechanic	05-2059
Rigger	23850 Rigger	05-2059
Sheet-Metal Worker, Maintenance	23890 Sheet-Metal Worker, Maintenance	05-2059
Small Engine Mechanic	23910 Small Engine Mechanic	05-2059
Telecommunications Mechanic I	23931 Telecommunications Mechanic I	05-2059
Telecommunications Mechanic II	23932 Telecommunications Mechanic II	05-2059
Welder, Combination, Maintenance	23960 Welder, Combination, Maintenance	05-2059
Woodworker	23980 Woodworker	05-2059
Blocker And Bracer	29010 Blocker And Bracer	05-2059
Computer-Based Training (CBT) Specialist/Instructor	15050 Computer-Based Training (CBT) Specialist/Instructor	05-2059
Drafter II	30062 Drafter II	05-2059
Drafter III	30063 Drafter III	05-2059
Drafter IV	30064 Drafter IV	05-2059
Engineering Technician II	30082 Engineering Technician II	05-2059
Engineering Technician III	30083 Engineering Technician III	05-2059
Engineering Technician IV	30084 Engineering Technician IV	05-2059
Engineering Technician V	30085 Engineering Technician V	05-2059
Engineering Technician VI	30086 Engineering Technician VI	05-2059
Technical Instructor	15090 Technical Instructor	05-2059
Laboratory Technician	30210 Laboratory Technician	05-2059
Technical Writer	30463 Technical Writer	05-2059
Bus Driver	31030 Bus Driver	05-2059
Shuttle Bus Driver (Van Driver)	31290 Shuttle Bus Driver (Van Driver)	05-2059
Truck Driver, Heavy Truck	31363 Truckdriver, Heavy Truck	05-2059
Truck Driver, Light Truck	31361 Truck Driver, Light Truck	05-2059
Truck Driver, Medium Truck	31362 Truck Driver, Medium Truck	05-2059
Truck Driver, Tractor-Trailer	31364 Truck Driver, Tractor-Trailer	05-2059

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix and above. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

OTHER DIRECT COST ITEM PRICING

Any required travel, incident to the work to be performed, will be negotiated in each Task Order. Travel will be conducted and reimbursed in accordance with Federal Acquisition Regulations and Joint Travel Regulations Volume II. Invoicing will be at Ranger's cost plus general and administrative expenses.

Other Direct Cost (ODC's) will be negotiated on a task-order/delivery order basis with each individual agency. Generally ODC's will include such items as, but is not limited to: travel, miscellaneous materials, specialized services or incidental items required for the successful completion of the delivery order, computer or vehicle pool charges, FEDEX and shipping costs, and like incidental items which may be required to complete the order. However, no fee is applied to any ODC for T&M Delivery orders.

OTHER PERTINENT INFORMATION

Total price for services will be established at the time the Task Order is placed and will be based on the prices offered herein. The estimated number of hours negotiated with the ordering agency, the labor category (ies) to be provided, or any related items will be detailed on the resultant Task Order. If the agency Contracting Officer chooses to purchase from this SIN on a Labor Hour basis, the resultant Task Order shall specify the Not To Exceed price, the Labor Category (ies) proposed (with the hourly and daily rates for each), and any applicable Other Direct Costs (ODCs).

If award will be based on the offeror's commercial price list, the price format provided must include the price proposed to the Government, the price list amount/rate, and the discount offered from that price list (e.g., MRP Software Package \$500.00/ea, Price List \$500.00, discount from price list 0%).

This schedule is non-mandatory. If a potential customer (ordering activity) can find prices lower on the open market, they may utilize other procurement methods. The Government reserves the right to evaluate offers and award a contract without discussions. Therefore, the initial offer should contain the offeror's best terms from both a price and technical standpoint.

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CONTRACTOR TEAMING ARRANGEMENT FAQs

CONTRACTOR TEAM ARRANGEMENTS AND FEDERAL SUPPLY SCHEDULES

+ What is a GSA Federal Supply Schedule Contractor Team Arrangement?

A GSA Federal Supply Schedule Contractor Team Arrangement allows two or more GSA Schedule contractors to work together to meet agency requirements. A Contractor Team Arrangement permits contractors to complement each other and allows them to compete for orders for which they may not qualify independently. A customer benefits from a GSA Federal Supply Schedule Contractor Team Arrangement by buying a solution rather than making separate buys from various contractors.

+ What are the benefits of a GSA Federal Supply Schedule Contractor Team Arrangement?

- > Satisfies the customer with a single solution
- > Increases competitive edge
- > Increases market share
- > Increases visibility
- > Focuses on core capabilities
- > Obtains complementary capabilities
- > Integrates different skills
- > Offers additional opportunities with customers
- > Builds direct relationships with customers
- > Maximizes use of one or more Schedule solutions
- > Shares risks and rewards
- > Increases small business participation

+ How do GSA Federal Supply Schedule Contractor Team Arrangements differ from Prime/Subcontractor Arrangements?

Under GSA Federal Supply Schedule Contractor Team Arrangements, each contractor has privity of contract with the Government since each contractor holds a GSA Federal Supply Schedule contract. Under a prime/subcontractor arrangement, only the prime contractor has privity of contract with the Government. In a GSA Contractor Team Arrangement, any GSA Schedule contractor can serve as the team leader and/or interact directly with the Government. Under a prime/subcontractor arrangement, only the prime can interact with the Government. In addition, in a GSA Contractor Team Arrangement, each GSA Federal Supply Schedule contractor's services and products are already on contract and the prices have been determined fair and reasonable. Total solutions can be put together quickly and easily under GSA Federal Supply Schedule Contractor Team Arrangements.

+ Where can I find information on other GSA Federal Supply Schedule contractors who may want to team?

Please visit Schedules e-Library (fss.gsa.gov/elibrary) to find Schedule contractors who match the service or product criteria.

- + **If my company is on multiple GSA Federal Supply Schedules, can I team with myself?**

If you hold multiple GSA Federal Supply Schedule contracts, you may offer a solution that crosses those contracts.

- + **When should GSA Federal Supply Schedule Contractor Team Arrangements be set up?**

The arrangement can be made between GSA Federal Supply Schedule contractors in advance of any known requirement, or after requirements are defined and issued in the Request for Quotes (RFQs). These arrangements should include the names of the team members and their respective GSA Federal Supply Schedule contract numbers.

- + **Who is responsible for crafting the GSA Federal Supply Schedule Contractor Team Arrangement?**

GSA Federal Supply Schedule contractors are responsible.

- + **Is a formal contract between GSA Federal Supply Schedule contractors required?**

It is recommended that some sort of arrangement be codified between team members to prevent any misunderstandings later between team members. At a minimum, the documentation should clearly identify the:

- + Schedule contractor team members
- + Services/products each team member will be responsible for supplying
- + Price/discount of each line item

- + **Does GSA approve a GSA Federal Supply Schedule Contractor Team Arrangement?**

No. This agreement is solely between the team members and cannot conflict with the underlying terms and conditions of the GSA Federal Supply Schedule contract.

- + **Will GSA provide a sample GSA Federal Supply Schedule Contractor Team Arrangement?**

No. Arrangements are made between team members and will vary from one Contractor Team Arrangement to another. The following are common elements of a Contractor Team Arrangement:

- + Identifies participants, Schedules, and services and products covered by the arrangement and how additions/deletions will occur
- + Defines terms
- + Sets forth each participant's roles, responsibilities, and obligations
- + Identifies scope, period of performance (for specific, limited purposes or longer periods covering several transactions), and termination of the arrangement
- + Identifies remunerations for functions performed, if any
- + Identifies the process that will be used to quote, accept, and administer orders. This may include prices, terms and conditions, invoicing, payment, taxes, reports, etc.
- + Establishes scope and limitations of any licenses or proprietary rights

- + Establishes representations and warranties among the parties
- + Identifies confidentiality requirements, obligations, disclosures, and remedies
- + Identifies damages, liability/limitation of liability, and any indemnification requirements among the parties
- + Addresses administrative requirements (e.g., assignments, how notices will be conveyed and recognized, how changes or amendments will occur)
- + Identifies any terms that survive the arrangement or termination
- + Identifies governing laws, venues, etc.
- + Establishes how disputes will be addressed and resolved
- + **How are changes to the GSA Federal Supply Schedule Contractor Team Arrangement handled?**

Changes should be addressed in the Contractor Team Arrangement between the parties.

- + **Can team members be added to a GSA Federal Supply Schedule Team Arrangement after an order is issued?**

Yes, so long as the service or product provided by the team member was covered in the original order and the Contractor Team Arrangement between the parties allows it.

- + **In a GSA Federal Supply Schedule Contractor Team Arrangement, who bills the customer?**

Invoicing, payment, and reporting remittance are all areas that should be addressed in the Contractor Team Arrangement. Many times, agencies will want to deal only with a team leader and let the team work these issues out in a way that is transparent to the customer. This may even be specified in orders placed with the team.

- + **In a GSA Federal Supply Schedule Contractor Team Arrangement, who is responsible for reporting sales and remitting the industrial funding fee?**

Each GSA Federal Supply Schedule contractor is responsible for reporting its Schedule sales and remitting the appropriate industrial funding fee.

- + **What happens if the customer has paid the team leader, but the team leader hasn't paid the team members?**

Payment should be addressed in the Contractor Team Arrangement among team members.

- + **How do I know that all items are on GSA Federal Supply Schedule?**

In providing a total solution to an agency's requirement under a Contractor Team Arrangement, the services and products proposed should be identified under each team member's Schedule contract. Any proposed services and products that are not part of a Schedule contract (i.e., open market items) must be clearly labeled as such.

- + What happens in the event of a problem, such as warranty or performance issues?

Since each contractor in a GSA Federal Supply Schedule Contractor Team Arrangement has a GSA Federal Supply Schedule contract, each individual team member is held accountable under the terms and conditions of its contract for any problems such as those described.

- + There is a cost involved to my company for participating in a GSA Federal Supply Schedule Contractor Team Arrangement. How do I recoup these costs under my Schedule contract?

The Contractor Team Arrangement should spell out any costs associated with the arrangement. Each team member should consider such costs when the team develops its price quote for the total solution. The benefits of a Contractor Team Arrangement may more than compensate for your costs by expanding your firm's capability and broadening your customer base.

- + My team member's rates/prices are much higher than mine. Can I charge my team member's prices instead of mine?

No. You may only charge the prices you have been awarded under your GSA Federal Supply Schedule contract. The same holds true with other team members.

- + Who does the customer deal with in a GSA Federal Supply Schedule Contractor Team Arrangement?

Points of contact should be spelled out in the arrangement.

- + Can team members still use subcontractors and if so, would the subcontractors be considered team members of the GSA Federal Supply Schedule Contractor Team Arrangement if the subcontractors did not hold individual Schedule contracts?

Team members may still use subcontractors as allowed by their GSA Federal Supply Schedule contracts and as may be addressed in the Contractor Team Arrangement. Subcontractors, however, would not be considered members of the "team" in this specific instance; responsibility would rest with the applicable Schedule contractors.

- + For more information contact:

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