



**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!®, a menu-driven database system. The Internet address for GSA-Advantage!® is: <http://www.gsaadvantage.gov>

Mission Oriented Business Integrated Services

FSC Group 874

Contract Number: GS-10F-0267M

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: (Option 2) 1 May 2012 to 30 April 2017

Company full name: Benchmark International, Inc.

Address: 1421 Jefferson Davis Highway, Suite 50, Arlington, VA 22202-3251

Phone: 703-414-3350

FAX: 703-414-3352

Website: www.bmiint.com

Contract Administration: William Nealon, 703-414-3350, wrnealon@bmiint.com

Business Size: Small (Service Disabled, Veteran Owned Small Business)



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Benchmark International, Inc.

Benchmark International, Inc. (BMI) is a leading management and professional services company with a focus on serving clients in the U.S. defense industry. BMI ownership, senior management, and staff have extensive, in-depth, direct experience in the joint and interagency community.

Mission and Values

BMI's company mission is "To provide expert, high-value contractual support that meets client requirements and exceeds client expectations." BMI not only requires high, expert performance of its senior management, staff associates, and consultants, but also insists on the highest level of integrity in execution of all responsibilities and duties. BMI believes that the company's mission and values focus ensures clients will receive reliable, on time, cost effective performance in support of their mission and business requirements.

Valuing Employees

BMI has a well-known reputation for taking care of its employees. This actually benefits clients because it ensures the client a stable, well-qualified contract staff. BMI expends significant time, money, and effort in recruiting expert, experienced team members who meet both BMI and client qualifications. Once BMI employees are hired, mentored, and have demonstrated excellence in performance support to the client, we consider such employees to be our most valuable asset. These employees make it possible for BMI to sustain its success in the very competitive environment of defense consulting.



Customer Information

1a. Table of Awarded special Item Numbers:

SIN 874-1: Integrated Consulting Services
SIN 874-IRC: Recovery Items

1b. Lowest Priced Model Number and Lowest Unit Price:

Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

See our price list that begins on page 5.

1c. Labor Category Descriptions:

If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

See our Labor Category Descriptions on page 8.

2. Maximum Orders:

Customer orders are not restricted by a maximum order limit; GSA Schedule contractors can accept "any size" order above the Minimum Order. In accordance with FAR 8.404(b) (3), the Maximum Order Threshold (MOT) represents the dollar value threshold at which agencies will generally expect a price break due to the large volume of the sale. Maximum order threshold is determined on a schedule by schedule or sometimes on a SIN by SIN basis. For orders over the MOT, contractors may offer a lower price, offer the current Schedule contract price, or decline the order. If further price reductions are not offered, the order may still be placed if the agency determines that it is appropriate, since GSA has already determined the contractor's contract prices to be fair and reasonable.

\$1,000,000

3. Minimum Order:

\$100.

4. Geographic Coverage:

Benchmark provides domestic and foreign delivery.

5. Point of Production:

1421 Jefferson Davis Highway, Suite 50, Arlington, VA 22202-3251.

7. Quantity Discounts:

None offered.

8. Prompt Payment Terms:

Payment terms are net 30 days.



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9a.. Notification for Government Purchase Cards below the micro-purchase threshold:

Notification that Government purchase cards are accepted at or below the micro-purchase threshold:

Benchmark accepts Government purchase below the micro-purchase threshold, \$2,500.

9b. Notification for Government Purchase Cards above the micro-purchase threshold:

Notification whether Government purchase cards are accepted above the micro-purchase threshold:

Benchmark accepts Government purchase above the micro-purchase threshold, \$2,500.

11a. Time of Delivery:

As negotiated on award.

11.b Expedited Delivery:

As negotiated on award.

11c. Overnight and 2-day delivery:

As negotiated on award.

11d. Urgent Requirements:

As negotiated on award.

12. F. O. B. Point(s):

Destination.

13a. Ordering Address:

Benchmark International, Inc., 1421 Jefferson Davis Highway, Suite 50, Arlington, VA 22202-3251.

13b. Ordering Procedures:

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address:

Benchmark International, Inc., 1421 Jefferson Davis Highway, Suite 50, Arlington, VA 22202-3251.

15. Warranty Provision:

Contractor's standard commercial warranty.

16. Export packing charges, if applicable:

N/A



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17. Terms and conditions of Government purchase card acceptance:

Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level)

Contact Contractor

18. Terms and conditions of rental, maintenance, and repair:

N/A

19. Terms and conditions of installation:

N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:

Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices.

N/A

20a. Terms and conditions for any other services:

N/A

21. List of service and distribution points:

N/A

22. List of participating dealers:

N/A

23. Preventive maintenance:

N/A

24a. Special attributes:

Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

N/A

24b. Section 508 Compliance:

N/A

25. DUNS Number:

001020887.

26. Notification regarding registration (SAM) Database:

Notification regarding registration in System for Award Management (SAM) Database.

Benchmark International is registered in the SAM Database.

Price List May 1, 2012 to April 30, 2017

Labor Category	Year 11 01-May-12 to 30-Apr-13	Year 12 01-May-13 to 30-Apr-14	Year 13 01-May-14 to 30-Apr-15	Year 14 01-May-15 to 30-Apr-16	Year 15 01-May-16 to 30-Apr-17
Administrative Assistant I	\$44.42	\$45.53	\$46.67	\$47.83	\$49.03
Administrative Assistant II	\$57.27	\$58.70	\$60.17	\$61.67	\$63.22
Sr. Executive Assistant	\$81.82	\$83.86	\$85.96	\$88.11	\$90.31
Graphics Illustrator/Artist	\$65.45	\$67.09	\$68.76	\$70.48	\$72.24
Budget Analyst	\$49.07	\$50.30	\$51.55	\$52.84	\$54.16
Comptroller	\$130.90	\$134.17	\$137.53	\$140.96	\$144.49
Sr. Comptroller	\$155.45	\$159.33	\$163.32	\$167.40	\$171.58
Project Manager II	\$91.17	\$93.45	\$95.78	\$98.18	\$100.63
Project Manager III	\$101.68	\$104.22	\$106.83	\$109.50	\$112.23
Program Manager I	\$109.87	\$112.61	\$115.43	\$118.32	\$121.27
Program Manager II	\$123.89	\$126.99	\$130.16	\$133.42	\$136.75
Program Manager III	\$137.92	\$141.37	\$144.90	\$148.52	\$152.24
Senior Manager I	\$144.92	\$148.55	\$152.26	\$156.07	\$159.97
Senior Manager II	\$158.95	\$162.92	\$167.00	\$171.17	\$175.45
Senior Manager III	\$171.80	\$176.10	\$180.50	\$185.01	\$189.64
Associate Analyst	\$61.95	\$63.49	\$65.08	\$66.71	\$68.38
Analyst I	\$72.47	\$74.28	\$76.14	\$78.04	\$79.99
Analyst II	\$81.82	\$83.86	\$85.96	\$88.11	\$90.31
Analyst III	\$91.17	\$93.45	\$95.78	\$98.18	\$100.63
Analyst IV	\$99.35	\$101.83	\$104.38	\$106.98	\$109.66
Subject Matter Expert I	\$82.98	\$85.05	\$87.18	\$89.36	\$91.59
Subject Matter Expert II	\$94.67	\$97.04	\$99.46	\$101.95	\$104.50
Subject Matter Expert III	\$109.87	\$112.61	\$115.43	\$118.32	\$121.27
Subject Matter Expert IV	\$123.89	\$126.99	\$130.16	\$133.42	\$136.75
Subject Matter Expert V	\$143.76	\$147.36	\$151.04	\$154.82	\$158.69



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Price List May 1, 2017 to April 30, 2022

(Prices for Option 3 are subject to re-evaluation prior to exercise of the option)

Labor Category	Year 16 01-May-17 to 30-Apr-18	Year 17 01-May-18 to 30-Apr-19	Year 18 01-May-19 to 30-Apr-20	Year 19 01-May-20 to 30-Apr-21	Year 20 01-May-21 to 30-Apr-22
Administrative Assistant I	\$50.26	\$51.51	\$52.80	\$54.12	\$55.47
Administrative Assistant II	\$64.80	\$66.42	\$68.08	\$69.78	\$71.53
Sr. Executive Assistant	\$92.57	\$94.88	\$97.25	\$99.69	\$102.18
Graphics Illustrator/Artist	\$74.05	\$75.90	\$77.79	\$79.74	\$81.73
Budget Analyst	\$55.51	\$56.90	\$58.32	\$59.78	\$61.28
Comptroller	\$148.10	\$151.80	\$155.60	\$159.49	\$163.48
Sr. Comptroller	\$175.87	\$180.27	\$184.77	\$189.39	\$194.13
Project Manager II	\$103.15	\$105.72	\$108.37	\$111.08	\$113.85
Project Manager III	\$115.04	\$117.91	\$120.86	\$123.88	\$126.98
Program Manager I	\$124.30	\$127.41	\$130.59	\$133.86	\$137.21
Program Manager II	\$140.17	\$143.67	\$147.26	\$150.95	\$154.72
Program Manager III	\$156.05	\$159.95	\$163.95	\$168.04	\$172.25
Senior Manager I	\$163.97	\$168.07	\$172.27	\$176.58	\$180.99
Senior Manager II	\$179.84	\$184.33	\$188.94	\$193.66	\$198.51
Senior Manager III	\$194.38	\$199.24	\$204.22	\$209.33	\$214.56
Associate Analyst	\$70.09	\$71.84	\$73.64	\$75.48	\$77.37
Analyst I	\$81.99	\$84.04	\$86.14	\$88.29	\$90.50
Analyst II	\$92.57	\$94.88	\$97.25	\$99.69	\$102.18
Analyst III	\$103.15	\$105.72	\$108.37	\$111.08	\$113.85
Analyst IV	\$112.40	\$115.21	\$118.09	\$121.04	\$124.07
Subject Matter Expert I	\$93.88	\$96.23	\$98.63	\$101.10	\$103.63
Subject Matter Expert II	\$107.11	\$109.79	\$112.54	\$115.35	\$118.23
Subject Matter Expert III	\$124.30	\$127.41	\$130.59	\$133.86	\$137.21
Subject Matter Expert IV	\$140.17	\$143.67	\$147.26	\$150.95	\$154.72
Subject Matter Expert V	\$162.66	\$166.72	\$170.89	\$175.16	\$179.54

Service Contract Act

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Mission Oriented Business Integrated Services (MOBIS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable wage determination number. Failure to do so may result in cancellation of the contract.

Labor Category Descriptions

Administrative

Administrative Assistant I

Responsibilities: Performs administrative project support in areas of program management, project control, report generation, scheduling, financial management and security. Exercises judgment in accomplishing tasking, and works independently.

Minimum Experience: Must have two years of relevant experience including familiarity with word processing, spreadsheet, and presentation software.

Education: High School Diploma or equivalent.

Administrative Assistant II

Responsibilities: Performs administrative project support in areas of program management, project control, report generation, scheduling, financial management and security. Exercises judgment in accomplishing tasking, and works independently.

Minimum Experience: Must have six years of relevant experience including familiarity with word processing, spreadsheet, and presentation software.

Education: High School Diploma or equivalent.

Senior Executive Assistant

Responsibilities: Performs full range administrative support to senior level/executive staff. Performs all functions of Administrative Assistant II at the executive level. Performs direct coordination with other executive level staff support elements in both private and government sectors.

Minimum Experience: Must have ten years of relevant experience including skill with word processing, spreadsheet, and presentation software. Must be skilled in interpersonal communications, written and oral skills.

Education: Bachelor's Degree in relevant area or equivalent years in experience.

Graphics Illustrator/Artist

Responsibilities: Creates graphic design, artwork and documentation layout including on-line, interactive Internet and World Wide Web documents. Demonstrates creativity and resourcefulness and the regular use of independent judgment when interfacing with clients and staff.

Minimum Experience: Must have two years of applicable experience.

Education: Associate's Degree or completion of a technical school program in related area or the equivalent years in experience.

Financial

Budget Analyst

Responsibilities: Assists in the preparation of organizational budgets. Prepares input for Program Objective Memoranda. Assists in the transfer of funding. Advises Senior Budget Analyst on funding policies and procedures and recommends reprogramming actions. Prepares and delivers briefings to Senior Budget Analyst. Coordinates financial management issues.

Minimum Experience: Must have two years of applicable experience.

Education: Associate's Degree or completion of a technical school program in related area or the equivalent years in experience.

Comptroller

Responsibilities: Manages resources from Executive level down. Builds Program Objective Memoranda. Creates financial input to support programs and budgets. Makes recommendations on resource obligations and tracks resources through systematic and industry accepted accounting procedures. Provides advice and input on all financial matters. Serves as financial advisor to managers.

Minimum Experience: Must have 10 years of experience in a related field including supervisory or management experience.

Education: Bachelor's Degree in associated discipline or equivalent years in experience.

Senior Comptroller

Responsibilities: Manages resources from Congressional Appropriations level down. Builds Program Objective Memoranda. Creates financial input to support programs and budgets. Makes recommendations on resource obligations and tracks resources through systematic and industry accepted accounting procedures. Provides advice and input on all financial matters. Serves as financial advisor to managers.

Minimum Experience: Must have 15 years of experience in a related field including supervisory or management experience.

Education: Advanced Degree in associated discipline or equivalent years in experience.

Management

Project Manager II

Responsibilities: Accountable for limited aspects of project performance. Provides direction to project level activity and interfaces with client personnel.

Minimum Experience: Must have five years of experience in a related field including supervisory or management experience.

Education: Bachelor's Degree or equivalent years in experience.

Project Manager III

Responsibilities: Accountable for limited aspects of large project performance. Provides overall direction to all project level activity and interfaces with senior client personnel.

Minimum Experience: Must have Seven years of experience in a related field including supervisory or management experience.

Education: Advanced Degree or equivalent years in experience.

Program Manager I

Responsibilities: Plans, organizes, and directs all project level activities. Ensures goals and objectives of program are accomplished within established parameters. Interfaces with client management personnel and is adept at oral and written communications.

Minimum Experience: Must have eight years of experience in a related field including supervisory or management experience.

Education: Associate's Degree or equivalent years in experience.

Program Manager II

Responsibilities: Plans, organizes, and directs all project level activities. Ensures goals and objectives of program are accomplished within established parameters. Interfaces with client management personnel and is adept at oral and written communications.

Minimum Experience: Must have 10 years of experience in a related field including supervisory or management experience.

Education: Bachelor's Degree or equivalent years in experience.

Program Manager III

Responsibilities: Plans, organizes, and directs all project level activities. Ensures goals and objectives of program are accomplished within established parameters. Interfaces with client management personnel and is adept at oral and written communications.

Minimum Experience: Must have 12 years of experience in a related field including supervisory or management experience.

Education: Advanced Degree or equivalent years in experience.

Senior Manager I

Responsibilities: Provides management and technical direction to program personnel. Exercises independent judgment and a high level of analytical skills solving technical, administrative and managerial problems.

Minimum Experience: Must have 15 years of experience in a related field including supervisory or management experience.

Education: Bachelor's Degree or equivalent years in experience.

Senior Manager II

Responsibilities: Provides management and technical direction to program personnel. Exercises independent judgment and a high level of analytical skills solving technical, administrative and managerial problems.

Minimum Experience: Must have 18 years of experience in a related field including supervisory or management experience.

Education: Bachelor's Degree or equivalent years in experience.

Senior Manager III

Responsibilities: Provides management and technical direction to program personnel. Exercises independent judgment and a high level of analytical skills solving technical, administrative and managerial problems.

Minimum Experience: Must have 21 years of experience in a related field including supervisory or management experience.

Education: Advanced Degree or equivalent years in experience.

Specialized

Associate Analyst

Responsibilities: Performs tasking in area of discipline and related areas (Operations Analysis, Test & Evaluation/Independent Verification & Validation, Configuration Management and Quality Assurance, Technical Documentation, Program Support, etc.) as directed.

Minimum Experience: Must have one year of applicable experience.

Education: Associate's Degree or equivalent years in experience.

Analyst I

Responsibilities: Performs tasking in area of discipline and related areas (Operations Analysis, Test & Evaluation/Independent Verification & Validation, Configuration Management, Quality Assurance, Technical Documentation, Program Support, etc.) within an overall effort.

Minimum Experience: Must have three years of applicable experience.

Education: Associate's Degree or equivalent years in experience.

Analyst II

Responsibilities: Lead for tasking in area of discipline and related areas (Operations Analysis, Test & Evaluation/Independent Verification & Validation, Configuration Management, Quality Assurance, Technical Documentation, Program Support, etc.) or independently performs tasks in area of discipline or related areas.

Minimum Experience: Must have five years of applicable experience.

Education: Bachelor's Degree or equivalent years in experience.

Analyst III

Responsibilities: Leads a several-member team performing tasking in area of discipline and related areas (Operations Analysis, Test & Evaluation/Independent Verification & Validation, Configuration Management, Quality Assurance, Technical Documentation, Program Support, etc.) or independently performs highly complex tasks in area of discipline or related areas.

Minimum Experience: Must have eight years of applicable experience.

Education: Bachelor's Degree or equivalent years in experience.

Analyst IV

Responsibilities: Leads larger teams performing tasking in area of discipline and related areas (Operations Analysis, Test & Evaluation/Independent Verification & Validation, Configuration Management, Quality Assurance, Technical Documentation, Program Support, etc.) or independently performs highly complex tasks in area of discipline or related areas.

Minimum Experience: Must have twelve years of applicable experience.

Education: Bachelor's Degree or equivalent years in experience.

Subject Matter Expert I

Responsibilities: Provides technical management and direction for problem definition, analysis and requirements development and implementation for complex systems in the subject matter area. Provides recommendations and advice on system improvements, optimization and maintenance.

Minimum Experience: Must have five years experience in the subject area. At least three of those years must be directly related to the required area of expertise.

Education: Associate's Degree or equivalent years in experience.

Subject Matter Expert II

Responsibilities: Provides technical management and direction for problem definition, analysis and requirements development and implementation for complex systems in the subject matter area. Provides recommendations and advice on system improvements, optimization and maintenance.

Minimum Experience: Must have seven years experience in the subject area. At least three of those years must be directly related to the required area of expertise.

Education: Bachelor's Degree or equivalent years in experience.

Subject Matter Expert III

Responsibilities: Provides technical management and direction for problem definition, analysis and requirements development and implementation for complex systems in the subject matter area. Provides recommendations and advice on system improvements, optimization and maintenance.

Minimum Experience: Must have ten years experience in the subject area. At least seven of those years must be directly related to the required area of expertise.

Education: Bachelor's Degree or equivalent years in experience.

Subject Matter Expert IV

Responsibilities: Provides technical management and direction for problem definition, analysis and requirements development and implementation for complex systems in the subject matter area. Provides recommendations and advice on system improvements, optimization and maintenance.

Minimum Experience: Must have 15 years experience in the subject area. At least 10 of those years must be directly related to the required area of expertise.

Education: Bachelor's Degree or equivalent years in experience.

Subject Matter Expert V

Responsibilities: Provides technical management and direction for problem definition, analysis and requirements development and implementation for complex systems in the subject matter area. Provides recommendations and advice on system improvements, optimization and maintenance.

Minimum Experience: Must have 20 years experience in the subject area. At least 15 of those years must be directly related to the required area of expertise.

Education: Advanced Degree or equivalent years in experience.