

AUTHORIZED FEDERAL SUPPLY SERVICE
Schedule for - Logistics Worldwide (Logworld)



SEK SOLUTIONS, LLC
629 Phoenix Drive, Suite 115A
Virginia Beach, VA 23452
Telephone: (757) 416-7502
Fax: (757) 416-7580
Website: www.seksolutions.com
E-Mail: dpower@seksolutions.com
Contract Administration: Deanna Power

CONTRACT NUMBER: GS-10F-0273U

PERIOD COVERED BY CONTRACT: 07/01/2008 - 06/30/2018
Pricelist current through Award dated: 7/01/2013
GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE

CUSTOMER INFORMATION

- 1a. Table of Awarded Special Item Numbers (SINS) with appropriate cross-reference to page numbers:874-501 ,874-501RC, 874-507and874-507RC
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer should show the range of the lowest price and cite the areas of which the prices apply.
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this Item.

SEE ATTACHED LABOR CATEGORY DESCRIPTIONS

- 2 Maximum Order: \$1,000,000.00
- 3 Minimum Order: \$100.00
- 4 Geographic Coverage (Delivery Area): Domestic only
- 5 Point(s) of Production : 629 Phoenix Drive, Suite 115A,
Virginia Beach, VA 23452
- 6 Discounts from list prices or statement of net price: Government net prices (discounts already deducted). See attachment.
- 7 Quantity Discounts: None Offered
- 8 Prompt Payment Terms: Net 30 days
- 9a Notification that Government purchase cards are accepted up to the micro-purchased threshold: Yes
- 9b Notification that Government purchase cards are accepted or not accepted above the micro-purchased threshold: will accept over \$2,500
- 10 Foreign Items (list items by country of origin): None
- 11a. Time of Delivery: Per Job
- 11b. Expedited Delivery: Contact Contractor
- 11c. Overnight and 2-day delivery: Contact Contractor
- 11d. Urgent Requirements: Contact Contractor
- 12 F.O.B. Point: Destination

- 13a. Ordering Address: SEK SOLUTIONS,LLC
629 Phoerik Drive. Suite 115A
Virginia Beach. VA 23452
Telephone: (757) 416-7502
Fax: (757) 416-7580
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, Information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14 Payment Address: Same as ordering address (13a).
- 15 Warranty Provisions: Contractor's Standard Commercial Warranty.
- 16 Export Packing Charges: N/A
- 17 Terms and Conditions of Government Purchase Card Acceptance: (any thresholds above the micro-purchase level): Contact Contractor
- 18 Terms and Conditions of Rental, Maintenance, and Repair: N/A
- 19 Terms and Conditions of Installation: NA
- 20 Terms and Conditions of Repair Parts indicating date of parts price lists and any discounts from list prices (if applicable): NA
- 20a Terms and conditions for any other services: N/A
- 21 List of Service and Distribution Points: N/A
- 22 List of participating dealers: N/A
- 23 Preventive maintenance: N/A
- 24a. Environmental Attributes e.g. recycled content, energy efficiency, and/or reduced pollutants): None
- 24b. If applicable, indicate that Section 508 Compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location). The EIT standards can be found at: www.Section508.gov/.
- 25 Data Universal Number System (DUNS) Number: 02-1533653
- 26 Notification regarding Registration in System for Award Management (SAM) [(formerly Central Contractor Registration (CCR)] Database: Registration valid until 9/27/2014

The Service Contract Act (SCA) is applicable to this contract. This contract includes SCA applicable labor categories. The prices for the indicated SCA applicable labor categories are ceiling rates based on the U.S. Department of Labor Wage Determination identified below. Should SEK perform in an area with lower SCA rates, resulting in lower wages being paid, the prices offered will be discounted accordingly.

Wage Determination No: 2005-2543

State - North Carolina, Virginia, Areas: North Carolina counties of Camden, Chowan, Currituck, Gates, Pasquotank and Perquimans. Virginia Countries of Chesapeake, Gloucester, Hampton, Isle of Wight, James City, Mathews, Newport News, Norfolk, Poquoson, Portsmouth, Southampton, Suffolk, Surry, Virginia Beach, Williamsburg and York.

SEK'S Labor Categories	SCA Category	Occupational Code
Administrative Assistant I	Secretary I	01311
Administrative Assistant II	Secretary II	01312
Administrative Assistant III	Secretary III	01313
Financial Analyst I	Accounting Clerk II	01012
Financial Analyst II	Accounting Clerk III	01013
Laborer, General I	Laborer, Grounds	11210
Laborer, General II	Laborer, Grounds	11210
Laborer, Warehouse I	Store Worker I	21140
Laborer, Warehouse II	Shipping/Receiving	21130
Laborer, Warehouse III	Stock Clerk	21150
Logistics Analyst I		
Logistics Analyst II		
Logistics Analyst III		
Logistics Computer Operator	Computer Operator I	14014
Logistics Computer Programmer I	Computer Programmer I	14071
Logistics Computer Programmer II	Computer Programmer II	14072
Logistics Computer Systems Administrator II	Personal Computer Support Technician	14160
Logistics Computer Systems Administrator III	Personal Computer Support Technician	14160
Systems Analyst I	Computer Systems Analyst I	14101
Systems Analyst II	Computer Systems Analyst II	14102
Systems Analyst III	Computer Systems Analyst III	14103
Technical Writer/Editor	Technical Writer II	30462
Training Specialist/Instructor	Training Instructor/ Course Developer	15095
Warehouse Manager	Warehouse Specialist	21410

SEK Labor Category	Year 6		Year 7		Year 8	
	Onsite	Offsite	Onsite	Offsite	Onsite	Offsite
Administrative Assistant I	\$31.15	\$36.97	\$31.87	\$37.82	\$32.60	\$38.69
Administrative Assistant II	\$34.62	\$41.07	\$35.41	\$42.02	\$36.23	\$42.98
Administrative Assistant III	\$38.57	\$45.76	\$39.45	\$46.82	\$40.36	\$47.89
Financial Analyst I	\$44.51	\$52.81	\$45.53	\$54.02	\$46.58	\$55.26
Financial Analyst II	\$55.38	\$65.71	\$56.65	\$67.23	\$57.96	\$68.77
Laborer, General I	\$24.15	\$28.57	\$24.70	\$29.23	\$25.27	\$29.90
Laborer, General II	\$28.08	\$33.32	\$28.73	\$34.09	\$29.39	\$34.87
Laborer, Warehouse I	\$26.84	\$31.85	\$27.46	\$32.58	\$28.09	\$33.33
Laborer, Warehouse II	\$29.67	\$35.21	\$30.35	\$36.02	\$31.05	\$36.85
Laborer, Warehouse III	\$44.51	\$52.81	\$45.53	\$54.02	\$46.58	\$55.26
Logistic Analyst I	\$55.38	\$65.71	\$56.65	\$67.23	\$57.96	\$68.77
Logistic Analyst II	\$69.22	\$82.14	\$70.81	\$84.03	\$72.44	\$85.96
Logistic Analyst III	\$83.07	\$98.57	\$84.98	\$100.84	\$86.94	\$103.16
Logistics Computer Operator	\$29.65	\$35.18	\$30.33	\$35.99	\$31.03	\$36.82
Logistics Computer Programmer I	\$53.41	\$63.36	\$54.63	\$64.82	\$55.89	\$66.31
Logistics Computer Programmer II	\$72.20	\$85.66	\$73.86	\$87.63	\$75.56	\$89.65
Logistics Computer Systems Administrator I	\$63.29	\$75.10	\$64.74	\$76.82	\$66.23	\$78.59
Logistics Computer Systems Administrator II	\$89.00	\$105.61	\$91.05	\$108.04	\$93.15	\$110.53
Program Manager	\$122.63	\$145.51	\$125.45	\$148.86	\$128.33	\$152.28
Project Manager	\$84.06	\$99.75	\$86.00	\$102.04	\$87.97	\$104.39
Subject Matter Expert I	\$113.73	\$134.94	\$116.34	\$138.05	\$119.02	\$141.22
Subject Matter Expert II	\$163.18	\$193.62	\$166.93	\$198.07	\$170.77	\$202.63
Systems Analyst I	\$60.32	\$71.58	\$61.71	\$73.23	\$63.13	\$74.91
Systems Analyst II	\$66.26	\$78.62	\$67.78	\$80.43	\$69.34	\$82.28
Systems Analyst III	\$76.15	\$90.35	\$77.90	\$92.43	\$79.69	\$94.56
Technical Writer/Editor	\$54.39	\$64.54	\$55.64	\$66.02	\$56.92	\$67.54
Training Specialist/Instructor	\$54.39	\$64.54	\$55.64	\$66.02	\$56.92	\$67.54
Warehouse Manager	\$73.18	\$86.84	\$74.86	\$88.84	\$76.59	\$90.88

SEK Labor Category	Year 9		Year 10	
	Onsite	Offsite	Onsite	Offsite
Administrative Assistant I	\$33.35	\$39.57	\$34.11	\$40.49
Administrative Assistant II	\$37.06	\$43.97	\$37.91	\$44.98
Administrative Assistant III	\$41.29	\$49.00	\$42.24	\$50.12
Financial Analyst I	\$47.65	\$56.53	\$48.74	\$57.83
Financial Analyst II	\$59.29	\$70.35	\$60.65	\$71.97
Laborer, General I	\$25.85	\$30.59	\$26.45	\$31.29
Laborer, General II	\$30.06	\$35.68	\$30.76	\$36.50
Laborer, Warehouse I	\$28.74	\$34.10	\$29.40	\$34.88
Laborer, Warehouse II	\$31.76	\$37.69	\$32.49	\$38.56
Laborer, Warehouse III	\$47.65	\$56.53	\$48.74	\$57.83
Logistic Analyst I	\$59.29	\$70.35	\$60.65	\$71.97
Logistic Analyst II	\$74.11	\$87.94	\$75.81	\$89.96
Logistic Analyst III	\$88.94	\$105.53	\$90.98	\$107.96
Logistics Computer Operator	\$31.74	\$37.67	\$32.47	\$38.53
Logistics Computer Programmer I	\$57.18	\$67.84	\$58.49	\$69.40
Logistics Computer Programmer II	\$77.29	\$91.71	\$79.07	\$93.82
Logistics Computer Systems Administrator I	\$67.76	\$80.40	\$69.32	\$82.25
Logistics Computer Systems Administrator II	\$95.29	\$113.07	\$97.48	\$115.67
Program Manager	\$131.29	\$155.78	\$134.31	\$159.37
Project Manager	\$90.00	\$106.79	\$92.07	\$109.24
Subject Matter Expert I	\$121.76	\$144.47	\$124.56	\$147.79
Subject Matter Expert II	\$174.70	\$207.29	\$178.71	\$212.05
Systems Analyst I	\$64.58	\$76.63	\$66.07	\$78.40
Systems Analyst II	\$70.93	\$84.17	\$72.56	\$86.11
Systems Analyst III	\$81.52	\$96.73	\$83.40	\$98.96
Technical Writer/Editor	\$58.23	\$69.10	\$59.57	\$70.68
Training Specialist/Instructor	\$58.23	\$69.10	\$59.57	\$70.68
Warehouse Manager	\$78.35	\$92.97	\$80.15	\$95.11

SIN(s) Proposed	Service Proposed (e.g. Labor Category or Job Title/Task)	Minimum Education / Certification Level	Minimum Years of Experience (cannot be a range)	Contractor or Customer Site	Domestic or Overseas	Commercial Price List ON SITE YEAR 6	Commercial Price List OFF SITE YEAR 6
874-501 & 874-507	Administrative Assistant I	HS	0	Both	Both	\$37.38	\$44.36
874-501 & 874-507	Administrative Assistant II	HS	3	Both	Both	\$41.54	\$49.29
874-501 & 874-507	Administrative Assistant III	HS	5	Both	Both	\$46.28	\$54.92
874-501 & 874-507	Financial Analyst I	BS	0	Both	Both	\$53.41	\$63.37
874-501 & 874-507	Financial Analyst II	BS	3	Both	Both	\$66.46	\$78.86
874-501 & 874-507	Laborer, General I	HS	0	Both	Both	\$28.98	\$34.29
874-501 & 874-507	Laborer, General II	HS	3	Both	Both	\$33.70	\$39.99
874-501 & 874-507	Laborer, Warehouse I	HS	0	Both	Both	\$32.21	\$38.22
874-501 & 874-507	Laborer, Warehouse II	HS	3	Both	Both	\$35.60	\$42.25
874-501 & 874-507	Laborer, Warehouse III	HS	5	Both	Both	\$53.41	\$63.37
874-501 & 874-507	Logistic Analyst I	AS	5	Both	Both	\$66.46	\$78.86
874-501 & 874-507	Logistic Analyst II	AS	10	Both	Both	\$83.07	\$98.57
874-501 & 874-507	Logistic Analyst III	AS	15	Both	Both	\$99.69	\$118.29
874-501 & 874-507	Logistics Computer Operator	HS	1	Both	Both	\$35.58	\$42.22
874-501 & 874-507	Logistics Computer Programmer I	BS	0	Both	Both	\$64.09	\$76.04
874-501 & 874-507	Logistics Computer Programmer II	BS	3	Both	Both	\$86.64	\$102.80
874-501 & 874-507	Logistics Computer Systems Administrator I	BS	5	Both	Both	\$75.95	\$90.12
874-501 & 874-507	Logistics Computer Systems Administrator II	BS	7	Both	Both	\$106.81	\$126.74
874-501 & 874-507	Program Manager	BS	10	Both	Both	\$147.16	\$174.62
874-501 & 874-507	Project Manager	BS	5	Both	Both	\$100.88	\$119.70
874-501 & 874-507	Subject Matter Expert I	BS	7	Both	Both	\$136.48	\$161.94
874-501 & 874-507	Subject Matter Expert II	BS	15	Both	Both	\$195.82	\$232.35
874-501 & 874-507	Systems Analyst I	BS	0	Both	Both	\$72.39	\$85.90
874-501 & 874-507	Systems Analyst II	BS	3	Both	Both	\$79.51	\$94.35
874-501 & 874-507	Systems Analyst III	BS	7	Both	Both	\$91.38	\$108.43
874-501 & 874-507	Technical Writer/Editor	BS	5	Both	Both	\$65.27	\$77.45
874-501 & 874-507	Training Specialist/Instructor	BS	5	Both	Both	\$65.27	\$77.45
874-501 & 874-507	Warehouse Manager	HS	7	Both	Both	\$87.82	\$104.21

Administrative Assistant I

Provides clerical support for project staff using commercial software packages. Maintains project records. Screens calls, visitors & incoming correspondence.

Educational and Years Experience Requirements:

High school diploma and 0 yrs experience

Administrative Assistant II

May direct the work of other Administrative Assistants. Provides clerical support for project staff using commercial software packages. Maintains project records. Screens calls, visitors & incoming correspondence.

Educational and Years Experience Requirements:

High school diploma and 3 yrs experience

Administrative Assistant III

Serves as executive assistant to Program or Project Manager. Maintains schedule, filing & correspondence of assigned manager. Serves as office manager. Provides clerical support using commercial software packages.

Educational and Years Experience Requirements:

High school diploma and 5 yrs experience

Financial Analyst I

Provides analysis of logistic financial systems. Performs analyses using a variety of analysis methods with supervision.

Educational and Years Experience Requirements:

Bachelors Degree and 0 yrs experience

Financial Analyst II

May direct the work of other Financial Analysts. Provides cost estimating, life-cycle costing, and cost benefit analyses in support of acquisition programs and other logistics analyses. Supports logistics business process reengineering studies through the development of baseline cost models and "to be" cost models. Monitors program funding and expenditures.

Educational and Years Experience Requirements:

Bachelors Degree and 3 yrs experience

Laborer, General I

Performs general manual labor tasks including loading, unloading, lifting, and moving materials. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job.

Educational and Years Experience Requirements:

High school diploma and 0 yrs experience

Laborer, General II

Performs general manual labor tasks including loading, unloading, lifting, and moving materials. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. May supervise the work of other laborers. Primary job functions may require exercising some independent judgment.

Educational and Years Experience Requirements:

High school diploma and 3 yrs experience

Laborer, Warehouse I

Capable of performing one or more of the following warehouse functions: receiving, inspection, material handling, inventory management, assembly, distribution, packaging & shipment. User of logistics management software.

Educational and Years Experience Requirements:

High school diploma and 0 yrs experience

Laborer, Warehouse II

Capable of managing one or more of the following warehouse functions: receiving, inspection, material handling, inventory management, assembly, distribution, packaging & shipment. Provided oversight and training to junior warehouse personnel. Familiar with logistics management software.

Educational and Years Experience Requirements:

High school diploma and 3 yrs experience

Laborer, Warehouse III

Capable of managing one or more of the following warehouse functions: receiving, inspection, material handling, inventory management, assembly, distribution, packaging & shipment. Knowledgeable in hazardous materials management, controlled item management, quality assurance and recycling. Provided oversight and training to junior warehouse personnel. Familiar with logistics management software.

Educational and Years Experience Requirements:

High school diploma and 5 yrs experience

Logistic Analyst - Level I

Provides analysis of logistic systems, equipment or organizational ILS requirements with supervision. Performs analyses using a variety of analysis methods with supervision.

Educational and Years Experience Requirements:

Associates Degree and 5 yrs experience

Logistic Analyst - Level II

May direct other logistic analysts. Provides independent analysis/definition of logistic systems, equipment or organizational ILS requirements. Performs comprehensive analyses across spectrum of all ILS elements across equipment life cycle using a variety of analysis methods.

Educational and Years Experience Requirements:

Associates Degree and 10 yrs experience

Logistic Analyst - Level III

Serves as lead logistic analyst expert for the overall coordination and completion of logistic analyst function. Directs technical efforts of all logistic analysts. Provides independent analysis/definition of logistic systems, equipment or organizational ILS requirements. Performs comprehensive analyses across spectrum of all ILS elements across equipment life cycle using a variety of analysis methods.

Educational and Years Experience Requirements:

Associates Degree and 15 yrs experience

Logistics Computer Operator

Provide data entry, spreadsheet, word processing and other support functions on logistic computer systems.

Educational and Years Experience Requirements:

High school diploma and 1 yrs experience

Logistics Computer Programmer I

Perform network and software system selection & design. Perform application development. Provide system/network installation, administration, maintenance & upgrade of logistic computer systems.

Educational and Years Experience Requirements:

Bachelors Degree and 0 yrs experience

Logistics Computer Programmer II

May direct other Logistics Computer Programmers. Perform network and software system selection & design. Perform application development. Provide system/network installation, administration, maintenance & upgrade of logistic computer systems.

Educational and Years Experience Requirements:

Bachelors Degree and 3 yrs experience

Logistics Computer Systems Administrator II

Provides support for a logistic computer system. Support services may include system capacity analysis, resource allocation, system back-up, database manipulation, system hardware/software training & support and troubleshooting.

Educational and Years Experience Requirements:

Bachelors Degree and 5 yrs experience

Logistics Computer Systems Administrator III

May direct other Logistics Computer Systems Administrators. Serves as lead systems expert for a logistic computer system. Support services may include system capacity analysis, resource allocation, system back-up, database manipulation, system hardware/software training & support and troubleshooting.

Educational and Years Experience Requirements:

Bachelors Degree and 7 yrs experience

Program Manager
Serves as senior corporate representative responsible for overall contract performance. Directly supervise a number of managers depending on scope/size of contract. Directs all technical, financial management and administrative activities. Coordinates staffing and resources to meet contract requirements, including schedule, budget & quality. Provides technical, organizational & business leadership. Determines a course of action and sets priorities for project completion.
<i>Educational and Years Experience Requirements:</i>
Bachelors Degree and 10 yrs experience

Project Manager
Senior management representative responsible for overall management & completion of assigned tasks from the Program Manager. Allocates resources and monitors progress for assigned tasks. Provides technical and management expertise as necessary to resolve issues and insure timely completion of assigned tasks.
<i>Educational and Years Experience Requirements:</i>
Bachelors Degree and 5 yrs experience

Subject Matter Expert I
Provides support in technical/functional area of expertise including engineering, logistics, asset management, operations, program management, risk, information technology, finance, acquisition, or others. Possesses the ability to solve problems in area of expertise and offer specific solutions.
<i>Educational and Years Experience Requirements:</i>
Bachelors Degree and 7 yrs experience

Subject Matter Expert II
Provides support in technical/functional area of expertise including engineering, logistics, asset management, operations, program management, risk, information technology, finance, acquisition, or others. Provides expert technical analyses and guidance in area of expertise. Capable of defining the requirements of a project, making recommendations and devising an acceptable solution to meet all requirements. Possesses the ability to solve complex technical problems and offer specific solutions.
<i>Educational and Years Experience Requirements:</i>
Bachelors Degree and 15 yrs experience

Systems Analyst I
Provides support for the design and installation of automation projects on logistic processes.
<i>Educational and Years Experience Requirements:</i>
Bachelors Degree and 0 yrs experience

Systems Analyst II

Serves as automation expert for the research, design, development and implementation of logistic system process automation. May direct technical efforts of other systems analysts. Capable of designing and installing automation projects on less complex logistic processes, including system research, design and development of computer systems to automate the processes & installation/implementation of the computer system.

Educational and Years Experience Requirements:

Bachelors Degree and 3 yrs experience

Systems Analyst III

Serves as lead computer automation expert for the research, design, development and implementation of logistic system process automation. Directs technical efforts of all systems analysts. Capable of designing and installing automation projects on complex logistic processes, including system research, design and development of computer systems to automate the processes & installation/implementation of the computer system.

Educational and Years Experience Requirements:

Bachelors Degree and 7 yrs experience

Technical Writer/Editor

Responsible for writing original technical or logistic instruction manuals, training manuals, specifications, procedures, standards or reports.

Educational and Years Experience Requirements:

Bachelors Degree and 5 yrs experience

Training Specialist/Instructor

Understands Instructional Systems Design Methodology. Designs, develops, and revises logistics training courses and assists with the preparation of appropriate training catalogs. Prepares instructor materials (course) outline, background material, and training aids). Develops course manuals, workbooks, handouts, completion certificates, and course critique forms. Trains personnel by conducting formal classroom courses, workshops, and seminars.

Educational and Years Experience Requirements:

Bachelors Degree and 5 yrs experience

Warehouse Manager

Responsible for all aspects of warehouse operations to include receiving, inspection, material handling, inventory management, distribution, packaging & shipment. Supervises team of warehouse personnel, which may include stock clerks, drivers, packers, administration, etc. Responsible for managing all personnel matters. Responsible for drafting daily work schedules and maintaining inventories. Provides consulting & problem resolution for all aspects of material handling. Responsible for quality control of warehouse operations. Familiar with logistics management software.

Educational and Years Experience Requirements:

High school diploma and 7 yrs experience