



MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)
FEDERAL ACQUISITION SERVICE (FAS)
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST
SCHEDULE 874 – CLASS: R499

Note: On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*, a menu driven database system. The internet address *GSA Advantage!* is: GSAAdvantage.gov

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>

Contract # GS-10F-0279U

Contract Period: July 3, 2008 – July 2, 2013

Scantron Corporation

1313 Lone Oak Road

Eagan, MN 55121

Telephone: 651-683-6366

Fax: 651-683-6394

Internet: www.scantron.com

E-mail: angie_weadge@scantron.com

Business Size: Large

Pricelist current through initial award, dated 7/3/08

Information for Ordering Offices:

- 1a. **Table of Awarded Special Item Numbers (SIN):**
SIN 874-3, 874-3RC, 874-5, 874-5RC
- 1b. **Lowest Price Item and Model:**
\$0.28 – Postcard (Machinable Rate)
- 1c. **Hourly Rates:**
See Labor Category Descriptions below.
2. **Maximum Order:**
\$1,000,000.00
3. **Minimum Order:**
\$300.00
4. **Geographic Coverage (delivery area):**
Domestic only.
5. **Point(s) of Production (city, county, state):**
Same as company address
6. **Discount From List Price or Statement of Net Price:**
Prices shown herein are NET Prices; Basic Discounts have been deducted. See below.
7. **Quantity Discount:**
For Support Products (874-5, 874-5RC) a 15% discount is offered for a quantity of 500,000+ surveys (discount does not apply to postage and handling rates).
8. **Prompt Payment Terms:** Net 30 days
- 9a. **Government Purchase Card Acceptance Below Micro-purchase Threshold:** Yes
- 9b. **Government Purchase Card Acceptance Above Micro-purchase Threshold:** Yes
10. **Foreign Items (list by country of origin):**
None.
- 11a.-d. **Time of Delivery:** Specified on Task Order.
Expedited Delivery: Contact the Contractor.
Overnight and 2-day Delivery: Contact the Contractor.
Urgent Requirements: Contact the Contractor.
12. **F.O.B. points(s):** Destination
- 13a. **Ordering Address:**
Scantron Corporation
1313 Lone Oak Road
Eagan, MN 55121

- 13b. **Ordering Procedures:**
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPS can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. **Payment Address:**
Scantron Corporation
PO Box 93038
Chicago, IL 60693-3038
15. **Warranty Provision:**
Standard Commercial Warranty applies. Customer should contact the contractor for a copy of the warranty.
16. **Export Packaging Charges (if applicable):** Not Applicable.
17. **Terms and Conditions of Government Purchase Card Acceptance:**
The Government Purchase Card is accepted by the contractor for purchases of any size. (No additional discounts offered on order placed using credit card.)
18. **Terms and conditions of rental, maintenance, and repair (if applicable):**
Not Applicable
19. **Terms and conditions of installation, (if applicable):** Not Applicable
20. **Terms and conditions of repair parts (if applicable):** Not Applicable
- 20a. **Terms and conditions for any other services (if applicable):** Not Applicable
21. **List of service and distribution points (if applicable):** Not Applicable
22. **List of participating dealers (if applicable):** Not Applicable
23. **Preventive maintenance (if applicable):** Not Applicable
- 24a. **Special Environmental Attributes:** None
- 24b. **Section 508 Compliance:** Not Applicable
25. **DUNS Number:** 809887578
26. **Central Contractor Registration (CCR) Completed:** Yes



Labor Category Descriptions & 2008 Rates

SIN 874-3 – Survey Services

Survey Research Analyst **Hourly Rate: \$239.28**

This position is a senior level survey researcher, responsible for consulting with Scantron clients for all aspects of a survey project including: needs analysis, survey question development, focus groups, sampling, administration, analysis/data interpretation, action planning, and reporting. Minimum education PhD, plus at least 15 years of survey research experience.

Survey Project Manager **Hourly Rate: \$114.86**

The Project Manager at Scantron is the single point of contact with the customer. He/she manages the multi-functional activities within the Scantron processing center to meet project commitments and ensure timely and high quality service delivery. Functional areas may include forms design and printing, personalization, inserting/mailing, scanning, data preparation and reporting. The Survey Project Manager prepares a complete project plan agreed to by both Scantron and the customer and updates that plan as processing requirements change. He/She also is responsible for generating changes of scope and coordinating approval with the government contracting authority. Minimum Education: Bachelor's degree. Minimum/General Experience: a minimum of 8 years of experience.

Survey Process Developer **Hourly Rate: \$203.38**

This labor category is used for more complex programming tasks in the survey administration area: small-scale system design, construction, and testing, including Internet and Web-based programming; performing program maintenance, complex programming, and small-scale system analysis and design; writing and reviewing programs, jobstream, and system documentation. Minimum Education: Bachelor's degree in Computer Science, MIS, or equivalent. Minimum/General Experience: A minimum of 15 years experience in solving survey processing related problems.

Survey Design Specialist **Hourly Rate: \$141.95**

Survey designers perform all aspects of developing a scannable survey instrument based on government specifications, including: graphic design, question lay-out, ensuring that a survey is scannable using Scantron scanning systems, creating proofs for the customer, coordinating with the program/project managers, and web-site graphic design and support. Survey Design Specialists also support the development/design of all collateral and packaging materials (Envelopes, instruction sheets, promotional materials). Minimum Education: Associate Arts degree or Bachelor's degree. Minimum/General Experience: A minimum of 10 years of design experience

Survey Processing Specialist **Hourly Rate: \$86.14**

Survey Processing Specialists are responsible for survey receipts from the time the survey receipts arrive at the processing center until they are prepared for scanning and data entry. Tasks include: receiving, opening, removing booklet spines, batching, queuing, booklet security, numbering, pre-editing, tracking, and completing production paperwork. Minimum Education: High school graduate or equivalent. Minimum/General Experience: A minimum of 5 years experience

SIN 874-5 – Survey Support Services

Survey Administration (8 ½" x 11" – 2 sides):

Survey Administration consists of an 8 ½" x 11" survey sheet (both sides – containing 2 survey pages). The survey preparation portion of this item includes the necessary secure computer resources, and telecommunications to transfer, store and process the sample data, paper, creation of an 8 ½" x 11" survey personalized on 2-sides; printing of outer window envelope, Business Reply Envelope, a 2-sided 8 ½" x 11" personalized cover letter, a 1-sided 8 ½" x 11" insert; folding, inserting, and production support. Additionally, this item includes non-standard tasks such as quality checking of printing, folding and inserting/assembly, and preparation for mailing. For mailing purposes, the items will be specially prepared with techniques such as a zip code sort to maximize postage savings. The items will also be prepared for pickup or taken directly to the post office. The postage will be billed separately. Minimum order quantity is 10,000 surveys.

10,000 – 499,999 Surveys = \$0.804/ea

500,000+ Surveys = \$0.719/ea

Survey Administration (11" x 17" - 4 sides):

Survey Administration consists of a printed 11" x 17" sheet (both sides – containing 4 survey pages). The survey preparation portion of this item includes the necessary secure computer resources and telecommunications to transfer, store and process the sample data, paper, creation of an 8 ½" x 11" survey personalized on 2-sides; printing of outer window envelope, Business Reply Envelope, a 2-sided 8 ½" x 11" personalized cover letter, a 1-sided 8 ½" x 11" insert; folding, inserting, and production support. Additionally, this item includes non-standard tasks such as quality checking of printing, folding and inserting/assembly, and preparation for mailing. For mailing purposes, the items will be specially prepared with techniques such as a zip code sort to maximize postage savings. The items will also be prepared for pickup or taken directly to the post office. The postage will be billed separately. Minimum order quantity is 10,000 surveys.

10,000 – 499,999 Surveys = \$0.900/ea

500,000+ Surveys = \$0.805/ea

Outbound Rates

Postcards (Machinable Rate) = \$0.280/ea

Letter < 1 ounce = \$0.396/ea

Letter < 2 ounce = \$0.521/ea

Letter < 3 ounce = \$0.646/ea

Letter < 3.5 ounce = \$0.771/ea

Flat < 1 ounce = \$0.82/ea

Flat < 2 ounce = \$0.99/ea

Flat < 3 ounce = \$1.16/ea

Flat < 4 ounce = \$1.33/ea

Flat < 5 ounce = \$1.50/ea

QBRM Rates

BRM Permit = \$550.00

PO Box 1 year (incl. \$38 box reservation fee) = \$830.00

BRM Postcards (Machinable rates) = \$0.280/ea

BRM Letter < 1 ounce = \$0.453/ea

BRM Letter < 2 ounce = \$0.675/ea

BRM Letter < 3 ounce = \$0.845/ea

BRM Letter < 3.5 ounce = \$1.015/ea

BRM Flat < 1 ounce = \$0.895/ea

BRM Flat < 2 ounce = \$1.065/ea

BRM Flat < 3 ounce = \$1.235/ea

BRM Flat < 4 ounce = \$1.405/ea

BRM Flat < 5 ounce = \$1.575/ea