



Professional Services Schedule (PSS)

Industrial Group: 00CORP

GSA Federal Supply Schedule
Authorized Federal Supply
Schedule Price List

Contract Number: GS-10F-0280S

Contract Period: May 31, 2006 through May 30, 2021

Business Size: Large

On-Line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage is <http://www.gsaadvantage.gov>



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PROFESSIONAL SERVICES SCHEDULE (PSS)

GSA FEDERAL SUPPLY SCHEDULE

Contract Number:	GS-10F-0280S
Contract Period:	May 31, 2006 through May 30, 2021 (Pricelist current through modification #21 dated 31 May 2016)
Contractor:	
Name:	Protiviti Government Services, Inc.
Address:	1640 King Street, Suite 400 Alexandria, VA 22314
Telephone:	(703) 299-3444
Fax:	(703) 299-3046
Website:	www.protiviti.com/government
Contract Administration Contact:	
Name:	Mr. John Owen, Contracts Administrator
Telephone:	(703) 299-3507
Fax:	(703) 299-3046
Email:	john.owen@roberthalfgovernment.com
Authorized Negotiator:	
Name:	Mr. John DiDuro, Director
Telephone:	(703) 299-3444
Fax:	(703) 299-3046
Email:	john.diduro@protiviti.com
Business Size:	Large Business

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CUSTOMER INFORMATION

1a.	Awarded Special Item Number(s)	874-1 & 874-1RC Integrated Consulting Services 874-7 & 874-7RC Integrated Business Program Support Services
	Descriptions	Attached
	Pricing Schedule	Attached
1b.	Lowest Unit Price	See attachment 1 for pricing of awarded Labor Categories and Other Direct Costs
1c.	Labor Category Descriptions	See attachment 1

2.	Maximum order:	\$1,000.000.00 per SIN
3.	Minimum order:	\$100.00 per SIN
4.	Geographic coverage:	Domestic and Overseas
5.	Point(s) of production:	Alexandria, Fairfax County, VA
6.	Net prices:	Discounts incorporated
7.	Quantity discounts:	None
8.	Prompt Payment terms:	Net 30 days
9a.	Government Credit Card below Micro Purchased threshold	Yes
9b.	Government Credit Card above Micro Purchased threshold	Will accept over \$2,500
10.	Foreign items:	Not Applicable
11a.	Time of Delivery:	Specified on the Task Order
11b.	Expedited delivery	Contract Administration Contact
11c.	Overnight and 2-day delivery	Contract Administration Contact
11d.	Urgent Requirements:	Contract Administration Contact
12.	F.O.B point(s):	Destination
13a.	Ordering Address	Same as company address
13b.	Ordering Procedures:	For supplies and services, the ordering procedures, information on blanket purchase agreements (BPAs), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules)
14.	Payment address(es):	Protiviti Government Services, Inc. c/o Bank of America 14243 Collections Center Drive Lockbox #14243 Chicago, IL 60693
15.	Warranty provision:	Contractor's standard commercial warranty
16.	Export packing charges:	Not applicable

17.	Terms and Conditions of Government Purchase Card:	Contract Administration Contact
18.	Terms and Conditions of Rental, Maintenance and Repair:	Not applicable
19.	Terms and conditions of installation	Not applicable
20.	Terms and conditions of repair parts	Not applicable
20a.	Terms and conditions for any other Services	Not applicable
21.	List of services and distribution points	Not applicable
22.	List of participating dealers	Not applicable
23.	Preventative maintenance:	Not applicable
24a.	Special attributes such as Environmental attributes	Not Applicable
24b.	Section 508 compliance information Available on Electronic and Information Technology (EIT) supplies and services	Not Applicable
25.	Data Universal Number System (DUNS) Number:	15-7628210
26.	Central Contract Registration (SAM):	Registered



WELCOME

Protiviti Government Services, Inc., welcomes this opportunity to present to you our qualifications and price list for the General Services Administration Mission Oriented Business Integrated Services (MOBIS) Schedule.

Governments today face many challenges, including geo-political and economic forces, market and competitiveness pressures, operational and management issues, regulatory requirements, and globalization. In response, government infrastructures and the related policies, processes and procedures are being retooled to better mirror the operations of commercial corporations. In addition, physical and logical security measures are being enhanced, significantly impacting facilities, systems and the protection of data.

At Protiviti Government Services, we have the skills, resources experience and commitment to assist Federal agencies and governmental entities in meeting the demanding requirements of today's Federal environment including business process reengineering; business analytics; continuity of operations; and mission-oriented performance management.

Our goal at Protiviti Government Services is to leverage our experience to help Federal agency managers at all levels deliver real value in making government more effective and efficient. Like our parent company, Protiviti Inc., we take great pride in our ability to deliver objective and independent, unbiased analysis and guidance and to identify, source, measure, and prioritize risks and develop risk mitigation strategies.

Truly yours,

Protiviti Government Services, Inc.

ABOUT PROTIVITI GOVERNMENT SERVICES

Protiviti Government Services, Inc., provides internal audit, business and technology risk consulting services directly to both commercial and U.S. federal government customers. Specifically, Protiviti Government Services offerings include:

- Technology risk consulting for Information Assurance, Continuity of Operations, Application Controls Effectiveness, and Information Technology Asset and Service Management; and
- Business risk consulting for corporate governance, spend risk, fraud and related consulting services.

Protiviti Government Services is a wholly owned subsidiary of Protiviti Inc., specializing in delivering products and services for the special needs and unique requirements of federal, state and local governments.

Protiviti is the leading provider of risk management consulting and internal audit services. Protiviti has more than 1,000 clients worldwide, including over 35 percent of all Fortune 100 companies, over 25 percent of all Fortune 500 companies, and over 20 percent of the Fortune 1000. Since its formation in May 2002, Protiviti has grown to nearly 3,000 professionals in 15 countries and 57 cities in the Americas, Asia-Pacific, Latin America and Europe. Protiviti is a growing, financially strong company with 2008 revenues of approximately \$500 million.

Protiviti is part of a much larger family led by Robert Half International Inc. (NYSE symbol: RHI). Founded in 1948, RHI is the world's first and largest specialized staffing firm and a member of the S&P 500 index. RHI is a recognized leader in professional staffing and consulting services and, for 2008, the company reported revenues of approximately \$4 billion.

Protiviti's stature in risk consulting is verified by independent market research. In 2005, Forrester Research ranked Protiviti as one of four leaders in enterprise risk management ("ERM") consulting. Maintaining an efficient, effective, and well-controlled internal control and financial management infrastructure that provides accurate and meaningful information for decision-making and performance management is a complex undertaking that requires a full suite of skills and experience. In 2007, Forrester ranked Protiviti as a Leader in risk consulting services. We are very proud of this recognition.

Protiviti is currently assisting hundreds of organizations with the workplan development, risk assessment, documentation, controls design evaluation, operational effectiveness testing, and corrective action activities that are part of management's internal control environment and the organization's achievement of its mission.

What sets us apart from our competitors:

- 1. Focus** – Business and technology risk management, internal controls, and internal audit is all that we do. Our clients receive proven, timely, and innovative knowledge and tools to meet their compliance mandates while our competitors are positioning systems integration, business process outsourcing, or other upstream services.
- 2. Objectivity** – Our clients don't have to defend their decision to engage us because of potential independence or segregation of key functions concerns. We are the only organization that brings the resources, quality, and capabilities of the large accounting firms without any of the regulatory concerns or conflicts of interest under close scrutiny by Congress, the Government Accountability Office, and the general public.
- 3. Value** - Our clients gain unique insight into their risk portfolio and even more insight into how well they are managing those risks which allows them to more effectively deploy the limited resources they have available into value-added activities.

SPECIAL ITEM NUMBERS (SINS)

The following are examples of tasks that may be performed under each Special Item Number (SIN).

874-1/RC – Integrated Consulting Services

- **Strategic Planning and Management Consulting:** Applying the latest strategic insights and approaches helping clients to accurately assess their business environment and processes; conduct SWOT analyses and develop business plans and strategies.
- **Financial and Risk Management Assist** clients in managing and planning financial matters and budget systems. Protiviti Government Services' financial management practice focuses on four key characteristics:
 - improving financial performance,
 - tight linkage between financial decisions and performance with program results, and
 - expanding electronic government.
- **Technology Consulting:** Complete analyses of organization's technology and other assets ensuring they align with mission, policies and practices. Services include: COOP, Disaster Recovery Analyses; FEAF Analyses; Enterprise Architecture; Organizational Assessments; Capacity Analyses; Infrastructure/Architecture Design; Infrastructure/Architecture Evolution; and Legacy Integration Services.

874-7/RC – Integrated Business Program Support Services

- **Program Management Support:** Improve the effectiveness of program implementations through assistance with Program Planning; Acquisition and Source Selection Support; Investment Planning; Performance Measurement; Independent Verification and Validation; Earn Value Management (EVM); Relationship Management and System Development Documentation.

PRICE LIST

	GSA MOBIS Labor Category	GSA Rate 5/31/16- 5/30/17	GSA Rate 5/31/17- 5/30/18	GSA Rate 5/31/18- 5/30/19	GSA Rate 5/31/19- 5/30/20	GSA Rate 5/31/20- 5/20/21
001	Program Manager	\$ 160.20	\$ 163.24	\$ 166.34	\$ 169.50	\$ 172.72
002	Project Manager	\$ 103.93	\$ 105.90	\$ 107.91	\$ 109.96	\$ 112.05
003	Executive Management Consultant I	\$ 161.47	\$ 164.54	\$ 167.66	\$ 170.85	\$ 174.10
004	Executive Management Consultant II	\$ 251.39	\$ 256.16	\$ 261.03	\$ 265.99	\$ 271.04
005	Executive Management Consultant III	\$ 296.47	\$ 302.10	\$ 307.84	\$ 313.69	\$ 319.65
006	Management Consultant I	\$ 132.39	\$ 134.90	\$ 137.47	\$ 140.08	\$ 142.74
007	Management Consultant II	\$ 169.48	\$ 172.70	\$ 175.98	\$ 179.33	\$ 182.73
008	Analyst I	\$ 64.74	\$ 65.97	\$ 67.22	\$ 68.50	\$ 69.80
009	Analyst II	\$ 95.76	\$ 97.57	\$ 99.43	\$ 101.32	\$ 103.24
010	Meeting Facilitator	\$ 62.83	\$ 64.03	\$ 65.24	\$ 66.48	\$ 67.74
011	Policy Analyst I	\$ 108.04	\$ 110.10	\$ 112.19	\$ 114.32	\$ 116.49
012	Policy Analyst II	\$ 161.47	\$ 164.54	\$ 167.66	\$ 170.85	\$ 174.10
013	*Support Specialist I	\$ 29.21	\$ 29.77	\$ 30.34	\$ 30.91	\$ 31.50
014	*Support Specialist II	\$ 36.09	\$ 36.78	\$ 37.48	\$ 38.19	\$ 38.92

*These labor categories cannot be ordered alone, but must be ordered in conjunction with other categories.

Protiviti Government Services, Inc. acknowledged the requirements of the Service Contract Act (SCA) and has verified that the prices for the non-exempt labor categories meet the SCA minimum in the contract. The SCA matrix identifies the labor categories that fall under the requirements of the SCA, and the matrix and narrative below are incorporated in the contract and must be included in the firm's price list.

SCA MATRIX		
SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Support Specialist I	01070 – Document Preparation Clerk	05-2103
Support Specialist II	01111 – General Clerk I	05-2103

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

DESCRIPTION OF THE LABOR CATEGORIES

The following chart shows the allowable substitutions of education and experience. Unless otherwise noted, education may be substituted for experience according to the following chart. For example if a Labor Category requires a Master's Degree, and the proposed individual had a Ph.D, three years of experience would be credited to the individual.

Degree Required by Labor Category	Degree Held by Individual	Additional Years of Experience Credited
Master's Degree	Ph.D.	3
Bachelor's Degree	Ph.D.	5
Bachelor's Degree	Master's Degree	2
Associate's Degree	Ph.D.	7
Associate's Degree	Master's Degree	4
Associate's Degree	Bachelor's Degree	2
HS/GED	Ph.D.	9
HS/GED	Master's Degree	6
HS/GED	Bachelor's Degree	4
HS/GED	Associate's Degree	2

SIN	Labor Category Description
001	<p>Program Manager</p> <p>Minimum/General Experience: 10 years of professional work experience that provides the required knowledge, skills and training. Four years experience in management of projects similar in scope and requirements to current program.</p> <p>Functional Responsibility: Planning and directing technological improvements and project management implementation. Manage a diverse group of functional activities, subordinate groups of technical and administrative personnel</p> <p>Minimum Education: Bachelor's degree in a relevant field of study or equivalent.</p>
002	<p>Project Manager</p> <p>Minimum/General Experience: 8 years of professional work experience that provides the required knowledge, skills and training. Two years experience in management of projects/tasks similar in scope and requirements to current program.</p> <p>Functional Responsibility: Provides business, technical, and personnel management for individual projects, such as engineering studies, computer applications and systems development.</p> <p>Minimum Education: Bachelor's degree in a relevant field of study or equivalent.</p>
003	<p>Executive Management Consultant I</p> <p>Minimum/General Experience: 2 years experience in a relevant discipline or associated operational experience. Demonstrated industry or academic expertise in one or more of the</p>

SIN	Labor Category Description
	<p>above disciplines or associated operational areas. Has knowledge of applicable business/industry domains.</p> <p>Functional Responsibility: Responsible for participating in research or development within a specified technical or operational area to include requirements definition, specification, detailed design, design review, documentation and testing.</p> <p>Minimum Education: Associate's degree in a relevant field of study or equivalent. The educational degree may be replaced with a certificate from a vendor supported program.</p>
004	<p>Executive Management Consultant II</p> <p>Minimum/General Experience: 4 years experience in a relevant discipline or associated operational experience. Demonstrated industry or academic expertise in one or more of the above disciplines or associated operational areas. Has knowledge of applicable business/industry domains.</p> <p>Functional Responsibility: Responsible for participating in research or development within a specified technical or operational area to include requirements definition, specification, detailed design, design review, documentation and testing.</p> <p>Minimum Education: Bachelor's degree in a relevant field of study or equivalent. The educational degree may be replaced with a certificate from a vendor supported program.</p>
005	<p>Executive Management Consultant III</p> <p>Minimum/General Experience: 8 years experience in a relevant discipline or associated operational experience. Demonstrated industry or academic expertise in one or more of the subject disciplines or associated operational areas. Has extensive knowledge of applicable business/industry domains..</p> <p>Functional Responsibility: Responsible for leading research or development within a specified technical or operational area to include requirements definition, specification, detailed design, design review, documentation and testing.</p> <p>Minimum Education: Master's degree in a relevant field of study or equivalent. The educational degree may be replaced with a certificate from a vendor supported program.</p>
006	<p>Management Consultant I</p> <p>Minimum/General Experience: 4 years of relevant experience</p> <p>Functional Responsibility: Recognized for strong expertise in industry issues and trends. Utilize functional area expertise gained through direct industry experience to assess the operational and functional baseline of an organization and its organizational components. Examples of the functional areas would include Human Resources, Finance, Supply, Service, etc. Work with senior managers and executives to provide industry vision and strategic direction with regard to their enterprise. Participate in account strategy sessions, strategic assessments and design reviews to validate enterprise approach and associated work products, such as ERP implementations.</p> <p>Provides guidance and direction to other professionals, acts in a consulting and/or advisory capacity; coordinates resolution of highly complex problems and tasks, possesses ability to meet and operate under deadlines.</p> <p>Minimum Education: Bachelor's degree in a relevant field of study or equivalent.</p>
007	<p>Management Consultant II</p>

SIN	Labor Category Description
	<p>Minimum/General Experience: 7 years of relevant experience</p> <p>Functional Responsibility: Recognized for strong expertise in industry issues and trends. Utilize functional area expertise gained through direct industry experience to assess the operational and functional baseline of an organization and its organizational components. Examples of the functional areas would include Human Resources, Finance, Supply, Service, etc. Work with senior managers and executives to provide industry vision and strategic direction with regard to their enterprise. Participate in account strategy sessions, strategic assessments and design reviews to validate enterprise approach and associated work products, such as ERP implementations.</p> <p>Provides guidance and direction to other professionals, acts in a consulting and/or advisory capacity; coordinates resolution of highly complex problems and tasks, possesses ability to meet and operate under deadlines.</p> <p>Minimum Education: Master's degree in a relevant field of study or equivalent.</p>
008	<p>Analyst I</p> <p>Minimum/General Experience: 2 years directly relevant experience</p> <p>Functional Responsibility: Conducts research, utilizing institution library, archives, and collections, and other sources of information, to collect, record, analyze and evaluate facts. Discusses findings with other personnel to evaluate validity of findings</p> <p>Minimum Education: Associate's degree in a relevant field of study or equivalent</p>
009	<p>Analyst II</p> <p>Minimum/General Experience: 4 years directly relevant experience.</p> <p>Functional Responsibility: Performs research and development in collaboration with others on projects. Makes detailed observations, analyzes data, and interprets results. Prepares technical reports, summaries, protocols, and quantitative analyses.</p> <p>Minimum Education: Bachelor's degree in a relevant field of study or equivalent</p>
010	<p>Meeting Facilitator</p> <p>Minimum/General Experience: 3 years of relevant experience</p> <p>Functional Responsibility: Assisting teams in identifying discussion topics, developing agendas for collaborative sessions, leading/facilitating sessions, preparing feedback on sessions and distributing them to session groups for review.</p> <p>Minimum Education: Associate's degree in a relevant field of study or equivalent</p>
011	<p>Policy Analyst I</p> <p>Minimum/General Experience: 2 years of relevant experience</p> <p>Functional Responsibility: Support research, development or review of various studies, assessments, policies and reports. Duties will include information gathering from various sources, report preparation, and interface with the client in order to resolve issues or present status of various assignments. Conduct and/or attend meetings and conferences for the benefit of the client.</p> <p>Minimum Education: Bachelor's Degree required in Political Science, Economics, Computer Science, or equivalent.</p>

SIN	Labor Category Description
012	<p>Policy Analyst II</p> <p>Minimum/General Experience: 5 years of relevant experience</p> <p>Functional Responsibility: Support research, development or review of various studies, assessments, policies and reports. Duties will include information gathering from various sources, report preparation, and interface with the client in order to resolve issues or present status of various assignments. May lead a team of analysts to support project activities. Conduct and attend meetings and conferences for the benefit of the client.</p> <p>Minimum Education: Bachelor's Degree required in Political Science, Economics, Computer Science, or equivalent.</p>
013	<p>Support Specialist I</p> <p>Minimum/General Experience: 0-2 years of general office experience</p> <p>Functional Responsibility: Performs a variety of clerical duties and support functions. Receives and processes incoming and outgoing mail. Sorts, copies and distributes reports, documents and files. Completes basic word processing and filing tasks. Provides miscellaneous assistance as required. May assist with overflow work from Support Specialist II.</p> <p>Minimum Education: High school graduate or GED</p>
014	<p>Support Specialist II</p> <p>Minimum/General Experience: 2-3 years of general office experience.</p> <p>Functional Responsibility: Performs administrative and office support activities for multiple supervisors. Types and assembles letters, memos, and reports. Answers questions and directs telephone calls and visitors. Prepares documents. Assembles and maintains statistical data. Performs and oversees specific projects and programs as assigned.</p> <p>Minimum Education: High school graduate or GED</p>