

**Synopsis of the GSA Schedule Contract for  
Professional Services Schedule**

(as of 04 August 2016)

**Contract Number:**                   **GS-10F-0282U**

<b>SIN(S):</b>	874-501	Supply and Value Change Management
	874-501RC	Supply and Value Change Management
	874-504	Deployment Logistics
	874-504RC	Deployment Logistics
	874-507	Operations & Maintenance Logistics Management and Support Services
	874-507RC	Operations & Maintenance Logistics Management and Support Services

**Contract Period:**                   **July 15, 2008 to July 14, 2018**

**Business Size:**                   **Other than Small Business**

**DUNS No:**                           **626999247**

**Contractor:**                       **VW International, Inc.  
6910 Richmond Highway, Suite 500  
Alexandria VA 22306-1849**

<b>Voice:</b>	<b>256-837-2404</b>
<b>FAX:</b>	<b>256-837-2499</b>
<b>WEB Site:</b>	<b>vwi.com</b>
<b>Email:</b>	<b><u><a href="mailto:hht@vwi.com">hht@vwi.com</a></u></b>

**Contract Administration:**       **Houston Townsend**

**About VW International, Inc.:** VW International, Inc. (VWI) is a team of professionals with unparalleled expertise. The firm was founded in 1989 as a small business firm specializing in military healthcare facilities planning, logistics and operation and maintenance (O&M) support services. Since that time, we have expanded our focus to include the provision of services to private sector healthcare facilities and to other Government facilities. We have the organizational resources to effectively provide and carry out execution of services with a dedicated staff of professionals. Our diverse experience includes various roles, such as, strategic and tactical planning; equipment

planning/acquisition; O&M automated management systems deployment, sustainment and training; and project, fleet and operations management support.

**Contract Summary:** The PROFESSIONAL SERVICES SCHEDULE is a competitively awarded Federal Supply Services Multiple Award Schedule Contract. The purpose of the contract is to provide authorized schedule users with access to prequalified contractors who can assist them with a variety of professional skills to accomplish their LOGWORLD related needs.

**CUSTOMER INFORMATION:**

**1a. Table of awarded special item number(s) with appropriate cross-reference to item description and awarded price(s).** See cover page

**1b. Identification of the lowest priced model number and lowest price for that model for each special item number awarded in the contract.** Not applicable

**1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education or those types of employees or subcontractor who will perform services shall be provided. If hourly rates are not applicable, indicate "not applicable" for this item.** See Appendix A (Labor Rates) and Appendix B (Labor Category Descriptions)

**2. Maximum order:** \$1,000,000.00 per order

NOTE: VWI shall honor orders exceeding the maximum order amount unless returned to the ordering office within 5 working days after receipt of the order.

**3. Minimum order:** \$100.00 per order

**4. Geographic coverage (delivery area):** CONUS: All 50 United States and the District of Columbia OCONUS: Worldwide

**5. Point(s) of production (city, county, and State or foreign country):** Services shall be performed either at the VWI corporate offices or at the specific work site, as necessary.

**6. Discount from list prices or statement of net price:** Government net prices (discounts already deducted)

**7. Quantity discounts:** None offered

**8. Prompt payment terms:** 30 days NET

**9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.** See Item 9b

**9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.** VWI will accept all Government Purchase Card transactions for orders up to the level of authority of the card holder placing the transaction.

**10. Foreign items (list items by country origin):** Not applicable

**11a. Time of delivery. (Contractor insert number of days).** Period of performance will be specified on each task order.

**11b. Expedited delivery.** None offered.

**11c. Overnight and 2-day delivery.** None offered.

**11d. Urgent requirements.** None offered.

**12. F.O.B. point(s):** Not applicable.

**13. Ordering address:** VW International, Inc.  
4717 University Drive, Suite 500  
Huntsville, AL 35816

Voice: 256-837-2404

Fax: 256-837-2499

The Contract Administrator listed on page 1 of this document will assist in award of any order hereunder

**13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.**

(i) The procedures set forth in FAR Subpart 8.405, *Ordering Procedures Federal Supply Schedules*, apply to orders placed against this contract.

(ii) Under the provisions of FAR 8.404, the simplified acquisition procedures of FAR Part 13, the Small Business Set-Aside Provisions of FAR Subpart 19.5, and the HUB Zone Program of FAR Subpart 19.13 do not apply to orders placed under this contract. Orders placed under the Federal Supply Schedule by Government contracting activities are not required to be synopsisized, nor is a separate determination of fair and reasonable price required. Contracting activities do, however, need to issue a Request for Proposal (RFP) or Request for Quotation (RFB) to a minimum of three (3) Facilities Maintenance and Management contractors.

(iii) By placing an order under this schedule, the Contracting Activity has concluded that the order represents the Best Value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc) that meets the needs of the Government.

(iv). This agreement provides for fixed hourly rates. It is contemplated that VWI will be submitting quotes on a Statement/Scope of Work (SOW) that utilizes a combination of labor categories as a portion of the pricing. The hourly rates have been determined to be fair and reasonable.

(v) VWI will respond to a RFP on a SOW along with the basis that the Government will use to select the Contractor to receive the order/technical proposal(s). The Government will evaluate the offer/proposal(s) received and place the order with the schedule Contractor that represents the best value and results in the lowest overall cost(s) to meet the needs of the Government.

(vi) The Government is required to document the file with the identification of the services purchase, SOW, schedule utilized, and amount awarded. If other than Firm Fixed Price (FFP), the using activity must justify the use of Labor Hour Orders.

**14. Payment address(es).** VW International, Inc.  
6910 Richmond Highway, Suite 500  
ATTN: Lynn Capets  
Alexandria, VA 22306  
  
Voice: 703-360-5464  
Fax: 703-360-5460

Invoices will be submitted upon completion of the work performed. However, progress payments may be authorized on individual orders. Progress payments shall be based upon defined milestones or deliverables (final or interim). Invoices may be submitted for recurring services performed during the preceding month or invoice period as appropriate. Incidental support costs may be included in an order as appropriate. The ordering office will separately negotiate these costs if applicable.

**15. Warranty provision.** Not applicable.

**16. Export packing charges, if applicable.** Not applicable.

**17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).** VWI will accept all Government Purchase Card transactions for orders up to the level of authority of the card holder placing the transaction.

**18. Terms and conditions of rental, maintenance, and repair (if applicable).** Not applicable.

- 19. Terms and conditions of installation (if applicable).** Not applicable.
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).** Not applicable
- 21. List of service and distribution points (if applicable).** Not applicable
- 22. List of participating dealers (if applicable).** Not applicable.
- 23. Preventive maintenance (if applicable).** Not applicable.
- 24a. Special attributes.** Not applicable
- 24b. If applicable, indicate that Section 508 compliance information is available.**  
Not applicable.
- 25. Data Universal Number System (DUNS) number.** 626999247
- 26. Notification regarding registration in Central Contractor Registration (CCR) database.** VW International, Inc.'s CCR registration is valid through 09 February 2017.

## LABOR RATES

	Year 6	Year 7	Year 8	Year 9	Year 10
	Option Period 1				
Labor Category	7/15/2013 to 7/14/2014	7/15/2014 to 7/14/2015	7/15/2015 to 7/14/2016	7/15/2016 to 7/14/2017	7/15/2017 to 7/14/2018
Logistics Principal/Director	\$ 179.78	\$ 183.92	\$ 188.15	\$ 192.47	\$ 196.90
Logistics Subject Matter Expert II	\$ 142.59	\$ 145.87	\$ 149.22	\$ 152.65	\$ 156.16
Logistics Subject Matter Expert I	\$ 135.79	\$ 138.92	\$ 142.11	\$ 145.38	\$ 148.72
Logistics Program Manager II	\$ 156.02	\$ 159.61	\$ 163.28	\$ 167.03	\$ 170.87
Logistics Program Manager I	\$ 124.48	\$ 127.34	\$ 130.27	\$ 133.27	\$ 136.33
Logistics Project Manager II	\$ 111.24	\$ 113.80	\$ 116.42	\$ 119.09	\$ 121.83
Logistics Project Manager I	\$ 92.36	\$ 94.48	\$ 96.65	\$ 98.88	\$ 101.15
Logistician III	\$ 88.20	\$ 90.23	\$ 92.31	\$ 94.43	\$ 96.60
Logistician II	\$ 78.00	\$ 79.80	\$ 81.63	\$ 83.51	\$ 85.43
Logistician I	\$ 67.84	\$ 69.40	\$ 70.99	\$ 72.62	\$ 74.29
Logistical Functional Specialist	\$ 101.81	\$ 104.15	\$ 106.55	\$ 109.00	\$ 111.50
Senior Logistics Analyst	\$ 95.79	\$ 98.00	\$ 100.25	\$ 102.56	\$ 104.92
Junior Logistics Analyst	\$ 61.03	\$ 62.44	\$ 63.87	\$ 65.34	\$ 66.84
Computer Programmer II	\$ 87.25	\$ 89.26	\$ 91.31	\$ 93.41	\$ 95.56
Computer Programmer I	\$ 88.20	\$ 90.23	\$ 92.31	\$ 94.43	\$ 96.60
Professional II	\$ 132.30	\$ 135.35	\$ 138.46	\$ 141.65	\$ 144.90
Professional I	\$ 111.93	\$ 114.50	\$ 117.13	\$ 119.83	\$ 122.58
Data Technician Investigator	\$ 65.51	\$ 67.02	\$ 68.56	\$ 70.14	\$ 71.75
Sr. Administrative Assistant	\$ 51.57	\$ 52.76	\$ 53.97	\$ 55.21	\$ 56.48

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Computer Programmer II	14072 – Computer Programmer II	2005-2011
Computer Programmer I	14071 – Computer Programmer I	2005-2011
Sr. Administrative Assistant	01115 – General Clerk	2005-2011

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the identified SCA labor categories are based on the U.S. Department of Labor Wage Determination Number identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the Contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

F. The revised labor category descriptions and substitution criteria are stated below and should be included in the Contractor's price catalog on GSA Advantage.

Labor Category	Duties and Responsibilities	
Logistics Principle / Director	Responsible for corporate-level direction and programmatic support within the VWI organization. Through regular involvement with senior-level client leadership, provides immediate access to corporate resources; executive-level access for client program/contract managers; and strategic direction, vision, leadership and program management guidance to the program execution management team. Establishes and maintains productive personal relationships with the senior level client.	B.A. or B.S. and 20 years of relevant experience; Masters Degree and 15 years of relevant experience; Ph.D. and 5 years of relevant experience; or HS diploma with 25 years of relevant experience.
Logistics Subject Matter Expert II	Develops strategic insight and programmatic advice concerning execution of specific /programs involving functional and system elements within his/her areas of expertise. Provide strategic direction to our work, identifying specific technologies bringing solutions available from the current industry. Assists the	B.A. or B.S. and 10 years of relevant experience; Masters Degree and 5 years of relevant experience; Ph.D. and 2 years of relevant experience; or HS diploma with 12 years of relevant experience.

Labor Category	Duties and Responsibilities	
	<p>program/project manager in selection of technology for objectives in complex programmatic activities. Primarily used on projects for their specific expertise, not in a managerial capacity. Their support focuses upon the development of comprehensive methods for describing current/future processes, systems and organizations that utilize the best technologies and operational approaches available.</p>	
<p>Logistics Subject Matter Expert I</p>	<p>Develops strategic insight and programmatic advice concerning execution of specific /programs involving functional and system elements within his/her areas of expertise. Provide strategic direction to our work, identifying specific technologies bringing solutions available from the current industry. Assists the program/project manager in selection of technology for objectives in complex programmatic activities. Primarily used on projects for their specific expertise, not in a managerial capacity. Their support focuses upon the development of comprehensive methods for describing current/future processes, systems and organizations that utilize the best technologies and operational approaches available.</p>	<p>B.A. or B.S. and 5 years of relevant experience; Masters Degree and 3 years of relevant experience; Ph.D. and 1 years of relevant experience; or HS diploma with 8 years of relevant experience.</p>
<p>Logistics Program Manager II</p>	<p>Provides operational planning and executive-level program execution management oversight to contract operations. Establishes, maintains and manages relationships with senior-level management within the client's organization. Responsible for ensuring awareness of overall program status, and serving to provide senior-level management access within VWI. Required to maintain current knowledge of specific project execution issues. Attains an in-depth understanding of the client's strategic vision. Manages multiple contract operations, and ensures sustainment of consistent quality standards.</p>	<p>B.A. or B.S. and 8 years of relevant management experience; Masters Degree and 5 years of relevant management experience; Ph.D. and 2 years of relevant management experience; or HS diploma with 9 years of relevant management experience.</p>

Labor Category	Duties and Responsibilities	
Logistics Program Manager I	Provides operational planning and executive-level program execution management oversight to contract operations. Establishes, maintains and manages relationships with senior-level management within the client's organization. Responsible for ensuring awareness of overall program status, and serving to provide senior-level management access within VWI. Required to maintain current knowledge of specific project execution issues. Attains an in-depth understanding of the client's strategic vision. Manages multiple contract operations, and ensures sustainment of consistent quality standards.	B.A. or B.S. and 5 years of relevant management experience; Masters Degree and 3 years of relevant management experience; Ph.D. and 1 years of relevant management experience; or HS diploma with 6 years of relevant management experience.
Logistics Project Manager II	Manages and oversees work performance of projects. Establishes an organizational structure for project team; establishing/monitoring schedule and budget; ensures compliance with contract requirements. Provides expertise in development of task execution methods; implements best business practices; facilitates training, organizational development and work process implementation. Performs periodic studies and reviews to evaluate performance relative to project objectives. Serves as VWI's primary interface with the customer(s), ensures prompt response to stated concerns, and maintains contractual compliance with SOW and contract. Provides overall technical guidance to the project team and final quality review of all work products.	B.A. or B.S. and 10 years of relevant management experience; Masters Degree and 7 years of relevant management experience; Ph.D. and 3 years of relevant management experience; or HS diploma with 12 years of relevant management experience.
Logistics Project Manager I	Manages and oversees work performance of projects. Establishes an organizational structure for project team; establishing/monitoring schedule and budget; ensures compliance with contract requirements. Provides expertise in development of task execution methods; implements best business practices; facilitates training, organizational development and work process implementation. Performs periodic studies and reviews to evaluate performance relative to project objectives. Serves as VWI's primary interface with the customer(s), ensures prompt response to stated concerns, and maintains contractual compliance with SOW and contract. Provides overall technical guidance to the project team and final quality review of all work	B.A. or B.S. and 5 years of relevant management experience; Masters Degree and 3 years of relevant management experience; Ph.D. and 1 years of relevant management experience; or HS diploma with 7 years of relevant management experience.

Labor Category	Duties and Responsibilities	
	products.	
Logistician III	Analyzes, recommends approaches, and plans for delivery for logistics elements in compliance with industry and government practices. This individual must have full-time professional experience as a project lead or lead logistician on complex programs. Must be able to work independently, apply expert knowledge to reduce cost and level-of-effort, provide technical guidance to project leaders and program managers. Serves as an advisor to staff on issues. Recognized authority within field of expertise.	B.A. or B.S. and 8 years of relevant experience; Masters Degree and 5 years of relevant experience; Ph.D. and 3 years of relevant experience; or HS diploma with 10 years of relevant experience.
Logistician II	Analyzes, recommends approaches, and plans for delivery for logistics elements in compliance with industry and government practices. This individual must have full-time professional experience as a project lead or lead logistician on complex programs. Must be able to work independently, apply expert knowledge to reduce cost and level-of-effort, provide technical guidance to project leaders and program managers. Serves as an advisor to staff on issues. Recognized authority within field of expertise.	B.A. or B.S. and 7 years of relevant experience; Masters Degree and 5 years of relevant experience; Ph.D. and 3 years of relevant experience; or HS diploma with 9 years of relevant experience.
Logistician I	Analyzes, recommends approaches, and plans for delivery for logistics elements in compliance with industry and government practices. This individual must have full-time professional experience as a project lead or lead logistician on complex programs. Must be able to work independently, apply expert knowledge to reduce cost and level-of-effort, provide technical guidance to project leaders and program managers. Serves as an advisor to staff on issues. Recognized authority within field of expertise.	B.A. or B.S. and 6 years of relevant experience; Masters Degree and 4 years of relevant experience; Ph.D. and 2 years of relevant experience; or HS diploma with 8 years of relevant experience.
Logistical Functional Specialist	Assesses logistical project and systematic task work execution challenges as they apply to LOGWORLD. Utilize specialized skills and knowledge to contribute expertise in the required logistical areas to the execution planning of a particular project/task, thus helping to assess the impact of industry trends, policies, codes, standards, or operational activities. Conducts studies and planning activities in support	B.A. or B.S. and 6 years of relevant experience; Masters Degree and 3 years of relevant experience; Ph.D. and 2 years of relevant experience; or HS diploma with 10 years of relevant experience.

Labor Category	Duties and Responsibilities	
	of the project team's objectives.	
Senior Logistics Analyst	Performs high-level logistical/analytical operations analyses for multiple aspects of management, organizational and business improvement processes. Provides technical expertise and affiliated functions in management, business improvement services. Independently works with assistance of senior management team members, as needed, but always in coordination with the Project Manager.	B.A. or B.S. and 7 years of relevant experience; master's degree and 5 years of relevant experience; Ph.D. and 3 years of relevant experience; or HS diploma with 8 years of relevant experience.
Junior Logistics Analyst	Performs entry-level logistical/analytical operations analyses for multiple aspects of management, organizational and business improvement processes. Provides technical expertise and affiliated functions in management, organization and business improvement services. Independently works under the general guidance of senior management team members, but always in coordination with the Project Manager.	B.A. or B.S. and 4 years of relevant experience; master's degree and 1 years of relevant experience; Ph.D and 1 year relevant experience.; or HS diploma with 6 years of relevant experience.
Computer Programmer II	Supports systematic and logistical process improvement efforts within an organization by providing technical expertise in the area of computer applications, as required by the client, project team leader, or project management team members.	B.A. or B.S. with 7 years of relevant experience; Associates degree and 8 years of relevant experience; or HS diploma with and 12 years of relevant experience.
Computer Programmer I	Supports systematic and logistical process improvement efforts within an organization by providing technical expertise in the area of computer applications, as required by the client, project team leader, or project management team members.	B.A. or B.S. with 4 years relevant experience; Associates degree and 5 years of relevant experience; or HS diploma with 6 years of relevant experience.
Professional II	Works as part of a project team, responsible for maintaining State-recognized licensure to commensurate with specified functional discipline. Directs and manages performance of work associated with one or more projects, plans and staffs Contractor project manager. Additional work includes: planning, preparation, and executing logistical project activities; providing technical guidance, and expertise to project staff as related to their licensed area of expertise; ensuring methods, tools and techniques applied in performance represent the state of the art. Responsible for closely monitoring the technical quality of work products, ensuring that all of them meet quality	B.A. or B.S Maintains current licensure in related discipline and in State where services are to be performed. Shall have a minimum of 10 years comparable experience in the related discipline.

Labor Category	Duties and Responsibilities	
	standards established by the contract.	
Professional I	Works as part of a project team, responsible for maintaining State-recognized licensure to commensurate with specified functional discipline. Directs and manages performance of work associated with one or more projects, plans and staffs Contractor project manager. Additional work includes: planning, preparation, and executing logistical project activities; providing technical guidance, and expertise to project staff as related to their licensed area of expertise; ensuring methods, tools and techniques applied in performance represent the state of the art. Responsible for closely monitoring the technical quality of work products, ensuring that all of them meet quality standards established by the contract.	B.A. or B.S Maintains current licensure in related discipline and in State where services are to be performed. Shall have a minimum of 5 years comparable experience in the related discipline.
Data Technician Investigator	Compiles and loads database information to enhance the future performance of individual logistical program elements. Populates modules of standardized systems. Performs quality logistical review of output products and assesses system information to create deliverables.	B.A. or B.S. with 4 years relevant experience; Associates degree with a minimum of 5 years relevant experience; or HS diploma with a minimum of 8 years of progressive relevant experience performing similar duties.
Senior Administrative Assistant	Prepares logistical management plans and reports. Assesses logistical activities and schedules to assist in progress towards completion of contract. Assists in preparation of project status briefings and presentations. Ensures technical and quality standards of written materials are met.	Associates degree with 2 years relevant experience; or HS diploma with 3 years of relevant experience.

**“NOTE: Failure to update your electronic file submission IAW Clause 552.243-72 will adversely impact the customer’s ability to utilize your services.”**