



Meridian Institute

Connecting People to Solve Problems

General Services Administration Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address for GSA *Advantage!* is: GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>.

Contract Information:

**Schedule Title: Professional Services Schedule
Industrial Group: 00CORP**

Contract Number: GS-10F-0289N

Contract Period: March 24, 2003 – March 23, 2018

**Most Recent Modification Number PS-0004 / Effective Date: March 24th, 2013
Business (Socio-economic) size: Other than small business**

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The Meridian Institute is a 501 (c)(3) Non-Profit organization

www.merid.org

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Customer Information

1a. Awarded special item numbers:

SIN	Recovery	Description
874-1	874-1RC	Integrated Consulting Services

1b. Identification of Lowest Price Model Number and Price for each SIN: **See Item 6 below.**

1c. Labor categories, experience, functional responsibility and education: **See pages 8-10.**

2. Maximum order: **\$1,000,000**

3. Minimum order: **\$100**

4. Geographic coverage: **Domestic and Overseas– the 48 Contiguous States, Washington, D.C., Alaska, Hawaii, Puerto Rico and U.S. Territories & Overseas**

5. Point(s) of production:

The Meridian Institute
 PO Box 1829 | 105 Village Place
 Dillon, CO 80435 United States

6. Discount from list prices or statement of net price: **Government net prices, discount already deducted. Valid March 24, 2016-March 23, 2017**

SINs	Labor Category	Price Offered to GSA (including IFF) per hr
874-1 (IRC)	Project Manager 2	\$325.75
874-1 (IRC)	Project Manager 1	\$186.47
874-1 (IRC)	Facilitator/Mediator 5	\$325.75
874-1 (IRC)	Facilitator/Mediator 4	\$250.40
874-1 (IRC)	Facilitator/Mediator 3	\$164.26
874-1 (IRC)	Facilitator/Mediator 2	\$131.14
874-1 (IRC)	Facilitator/Mediator 1	\$109.43
874-1 (IRC)	Project Support Coordinator 2	\$88.78
874-1 (IRC)	Project Support Coordinator 1	\$62.43
874-1 (IRC)	Research Assistant 2	\$95.49
874-1 (IRC)	Research Assistant 1	\$55.77
874-1 (IRC)	Technical Support 2	\$126.16
874-1 (IRC)	Technical Support 1	\$79.55

7. Quantity discounts: **None Offered**
8. Prompt payment terms: **Net 30 Days**
- 9a. Government purchase cards that are accepted for all purchases up to the micro-purchase level: **Accepted**
- 9b. Government purchase cards that are accepted for all purchases: **Will accept Over \$2,500**
10. Foreign items: **None**
- 11a. Time of delivery: **Contact Contractor**
- 11b. Expedited delivery: **Contact Contractor**
- 11c. Overnight and 2-day delivery: **Contact Contractor**
- 11d. Urgent requirements: **Contact Contractor**
12. F.O.B. point(s): **Destination**
- 13a. Ordering address(es):
The Meridian Institute
PO Box 1829 | 105 Village Place
Dillon, CO 80435 United States
- 13b. Ordering procedures: **For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**
14. Payment address(es):
The Meridian Institute
PO Box 1829 | 105 Village Place
Dillon, CO 80435 United States
15. Warranty provision: **Contractor's standard commercial warranty**
16. Export packing charges, if applicable: **Not Applicable**
17. Terms and Conditions of Government purchase card acceptance (any thresholds above the micropurchase level): **Contact Contractor**
18. Terms and conditions of rental, maintenance, and repair: **Not Applicable**

19. Terms and conditions of installation: **Not Applicable**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: **Not Applicable**

20a. Terms and conditions for any other services: **Not Applicable**

21. List of service and distribution points: **Not Applicable**

22. List of participating dealers: **Not Applicable**

23. Preventive maintenance: **Not Applicable**

24a. Special attributes such as environmental attributes: **Not Applicable**

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and shows where full details can be found (e.g. contractors web site or other location. The EIT standards can be found at: www.Section508.gov/. **Not Applicable**

25. Data Universal Number System (DUNS) number: **01-8902408**

26. Notification regarding registration in Central Contractor Registration (CCR) database: **The Meridian Institute is registered in the CCR and SAM database**

Company Overview

Background

The Meridian Institute professionals assist diverse parties in addressing some of the most contentious public policy issues, and have for more than twenty years. Meridian's professional mediators offer the following:

- * Professional process design and facilitation expertise
- * Understanding of the policy development process
- * Working relationships with diverse societal interests
- * In-depth substantive understanding of a wide range of issues associated with the integration of environmental, economic and social priorities.

The Meridian Institute professionals bring objectivity, process expertise, substantive knowledge, trust and patience to all of our projects. We serve as neutral third parties, guiding participants through problem-solving processes. We apply proven collaborative problem solving strategies and techniques to controversial policy issues. We build partnerships and assist unlikely partners in forging alliances. We settle site- and issue-specific disputes. We work with all of those involved to create the right conditions for creativity and openness, and we help people craft mutually beneficial agreements that are effectively implemented.

Above all, Meridian stands for impartiality, integrity, inclusiveness and respect for differences; we bring these values to processes that connect people to solve problems and make informed decisions in two major areas:

Our Services

MULTI-PARTY PROBLEM SOLVING

Meridian Institute brings together groups with diverse perspectives to resolve problems of mutual interest. Processes range from one-time information exchange workshops to multi-meeting problem-solving processes. Examples include:

- * Workshops
- * Conferences
- * Multi-party negotiations
- * Stakeholder consultations

- * Advisory committees
- * Expert working groups
- * Policy dialogues
- * Public-private partnerships and institutions
- * Site-specific, community-based collaboration

In support of our projects, we provide information technology services and meeting planning (logistical services).

STRATEGIC ASSESSMENT AND PLANNING

Meridian Institute helps organizations understand trends, politics and substantive issues to improve decisions. We offer an array of services, including:

- * Issue mapping
- * Information collection, synthesis and dissemination
- * Strategic planning
- * Scenario building
- * External advisory groups

GSA Awarded Hourly Rates

Valid March 24, 2016-March 23, 2017

SINs	Labor Category	Price Offered to GSA (including IFF) per hr
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874-1 (IRC)	Research Assistant 2	\$95.49
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874-1 (IRC)	Technical Support 2	\$126.16
874-1 (IRC)	Technical Support 1	\$79.55

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable wage determination number. Failure to do so may result in cancellation of the contract.

PM2 -- Project Manager 2

15 years minimum experience and holds a graduate degree. Has demonstrated upper level project management capabilities for complex contracts. Provides Training and guidance to lower level PMs.

PM1 -- Project Manager 1

7 years minimum experience and holds a graduate degree. Has displayed leadership qualities in project lead roles. Has clear understanding of management, technical, and business aspects of a project.

FM5 -- Facilitator/Mediator 5

15 years minimum experience and holds a graduate degree. Is a demonstrated leader in the facilitation/mediation industry. Possesses upper level management skills and is responsible for complex task assignments. Provides training and guidance to mid thru upper level personnel.

FM4 -- Facilitator/Mediator 4

10 years minimum experience and holds a graduate degree. Has excelled at lower, less complex facilitation/ mediation assignments and is capable of performing complex tasks with very minimal guidance. Performs training and guidance to low thru mid level personnel.

FM3 -- Facilitator/Mediator 3

6 years minimum experience and holds a graduate degree. Understands fully the requirements of facilitation/ mediation assignments. Provides unsupervised support on less complex assignments and supports upper level personnel on more complex issues.

FM2 -- Facilitator/Mediator 2

3 years minimum experience and holds a graduate degree. Performs low to mid level facilitation/mediation assignments with minimal supervision. Has a good understanding of the facilitation/mediation requirements, but is still in the learning process.

FM1 -- Facilitator/Mediator 1

1 years minimum experience and holds an undergraduate degree. Provides support to upper level facilitators/mediators and performs low level tasks with minimal supervision. Is in the learning stage of facilitation/mediation responsibilities.

PS2 -- Project Support Coordinator 2

4 years minimum experience and holds an undergraduate degree. Provides support to project team on the more difficult, long term task assignments. Has an understanding of the overall project requirements and has demonstrated the ability to direct positive and negative issues to the proper team member.

PS1 -- Project Support Coordinator 1

1 years minimum experience and holds an undergraduate degree. Provides support to project team on the less difficult, short term task assignments. Is learning the overall project requirements and how to direct positive and negative issues to the proper team member.

RA2 -- Research Assistant 2

4 years minimum experience and holds an undergraduate degree. Has a demonstrated ability to provide research assistance with minimal support from the project team. Can easily segregate information into level of importance categories. Provides training to lower level research assistants.

RA1 -- Research Assistant 1

Holds an undergraduate degree. Understands the requirements of a research assistance and is able to perform less difficult tasks with minimal supervision.

TS2 -- Technical Support 2

4 years minimum experience and holds an undergraduate degree. Understands the technical requirements of the project at a high enough level to provide support facilitators/mediators and program management.

TS1 -- Technical Support 1

Holds an associates degree. Understands the basics of technical requirements and is capable of providing support on lower level tasks.

GSA 5 Year Awarded Hourly Rates

Valid March 24, 2013-March 23, 2018

	Year 11	Year 12	Year 13	Year 14	Year 15
Project Manager 2	\$306.96	\$313.10	\$319.36	\$325.75	\$332.26
Project Manager 1	\$175.72	\$179.23	\$182.81	\$186.47	\$190.20
Facilitator/Mediator 5	\$306.96	\$313.10	\$319.36	\$325.75	\$332.26
Facilitator/Mediator 4	\$235.96	\$240.68	\$245.49	\$250.40	\$255.41
Facilitator/Mediator 3	\$154.79	\$157.88	\$161.04	\$164.26	\$167.54
Facilitator/Mediator 2	\$123.57	\$126.04	\$128.57	\$131.14	\$133.76
Facilitator/Mediator 1	\$103.12	\$105.18	\$107.29	\$109.43	\$111.62
Project Support Coordinator 2	\$83.66	\$85.33	\$87.04	\$88.78	\$90.56
Project Support Coordinator 1	\$58.83	\$60.01	\$61.21	\$62.43	\$63.68
Research Assistant 2	\$89.98	\$91.78	\$93.62	\$95.49	\$97.40
Research Assistant 1	\$52.55	\$53.60	\$54.67	\$55.77	\$56.88
Technical Support 2	\$118.88	\$121.26	\$123.68	\$126.16	\$128.68
Technical Support 1	\$74.96	\$76.46	\$77.99	\$79.55	\$81.14