AUTHORIZED
FEDERAL SUPPLY SERVICE
PROFESSIONAL ENGINEERING SERVICES (PES) SCHEDULE
PRICELIST

Special Item Numbers (SIN) 871-1 through 871–2 Professional Engineering Services

SIN 871-1 *Strategic Planning for Technical Programs / Activities*

SIN 871-2 *Concept Development and Requirements Analysis*

Contract Number: GS-10F-0293U

Period Covered by Contract: July 15, 2008 through July 14, 2013

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Professional Engineering Services Schedule

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ORDERING INFORMATION

1. Scope of Contract:

Alphaport, Inc. shall provide Professional Engineering Services to authorized users of the contract on a worldwide basis as specified in the task order placed by the ordering agency.

a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers: 871-1 (ME), 871-1RC, 871-2 (EE, ME), 871-2RC

b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

2. Description of Services:

a. SIN 871-1 Strategic Planning for Technology Programs / Activities

Services involve the definition and interpolation of high-level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Typical associated tasks include, but are not limited to, an analysis of mission, program goals and objectives, requirements analysis, organizational performance assessment, special studies and analysis, training, privatization and outsourcing.

b. SIN 871-2 Concept Development and Requirements Analysis

Services involve abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development or enhancement of high level general performance specifications of a system, project, mission, or activity. Typical associated tasks include, but are not limited to, requirements analysis, cost / cost-performance trade-off analysis, feasibility analysis, regulatory compliance support, technology conceptual design, training, privatization and outsourcing.

3. Maximum Order: $1,000,000.00

4. Minimum Order: $100.00

5. Geographic Coverage (delivery Area): Domestic and Overseas

6. Point(s) of production (city, county, and state or foreign country): Same as company address

7. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Labor Rates Table.

8. Quantity discounts: None Offered

9. Prompt payment terms: Net 30 days

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will accept over $3,000

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

11b. Expedited Delivery: Contact Contractor

11c. Overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements: Contact Contractor

12. F.O.B Points(s): Destination

13a. Ordering Address(es): Same as company address

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage.

14. Payment address(es): Same as company address

15. Warranty provision.: Contractor's standard commercial warranty

16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants):

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Numbering System (DUNS) number: 083692272

26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered

Alphaport, Inc.
GSA Engineering Services Schedule
Labor Descriptions

LABOR CATEGORY	EDUCATION/SKILLS
Project Coordinator I	**Education and General Experience:** A high school diploma with zero years of experience in the field or in a related area. **Functional Responsibility:** Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job.
Project Coordinator II	**Education and General Experience:** A High School diploma with a minimum of eight years experience, of which at least two years must be specialized. **Functional Responsibility:** Specialized experience in general contract administration. Works with limited supervision and direction. Required to use judgment and initiative in problem solving.
Project Coordinator III	**Education and General Experience:** A High School diploma with a minimum of ten years experience, of which at least five years must be specialized. Specialized experience in general contract administration. Works with limited supervision and direction. Required to use judgment and initiative in problem solving. **Functional Responsibility:** Assists in the preparation of management plans and reports. Coordinates schedules to facilitate completion of proposals, contract deliverables, task order review, and briefing/presentations. Performs analysis, development, and review of program administrative operating procedures.
Project Coordinator IV	**Education and General Experience:** A Bachelor's degree in a Business discipline and four years experience (or an equivalent combination of training and professional work experience). **Functional Responsibility:** Assists in the formulation and definition of systems and objectives, and business processes through research combined with an understanding of applicable business systems, processes and industry requirements. Assists in performing analysis of business and user needs, documents requirements and revising existing business systems, as necessary.
Business Specialist I	**Education and General Experience:** A High School diploma with a minimum of six years experience **Functional Responsibility:** Performs evaluations of existing procedures, processes, techniques, models and systems related to management problems or contractual issues that would require a report, and recommends solutions.
Business Specialist II	**Education and General Experience:** A Bachelor's degree in a Business discipline (or an equivalent combination of training and professional work experience). **Functional Responsibility:** Performs complex evaluations of existing procedures, processes, techniques, models and systems related to management problems or contractual issues. Principal duties may include preparing work breakdown structures, charts, tables, graphs and diagrams to assist in analyzing problems. Provides daily supervision and direction to administrative staff.

Technical Specialist	**Education and General Experience:** An Associates or Bachelor's degree in an Engineering Technology or related Scientific or Technical disciplines and ten years experience (or an equivalent combination of training and professional work experience). **Functional Responsibility**: Performs functional testing or experimentation tasks. Prepares technical methods or hardware assemblies to implement a design solution. May design subsystems and assists in developing standards. May work as part of a project team.
Senior Technical Specialist	**Education and General Experience:** An Associates or Bachelor's degree in an Engineering Technology or related Scientific or Technical disciplines and fourteen years experience (or an equivalent combination of training and professional work experience). **Functional Responsibility**: Performs functional testing or experimentation tasks. Prepares technical methods or hardware assemblies to implement a design solution. May design subsystems and develop standards. May lead project team.
Technical Supervisor	**Education and General Experience:** Requires a high school diploma or its equivalent. Requires at least 12 years of experience in the field or in a related area. Required to complete formal training in technical areas of expertise and keep current all certifications. **Functional Responsibility:** Directs the technical activities associated with technicians and coordinates activities of work teams. Serves as the first source for handling technical related questions and issues that occur on the shop floor.
Engineer	**Education and General Experience:** A Bachelor's degree in Engineering, Science or other Technically related discipline. A minimum of zero years of experience in the field or in a related area. **Functional Responsibility:** Has knowledge of commonly-used concepts, practices, and procedures within a particular field.
Systems Engineer I	**Education and General Experience:** Requires a bachelor's degree in engineering and a minimum of two years of experience in the field or in a related area. **Functional Responsibility:** Responsible for design, development, implementation, and analysis of technical systems. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals.
Systems Engineer II	**Education and General Experience:** Requires a bachelor's degree in engineering and a minimum of four years of experience in the field or in a related area. **Functional Responsibility:** Performs engineering design evaluations. Recommends alterations to development and design to improve quality of products and/or procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks.
Mechanical Engineer	**Education and General Experience:** A Bachelor's degree in Engineering, Science or other technically related discipline. A minimum of four years experience in the field or in a related area. **Functional Responsibility:** Familiar with a variety of technical field's concepts, practices, and procedures.

Senior Engineer I

Education and General Experience: A Bachelor's degree in an Engineering, Scientific or Technical discipline and ten years experience (or an equivalent combination of training and professional work experience).

Functional Responsibility: Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with the design and implementation of engineering tools, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.

Senior Systems Engineer I

Education and General Experience: Requires a bachelor's degree in engineering and a minimum of six years of experience in the field or in a related area.

Functional Responsibility: Provides expert judgment and analysis for the design, development and implementation of technical systems. Resolves highly complex technical issues and conducts advanced research. Performs a variety of tasks. Leads and directs the work of others.

Senior Systems Engineer II

Education and General Experience: A Bachelor's degree in an Engineering, Scientific or Technical discipline and twelve years experience (or an equivalent combination of training and professional work experience).

Functional Responsibility: Implements engineering principles, techniques and processes, specifically in areas of, scientific investigations, new scientific applications, space exploration and development. Decides appropriate tests to evaluate, debug and check systems. Documents the result of complex analysis and design tasks. May design moderately complex systems; assists in developing standards and techniques. May act in a lead role of a project team.

IT Specialist

Education and General Experience: An Associates or Bachelor's degree in an Engineering Technology or related Scientific or Technical disciplines and ten years experience (or an equivalent combination of training and professional work experience).

Functional Responsibility: Designs systems and subsystems. Performs functional testing or experimentation tasks. Prepares technical methods or hardware assemblies to implement a design solution. Assists in developing standards. May work on hardware or software systems. May work as part of a project team.

Project Manager I

Education and General Experience: A Bachelor's degree and a minimum of two years experience in the field or in a related field (or an equivalent combination of training and professional work experience).

Functional Responsibility: Familiar with a variety of the field's concepts, practices, and procedures. Relies on limited experience and judgment to plan and accomplish goals.

Project Manager II

Education and General Experience: A Bachelor's degree and a minimum of four years experience in the field or in a related field (or an equivalent combination of training and professional work experience).

Functional Responsibility: Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals.

Project Manager III

Education and General Experience: A Bachelor's degree in Engineering, Physical Science, or other technically related discipline. This position requires twelve years experience. Specialized experience includes: project development, expertise in the management and control of funds and resources and demonstrated capability in managing multi-task contracts.

Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance.

Project Manager IV

Education and General Experience: A Bachelor's degree in Engineering, Physical Science, or other technically related discipline. This position requires fourteen years experience. Specialized experience includes: project development, expertise in the management and control of funds and resources and demonstrated capability in managing multi-task contracts.

Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance.

Subject Matter Expert I

Education and General Experience: A Bachelor's degree in Engineering, Science or other technically related discipline. Ten years within the last fifteen years of intensive and progressive experience in the individual's field of study and specialization. This experience is expected to include a broad spectrum of expertise in a variety of aspects of the field of expertise.

Functional Responsibility: As an expert in the subject matter field, may augment or direct project teams. Provides high level functional and systems analysis, design, integration, documentation, and implementation advice on exceptionally complex studies, which require an expert knowledge of the subject matter for effective problem solution. Participates in all phases of study development with emphasis on the planning, analysis, documentation, and presentation phases. May serve as a Task Leader, responsible for ensuring the quality and timeliness of services delivered.

Subject Matter Expert II

Education and General Experience: A Bachelor's degree in Engineering, Science or other technically related discipline. Twelve years within the last fifteen years of intensive and progressive experience in the individual's field of study and specialization. This experience is expected to include a broad spectrum of expertise in a variety of aspects of the field of expertise.

Functional Responsibility: As an expert in the subject matter field, may augment or direct project teams. Provides high level functional and systems analysis, design, integration, documentation, and implementation advice on exceptionally complex studies, which require an expert knowledge of the subject matter for effective problem solution. Participates in all phases of study development with emphasis on the planning, analysis, documentation, and presentation phases. May serve as a Task Leader, responsible for ensuring the quality and timeliness of services delivered.

Senior Systems Expert

Education and General Experience: A Masters and/or PhD degree in Science, Engineering or other technically related discipline. Fifteen years within the last twenty years of intensive and progressive experience in the individual's field of study and specialization.

Functional Responsibility: This experience is expected to include a broad spectrum of expertise in a variety of aspects of the field of expertise.

Alphaport, Inc.
GSA Engineering Services Schedule
Labor Rates

LABOR RATES GSA Contract No.: GS-10F-0293U *Engineering Services Schedule*	
LABOR CATEGORY	**HOURLY LABOR RATES (with IFF)**
Project Coordinator I	**$ 41.32**
Project Coordinator II	**$ 48.15**
Project Coordinator III	**$ 50.98**
Project Coordinator IV	**$ 58.08**
Business Specialist I	**$ 58.14**
Business Specialist II	**$ 68.69**
Technical Specialist	**$ 72.99**
Senior Technical Specialist	**$ 79.01**
Technical Supervisor	**$ 98.57**
Engineer	**$ 86.75**
Systems Engineer I	**$ 90.68**
Systems Engineer II	**$ 93.67**
Mechanical Engineer	**$ 94.89**
Senior Engineer I	**$ 105.27**
Senior Systems Engineer I	**$ 101.16**
Senior Systems Engineer II	**$ 108.89**
IT Specialist	**$ 111.97**
Project Manager I	**$ 110.45**
Project Manager II	**$ 119.28**
Project Manager III	**$ 122.96**
Project Manager IV	**$ 131.30**
Subject Matter Expert I	**$ 154.08**
Subject Matter Expert II	**$ 170.29**
Senior Systems Expert	**$ 237.59**

IFF = Industrial Funding Fee

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Engineering Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for Professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If the contractor adds SCA labor categories/employees to the contract through the modification process, the contractor must establish an SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable wage determination number. Failure to do so may result in cancellation of the contract.

ADDITIONAL ORDERING INFORMATION

1. **Hours Defined:** Normal Business Hours are defined as any consecutive eight (8) hour period, excluding breaks, between the hours of 0700 and 1800 local time, and forty (40) hours per week from Monday through Friday. Hours expended exceeding forty (40) hours per week shall be billed at straight time, regardless of whether services are performed outside or in excess of normal business hours.
2. **Billing Hour Increments:** All rates are per labor hour, billed in 1/2 hour increments.
3. **Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

Alphaport, Inc.

Operating since 1999, Alphaport, Inc., a woman-owned, HUBZone technology business is dedicated in providing exploration systems technologies, assurance technologies, engineering, workforce development, Knowledge Management IT, hardware development, testing and training services to aerospace-oriented organizations that have included:

Aerojet, Aeronavali (Italy), Airbus, Boeing, CAMP, Inc., City of Cleveland, Cleveland Academy of Math, Science and Technology (CAMST), Cleveland Municipal School District, Dynacs Engineering, Energizer, Honeywell JPL, NASA (Ames, Dryden, Glenn, Goddard, Headquarters, Johnson, Kennedy, Langley, Marshall, Stennis), Northrop Grumman Space Missions System Corp., Ohio Aerospace Institute (OAI), QSS Group, Inc., RS Information Services, Inc., (RSIS), Science Applications International Corporation (S.A.I.C.), SGT, Inc., "new" Wright Air and Space Center and ZIN Technologies, Inc.

Core service areas include:

Space Power and Propulsion Technology, Nuclear Engineering, Space Communications, Space Mechanisms, Tribology, Engineering, Materials, Safety, Reliability and Quality Assurance, Hardware Development, Program and Project Management, Six Sigma Process Improvement Technologies, Supply Chain Management, Risk Assessment/Management, Educational Program Management Services and Web Programming & Tool Development, Knowledge Capture, Retention and Management, Retiree Communities of Practice, Mentoring, Training & Implementation, Workshop and Conference Support, Instructional System Design, Peer Reviews, and Technology Assessments.

Business Specifications

- Size: Small, <$10M
- NAICS Codes: 541690, 541710, 541330, 611430, 611420
- DUNS Number: 083692272
- Cage Code: 1YZG9
- Certified City of Cleveland, Female Business Enterprise (FBE) operating since 1999.
- Certified Small, Woman-Owned HUBZone Technology Business
- DCAA Audited and Cleared Accounting and Time Reporting System
- Secret Facility Clearance

Business Services Sectors

Assurance Technology

- System Safety
- Six Sigma Implementation
- Reliability Engineering, etc.

Technical Services

- System Engineering
- Propulsion
- Power Engineering, etc.

Product Development

- Research & Development
- Hardware Prototype
- Electronics Development, etc.

Flight Systems

- Program Management of Space Flight Systems

Contact Information

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