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GENERAL SERVICES ADMINISTRATION

Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage™ is: http://www.GSAAdvantage.gov.

Multiple Award Schedule
Federal Supply Group: Professional Services FSC Class: GS10F030AA

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov

Contract Period: 11/02/2017 – 11/01/2022

Contractor: Veterans Management Services, Inc. (DBA: VMSI)
14 Pidgeon Hill Drive Suite 500
Sterling, VA 20165-6133

Business Size: Other than Small, Veteran Owned, Service-Disabled Business

Telephone: (703) 563-4600
FAX Number: (703) 563-4561
Web Site: www.vetms.com
E-mail: gsa@vetms.com
Contract Administration: Jacalyn Perley

Price List is current as of Modification PA-0037 effective March 29, 2022
Prices Shown Herein are Net (discount deducted)
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Customer Information:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order Level Materials (OLM)s</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. Page 4

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. The descriptions for the labor categories begin on page 5.

2. Maximum Order: $1,000,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic and Worldwide

5. Point(s) of production (city, county, and state or foreign country): Same as company address


7. Quantity discounts: None Offered

8. Prompt payment terms: Net 30 days; “Information for Ordering Offices; Prompt payment terms cannot be negotiated out of contractual agreement in exchange for other concessions”.

9. Foreign items (list items by country of origin): Not Applicable

10a. Time of Delivery (Contractor insert number of days): To Be Determined at the Task Order level

10b. Expedited Delivery: Contact Contractor

10c. Overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements: Contact Contractor

11. F.O.B Points(s): Destination
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12a. Ordering Address(es): Same as Contractor

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es): Same as company address

14. Warranty provision.: Contractor’s standard commercial warranty terms & conditions

15. Export Packing Charges (if applicable): Not Applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable): Not Applicable

17. Terms and conditions of installation (if applicable): Not Applicable

18. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): Not Applicable

18a. Terms and conditions for any other services (if applicable): Not Applicable

19. List of service and distribution points (if applicable): Not Applicable

20. List of participating dealers (if applicable): Not Applicable

21. Preventive maintenance (if applicable): Not Applicable

22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable

23. Unique Entity Identifier: YM2UURS758K9

24. Notification regarding registration in System for Award Management (SAM) database: Contractor registered and active in SAM
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**GSA Awarded Rates:**

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Minimum Education</th>
<th>Minimum Experience</th>
<th>GSA Awarded Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject Matter Expert II</td>
<td>Bachelors</td>
<td>12</td>
<td>$217.43</td>
</tr>
<tr>
<td>Subject Matter Expert I</td>
<td>Bachelors</td>
<td>10</td>
<td>$164.63</td>
</tr>
<tr>
<td>Sr. Program/Project Manager I</td>
<td>Bachelors</td>
<td>8</td>
<td>$143.15</td>
</tr>
<tr>
<td>Program/Project Manager</td>
<td>Bachelors</td>
<td>6</td>
<td>$105.18</td>
</tr>
<tr>
<td>Program/Project Management Coordinator</td>
<td>High School</td>
<td>2</td>
<td>$93.10</td>
</tr>
<tr>
<td>Program/Project Management Assistant</td>
<td>High School</td>
<td>1</td>
<td>$45.43</td>
</tr>
<tr>
<td>Acquisition Specialist VI</td>
<td>Bachelors</td>
<td>8</td>
<td>$116.80</td>
</tr>
<tr>
<td>Acquisition Specialist V</td>
<td>Bachelors</td>
<td>7</td>
<td>$103.10</td>
</tr>
<tr>
<td>Acquisition Specialist IV</td>
<td>Bachelors</td>
<td>6</td>
<td>$77.49</td>
</tr>
<tr>
<td>Acquisition Specialist III</td>
<td>Bachelors</td>
<td>4</td>
<td>$70.86</td>
</tr>
<tr>
<td>Acquisition Specialist II</td>
<td>High School</td>
<td>2</td>
<td>$64.80</td>
</tr>
<tr>
<td>Acquisition Specialist I</td>
<td>High School</td>
<td>1</td>
<td>$51.03</td>
</tr>
<tr>
<td>Procurement Analyst III</td>
<td>High School</td>
<td>3</td>
<td>$62.90</td>
</tr>
<tr>
<td>Procurement Analyst II</td>
<td>High School</td>
<td>2</td>
<td>$52.47</td>
</tr>
<tr>
<td>Procurement Analyst I</td>
<td>High School</td>
<td>1</td>
<td>$41.94</td>
</tr>
<tr>
<td>Financial / Budget Analyst III</td>
<td>Bachelors</td>
<td>5</td>
<td>$77.47</td>
</tr>
<tr>
<td>Financial / Budget Analyst II</td>
<td>Bachelors</td>
<td>2</td>
<td>$55.45</td>
</tr>
<tr>
<td>Financial / Budget Analyst I</td>
<td>Bachelors</td>
<td>1</td>
<td>$48.92</td>
</tr>
<tr>
<td>Executive Assistant I</td>
<td>Bachelors</td>
<td>5</td>
<td>$65.23</td>
</tr>
<tr>
<td>Administrative Assistant II **</td>
<td>High School</td>
<td>2</td>
<td>$50.16</td>
</tr>
<tr>
<td>Administrative Assistant I **</td>
<td>High School</td>
<td>1</td>
<td>$40.38</td>
</tr>
<tr>
<td>Analyst I</td>
<td>High School</td>
<td>1</td>
<td>$36.92</td>
</tr>
<tr>
<td>Program/Project Analyst II</td>
<td>Bachelors</td>
<td>5</td>
<td>$56.75</td>
</tr>
</tbody>
</table>
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<table>
<thead>
<tr>
<th>Program/Project Analyst I</th>
<th>Bachelors</th>
<th>3</th>
<th>$49.18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Analyst IV</td>
<td>Masters</td>
<td>10</td>
<td>$127.57</td>
</tr>
</tbody>
</table>

**SCA applicable
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**Labor Category Descriptions:**

GSA and/or the ordering activities may have access to any VMSI Services employee resume (by request) before, during, or after assignment of any GSA order. If for some extenuating reason a person assigned to an order must be replaced or substituted, the ordering activity will be notified in advance, in writing, and the substituted personnel will meet or exceed the required qualifications for the departing employee’s labor category.

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Education</th>
<th>Years of Experience</th>
<th>Functional Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject Matter Expert II</td>
<td>BA/BS</td>
<td>12</td>
<td>Functions at a Subject Matter Expert level capacity. Provides guidance, analysis, and consulting services at a highly technical capacity. Ability to simultaneously manage, coordinate and pursue multiple, complex projects and activities.</td>
</tr>
<tr>
<td>Subject Matter Expert I</td>
<td>BA/BS</td>
<td>10</td>
<td>Functions at a Subject Matter Expert level capacity. Provides guidance, analysis, and consulting services at a highly technical capacity. Ability to simultaneously manage, coordinate and pursue multiple, complex projects and activities.</td>
</tr>
<tr>
<td>Sr. Program/Project Manager I</td>
<td>BA/BS</td>
<td>8</td>
<td>Functions in a senior-level Program / Project Manager role directing the planning and management of single or multiple projects and retains overall responsibility for performance including cost, schedule, deliverables and contractual compliance. Responsible for overall success of the project/projects and ensures goals and standards are successfully implemented. Serves as the senior liaison to government and outside representatives and coordinates activities of support personnel. Has authority and responsibility to identify and commit resources required to support effort. Crafts and enforces quality control programs.</td>
</tr>
<tr>
<td>Analyst IV</td>
<td>Masters</td>
<td>10</td>
<td>Functions in an analyst role. May provide leadership and guidance to the program and technical staff in identifying and investigating challenges involving strategy, policy, performance, process, and technical issues related to project requirements. Works with the client and users to determine requirements. Works as a multifunction analyst that provides document support and development including but not limited to the development of manuals, policies, procedures, SOP’s, reports, manuals, briefs, catalogs, presentations and other professional documents. May manage or direct other project staff.</td>
</tr>
</tbody>
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<th>Education</th>
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<th>Functional Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program/Project Manager</td>
<td>BA/BS</td>
<td>6</td>
<td>Functions in a mid-level Program / Project Manager role supporting the planning and management of single or multiple projects and supports senior program managers in tracking performance including cost, schedule, deliverables and contractual compliance. Ensures management goals and standards are successfully implemented. Possesses some experience and skills necessary to perform the following tasks: Organize, direct, and coordinate planning and implementation of program / project support activities. Interface with government personnel. Formulate and review project feasibility studies, determine costs, ensure conformance to work standards. Interpret policies, purposes, and goals of the organizations for subordinates.</td>
</tr>
<tr>
<td>Program/Project Management Coordinator</td>
<td>HS diploma</td>
<td>2</td>
<td>Functions in a junior level Program / Project Management Coordinator capacity serving as a coordinator supporting the planning and management of single or multiple projects and supports senior program managers in tracking performance including cost, schedule, deliverables and contractual compliance. Ensures management goals and standards are successfully implemented.</td>
</tr>
<tr>
<td>Program/Project Analyst II</td>
<td>BA/BS</td>
<td>5</td>
<td>Functions in a program/project analyst role. Assists in designing, coordinating, developing, and documenting proposed organization designs, and/or changes in business/programmatic processes, procedures, and/or products. Performs initial reviews of existing processes, procedures, and/or products. Assists in the development of recommendations for modifications/changes to improve systems, processes, or products.</td>
</tr>
<tr>
<td>Program/Project Analyst I</td>
<td>BA/BS</td>
<td>3</td>
<td>Functions in a program/project analyst role. Assists in designing, coordinating, developing, and documenting proposed organization designs, and/or changes in business/programmatic processes, procedures, and/or products. Performs initial reviews of existing processes, procedures, and/or products. Assists in the development of recommendations for modifications/changes to improve systems, processes, or products.</td>
</tr>
<tr>
<td>Program/Project Management Assistant</td>
<td>HS Diploma</td>
<td>1</td>
<td>Functions in a junior level Program / Project Management Assistant capacity serving in an administrative capacity with specific tasks associated with program and project management, supporting the planning and management of single or multiple projects and supports senior program managers in tracking performance including cost, schedule, deliverables and contractual compliance.</td>
</tr>
</tbody>
</table>
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<th>Education</th>
<th>Years of Experience</th>
<th>Functional Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Analyst I</td>
<td>HS Diploma</td>
<td>1</td>
<td>Works as a multifunction analyst that provides document support and development including but not limited to the development of manuals, policies, procedures, SOP’s, reports, manuals, briefs, catalogs, presentations and other professional documents.</td>
</tr>
<tr>
<td>Acquisition/Contract Specialist VI</td>
<td>BA/BS</td>
<td>8</td>
<td>Functions in a senior-level contract specialist capacity. Carries out pre-determined and recurring cradle to grave contract administration duties. May serve in a management role. Functions may include acquisition planning, proposal solicitation preparation, market research/analysis, selection and administration of terms and conditions, cost/price analysis, negotiation, preparation of contract modifications, evaluation of performance, contract termination, and contract closeout. Knowledge and exposure to cost reimbursement/cost sharing contracts and review of claims and equitable adjustments. Ability to simultaneously manage, coordinate and pursue multiple, complex projects and activities. Extensive knowledge of the FAR and/or DFAR.</td>
</tr>
<tr>
<td>Acquisition/Contract Specialist V</td>
<td>BA/BS</td>
<td>7</td>
<td>Functions in a senior-level contract specialist capacity. Carries out pre-determined and recurring contract administration duties. May serve in a management role. Functions may include acquisition planning, proposal solicitation preparation, SOW development, market research/analysis, selection and administration of terms and conditions, cost/price analysis, negotiation, preparation of contract modifications, evaluation of performance, contract termination, and contract closeout. Extensive knowledge and exposure to different contract types. Extensive knowledge of FAR and/or DFAR.</td>
</tr>
<tr>
<td>Acquisition/Contract Specialist IV</td>
<td>BA/BS</td>
<td>6</td>
<td>Functions in a senior-level contract specialist capacity. Carries out pre-determined and recurring contract administration duties. May serve in a management role. Functions may include acquisition planning, proposal solicitation preparation, SOW development, market research/analysis, selection and administration of terms and conditions, cost/price analysis, negotiation, preparation of contract modifications, evaluation of performance, contract termination, and contract closeout. Extensive knowledge and exposure to different contract types. Extensive knowledge of FAR and/or DFAR.</td>
</tr>
</tbody>
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<tr>
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<th>Education</th>
<th>Years of Experience</th>
<th>Functional Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition/Contract Specialist III</td>
<td>BA/BS</td>
<td>4</td>
<td>Functions in a Mid-Level contract specialist capacity. Under guidance, carries out pre-determined and recurring tasks which are designed to provide broad, but limited exposure to the contracts profession. Assignments may include, but are not limited to general cradle to grave contract administration. Limited support functions may include acquisition planning, proposal solicitation preparation, market research/analysis, selection and administration of terms and conditions, negotiation and preparation of contract modifications, cost/price analysis, evaluation of performance, contract termination, and contract close-out. Exposure to FAR and/or DFAR.</td>
</tr>
<tr>
<td>Acquisition/Contract Specialist II</td>
<td>HS Diploma</td>
<td>2</td>
<td>Functions in a junior level contract specialist capacity. Under guidance, carries out pre-determined and recurring tasks which are designed to provide broad, but limited exposure to the contracts profession. Assignments may include, but are not limited to general cradle to grave contract administration. Limited support functions may include acquisition planning, proposal solicitation preparation, market research/analysis, selection and administration of terms and conditions, negotiation and preparation of contract modifications, cost/price analysis, evaluation of performance, contract termination, and contract close-out. Exposure to FAR and/or DFAR.</td>
</tr>
<tr>
<td>Acquisition/Contract Specialist I</td>
<td>HS Diploma</td>
<td>1</td>
<td>Functions in a junior level contract specialist capacity. Under guidance, carries out pre-determined and recurring tasks which are designed to provide broad, but limited exposure to the contracts profession. Assignments may include, but are not limited to general contracts support in all stages of contracting lifecycle. Exposure to FAR and/or DFAR.</td>
</tr>
<tr>
<td>Procurement Analyst III</td>
<td>HS Diploma</td>
<td>3</td>
<td>Functions in a Mid-Level procurement capacity. Under guidance, carries out pre-determined and recurring tasks which are designed to provide broad, but limited exposure to the procurement profession. Assignments may include, but are not limited to general procurement or purchasing administration.</td>
</tr>
<tr>
<td>Procurement Analyst II</td>
<td>HS Diploma</td>
<td>2</td>
<td>Functions in a junior level procurement capacity. Under guidance, carries out pre-determined and recurring tasks which are designed to provide broad, but limited exposure to the procurement profession. Assignments may include, but are not limited to general procurement or purchasing administration.</td>
</tr>
</tbody>
</table>
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<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Education</th>
<th>Years of Experience</th>
<th>Functional Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Analyst I</td>
<td>HS Diploma</td>
<td>1</td>
<td>Functions in a junior level procurement capacity. Under guidance, carries out pre-determined and recurring tasks which are designed to provide broad, but limited exposure to the procurement profession. Assignments may include, but are not limited to general procurement or purchasing administration.</td>
</tr>
<tr>
<td>Financial / Budget</td>
<td>BA/BS</td>
<td>5</td>
<td>Functions in a mid-level Financial / Budget Analyst performing business and/or financial management tasks for commercial or government organizations. Demonstrated in depth knowledge of and skill related to business, finance, and/or information technology area of expertise. Develops and implements systems and creates and maintains databases. Prepares technical documentation, reports, and other deliverables for client approval. Supports team and helps administer implementation and testing. Participates in planning of engagement and is responsible for all tasks delegated by Managers.</td>
</tr>
<tr>
<td>Analyst III</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial / Budget</td>
<td>BA/BS</td>
<td>2</td>
<td>Functions in a mid-level Financial / Budget Analyst role performing business and/or financial management tasks for commercial or government organizations. Demonstrated ability to perform business and/or financial management tasks. Provides technical knowledge in their area of expertise, work individually and on teams to support the completion of project specific tasks within estimated time frames and budget constraints and interface with the client on a day-to-day basis. Apply specific expertise to practical issues they identify, or those presented by the client. Assist in formulating solutions, preparing reports, studies and documentation while supporting presentations and client meetings.</td>
</tr>
<tr>
<td>Analyst II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial / Budget</td>
<td>BA/BS</td>
<td>1</td>
<td>Functions in and provides junior financial and budget support. Experience in performing business and/or financial management tasks for commercial or government organizations. Strong written and oral communication skills. Work individually and on teams to support the completion of project specific tasks within estimated time frames and budget constraints and interface with the client on a day-to-day basis. Assist in formulating solutions, preparing reports, studies and documentation while supporting presentations and client meetings.</td>
</tr>
<tr>
<td>Analyst I</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
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<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Education</th>
<th>Years of Experience</th>
<th>Functional Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Assistant I</td>
<td>BA/BS</td>
<td>5</td>
<td>Functions in an Executive Assistant role providing administrative support in a management environment. Personal computer literate with knowledge of email, word processing, and spreadsheet software. Uses common office equipment, e.g., facsimile (fax) machines, copiers, projectors, and PC printers. Performs high quality project support. Will contact most levels of Government/client personnel. Handles confidential information. Maintains logs, records, archives and/or working files. Given minimum instruction and supervision, handles correspondence, prepares reports, arranges meetings and/or travel arrangements.</td>
</tr>
<tr>
<td>Administrative Assistant II</td>
<td>HS diploma</td>
<td>2</td>
<td>Functions in a mid-level Administrative Assistant role providing administrative support in a management environment. Personal computer literate with knowledge of email, word processing, and spreadsheet software. Uses common office equipment, e.g., facsimile (fax) machines, copiers, projectors, and PC printers. Performs high quality project support. Will contact most levels of Government/client personnel. Handles confidential information. Maintains logs, records, archives and/or working files. Given minimum instruction and supervision, handles correspondence, prepares reports, arranges meetings and/or travel arrangements.</td>
</tr>
<tr>
<td>Administrative Assistant I</td>
<td>HS diploma</td>
<td>1</td>
<td>Functions in a junior level Administrative Assistant role providing administrative support in a management environment. Personal computer literate with knowledge of email, word processing, and spreadsheet software. Uses common office equipment, e.g., facsimile (fax) machines, copiers, projectors, and PC printers. Performs administrative/technical support as directed, with continual supervision. Applies skills and knowledge in data management, document control, computer support, project control, and related areas to individual and team efforts.</td>
</tr>
</tbody>
</table>

**Veterans Management Services, Inc.  
Substitution Allowances**

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Min Edu</th>
<th>Min Exp</th>
<th>PhD</th>
<th>MA</th>
<th>BA</th>
<th>AA</th>
<th>HS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject Matter Expert II</td>
<td>BA</td>
<td>12</td>
<td>8</td>
<td>10</td>
<td>12</td>
<td>14</td>
<td>16</td>
</tr>
<tr>
<td>Subject Matter Expert I</td>
<td>BA</td>
<td>10</td>
<td>6</td>
<td>8</td>
<td>10</td>
<td>12</td>
<td>14</td>
</tr>
</tbody>
</table>
GS10F030AA is listed here for reference purposes only and is replaced by GS35F128DA. GS10F030AA is only to be used for active submitted quote(s)/BPAs awarded prior to or pending an award decision as of August 2, 2022. All new quote(s)/BPAs MUST be awarded against the contractor’s new MAS contract GS35F128DA.

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**Service Contract Labor Standards Matrix**

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<th>SCA Eligible Labor Category</th>
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The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide)