



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE**

**AUTHORIZED FEDERAL SUPPLY SCHEDULE
PRICE LIST
SCHEDULE FOR MULTIPLE AWARD
SCHEDULE**

Small Business Federal Supply Group: MAS

Premier Professional Systems, Inc
A Subsidiary of PROJECTXYZ

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Huntsville, AL 35806
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Contract # GS-10F-0315P (Option Modification # PO-0033,
Acceptance of Mass Modification A812)
Period Covered by Contract: May 10, 2019 thru May 9, 2024

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address for GSA *Advantage!* is GSAAvantage.gov. For more information on ordering from Federal Supply Schedules click on the **FSS Schedules** button at <http://www.fss.gsa.gov>.

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1.0 Customer Information

1a. Table of awarded special item numbers (SIN): Premier is authorized to accept Disaster Recovery purchases under each SIN contained in this schedule. See pages 10-16 for Premier's Professional Services Schedule Rate Tables.

SIN	SERVICES DESCRIPTION
541614SVC	Supply and Value Chain Management Services
611430	Professional and Management Development Training Services
561210FS	Facilities Support Services
OLM	Order Level Materials (OLM)

1b. Identification of the Lowest Priced Model: Not applicable as we are furnishing labor rates for services to be provided.

1c. Labor Categories and Job Descriptions: Labor categories and job descriptions for Professional labor categories are contained in the Labor Category Description section (section 4.0) of this schedule.

2. Maximum order: \$1,000,000.00

3. Minimum order: \$100.00

4. Geographic coverage: Domestic and overseas.

5. Points of production: 1500 Perimeter Pkwy, Suite 426, Huntsville, AL 35806.

6. Discount from list prices or statement of net price: Government net prices are shown (Discounts already deducted).

7. Quantity discounts: None offered.

8. Prompt payment terms: Net 30 days.

9a. Notification that Government purchase cards are accepted below the micro-purchase threshold: Yes.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Not accepted.

10. Foreign Items: None.

- 11a.** Time of delivery: Specified on the Task Order.
- 11b.** Expedited Delivery: Items available for expedited delivery are noted in this price list. Contact Contractor.
- 11c.** Overnight and 2-day delivery: Contact Contractor.
- 11d.** Urgent Requirements: Contact Contractor.
- 12.** F.O.B. point(s): Destination.
- 13a.** Ordering address:
- Premier Professional Systems, Incorporated
1500 Perimeter Parkway Suite 426
Huntsville, Alabama 35806
- 13b.** Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (www.fss.gsa.gov/schedules).
- 14.** Payment address:
- Premier Professional Systems, Incorporated
Attn: Finance and Accounting Department
1500 Perimeter Parkway Suite 426
Huntsville, Alabama 35806
- 15.** Warranty provision: Not applicable.
- 16.** Export packing charges: Not applicable.
- 17.** Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Not Applicable.
- 18.** Terms and conditions of rental, maintenance, and repair (if applicable): Not applicable.
- 19.** Terms and conditions of installation: Not applicable.
- 20.** Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): Not applicable
- 20a.** Terms and conditions for any other services (if applicable): Not applicable

- 21.** List of service and distribution points (if applicable): Not applicable.
- 22.** List of participating dealers: Not applicable.
- 23.** Preventive maintenance (if applicable): Not applicable.
- 24a.** Special attributes such as environmental attributes (e.g., recycled content, energy efficient, and/or reduced pollutants): Not applicable.
- 24b.** Section 508 compliance: Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services, and can be found at website www.section508.gov.
- 25.** Data Universal Number System (DUNS) number: 78-280-2284.
- 26.** Notification regarding registration in Central Contractor Registration (CCR) database: Premier Professional Systems, Incorporated is registered in the System for Award Management (SAM) database, formerly CCR.

2.0 Logistics Services Available

Premier Professional Systems has been awarded a General Services Administration (GSA) Federal Supply Service (FSS) Schedule Contract to provide Logistics services to Government customers. Many federal agencies frequently require logistics management services and related products to manage material and other resources to meet their mission in a timely, efficient, and cost effective manner. It is the goal of this solicitation to help agencies utilize the latest value chain and distribution concepts, methodologies and technologies to achieve efficient logistics operations that result in improved customer service.

The Service Contract Labor Standards (SCLS), formally known as Service Contract Act (SCA) is applicable to the MAS. Under the SCLS/SCA all contractors are required to comply with prevailing wage determinations as issued by the Department of Labor. Established SCLS/SCA labor categories are designated in the rate tables of section 3.

Premier is authorized to accept Disaster Recovery purchases under each SIN contained in this schedule.

The SIN(s) available under this contract provide for a wide range of logistics services. When task orders are placed they must identify the SIN(s) under which this task is being issued. The following are SIN descriptions available under Premier's GSA Schedule contract, and are examples of tasks that may be performed under each. They are examples only and are not meant to exclude or limit services performed under this Federal Supply Schedule.

2.1 SIN 541614 SVC Supply and Value Chain Management Services

This SIN includes Services that include all phases of planning, acquisition and management of logistics systems. These services include, but are not limited to planning, acquisition, design, development, testing, production, fielding, management, operation, maintenance, sustainment, improvement, modification and disposal.

Examples of the type of services that may be performed under this SIN include: Logistics consulting for planning for the acquisition and life cycle phases of supply and value chain systems including the following: defining and establishing program objectives, strategies, plans and schedules; develop milestone documentation; market research and acquisition planning; material requirements identification, planning, acquisition and management; develop

specifications or performance based work statements and task estimates; develop, document and support maintenance procedures and technical manuals; configuration data management and related documentation; expansion and consolidation studies, field problem analysis and recommendation of corrective actions and system modernization; Needs assessment/system assessment; Inventory/asset/vendor management; Inventory management and operation (inclusive of salvage, recycle and/or disposal management); operation of warehouses, stockrooms, storage facilities or depots.

Other examples are: Fulfillment systems and operations; platform management; Information logistics processing systems analysis design, and implementation; staging, shipping, receiving, packing, crating, moving and storage (excluding household goods); packaging, labeling, bar coding system consultation, design, implementation, operation and maintenance; design and installation of material handling systems; hazardous material storage and handling (Non-radioactive only); warehouse and location management systems; recycling program management of warehousing materials; preservation and protection of specialized inventory or documents; maintenance, repair and overhaul (MRO) support and/or support process management; aircraft repair and maintenance; ship repair and maintenance; property disposal management; logistics strategic planning services; logistics systems engineering services; logistics program management services and support; Unique Identification (UID)/Radio Frequency Identification (RFID) services; Program and project management; acquisition and life cycle management; spares modeling; supply chain integration planning; global integrated supply chain solutions – planning and implementation. (note – acquisition functions cannot be procured as stand-alone services).

Under SIN 541614SVC, Premier provides Materiel Fielding services, track and wheel vehicle repair, upgrade, and application of Modification Work Orders (MWO). Premier also provides support for the procurement of products used by Professional Services Schedule customers, including the development of specifications and procurement of MWO kits and repair parts. These kits and parts may be stored and distributed worldwide at the direction of the Professional Services customer. Premier has performed the application of over 40,000 MWO kits to track and wheel vehicles worldwide.

Task orders may include, but are not limited to:

- System assessment and consultation
- Material requirements planning
- Inventory management and operation

- Asset or property visibility and management
- Operation of warehouses, stockrooms or storage facilities
- Fulfillment systems and operations
- Configuration management
- Platform management
- Vendor/acquisition management
- Information processing systems analysis, design, implementation
- Staging, shipping and receiving
- Packing and crating
- Packaging, labeling, bar coding system consultation, design, implementation, operation and maintenance
- Operation and maintenance of distribution and/or material handling equipment
- Design and installation of material handling systems
- System modernization consultation
- Expansion and consolidation studies
- Moving and storage (excluding household goods)
- Consultation on hazardous material storage and handling
- Warehouse and location management systems
- Recycling program management of warehousing materials
- Preservation and protection of specialized inventory or documents
- Maintenance, Repair and Overhaul (MRO) support (repair, modification, upgrade)
- Maintenance, Repair and Overhaul (MRO) process management
- Property disposal management
- Logistics Strategic Planning services
- Logistics Systems Engineering services
- Global Integrated Supply Chain Solutions – planning and implementation
- Logistics Program Management services and support
- Supply Chain Logistics services, solutions and support
- Logistics Business Process Re-engineering
- Logistics Decision support solutions
- Logistics Performance Measures

2.2 SIN 611430 Professional and Management Development Training Services

SIN 611430 provides training in system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities supporting these activities.

Under SIN 611430, Premier provides training in operations and repair services up to the depot level for wheel, track, and marine vehicle platforms. Training services include New Equipment Training (NET), displaced equipment training, equipment refresher training, and Instructor and Key Personnel (I&KP) training.

2.3 SIN 561210FS Facilities Support Services

This SIN provides a turnkey/total solution in support of a logistics function. Under the turnkey solution, a combination of support services may include, but are not limited to: janitorial services, maintenance, trash disposal, laundry, mail routing, guard, reception and related services however these services must be incidental to and in support of the logistics function. Individual support services may not be offered, ordered, or sold separately under this SIN. Examples of the type of logistics related services under this SIN include: logistical support services; integrated facility management and operations management support; supply support services; equipment asset management and maintenance support services; fleet management and maintenance support services; preventative maintenance planning support services; property management and maintenance support services; strategic and tactical planning support services; strategic account management support services; mobile utility support equipment operation, maintenance and repair support services; Base operations support (BOS); depot maintenance; project management..

Typical services may include, but are not limited to:

- Logistical Support Services
- Supply Services
- Equipment Asset Management and Maintenance
- Fleet Management and Maintenance
- Preventative Maintenance Planning

- Property Management and Maintenance
- Strategic and Tactical Planning
- Strategic Account Management
- Mobile Utility Support Equipment Operation, Maintenance and Repair
- Project Management, Integrated Facility Management, and Operations Management Support

Under SIN 561210FS, Premier provides services for the ongoing operation of logistics facilities such as vehicle repair facilities, supply operations, logistics infrastructure support, and management of government facilities supporting logistics operations.

3.0 GSA Approved Rates

This table is for rates at a customer facility:

SCLS	Labor Category	Location	Year 15 5/10/2018- 5/9/2019	Year 16 5/10/2019- 5/9/2020	Year 17 5/10/2020- 5/9/2021	Year 18 5/10/2021- 5/9/2022	Year 19 5/10/2022- 5/9/2023	Year 20 5/10/2023- 5/9/2024
*	Administrative Assistant I	Customer Facility	\$ 41.24	\$ 41.94	\$ 42.65	\$ 43.38	\$ 44.12	\$ 44.87
*	Administrative Assistant II	Customer Facility	\$ 46.77	\$ 47.56	\$ 48.37	\$ 49.20	\$ 50.03	\$ 50.88
	Automotive Technician-Supervisor	Customer Facility	\$ 68.43	\$ 69.60	\$ 70.78	\$ 71.98	\$ 73.21	\$ 74.45
*	Automotive Technician I	Customer Facility	\$ 34.79	\$ 35.38	\$ 35.98	\$ 36.59	\$ 37.22	\$ 37.85
*	Automotive Technician II	Customer Facility	\$ 44.41	\$ 45.16	\$ 45.93	\$ 46.71	\$ 47.50	\$ 48.31
	Budget Analyst I	Customer Facility	\$ 60.31	\$ 61.34	\$ 62.38	\$ 63.44	\$ 64.52	\$ 65.62
	Budget Analyst II	Customer Facility	\$ 78.05	\$ 79.38	\$ 80.73	\$ 82.10	\$ 83.49	\$ 84.91
*	Computer Operator I	Customer Facility	\$ 34.02	\$ 34.60	\$ 35.18	\$ 35.78	\$ 36.39	\$ 37.01
*	Computer Operator II	Customer Facility	\$ 41.43	\$ 42.14	\$ 42.85	\$ 43.58	\$ 44.32	\$ 45.08
*	Computer Operator III	Customer Facility	\$ 49.32	\$ 50.15	\$ 51.01	\$ 51.87	\$ 52.76	\$ 53.65
*	Computer Operator IV	Customer Facility	\$ 54.74	\$ 55.67	\$ 56.62	\$ 57.58	\$ 58.56	\$ 59.55
*	Computer Operator V	Customer Facility	\$ 60.60	\$ 61.63	\$ 62.68	\$ 63.75	\$ 64.83	\$ 65.93
*	Computer Programmer I	Customer Facility	\$ 48.71	\$ 49.53	\$ 50.38	\$ 51.23	\$ 52.10	\$ 52.99
*	Computer Programmer II	Customer Facility	\$ 58.39	\$ 59.38	\$ 60.39	\$ 61.42	\$ 62.46	\$ 63.62
*	Computer Programmer III	Customer Facility	\$ 69.65	\$ 70.84	\$ 72.04	\$ 73.26	\$ 74.51	\$ 75.78
	Computer Scientist I	Customer Facility	\$ 56.80	\$ 57.77	\$ 58.75	\$ 59.75	\$ 60.77	\$ 61.80
	Computer Scientist II	Customer Facility	\$ 74.41	\$ 75.68	\$ 76.96	\$ 78.27	\$ 79.60	\$ 80.96
	Computer Scientist III	Customer Facility	\$ 85.26	\$ 86.71	\$ 88.18	\$ 89.68	\$ 91.21	\$ 92.76
	Computer Scientist IV	Customer Facility	\$ 102.48	\$ 104.22	\$ 106.00	\$ 107.80	\$ 109.63	\$ 111.49
	Computer Scientist V	Customer Facility	\$ 111.98	\$ 113.89	\$ 115.82	\$ 117.79	\$ 119.79	\$ 121.83
	Course Developer	Customer Facility	\$ 77.03	\$ 78.34	\$ 79.67	\$ 81.03	\$ 82.41	\$ 83.81

SCLS	Labor Category	Location	Year 15 5/10/2018- 5/9/2019	Year 16 5/10/2019- 5/9/2020	Year 17 5/10/2020- 5/9/2021	Year 18 5/10/2021- 5/9/2022	Year 19 5/10/2022- 5/9/2023	Year 20 5/10/2023- 5/9/2024
*	Electronic Integrated Systems Technician I	Customer Facility	\$ 46.48	\$ 47.27	\$ 48.07	\$ 48.89	\$ 49.72	\$ 50.57
*	Electronic Integrated Systems Technician II	Customer Facility	\$ 52.20	\$ 53.09	\$ 53.99	\$ 54.91	\$ 55.85	\$ 56.79
*	Graphics Assistant	Customer Facility	\$ 54.46	\$ 55.39	\$ 56.33	\$ 57.29	\$ 58.26	\$ 59.25
*	Heavy Equipment Repairer I	Customer Facility	\$ 47.02	\$ 47.81	\$ 48.63	\$ 49.45	\$ 50.30	\$ 51.15
*	Heavy Equipment Repairer II	Customer Facility	\$ 51.08	\$ 51.95	\$ 52.83	\$ 53.73	\$ 54.64	\$ 55.57
	Inspector	Customer Facility	\$ 44.75	\$ 45.51	\$ 46.28	\$ 47.07	\$ 47.87	\$ 48.68
	Junior Logistician	Customer Facility	\$ 50.55	\$ 51.41	\$ 52.28	\$ 53.17	\$ 54.07	\$ 54.99
	Logistician	Customer Facility	\$ 60.31	\$ 61.34	\$ 62.38	\$ 63.44	\$ 64.52	\$ 65.62
	Logistics Analyst	Customer Facility	\$ 96.65	\$ 98.30	\$ 99.97	\$ 101.67	\$ 103.39	\$ 105.15
*	Material Coordinator	Customer Facility	\$ 45.14	\$ 45.91	\$ 46.69	\$ 47.49	\$ 48.29	\$ 49.11
	Operations Manager	Customer Facility	\$ 98.96	\$ 100.65	\$ 102.36	\$ 104.10	\$ 105.87	\$ 107.67
*	Production Control Clerk	Customer Facility	\$ 45.14	\$ 45.91	\$ 46.69	\$ 47.49	\$ 48.29	\$ 49.11
	Program Manager	Customer Facility	\$ 144.04	\$ 146.49	\$ 148.98	\$ 151.51	\$ 154.09	\$ 156.71
	Provisioner	Customer Facility	\$ 60.64	\$ 61.68	\$ 62.72	\$ 63.79	\$ 64.87	\$ 65.98
	Publisher (Desktop)	Customer Facility	\$ 57.67	\$ 58.65	\$ 59.65	\$ 60.66	\$ 61.69	\$ 62.74
	Quality Assurance Coordinator	Customer Facility	\$ 76.12	\$ 77.42	\$ 78.73	\$ 80.07	\$ 81.43	\$ 82.82
	Quality Assurance Technician	Customer Facility	\$ 44.75	\$ 45.51	\$ 46.28	\$ 47.07	\$ 47.87	\$ 48.68
	Senior Logistician	Customer Facility	\$ 78.05	\$ 79.38	\$ 80.73	\$ 82.10	\$ 83.49	\$ 84.91
*	Servicer	Customer Facility	\$ 40.15	\$ 40.83	\$ 41.52	\$ 42.23	\$ 42.95	\$ 43.68
	Site Manager	Customer Facility	\$ 87.10	\$ 88.58	\$ 90.09	\$ 91.62	\$ 93.17	\$ 94.76
*	Supply Technician	Customer Facility	\$ 54.88	\$ 55.81	\$ 56.76	\$ 57.73	\$ 58.71	\$ 59.70

SCLS	Labor Category	Location	Year 15 5/10/2018- 5/9/2019	Year 16 5/10/2019- 5/9/2020	Year 17 5/10/2020- 5/9/2021	Year 18 5/10/2021- 5/9/2022	Year 19 5/10/2022- 5/9/2023	Year 20 5/10/2023- 5/9/2024
	System Analyst I	Customer Facility	\$ 55.36	\$ 56.30	\$ 57.26	\$ 58.23	\$ 59.22	\$ 60.23
	System Analyst II	Customer Facility	\$ 71.17	\$ 72.38	\$ 73.61	\$ 74.86	\$ 76.14	\$ 77.43
	System Analyst III	Customer Facility	\$ 88.27	\$ 89.77	\$ 91.29	\$ 92.84	\$ 94.42	\$ 96.03
	System Analyst IV	Customer Facility	\$ 110.54	\$ 112.42	\$ 114.33	\$ 116.27	\$ 118.25	\$ 120.26
	System Analyst V	Customer Facility	\$ 134.85	\$ 137.15	\$ 139.48	\$ 141.85	\$ 144.26	\$ 146.71
	Team Leader	Customer Facility	\$ 73.48	\$ 74.73	\$ 76.00	\$ 77.29	\$ 78.61	\$ 79.94
*	Trades Helper	Customer Facility	\$ 34.79	\$ 35.38	\$ 35.98	\$ 36.59	\$ 37.22	\$ 37.85
	Trainer/Instructor II	Customer Facility	\$ 77.03	\$ 78.34	\$ 79.67	\$ 81.03	\$ 82.41	\$ 83.81
	Trainer/Instructor, Senior	Customer Facility	\$ 92.02	\$ 93.58	\$ 95.18	\$ 96.79	\$ 98.44	\$ 100.11
	Warehouse Manager	Customer Facility	\$ 62.12	\$ 63.18	\$ 64.25	\$ 65.34	\$ 66.45	\$ 67.58
*	Warehouse Technician	Customer Facility	\$ 32.15	\$ 32.69	\$ 33.25	\$ 33.81	\$ 34.39	\$ 34.97
*	Welder I	Customer Facility	\$ 42.57	\$ 43.29	\$ 44.03	\$ 44.77	\$ 45.53	\$ 46.31
	Welder II	Customer Facility	\$ 61.46	\$ 62.50	\$ 63.56	\$ 64.65	\$ 65.74	\$ 66.86

*See the SCLS Matrix following the price list for additional information regarding SCLS labor categories.

This table is for rates at a customer facility:

SCLS	Labor Category	Location	Year 15 5/10/2018- 5/9/2019	Year 16 5/10/2019- 5/9/2020	Year 17 5/10/2020- 5/9/2021	Year 18 5/10/2021- 5/9/2022	Year 19 5/10/2022- 5/9/2023	Year 20 5/10/2023- 5/9/2024
*	Administrative Assistant I	Contractor Facility	\$ 55.12	\$ 56.28	\$ 57.46	\$ 58.67	\$ 59.90	\$ 61.16
*	Administrative Assistant II	Contractor Facility	\$ 62.53	\$ 63.84	\$ 65.18	\$ 66.55	\$ 67.95	\$ 69.38
	Automotive Technician-Supervisor	Contractor Facility	\$ 91.49	\$ 93.41	\$ 95.37	\$ 97.37	\$ 99.42	\$ 101.50
*	Automotive Technician I	Contractor Facility	\$ 46.50	\$ 47.48	\$ 48.47	\$ 49.49	\$ 50.53	\$ 51.59
*	Automotive Technician II	Contractor Facility	\$ 59.36	\$ 60.60	\$ 61.87	\$ 63.17	\$ 64.50	\$ 65.85
	Budget Analyst I	Contractor Facility	\$ 80.64	\$ 82.34	\$ 84.07	\$ 85.83	\$ 87.64	\$ 89.48
	Budget Analyst II	Contractor Facility	\$ 104.34	\$ 106.53	\$ 108.77	\$ 111.06	\$ 113.39	\$ 115.77
*	Computer Operator I	Contractor Facility	\$ 45.48	\$ 46.44	\$ 47.41	\$ 48.41	\$ 49.42	\$ 50.46
*	Computer Operator II	Contractor Facility	\$ 55.39	\$ 56.55	\$ 57.74	\$ 58.95	\$ 60.19	\$ 61.45
*	Computer Operator III	Contractor Facility	\$ 65.94	\$ 67.33	\$ 68.74	\$ 70.19	\$ 71.66	\$ 73.17
*	Computer Operator IV	Contractor Facility	\$ 73.18	\$ 74.72	\$ 76.28	\$ 77.89	\$ 79.52	\$ 81.19
*	Computer Operator V	Contractor Facility	\$ 81.01	\$ 82.71	\$ 84.45	\$ 86.22	\$ 88.03	\$ 89.88
*	Computer Programmer I	Contractor Facility	\$ 65.12	\$ 66.49	\$ 67.88	\$ 69.31	\$ 70.76	\$ 72.25
*	Computer Programmer II	Contractor Facility	\$ 78.04	\$ 79.67	\$ 81.35	\$ 83.06	\$ 84.80	\$ 86.58
*	Computer Programmer III	Contractor Facility	\$ 93.13	\$ 95.08	\$ 97.08	\$ 99.12	\$ 101.20	\$ 103.33
	Computer Scientist I	Contractor Facility	\$ 75.94	\$ 77.53	\$ 79.16	\$ 80.82	\$ 82.52	\$ 84.26
	Computer Scientist II	Contractor Facility	\$ 99.48	\$ 101.57	\$ 103.70	\$ 105.88	\$ 108.10	\$ 110.37
	Computer Scientist III	Contractor Facility	\$ 113.98	\$ 116.38	\$ 118.82	\$ 121.32	\$ 123.87	\$ 126.47
	Computer Scientist IV	Contractor Facility	\$ 137.00	\$ 139.87	\$ 142.81	\$ 145.81	\$ 148.87	\$ 152.00
	Computer Scientist V	Contractor Facility	\$ 149.70	\$ 152.85	\$ 156.06	\$ 159.33	\$ 162.68	\$ 166.10
	Course Developer	Contractor Facility	\$ 102.97	\$ 105.13	\$ 107.34	\$ 109.60	\$ 111.90	\$ 114.25

SCLS	Labor Category	Location	Year 15 5/10/2018- 5/9/2019	Year 16 5/10/2019- 5/9/2020	Year 17 5/10/2020- 5/9/2021	Year 18 5/10/2021- 5/9/2022	Year 19 5/10/2022- 5/9/2023	Year 20 5/10/2023- 5/9/2024
*	Electronic Integrated Systems Technician I	Contractor Facility	\$ 62.14	\$ 63.44	\$ 64.77	\$ 66.13	\$ 67.52	\$ 68.94
*	Electronic Integrated Systems Technician II	Contractor Facility	\$ 69.80	\$ 71.27	\$ 72.77	\$ 74.29	\$ 75.85	\$ 77.45
*	Graphics Assistant	Contractor Facility	\$ 72.81	\$ 74.33	\$ 75.90	\$ 77.49	\$ 79.12	\$ 80.78
*	Heavy Equipment Repairer I	Contractor Facility	\$ 62.86	\$ 64.18	\$ 65.53	\$ 66.91	\$ 68.31	\$ 69.75
*	Heavy Equipment Repairer II	Contractor Facility	\$ 68.28	\$ 69.72	\$ 71.18	\$ 72.67	\$ 74.20	\$ 75.76
	Inspector	Contractor Facility	\$ 59.83	\$ 61.09	\$ 62.37	\$ 63.68	\$ 65.01	\$ 66.38
	Junior Logistician	Contractor Facility	\$ 67.58	\$ 69.00	\$ 70.44	\$ 71.92	\$ 73.43	\$ 74.98
	Logistician	Contractor Facility	\$ 80.64	\$ 82.34	\$ 84.07	\$ 85.83	\$ 87.64	\$ 89.48
	Logistics Analyst	Contractor Facility	\$ 129.22	\$ 131.93	\$ 134.70	\$ 137.53	\$ 140.42	\$ 143.37
*	Material Coordinator	Contractor Facility	\$ 60.37	\$ 61.64	\$ 62.94	\$ 64.26	\$ 65.61	\$ 66.98
	Operations Manager	Contractor Facility	\$ 132.31	\$ 135.09	\$ 137.93	\$ 140.82	\$ 143.78	\$ 146.80
*	Production Control Clerk	Contractor Facility	\$ 60.37	\$ 61.64	\$ 62.94	\$ 64.26	\$ 65.61	\$ 66.98
	Program Manager	Contractor Facility	\$ 192.57	\$ 196.62	\$ 200.75	\$ 204.96	\$ 209.27	\$ 213.66
	Provisioner	Contractor Facility	\$ 81.08	\$ 82.78	\$ 84.52	\$ 86.29	\$ 88.11	\$ 89.96
	Publisher (Desktop)	Contractor Facility	\$ 77.11	\$ 78.73	\$ 80.38	\$ 82.07	\$ 83.79	\$ 85.55
	Quality Assurance Coordinator	Contractor Facility	\$ 101.78	\$ 103.92	\$ 106.10	\$ 108.33	\$ 110.61	\$ 112.93
	Quality Assurance Technician	Contractor Facility	\$ 59.83	\$ 61.09	\$ 62.37	\$ 63.68	\$ 65.01	\$ 66.38
	Senior Logistician	Contractor Facility	\$ 104.34	\$ 106.53	\$ 108.77	\$ 111.06	\$ 113.39	\$ 115.77
*	Servicer	Contractor Facility	\$ 53.67	\$ 54.80	\$ 55.95	\$ 57.13	\$ 58.33	\$ 59.55
	Site Manager	Contractor Facility	\$ 116.43	\$ 118.88	\$ 121.37	\$ 123.92	\$ 126.53	\$ 129.18
*	Supply Technician	Contractor Facility	\$ 73.36	\$ 74.90	\$ 76.47	\$ 78.08	\$ 79.72	\$ 81.39

SCLS	Labor Category	Location	Year 15 5/10/2018- 5/9/2019	Year 16 5/10/2019- 5/9/2020	Year 17 5/10/2020- 5/9/2021	Year 18 5/10/2021- 5/9/2022	Year 19 5/10/2022- 5/9/2023	Year 20 5/10/2023- 5/9/2024
	System Analyst I	Contractor Facility	\$ 74.02	\$ 75.57	\$ 77.16	\$ 78.78	\$ 80.43	\$ 82.12
	System Analyst II	Contractor Facility	\$ 95.13	\$ 97.13	\$ 99.17	\$ 101.25	\$ 103.38	\$ 105.55
	System Analyst III	Contractor Facility	\$ 118.00	\$ 120.48	\$ 123.01	\$ 125.60	\$ 128.23	\$ 130.93
	System Analyst IV	Contractor Facility	\$ 147.78	\$ 150.88	\$ 154.05	\$ 157.29	\$ 160.59	\$ 163.96
	System Analyst V	Contractor Facility	\$ 180.27	\$ 184.06	\$ 187.92	\$ 191.87	\$ 195.90	\$ 200.01
	Team Leader	Contractor Facility	\$ 98.24	\$ 100.30	\$ 102.41	\$ 104.56	\$ 106.75	\$ 108.99
*	Trades Helper	Contractor Facility	\$ 46.50	\$ 47.48	\$ 48.47	\$ 49.49	\$ 50.53	\$ 51.59
	Trainer/Instructor II	Contractor Facility	\$ 102.97	\$ 105.13	\$ 107.34	\$ 109.60	\$ 111.90	\$ 114.25
	Trainer/Instructor, Senior	Contractor Facility	\$ 123.03	\$ 125.61	\$ 128.25	\$ 130.94	\$ 133.69	\$ 136.50
	Warehouse Manager	Contractor Facility	\$ 83.04	\$ 84.78	\$ 86.56	\$ 88.38	\$ 90.24	\$ 92.13
*	Warehouse Technician	Contractor Facility	\$ 42.98	\$ 43.88	\$ 44.81	\$ 45.75	\$ 46.71	\$ 47.69
*	Welder I	Contractor Facility	\$ 56.90	\$ 58.09	\$ 59.31	\$ 60.56	\$ 61.83	\$ 63.13
	Welder II	Contractor Facility	\$ 82.16	\$ 83.88	\$ 85.64	\$ 87.44	\$ 89.28	\$ 91.15

*See the SCLS Matrix following the price list for additional information regarding SCLS labor categories.

SCLS/SCA MATRIX

SCLS Eligible Labor Category	SCLS Equivalent Code Title	Wage Determination No
Administrative Assistant I	01313 - Secretary III	15-4603
Administrative Assistant II	01020 – Admin Assistant	15-4603
Automotive Technician I	05110 - Mobile Equipment Servicer	15-4603
Automotive Technician II	05190 - Motor Vehicle Mechanic	15-4603
Computer Operator I	14041 - Computer Operator I	15-4603
Computer Operator II	14042 - Computer Operator II	15-4603
Computer Operator III	14043 - Computer Operator III	15-4603
Computer Operator IV	14044 - Computer Operator IV	15-4603
Computer Operator V	14045 - Computer Operator V	15-4603
Computer Programmer I	14071 - Computer Programmer I	15-4603
Computer Programmer II	14072 - Computer Programmer II	15-4603
Computer Programmer III	14073 - Computer Programmer III	15-4603
Electronic Integrated Systems Technician I	05010 - Automotive Electrician	15-4603
Electronic Integrated Systems Technician II	23460 - Instrument Mechanic	15-4603
Graphics Assistant	15080 - Graphic Artist	15-4603
Heavy Equipment Repairer I	23430 - Heavy Equipment Mechanic	15-4603
Heavy Equipment Repairer II	23530 – Machinery Maintenance Mechanic	15-4603
Material Coordinator	21030 - Material Coordinator	15-4603
Production Control Clerk	01270 - Production Control Clerk	15-4603
Servicer	05110 - Mobile Equipment Servicer	15-4603
Supply Technician	01410 - Supply Technician	15-4603
Trades Helper	05220 - Motor Vehicle Mechanic Helper	15-4603
Warehouse Technician	21400 - Warehouse Specialist	15-4603
Welder I	23960 - Welder, Combination Maintenance	15-4603

The Service Contract Labor Standards (SCLS) are applicable to this contract and it includes SCLS applicable labor categories. The prices for the cited labor categories are based on the U.S. Department of Labor Wage Determination Number cited in the SCLS/SCA matrix. The prices offered are based on the preponderance of where the work is performed and should the contractor perform in an area with lower SCLS rates, resulting in lower wages being paid, the task order will be discounted accordingly.

4.0 Labor Category Descriptions

Administrative Assistant I

This worker uses greater judgment and initiative to determine the approach or action to take in non-routine situations, interprets and adapts guidelines, including unwritten policies, precedents, and practices, which are not always completely applicable to changing situations. Duties include or are comparable to the following:

- a. Based on knowledge of the supervisor's views, compose correspondence on own initiative about administrative matters and general office policies for supervisor's approval;
- b. Anticipate and prepare materials needed by the supervisor for conferences, correspondence, appointments, meetings, telephone calls, etc., and informs supervisor on matters to be considered;
- c. Read publications, regulations, and directives and take action or refer those that are important to the supervisor and staff;
- d. Prepare special or one-time reports, summaries, or replies to inquiries, selecting relevant information from a variety of sources such as reports, documents, correspondence, other offices, etc., under general directions;
- e. Advise clerical staff in subordinate offices on new procedures; request information needed from the subordinate office(s) for periodic or special conferences, reports, inquiries, etc.,

Must have a high school diploma or equivalent and a minimum of 1 year of related experience.

Administrative Assistant II

In addition to duties of the Administrative Assistant I above, other duties may include electronic document filing, tracking and retrieval, taking phone calls, scheduling appointments, and making travel arrangements. This position will provide administrative support to executive staff with office management as well, responsibilities to include budgeting, personnel records and payroll.

The Administrative Assistant may be required to work independently on projects requiring research and preparation of briefing charts and other presentation materials.

Must have a high school diploma or equivalent and a minimum of 5 years of related experience.

Automotive Technician-Supervisor

This person must be knowledgeable of field operations and concepts and be able to manage multi-discipline teams in various locations. Responsible for pre-site inspections, coordination, and customer interface, and capable of performing introductory briefings. Capable of performing customer status briefings and surveys. Acts as the primary interface with Quality Assurance representatives. Responsible for site start up and closeout. Responsible for working and resolving field issues. Responsible for administrative coordination with support staff.

Must have a high school diploma or equivalent and a minimum of 15 years of logistics/management experience, including 5 years of demonstrated management experience and field operations.

Automotive Technician I

Performs a variety of minor repairs and services to maintain motor vehicles. Places and maintains decals on vehicles. Checks and replaces batteries. Rotates, repairs, and replaces tires. Washes, polishes, and cleans interiors and exteriors of vehicles. Drains, flushes, and replaces engine, transmission, and differential grease and oils. Checks, cleans, calibrates, and replaces spark plugs. Cleans and replaces oil and air filters. Adjusts brakes, replaces windshield wipers, and similar minor parts. Assists on major overhaul jobs by disassembling and cleaning parts, repairing components such as generators and water pumps, and replacing thermostats, points, electrical wiring and other items. Maintains tools and equipment, and cleans work areas. Work is spot checked for accuracy.

Must have a high school diploma or equivalent and a minimum of 1 year of related experience.

Automotive Technician II

Applies comprehensive knowledge to solve complex problems by interpreting manufacturing manuals or similar documents. Repairs, rebuilds, or overhauls major assemblies of internal combustion automobiles, buses, trucks or tractors. Work involves most of the following: Diagnosing the source of trouble and determining the extent of repairs required; replacing worn or broken parts such as piston rings, bearings, or other engine parts; grinding and adjusting valves; rebuilding carburetors; overhauling transmissions; and repairing fuel injection, lighting, and ignition systems. In general, the work of the Automotive Technician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

Must have a high school diploma or equivalent and a minimum of 5 years of related experience.

Budget Analyst I

Prepares, consolidates and distributes budget and related cost performance reports for departments and divisions throughout the organization or relating to particular programs. Analyzes operating results, develops reports and provides recommendations to management.

Requires a high school diploma or equivalent and 1 year of relevant experience.

Budget Analyst II

Prepares, consolidates and distributes budget and related reports for departments and divisions throughout the organization or relating to particular programs. Works directly with project managers to analyze operating results, offer alternatives, and present results in report or briefing formats. Develops special reports and provides recommendations to senior management.

Requires BA degree and 5 years or more of relevant experience.

Computer Operator I

Processes scheduled routines which present few difficult operating problems (e.g., infrequent or easily resolved error conditions). In response to computer output instructions or error conditions, applies standard operating or corrective procedure. Refers problems which do not respond to preplanned procedure. May serve as an assistant operator, working under general supervision.

Requires a High school diploma or equivalent and 1 year of relevant experience.

Computer Operator II

Resolves a variety of difficult operating problems (e.g., making unusual equipment connections and rarely used equipment and channel configurations to direct processing through or around problems in equipment, circuits, or channels or reviewing test run requirements and developing unusual system configurations that will allow test programs to process without interfering with ongoing job requirements). In response to computer output instructions and error conditions or to avoid loss of information or to conserve computer time, operator deviates from standard procedures. Such actions may materially alter the computer unit's production plans. May spend considerable time away from the control station providing technical assistance to lower level operators and assisting programmers, systems analysts, and subject matter specialists in resolving problems.

Requires a High school diploma or equivalent and 3 years of related experience.

Computer Operator III

The Computer Operator III processes a range of scheduled routines. In addition to operating the system and resolving common error conditions, this worker diagnoses and acts on machine stoppage and error conditions not fully covered by existing procedures and guidelines (e.g., resetting switches and other controls or making mechanical adjustments to maintain or restore equipment operations). In response to computer output instructions or error conditions, the Computer Operator III may deviate from standard procedures if standard procedures do not provide a solution and refers problems which do not respond to corrective procedures to a person of supervisory or higher individual contributor level.

Requires a High school diploma or equivalent and 5 years of related experience.

Computer Operator IV

The Computer Operator IV adapts to a variety of nonstandard problems that require extensive operator intervention (e.g. frequent introduction of new programs, applications, or procedures). In response to computer output instructions or error conditions, this worker chooses or devises a course of action from among several alternatives and alters or deviates from standard procedures if standard procedures do not provide a solution (e.g. reassigning equipment in order to work around faulty equipment or transfer channels); then refers problems if necessary. Typically, completed work is submitted to users without supervisory review.

Requires a High school diploma or equivalent and 7 years of related experience.

Computer Operator V

The Computer Operator V resolves a variety of difficult operating problems (e.g. making unusual equipment connections and rarely used equipment and channel configurations to direct processing through or around problems in equipment, circuits, or channels or reviewing test run requirements and developing unusual system configurations that will allow test programs to process without interfering with ongoing job requirements). In response to computer output instructions and error conditions or to avoid loss of information or to conserve computer time, operator deviates from standard procedures. Such actions may materially alter the computer unit's production plans. This operator may spend considerable time away from the control station providing technical assistance to lower level operators and assisting programmers, systems analysts, and subject matter specialists with resolution of problems.

Requires a High school diploma or equivalent and 10 years of related experience.

Computer Programmer I

The Computer Programmer I - assists higher level staff by performing elementary programming tasks which concern limited and simple data items and steps which closely follow patterns of previous work done in the organization, e.g. drawing flow charts, writing operator instructions, or coding and testing routines to accumulate counts, tallies, or summaries. This worker may perform routine programming assignments (as described in Level II) under close supervision. In addition to assisting higher level staff, the Computer Programmer I may perform elementary fact-finding concerning a specified work process, e.g., a file of clerical records which is treated as a unit (invoices, requisitions, or purchase orders, etc.) and then report findings to higher level staff. May receive training in elementary fact-finding. Detailed step-by-step instructions are given for each task, and any deviation must be authorized by a supervisor. Work is closely monitored in progress and reviewed in detail upon completion.

Requires a high school diploma or equivalent and 1 year of relevant experience.

Computer Programmer II

At this level, initial assignments are designed to develop competence in applying established

programming procedures to routine problems. This Computer Programmer performs routine programming assignments that do not require skilled background experience but do require knowledge of established programming procedures and data processing requirements, and works according to clear-cut and complete specifications. The data are refined, and the format of the final product is very similar to that of the input, or is well defined when significantly different, i.e., there are few, if any, problems with interrelating varied records and outputs. The Computer Programmer II maintains and modifies routine programs, makes approved changes by amending program flow charts, developing detailed processing logic, and coding changes, tests and documents modifications and writes operator instructions, may write routine new programs using prescribed specifications, and may confer with EDP personnel to clarify procedures, processing logic, etc. In addition, the Computer Programmer II may evaluate simple interrelationships in the immediate programming area confers with user representatives to gain an understanding of the situation sufficient to formulate the needed change, and implements the change upon approval of the supervisor or higher-level staff. The incumbent is provided with charts, narrative descriptions of the functions performed, an approved statement of the product desired (e.g., a change in a local establishment report), and the inputs, outputs, and record formats. This Worker reviews objectives and assignment details with higher level staff to ensure thorough understanding; uses judgment in selecting among authorized procedures and seeks assistance when guidelines are inadequate, significant deviations are proposed, or when unanticipated problems arise. Work is usually monitored in progress, and all work is reviewed upon completion for accuracy and compliance with standards.

Requires a high school diploma or equivalent and 5 years of relevant experience.

Computer Programmer III

This worker applies standard programming procedures and detailed knowledge of pertinent subject matter in a programming area such as a record keeping operation (supply, personnel and payroll, inventory, purchasing, insurance payments, depositor accounts, etc.); a well-defined statistical or scientific problem; or other standardized operation or problem. The Computer Programmer III works according to approved statements of requirements and detailed specifications. While the data are clear cut, related, and equally available, there may be substantial interrelationships of a variety of records and several varied sequences of formats are usually produced. The programs developed or modified typically are linked to several other programs in that the output of one becomes the input for another. This Computer Programmer recognizes probable interactions of other related programs with the assigned program(s) and is familiar with related system software and computer equipment, and solves conventional programming problems. The Computer Programmer III performs such duties as developing, modifying, and maintaining assigned programs, designing and implementing modifications to the interrelation of files and records within programs in consultations with higher level staff. This worker monitors the operation of assigned programs and responds to problems by diagnosing and correcting errors in logic and coding; implements and/or maintains assigned portions of a scientific programming project, applying established scientific programming techniques to well-defined mathematical, statistical, engineering, or other scientific problems usually requiring the translation of mathematical notation into processing logic and code. This Programmer tests, documents work, writes and maintains operator instructions for assigned programs, and confers with other personnel to obtain or provide factual data. In addition, this Programmer may carry out fact-finding and programming analysis of a single activity or routine problem, applying established procedures where the nature of the

program, feasibility, computer equipment, and programming language have already been decided. The Computer Programmer may guide or instruct lower level programmers; supervise technicians and others who assist in specific assignments, works on complex programs under close direction of higher-level staff or supervisor, and may assist higher level staff by independently performing moderately complex tasks assigned, and performing complex tasks under close supervision.

Requires a high school diploma or equivalent and 10 years of relevant experience.

Computer Scientist I

Assists higher level staff by performing elementary programming tasks which concern limited and simple data items and steps which closely follow patterns of previous work done e.g., drawing flow charts, writing operator instructions, or coding and testing routines to accumulate counts, tallies, or summaries. May perform routine programming assignments under close supervision. In addition, to assist higher level staff, may perform elementary fact-finding concerning a specified work process. Reports findings to higher level staff.

Requires a BA degree and 1 year of experience.

Computer Scientist II

At this level, initial assignments are designed to develop competence in applying established programming procedures to routine problems. Performs routine programming assignments that do not require skilled background experience but do require knowledge of established programming procedures and data processing requirements. Works according to clear cut and complete specifications. The data are refined and the format of the final product is very similar to that of the input or is well defined when significantly different, i.e., there are few, if any, problems with interrelating varied records and outputs. Performs such duties as: develops, modifies, and maintains assigned programs; designs and implements modifications to the interrelation of files and records within programs; monitors the operation of assigned programs and responds to problems by diagnosing and correcting errors in logic and coding. May guide or instruct lower level programmers; may supervise technicians and others who assist in specific assignments.

Requires a BA degree and 3 years of related experience.

Computer Scientist III

Applies expertise in programming procedures to complex programs; recommends the redesign of programs, investigates and analyzes feasibility and program requirements, and develops programming specifications. Assigned programs typically affect a broad multi-user computer system that meets the data processing needs of a broad area (e.g., logistics planning, finance management, human resources, or material management) or a computer system for a project in engineering, research, accounting, statistics, etc. Plans the full range of programming actions to produce several interrelated but different products from numerous and diverse data elements that are usually from different sources; solves difficult programming problems. Uses knowledge of pertinent system software, computer equipment, work processes, regulations, and management practices. Develops, modifies, and maintains complex programs. Performs such programming analysis as: investigating the feasibility of alternate program design approaches to determine the best and most balanced solution, e.g., one that will best satisfy immediate user needs, facilitate

subsequent modification, and conserve resources. Works independently under overall objectives and direction, apprising the supervisor about progress and unusual complications. May function as team leader or supervise a few lower level programmers or technicians on assigned work.

Requires a BA degree and 5 years of related experience.

Computer Scientist IV

Applies expertise in programming procedures to complex programs; recommends the redesign of programs, investigates and analyzes feasibility and program requirements, and develops programming specifications. Develops, modifies, and maintains complex programs. Designs and implements the interrelations of files and records within programs that will effectively fit into the overall design of the project. Working with problems or concepts, develops programs for the solution to major scientific computational problems requiring the analysis and development of logical or mathematical descriptions of functions to be programmed. Develops occasional special programs, e.g., a critical path analysis program to assist in managing a special project. Tests, documents, and writes operating instructions for all work. Performs such programming analysis as: investigating the feasibility of alternate program design approaches to determine the best balanced solution, e.g., one that will best satisfy immediate user needs, facilitate subsequent modification, and conserve resources; on typical maintenance projects and smaller scale, limited new projects, assisting user personnel in defining problems or needs and determining work organization, the necessary files and records, and their interrelation with the program; or on large or more complicated projects. Works independently under overall objectives and direction, apprising the supervisor about progress and unusual complications. Modifies and adapts precedent solutions and proven approaches. Guidelines include constraints imposed by the related programs that must be meshed. Completed work is reviewed for timeliness, compatibility with other work, and effectiveness in meeting requirements. Functions as leader over group of lower-level Computer Scientists.

Must have a BS degree and 10 years of related experience.

Computer Scientist V

Applies expertise in programming procedures to complex programs; recommends the redesign of programs, investigates and analyzes feasibility and program requirements, and develops programming specifications. Assigned programs typically affect a broad multi-user computer system that meets the data processing needs of a broad area (e.g., logistics planning, finance management, human resources, or material management) or a computer system for a project in engineering, research, accounting, statistics, etc. Plans the full range of programming actions to produce several interrelated but different products from numerous and diverse data elements that are usually from different sources; solves difficult programming problems. Uses knowledge of pertinent system software, computer equipment, work processes, regulations, and management practices. Develops, modifies, and maintains complex programs. Designs and implements the interrelations of files and records within programs that will effectively fit into the overall design of the project. Working with problems or concepts, develops programs for the solution to major scientific computational problems requiring the analysis and development of logical or mathematical descriptions of functions to be programmed. Develops occasional special programs, e.g., a critical path analysis program to assist in managing a special project. Tests, documents, and writes operating instructions for all work. Performs such programming analysis as: investigating the feasibility of alternate program design approaches to determine the best balanced solution, e.g., one that will best satisfy immediate user needs, facilitate subsequent modification, and conserve resources; on typical maintenance projects and smaller scale, limited new projects, assisting user personnel in defining problems or needs and determining work organization, the

necessary files and records, and their interrelation with the program; or on large or more complicated projects. Works independently under overall objectives and direction, apprising the supervisor about progress and unusual complications. Modifies and adapts precedent solutions and proven approaches. Guidelines include constraints imposed by the related programs that must be meshed. Completed work is reviewed for timeliness, compatibility with other work, and effectiveness in meeting requirements. Functions as leader over a project group or as a Subject Matter Expert.

Must have a BS degree and 15 years of experience.

Course Developer

Must possess a bachelor's degree and have a minimum of five years in military course development. Must be capable of working with Subject Matter Experts (SMEs), multimedia personnel and Government customer personnel to develop multimedia instructional courses on instruction, hands-on practical exercises, videotape instruction, and distance learning techniques.

Must have a bachelors' degree and 5 years of experience.

Electronic Integrated Systems Technician I

Applies technical knowledge to perform simple or routine tasks following detailed instructions. Performs such tasks as replacing components and wiring circuits; repairing simple electronic equipment; and taking test readings using common instruments such as digital multimeters, signal generators, semiconductor testers, curve tracers, and oscilloscopes. Receives technical guidance, as required, from supervisor or higher-level technician. Work is spot-checked for accuracy. Independently uses standard trade craft procedures to inspect, troubleshoot, test, repair, and modify combat tracked and wheel vehicle automotive systems. Uses common hand tools as well as special tools and test equipment to inspect, modify, trouble shoot and repair components and subassemblies of the end item as well as the entire electronic and fire control systems. Systems include the turret, NBC, communication, fire control, self-diagnosis electrical distribution and fire suppression systems. Subassemblies include but are not limited to gunners' sights, laser range finders, position locating Systems, network boxes, radios, digital controls, fire suppression devices, aiming devices, optical and electro-optical instruments. Tests the entire end item for serviceability prior to hand-off. Inspects, repairs, tests and troubleshoots to the military Technical Manual 10/20 and under the leadership of a senior technician to the 30 level where required. Prepares documentation as required. Uses standard approved safety procedures and equipment during all phases of work. Obtains a military standard operator permit for each class of vehicle to be tested or driven. Complies with all OSHA and environmental laws, rules and regulations. Performs other duties as required.

Must have a high school diploma or equivalent and 3 years of experience.

Electronic Integrated Systems Technician II

Applies comprehensive technical knowledge to solve complex problems by interpreting manufacturers' manuals or similar documents. Work requires familiarity with the interrelationships of circuits and judgment in planning work sequence and in selecting tools and

testing instruments. Receives technical guidance, as required, from supervisor or higher-level technician, and work is reviewed for compliance with accepted practices. May provide technical guidance to lower level technicians. Assists lower level journeymen in the performance of their duties and serves as the focal point for the quality assurance function for his tradecraft and serves at the master technician level. Independently uses standard trade craft procedures to inspect, troubleshoot, test, repair and modify combat tracked and wheel vehicle electronic and fire control systems. Well versed in the use of special tools and test equipment. Systems include the turret, NBC, communication, fire control, self-diagnosis, electrical distribution and fire suppression systems. Subassemblies include but are not limited to gunners' sights, laser range finders, positioning, networks boxes, radios, digital controls, fire suppression devices, aiming devices, optical and electro-optical instruments. Tests the entire end item for serviceability prior to hand-off. Inspects, repairs, tests and troubleshoots to the military Technical Manual 10/20/30 level where required. Prepares documentation as required. Uses standard approved safety procedures and equipment during all phases of work. Obtains a military standard operator's permit for each class of vehicle to be tested or driven. Complies with all OSHA and environmental laws, rules and regulations. Participates in on site quality reviews and makes recommendations for product/procedure improvements. Performs other duties as required.

Must have a high school diploma or equivalent and 6 years of experience.

Graphics Assistant

Responsible for the generation of briefing materials, brochures, posters, banners, etc. in collaboration with the requiring area. Must be knowledgeable in Power point, publisher or other tools designed to enhance presentation and documentation materials. Must be able to integrate text, graphic arts and internet-based systems or tools to ensure state-of -the-art graphic production products.

Must have a high school diploma or equivalent and 5 years of experience.

Heavy Equipment Repairer I

The Heavy Equipment Repairer I analyze malfunctions and repairs, rebuilds and maintains power equipment, such as cranes, power shovels, scrapers, paving machines, motor graders, trench-digging machines, conveyors, bulldozers, dredges, pumps, compressors and pneumatic tools. This worker operates and inspects machines or equipment to diagnose defects, dismantles and reassembles equipment, using hoists and hand tools, examines parts for damage or excessive wear, using micrometers and gauges, replaces defective engines and subassemblies, such as transmissions, and tests overhauled equipment to insure operating efficiency. The mechanic welds broken parts and structural members, may direct workers engaged in cleaning parts and assisting with assembly and disassembly of equipment, and may repair, adjust and maintain mining machinery, such as stripping and loading shovels, drilling and cutting machines, and continuous mining machines.

Must have a high school diploma or equivalent and 1 year of related experience.

Heavy Equipment Repairer II

The Heavy Equipment Repairer II performs major repairs and systems upgrades. Installs major replacement parts and performs overhaul functions adding new parts in making repairs of mechanical equipment and vehicles. Work involves most of the following: interpreting written instructions and specifications, planning and laying out of work, using a variety of machinist's hand tools and precision measuring instruments, setting up and operating standard machine tools. This worker is responsible for the installation of subsystems and metal parts to close tolerances, making standard shop computations relating to dimensions of work, tooling, feeds, and speeds of machining; knowledge of the working properties of the common metals, selecting standard materials, parts, and equipment required for this work; and fitting and assembling parts into mechanical equipment. In general, the repairer normally requires a rounded training in maintenance systems, machine shop practice, usually acquired through a formal apprenticeship or equivalent training and experience.

Must have a high school diploma or equivalent and 5 years of related experience.

Inspector

Must have background and experience as it applies to the inspection of equipment or processes associated with logistics and weapon systems. Involves analyzing equipment for adherence to a set of standards or regulations. Infractions are recorded, documented, and reported. Digital photography may be required. Required to formulate statistical data and analyze inspection results. Writing skills are a must. May supervise other inspectors in the performance of their jobs.

Must have a high school diploma or equivalent and 8 years of experience. Must have strong personnel interface skills and logistics experience.

Junior Logistician

Supports logistics staff in routine duties. Assists supply technicians in the performance of their duties to include ordering repair parts, maintenance of inventories, stockage and issue of repair parts; inspection of Basic Issue Items; documentation of receipts and issues; maintenance of document registers; maintenance of production boards; custody and maintenance of vehicle records; and tracking of spares and repairs. Reviews government regulations and policies to effectively coordinate transportation, supply and maintenance requirements. Assists supply personnel in the identification, inspection, and classification of basic issue items and components of end items. Assists in tracking and maintenance of Government Furnished Equipment. Utilizes current Army Regulations, policies, and procedures manuals in accomplishment of duties.

Must have a high school diploma or equivalent and 1 year experience in a staff or management position involving logistics systems.

Logistician

Responsible for the development, preparation and coordination of retail and wholesale and military level logistics plans and procedures. Advises and assists supply technicians and schedulers in the performance of their duties to include ordering repair parts, maintenance of inventories, stockage

and issue of repair parts; inspection of Basic Issue Items; documentation of receipts and issues; maintenance of document registers; maintenance of production boards; custody and maintenance of vehicle records; and tracking of spares and repairs. Reviews government regulations and policies to effectively coordinate transportation, supply and maintenance requirements. Assists supply personnel in the identification, inspection, and classification of basic issue items and components of end items. Responsible for tracking and maintenance of Government Furnished Equipment. Utilizes current Army Regulations, policies, and procedures manuals in accomplishment of duties. Coordinates field site activities prior to maintenance team or equipment arrival. Makes initial coordination efforts for Memorandums of Agreement (MOAs) and other related agreements.

Must have a bachelors' degree and 5 years of related experience.

Logistics Analyst

Defines, develops, directs, and monitors customer support programs from concept through disposal to satisfy requirements for on-going product support, equipment provisioning, tooling, data, and other related services. Plans, budgets and schedules support programs with military customers. Performs statistical and performance analyses of logistics information, assimilating the information into professional presentations that clearly show alternatives and the core issues and pacing factors. Consults with field operations within logistics performance analyses and provides independent perspective to program managers.

Must have a bachelors' degree and 10 years of related experience.

Material Coordinator

Coordinates and expedites flow of material, parts, and assemblies within or between teams in accordance with production and shipping schedules or department priorities. Reviews production schedules and confers with department supervisors to determine material required or overdue and to locate material. Requisitions material and establishes delivery sequences to departments according to job order priorities and anticipated availability of material. Arranges for in-plant transfer of materials to meet production schedules. Arranges with department supervisors for repair and assembly of material and its transportation to various departments. Examines material delivered to production departments to verify if type specified. May compute amount of material needed for specific job orders, applying knowledge of product and using computer equipment. May compile report of quantity and type of material on hand. May move or transport material from one team to another, using hand truck or industrial truck. May compile perpetual production records in order to locate material in process of production, using manual or computerized system.

Must have a high school diploma or equivalent and 1 year of related experience.

Operations Manager

Must have hands-on journeyman experience at the field mechanic or technician/instructor level, and experience in a staff or management position in large scale training, maintenance or logistics operation working with wheeled vehicles, tracked combat vehicles, construction equipment, material handling equipment, generators, small arms, chemical or any other military field support equipment. Must be familiar with development of a wide range of logistics systems, MWO

applications, MOA negotiations, training programs, quality/safety programs, and administration of field and staff personnel. Familiarity with Army technical manuals and documentation is also required.

Must have a bachelors' degree and 8 years of experience.

Production Control Clerk

Compiles and records production data to compare records and reports on volume of production, consumption of material, quality control, and other aspects of production, performing any combination of the following duties: Compiles and records production data from such documents as customer orders, work tickets, product specifications, and individual worker production sheets, following prescribed recording procedures and using computers and other devices. Calculates such factors as types and quantities of items produced, materials used, amount of scrap, frequency of defects, and worker and team production rates. Writes production reports based on data compiled, tabulated and computed, following prescribed formats. Maintains files of documents used and prepared. Compiles from customer orders and other specifications detailed production sheets.

Must have a high school diploma or equivalent and 1 year of related experience.

Program Manager (PM)

Is responsible for the overall management of a project or several projects. Must be knowledgeable of the program acquisition life cycle. Requires knowledge of the Federal Acquisition Regulations (FAR), Department of Defense (DoD) regulations, requirements, policies and procedures, cost and schedule estimating, systems disciplines, engineering specifications, modification work instructions and commercial practices relating to weapon systems procurement and production and maintenance. Shall be knowledgeable of overall organization, direction, and requirements of the contracted efforts. Must manage personnel in an effective manner and manage critical interfaces both internal and external to the project. The PM will have the responsibility to commit resources so careful internal and budgetary understanding of boundaries is required. The PM has to manage multiple aspects of a project's dynamics, while assuring that safety is upheld, quality results are achieved and customer satisfaction is realized. Experience in interfacing directly with the contract designated representatives and supervising various task order activities is also required.

Must have a bachelors' degree and 10 years of related experience.

Provisioner

Responsibilities include receipt of a Bill of Material (BOM) and assigning of a Logistics Control Number (LCN) and Parts List in Sequence Number (PLISN) and entering into a logistics database. The use of the BOM quantities, part numbers, TDP, and actual property to create RPSTL mark-ups to provide illustrations and to create electronic TM lines from the logistics database. Responsible for either fitting new/modified parts into existing structure or recreating new LCN/PLISN structure. The Provisioner will also conduct In-Process Reviews (IPRs) and Provisioning Conferences with the customer at their request. Reports and preliminary illustration may be required. Responsible for provisioning (and LSA) that will feed the Illustrator and Technical Writers work from their analysis.

Must have a bachelors' degree and 5 years of experience.

Publisher (Desktop)

Using computer software, Desktop Publishers format and combined text, numerical data, photographs, charts, and other visual or graphic elements to produce publication-ready material. Publishers required to write and edit text, create graphics to accompany text, convert photographs and drawings into digital images, and then manipulate those images, design page layouts, typeset and do color separation, or translate electronic information onto film or other traditional forms. Must be able to scan line art and half tones and key line art to produce final formatted pages using various software programs. Desktop publishers use scanners to capture photographs, images, or art as digital data that can be incorporated directly into electronic page layouts or further manipulated using computer software. The desktop publisher must be able to correct mistakes or compensate for deficiencies in the original color print or transparency. The Desktop Publisher incorporates art, graphics, and text into book format.

Must have a bachelors' degree and 5 years of experience.

Quality Assurance Coordinator

Responsible for ensuring that the incorporation of quality processes is throughout the entire work force at all levels. Must be able to:

- Identify problems affecting compliance with the quality management system and analyze solutions to quality issues.
- Investigate the cause of non-conforming products and services and corrective actions needed to prevent recurrence
- Monitor and control the progress of unsatisfactory services until satisfactory corrective action has been taken.
- Implement and update procedures resulting from corrective action.
- Inspect, test and identify any product as required by the quality plan or documented procedures; identify any non-conforming products and initiate a Quality Deficiency Report (QDR) when appropriate.
- Ensure the protection of the quality of the products after final inspection and test.
- Analyze Quality Assurance parameters and documents to detect and eliminate potential causes of non-conformance of products and services.
- Establish and maintain procedures for identification, collection, indexing, filing, storage, maintenance and disposition of quality records.
- Conduct comprehensive internal quality audits and document whether quality activities comply with planned arrangements
- Assess the quality program for adherence to standards established by DoD certification programs.

Must have a bachelors' degree and 5 years of experience.

Quality Assurance Technician

Assigned to a specific program to ensure compliance with specified standards and controls. Responsible for monitoring both products and processes to ensure proper compliance to quality standards of the project. Required to monitor and control the progress of unsatisfactory services until satisfactory corrective action has been taken. Inspects, tests, samples lots of materials (and any other products) as required by quality plan or documented procedures. Must identify any non-conforming products with proper quality deficiency reports where appropriate.

Must have a high school diploma or equivalent and 1 year of related experience.

Senior Logistician

Responsible for the development, preparation and coordination of military, retail and wholesale level logistics plans and procedures. Advises and assists logisticians in the performance of their duties. Advises program personnel of logistics requirements and priorities. Develops, collects, reviews and analyzes logistics data. Prepares briefings, presentations, and reports to recommend solutions to logistics problems. Participates in quality and technical operations reviews, obtains customer data feedback, and proposes improvements in logistics operations support. Interfaces with program management personnel, major subordinate command item managers, team personnel, Government representatives, and other personnel to obtain and track logistics data and to provide training. Advises program management on status of parts and funding. Develops logistics procedures and associated quality assurance provisions. Responsible for execution of delivery orders for the contracts stated herein. Insures all deliverable products and services are submitted within the contract requirements. Evaluates contract performance through the use of metrics measurement tools.

Must have a bachelors' degree and 10 years of related experience.

Servicer

Performs tasks which require mainly physical abilities and effort involving little or no specialized skill or prior work experience. The following tasks are typical of this occupation: Loads and unloads trucks, and other conveyances; moves supplies and materials to proper location by wheelbarrows or hand trucks; stacks materials for storage or binning; collects refuse and salvageable materials. Moves and arranges heavy pieces of office and household furniture, equipment, and appliances; moves heavy pieces of automotive, medical engineering, and other types of machinery and equipment.

Must have a high school diploma or equivalent and 1 year of related experience.

Site Manager

Must be knowledgeable of field operations and concepts. Required to manage multiple team leaders in various locations. Responsible for pre-sight inspections; coordination and customer interface. Capable of performing introductory briefings. Performs customer status briefings and surveys. Primary interface with Quality Assurance representatives. Manages the schedule and production output at the work site. Responsible for site start up and closeout. Resolves all field

problems. Responsible for administrative coordination with support team and other staff members. Must have a high school diploma or equivalent and 15 years of related experience.

Supply Technician

This position performs limited aspects of technical supply management work (e.g., inventory management, storage management, cataloging, and property utilization) related to depot, local, or other supply activities. Work usually is segregated by commodity area or function, and controlled in terms of difficulty, complexity, or responsibility. Assignments usually relate to stable or standardized segments of technical supply management operations; or to functions or subjects that are narrow in scope or limited in difficulty. The work generally involves individual case problems or supply actions. This work may require consideration of program requirements together with specific variations in or from standardized guidelines. Assignments require: (a) a good working knowledge of the governing supply systems, programs, policies, nomenclature, work methods, manuals, or other established guidelines; (b) an understanding of the needs of the organization serviced; and (c) analytical ability to define or recognize the dimension of the problems involved, to collect the necessary data to establish the facts, and take or recommend action based upon application or interpretation of established guidelines.

Must have a high school diploma or equivalent and 1 year of related experience.

System Analyst I

At this level, initial assignments are designed to expand practical experience in applying systems analysis techniques and procedures. Provides several phases of the required systems analysis where the nature of the system is predetermined. Uses established fact-finding approaches, knowledge of pertinent work processes and procedures, and familiarity with related computer programming practices, system software, and computer equipment. Carries out fact-finding and analysis as assigned, usually of a single activity or a routine problem. Applies established procedures where the nature of the system, feasibility, computer equipment and programming language have already been decided. May assist a higher-level systems analyst by preparing the detailed specifications required by computer programmers from information developed by the higher-level analyst. May research routine user problems and solve them by modifying the existing system when the solutions follow clear precedents. When cost and deadline estimates are required, results receive closer review. The supervisor defines objectives, priorities, and deadlines.

Must have a BS degree in a technical field and 1 year of experience.

System Analyst II

Applies systems analysis and design skills in an area such as a record keeping or scientific operation. A system of several varied sequences or formats is usually developed, e.g., or processing a limited problem in a scientific project. Requires competence in most phases of system analysis and knowledge of pertinent system software and computer equipment and of the work processes, applicable regulations, work load, and practices of the assigned subject-matter area. Recognizes probable interactions of related computer systems and predicts impact of a change in assigned system. Reviews proposals that consist of objectives, scope, and user expectations;

gathers facts, analyzes data, and prepares a project synopsis which compares alternatives in terms of cost, time, availability of equipment and personnel, and recommends a course of action; and upon approval of synopsis, prepares specifications for development of computer programs. Determines and resolves data processing problems and coordinates the work with program, users, etc.; orients user personnel on new or changed procedures. Works independently under overall project objectives and requirements; appraises supervisor about progress and unusual complications. May provide functional direction to lower level assistants on assigned work.

Must have a BS degree in a technical field with 5 years of experience.

System Analyst III

Applies systems analysis and design techniques to complex computer systems in a broad area such as manufacturing; finance management; engineering, accounting, or statistics; logistics planning; material management, etc. Usually, there are multiple users of the system, however, there may be complex one-user systems, e.g., for engineering or research projects. Requires competence in all phases of systems analysis techniques, concepts, and methods and knowledge of available system software, computer equipment, and the regulations, structure, techniques, and management practices of one or more subject-matter areas. Since input data usually come from diverse sources is responsible for recognizing probable conflicts and integrating diverse data elements and sources. Produces innovative solutions for a variety of complex problems. Maintains and modifies complex systems or develops new subsystems such as an integrated production scheduling, inventory control, cost analysis, or sales analysis record in which every item of each type is automatically processed through the full system of records. Guides users in formulating requirements; advises on alternatives and on the implications of new or revised data processing systems; analyzes resulting user project proposals, identifies omissions and errors in requirements and conducts feasibility studies; recommends optimum approach and develops system design for approved projects. Interprets information and informally arbitrates between system users when conflicts exist. May provide direction to lower level assistants on assigned work.

Must have a BS degree in a technical field with 10 years of experience.

System Analyst IV

Applies systems analysis and design techniques to complex computer systems in a broad area such as manufacturing; finance management; engineering, accounting, or statistics; logistics planning; material management, etc. Usually, there are multiple users of the system, however, there may be complex one-user systems, e.g., for engineering or research projects. Requires competence in all phases of systems analysis techniques, concepts, and methods and knowledge of available system software, computer equipment, and the regulations, structure, techniques, and management practices of one or more subject-matter areas. Since input data usually come from diverse sources is responsible for recognizing probable conflicts and integrating diverse data elements and sources. Produces innovative solutions for a variety of complex problems. Maintains and modifies complex systems or develops new subsystems such as an integrated production scheduling, inventory control, cost analysis, or sales analysis record in which every item of each type is automatically processed through the full system of records. Guides users in formulating requirements; advises on alternatives and on the implications of new or revised data processing systems; analyzes resulting user project proposals, identifies omissions and errors in requirements and conducts feasibility studies; recommends optimum approach and develops system design for approved projects. Interprets information and informally arbitrates between system users when conflicts exist. May serve as lead analyst in a design subgroup, directing and integrating the work of one or two lower level analysts, each responsible for several programs. May also serve as a principal investigator on a specific system level issue requiring a concentrated effort to resolve.

Must have a BS degree in a technical field with 15 years of experience,

System Analyst V

Applies systems analysis and design techniques to complex computer systems in a broad area such as manufacturing; finance management; engineering, accounting, or statistics; logistics planning; material management, etc. Usually, there are multiple users of the system, however, there may be complex one-user systems, e.g., for engineering or research projects. Requires competence in all phases of systems analysis techniques, concepts, and methods and knowledge of available system software, computer equipment, and the regulations, structure, techniques, and management practices of one or more subject-matter areas. Since input data usually come from diverse sources is responsible for recognizing probable conflicts and integrating diverse data elements and sources. Produces innovative solutions for a variety of complex problems. Maintains and modifies complex systems or develops new subsystems such as an integrated production scheduling, inventory control, cost analysis, or sales analysis record in which every item of each type is automatically processed through the full system of records. Guides users in formulating requirements; advises on alternatives and on the implications of new or revised data processing systems; analyzes resulting user project proposals, identifies omissions and errors in requirements and conducts feasibility studies; recommends optimum approach and develops system design for approved projects. Interprets information and informally arbitrates between system users when conflicts exist. May serve as an expert in a specific field analysis area and be called upon for expertise in problem solving. May lead other analysts and engineers in a design group, directing and integrating the work of one or two lower level analysts, each responsible for several programs.

Must have a BS degree in a technical field with 20 years of experience,

Team Leader

Must be proficient in technical field operations and concepts in area of required expertise. Can manage a multi-discipline work team of up to 15 technicians. May conduct pre-sight inspections; coordination and customer interface. Performs customer status briefings and surveys upon request of the Site Manager. Interfaces with Quality Assurance representatives to ensure resolution of all outstanding QA issues. Resolves routine technical field problems. Reports to the Site Manager or PM. Responsible for day-to-day allocation of resources and production schedules.

Must have a high school diploma or equivalent and a minimum of 8 years of logistics and management experience, including 4 years of demonstrated management experience and field operations.

Trades Helper

Performs a variety of tasks such as washing, cleaning, and lubricating vehicles; loading, unloading, and storing automotive parts and supplies; and maintaining work areas.

Must have a high school diploma or equivalent and 1 year of related experience.

Trainer/Instructor II

Teaches courses in one or more subjects in commercial, governmental, industrial or service establishments. Prepares instructional program in accordance with training or other course

requirements, assembling materials to be presented. Instructs students in the theoretical and practical aspects covering the subjects being taught. Utilizes such teaching methods as individual coaching, group discussions, lectures, demonstrations, seminars, and workshops. Supervises practical work carried out by students, and assists them at points of difficulty. Tests students to evaluate their learning progress and to evaluate effectiveness of instruction. Compiles assessment report regarding each student. May arrange visits to or periods of employment in real-work situations to reinforce instruction. Technical instructions in the areas of Operator, Organizational Maintenance, Direct Support (DS) Maintenance and General Support (GS) Maintenance. Instructor must be able to present instruction that include equipment preventative maintenance checks and services (PMCS), equipment operations, equipment operations under unusual conditions, unit maintenance (scheduled and unscheduled services), and technical repairs of major assemblies and subassemblies of the Combat and Combat Support Systems. The instructor must be able to teach the care and maintenance of engines, transmissions, hydraulics and electrical systems of each assigned system. Provides technical inspections of equipment and performs repairs incidental to technical inspections. Provides engineering feedback and technical analysis on equipment to help improve equipment readiness. Offers technical advice to improve training and equipment operation to the U.S. Army maintenance units. Instructor must be able to research, develop, and write course training material in support of assigned military equipment. This position manages other trainers on staff.

Must have a minimum of a high school diploma and 10 years total experience in operation, maintenance and instruction of similar equipment

Senior Trainer/Instructor

Teaches courses in one or more subjects in commercial, governmental, industrial or service establishments. Prepares instructional program in accordance with training or other course requirements, assembling materials to be presented. Instructs students in the theoretical and practical aspects covering the subjects being taught. Utilizes such teaching methods as individual coaching, group discussions, lectures, demonstrations, seminars, and workshops. Supervises practical work carried out by students, and assists them at points of difficulty. Tests students to evaluate their learning progress and to evaluate effectiveness of instruction. Compiles assessment report regarding each student. May arrange visits to or periods of employment in real-work situations to reinforce instruction. Technical instructions in the areas of Operator, Organizational Maintenance, Direct Support (DS) Maintenance and General Support (GS) Maintenance. Instructor must be able to present instruction that include equipment preventive maintenance checks and services (PMCS), equipment operations, equipment operations under unusual conditions, unit maintenance (scheduled and unscheduled services), and technical repairs of major assemblies and subassemblies of the Combat and Combat Support Systems. The instructor must be able to teach the care and maintenance of engines, transmissions, hydraulics and electrical systems of each assigned system. Provides technical inspections of equipment and performs repairs incidental to technical inspections. Provides engineering feedback and technical analysis on equipment to help improve equipment readiness. Offers technical advice to improve training and equipment operation to the U.S. Army maintenance units. Instructor must be able to research, develop, and write course training

material in support of assigned military equipment. This position manages other trainers on staff.

Must have a minimum of a high school diploma and 15 years total experience in operation,

maintenance and instruction of similar equipment. Must have hands on practical experience on the equipment being trained. Must have demonstrated experience in “train-the-trainer” instruction.

Warehouse Manager

Overall responsible for the physical storage and office space of a warehouse storage and distribution center. Must be knowledgeable of warehouse safety practices and ensure operation of the required safety program. Responsible for the lift truck operation, training and maintenance program for the facility. Must be capable of performing space utilization and optimization studies down to the individual pallet load level. Requires interface skills to work with programs and organization elements on space utilization and requirements. Must be capable of performing warehouse cost of operation analyses and itemizing cost elements to arrive at effective costs for operation the facility. Distribution Management – Tracking incoming material and equipment allocating space, kit packaging or other modification and distribution to field sites. Facilities Management – Overall responsibility for the cleanliness and orderly operation of the warehouse facility, its appearance and general upkeep. Documentation – Responsible for the development and maintenance of warehouse standard operation procedures consistent with regulations and guidelines. Space Utilization Projection – Analysis of incoming and outgoing commodities and forecasting warehouse use needs and maximizing the current facility. Interface Management – Integrating warehouse operational and use concerns into the planning of program managers. Technology – Ability to work with automated inventory control systems and the integration of computer technology in warehousing. Shipping/Receiving – Coordinating and tracking required material and packages for shipment and receipt in-processing. This position manages other warehouse support staff.

Must have a high school diploma or equivalent and 10 years of experience in warehousing related fields.

Warehouse Technician

As directed, performs a variety of warehousing duties, which require an understanding of the establishment's storage plan. Work involves most of the following: Verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages; routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods; rearranging and taking inventory of stored materials; examining stored materials and reporting deterioration and damage; removing material from storage and preparing it for shipment. May operate hand or power trucks in performing warehousing duties.

Must have a high school diploma or equivalent and 1 year of related experience.

Welder I

Welds metal components together to fabricate or repair products, such as machine parts, motors

and generators, according to layouts, blueprints or work orders, using brazing and a variety of arc and gas welding equipment. Welds metal parts together, using both gas welding or brazing and any combination of arc welding processes. Performs related tasks such as thermal cutting and grinding. Repairs broken or cracked parts, fills holes and increases size of metal parts. Positions and clamps together components of fabricated metal products preparatory to welding. May locate and repair cracks in industrial engine cylinder heads, using inspection equipment and gas torch. May perform repairs only.

Must have a high school diploma or equivalent and 1 year of experience. May be required to pass employer performance tests or standard tests to meet certification standards of governmental agencies or professional and technical associations.

Welder II

Welds metal components together to fabricate or repair products, such as machine parts, motors and generators, according to layouts, blueprints or work orders, using brazing and a variety of arc and gas welding equipment. Welds metal parts together, using both gas welding or brazing and any combination of arc welding processes. Performs related tasks such as thermal cutting and grinding. Repairs broken or cracked parts, fills holes and increases size of metal parts. Positions and clamps together components of fabricated metal products preparatory to welding. May locate and repair cracks in industrial engine cylinder heads, using inspection equipment and gas torch. May perform repairs only. May be required to pass employer performance tests or standard tests to meet welding certification standards of governmental agencies or professional and technical associations.

Must have a high school diploma or equivalent with 5 years of related experience. Must be a certified armor welder.

For the labor categories identified in the table below experience may be substituted for degree qualification according to the following substitution methodology.

Labor Category	Min Edu	Min Exp	PhD	Masters	Bachelors	Associate	High School
Administrative Assistant I	High School	1	NA	NA	NA	NA	1
Administrative Assistant II	High School	5	NA	NA	NA	NA	5
Automotive Technician-Supervisor	High School	15	NA	NA	NA	NA	15
Automotive Technician I	High School	1	NA	NA	NA	NA	1
Automotive Technician II	High School	5	NA	NA	NA	NA	5
Budget Analyst I	High School	1	NA	NA	NA	NA	1
Budget Analyst II	High School	5	NA	NA	NA	NA	5
Computer Operator I	High School	1	NA	NA	NA	NA	1
Computer Operator II	High School	3	NA	NA	NA	NA	3
Computer Operator III	High School	5	NA	NA	NA	NA	5
Computer Operator IV	High School	7	NA	NA	NA	NA	7
Computer Operator V	High School	10	NA	NA	NA	NA	10
Computer Programmer I	High School	1	NA	NA	NA	NA	1
Computer Programmer II	High School	5	NA	NA	NA	NA	5
Computer Programmer III	High School	10	NA	NA	NA	NA	10
Computer Scientist I	Bachelors	1	NA	NA	1	3	5
Computer Scientist II	Bachelors	3	NA	NA	3	5	7
Computer Scientist III	Bachelors	5	NA	NA	5	7	9
Computer Scientist IV	Bachelors	10	NA	5	10	12	14
Computer Scientist V	Bachelors	15	NA	10	15	17	19
Course Developer	Bachelors	5	NA	NA	5	7	9
Electronic Integrated Systems Technician I	High School	3	NA	NA	NA	NA	3
Electronic Integrated Systems Technician II	High School	6	NA	NA	NA	NA	6
Graphics Assistant	High School	5	NA	NA	NA	NA	5
Heavy Equipment Repairer I	High School	1	NA	NA	NA	NA	1
Heavy Equipment Repairer II	High School	5	NA	NA	NA	NA	5
Inspector	High School	8	NA	NA	NA	NA	8

Labor Category	Min Edu	Min Exp	PhD	Masters	Bachelors	Associate	High School
Junior Logistician	High School	1	NA	NA	NA	NA	1
Logistician	Bachelors	5	NA	NA	5	7	9
Logistics Analyst	Bachelors	10	NA	NA	10	12	14
Material Coordinator	High School	1	NA	NA	NA	NA	1
Operations Manager	Bachelors	8	NA	NA	8	10	12
Production Control Clerk	High School	1	NA	NA	NA	NA	1
Program Manager	Bachelors	10	NA	NA	10	12	14
Provisioner	Bachelors	5	NA	NA	5	7	9
Publisher (Desktop)	Bachelors	5	NA	NA	5	7	9
Quality Assurance Coordinator	Bachelors	5	NA	NA	5	7	9
Quality Assurance Technician	High School	1	NA	NA	NA	NA	1
Senior Logistician	Bachelors	10	NA	NA	10	12	14
Servicer	High School	1	NA	NA	NA	NA	1
Site Manager	High School	15	NA	NA	NA	NA	15
Supply Technician	High School	1	NA	NA	NA	NA	1
System Analyst I	Bachelors	1	NA	NA	1	3	5
System Analyst II	Bachelors	5	NA	0	5	7	9
System Analyst III	Bachelors	10	0	5	10	12	14
System Analyst IV	Bachelors	15	5	10	15	17	19
System Analyst V	Bachelors	20	10	10	20	18	24
Team Leader	High School	8	NA	NA	NA	NA	8
Trades Helper	High School	1	NA	NA	NA	NA	1
Trainer/Instructor II	High School	10	NA	NA	NA	NA	10
Trainer/Instructor, Senior	High School	15	NA	NA	NA	NA	15
Warehouse Manager	High School	10	NA	NA	NA	NA	10
Warehouse Technician	High School	1	NA	NA	NA	NA	1
Welder I	High School	1	NA	NA	NA	NA	1
Welder II	High School	5	NA	NA	NA	NA	5

5.0 Ordering Procedures

The total price for services is established at the time the task order is placed. The price is based on the prices and rates contained in this schedule. The estimated labor hours, the labor categories, and any related travel costs and Other Direct Charges (ODC) are provided by Premier. If the ordering agency chooses to purchase services on a Labor Hour basis, the task order shall specify the Not-To-Exceed (NTE) price, the labor categories and rates, and any applicable travel and ODC amounts.

5.1 Procedures For Services Priced On GSA Schedules At Hourly Rates

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some SINs within a Schedule. GSA has established special ordering procedures for services that are priced on Schedules at hourly rates. These special ordering procedures take precedence over the procedures in FAR 8.404.

The GSA has determined that the rates for services contained in the contractor's price list applicable to this schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform the specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

When ordering services, ordering offices shall:

- Prepare a Request for Quotes:
 - A performance-based statement of work that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptable criteria and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
 - A request for quotes should be prepared which includes the performance-based statement of work and requests the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it

is not possible at the time of placing the order to estimate accurately the extent or duration of work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour quote may be requested.

The firm-fixed price shall be based on the hourly rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any other incidental costs related to performance of the services ordered. The order may provide for reimbursements of travel costs at the rates provided in the Federal Joint Travel Regulations, or as a fixed-price incidental item. A ceiling price must be established for labor hour orders.

- The request for quotes may request that the contractors, if necessary or appropriate, submit a project plan for performing the task and information on the contractor's experience and/or past performance performing similar tasks.
- The request for quotes shall describe to the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the best value selection criteria including the intended use of past performance factors.
- Transmit the Request for Quotes to Contractors
 - Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, hourly rates and other factors such as contractors' locations, as appropriate).
 - The request for quotes should be provided to a minimum of three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request for quotes should be provided to additional contractors that offer services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, whenever practical.
- Evaluate quotes and select the contractor to receive an order

After responses have been evaluated against the factors identified in the request for quotes, the order should be placed with the schedule contractor that represents the best

value and results in the lowest overall cost alternative (considering price, special qualifications, administrative costs, etc.) to meet the Government's needs.

5.2 Orders Exceeding the Maximum Order Threshold

All GSA Multiple Award Schedule contracts contain a price point called a **Maximum Order Threshold (MOT)**. The MOT is not an order size ceiling, it is a point where the ordering agency needs to consider additional contractors (more than 3), and seek discounts from the listed schedule rates.

When placing an order that exceeds the maximum order threshold, in accordance with FAR 8.404, ordering offices shall follow the procedures as defined in Section 5.1 Ordering Procedures, above, and the following additional procedures:

- Consider additional schedule contractors (more than 3)
- Seek price reductions from the schedule contractor(s) offering the best value (considering price and other factors)
- Selected contractor(s) may choose to offer a lower price for the requirement (the Price Reduction clause is not applicable to orders placed over the maximum order threshold)
- After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

5.3 Blanket Purchase Agreements (BPA)

The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs, ordering offices shall:

- Inform contractors in the request (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.
 - **SINGLE BPA:** Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)
 - **MULTIPLE BPAs:** When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in Section 5.1 Ordering Procedures, above, and then place the order with the Schedule contractor that represents the best value.
- **Review BPAs Periodically:** Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)