

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**TM, a menu-driven database system.

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Schedule for - Professional Services Schedule (PSS)
Industrial Group:00CORP
Class: R499
Contract Number: GS-10F-0325Y

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contract Period: May 25, 2012 – May 24, 2017

Contractor: T. White Parker Associates, Incorporated
22636 Davis Drive, Suite #345
Sterling, VA 20164-6403

Business Size: Small, Disadvantaged, 8(a) Business, Economically Disadvantaged Woman
Owned Small Business (EDWOSB)

Telephone: (703) 230-6970
Extension: x0 (zero)
FAX Number: (703) 230-6974

Web Site: www.twhiteparker.com
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Contract Administration: Tanaia Parker

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Vendor Contract Information

- 1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:** 874-1, 874-1RC, 874-6, 874-6RC, 874-7, 874-7RC
- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**
- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Overseas and Domestic
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:**
Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$2,500
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor

- 11d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
- 12. F.O. B Points(s):** Destination
- 13a. Ordering Address(es):** Same as Contractor
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment address(es):** Same as company address
- 15. Warranty provision:** Contractor’s standard commercial warranty.
- 16. Export Packing Charges (if applicable):** Not Applicable
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** Not Applicable
- 19. Terms and conditions of installation (if applicable):** Not Applicable
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** Not Applicable
- 20a. Terms and conditions for any other services (if applicable):** Not Applicable
- 21. List of service and distribution points (if applicable):** Not Applicable
- 22. List of participating dealers (if applicable):** Not Applicable
- 23. Preventive maintenance (if applicable):** Not Applicable
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:**
Not Applicable
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at:**
www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number:** 19-2244742
- 26. Notification regarding registration in Central Contractor Registration (CCR) database:**
Registered

Government Awarded Hourly Rates
(through contract period)

SIN(s)	Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
874-1, 874-6, 874-7	Administrative Specialist I	\$61.46	\$63.30	\$65.20	\$67.16	\$69.17
874-1, 874-6, 874-7	Administrative Specialist II	\$73.76	\$75.97	\$78.25	\$80.60	\$83.02
874-1, 874-6, 874-7	Analyst	\$86.53	\$89.13	\$91.80	\$94.55	\$97.39
874-1, 874-6, 874-7	Analyst I	\$90.90	\$93.62	\$96.43	\$99.33	\$102.30
874-1, 874-6, 874-7	Analyst II	\$109.08	\$112.35	\$115.73	\$119.20	\$122.77
874-1, 874-6, 874-7	Business Analyst	\$94.99	\$97.84	\$100.77	\$103.80	\$106.91
874-1, 874-6, 874-7	Business Analyst, Sr.	\$124.74	\$128.48	\$132.34	\$136.31	\$140.39
874-1, 874-6, 874-7	Consultant	\$83.93	\$86.45	\$89.04	\$91.71	\$94.46
874-1, 874-6, 874-7	Functional Specialist I	\$124.13	\$127.85	\$131.69	\$135.64	\$139.71
874-1, 874-6, 874-7	Functional Specialist II	\$146.23	\$150.62	\$155.14	\$159.79	\$164.58
874-1, 874-6, 874-7	Functional Specialist, Sr.	\$152.01	\$156.57	\$161.27	\$166.11	\$171.09
874-1, 874-6, 874-7	Management Consultant I	\$109.49	\$112.77	\$116.15	\$119.64	\$123.23
874-1, 874-6, 874-7	Management Consultant II	\$128.81	\$132.67	\$136.65	\$140.75	\$144.98
874-1, 874-6, 874-7	Management Consultant, Sr.	\$133.18	\$137.18	\$141.29	\$145.53	\$149.90
874-1, 874-6, 874-7	Program Manager I	\$131.42	\$135.36	\$139.42	\$143.61	\$147.91
874-1, 874-6, 874-7	Program Manager II	\$163.35	\$168.25	\$173.30	\$178.50	\$183.85
874-1, 874-6, 874-8	Project Manager I	\$119.65	\$123.24	\$126.94	\$130.74	\$134.67
874-1, 874-6, 874-9	Project Manager II	\$137.59	\$141.72	\$145.97	\$150.35	\$154.86
874-1, 874-6, 874-7	Project Specialist	\$75.99	\$78.27	\$80.61	\$83.03	\$85.52
874-1, 874-6, 874-7	Subject Matter Expert (SME) I	\$182.14	\$187.60	\$193.23	\$199.03	\$205.00
874-1, 874-6, 874-7	Support Staff	\$56.82	\$58.52	\$60.28	\$62.09	\$63.95

Service Contract Act (SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No.
Administrative Specialist I	Administrative Assistant – 01020	2005-2103
Support Staff	Secretary III – 01313	2005-2103

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix and above. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

Labor Category Descriptions

Title: Administrative Specialist I

Functional Duties/Responsibilities: Provides general and administrative support to projects and teams in all facets of program/project delivery. May perform project schedule updates, document editing, and develop process drawings and other administrative services.

Minimum Education Level: High school diploma.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 2 yrs. of professional work experience.

Substitutions: N/A

Title: Administrative Specialist II

Functional Duties/Responsibilities: Provides general and administrative support to clients and programs to include (but may not be limited to): coordination, action tracking, document review and editing, production of documents and materials, event planning and other administrative tasks. May also schedule meetings and reviews, and assist with managing schedules and tasks.

Minimum Education Level: 2 yrs. of collegiate study (Associates Degree).

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 3 yrs. of relevant professional work experience.

Substitutions: 5 yrs. of relevant professional work experience.

Title: Analyst

Functional Duties/Responsibilities: Entry-level responsible for assisting with broad quantitative analysis in support of customer needs. Support may include but not be limited to data collection, data analysis, data modeling, results reporting and presentation. Typically works under the guidance of senior analysts or managers and may apply their expertise in a wide range of domains.

Minimum Education Level: A Bachelor's degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 2 years of relevant professional work experience.

Substitutions: 5 yrs. of relevant professional work experience.

Title: _____ **Analyst I**

Functional Duties/Responsibilities: Responsible for conducting broad quantitative analysis in support of customer needs. Support may include but not be limited to data collection, data analysis, data modeling, results reporting and presentation. Typically works under the guidance of senior analysts or managers and may apply their expertise in a wide range of domains.

Minimum Education Level: A Bachelor's degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 3 yrs. of relevant professional work experience.

Substitutions: 6 yrs. of relevant professional work experience.

Title: _____ **Analyst II**

Functional Duties/Responsibilities: Oversees and supervises broad quantitative analysis in support of customer needs. Duties may include but not be limited to data collection, data analysis, data modeling, results reporting and presentation.

Minimum Education Level: Bachelor's degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 4 yrs. of relevant professional work experience.

Substitutions: 7 yrs. of relevant professional work experience.

Title: _____ **Business Analyst**

Functional Duties/Responsibilities: Responsible for conducting quantitative business analysis in support of customer needs. Support may include but not be limited to data collection, data analysis, business research, data modeling, cost benefit analysis, results reporting and presentation. Typically works under the guidance of senior consultants or managers and typically apply their expertise in business management or process domains.

Minimum Education Level: Bachelor's degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 3 yrs. of relevant business experience.

Substitutions: 6 yrs. of relevant professional work experience.

Title: _____ **Business Analyst, Sr.**

Functional Duties/Responsibilities: Responsible for defining metrics and/or analysis approaches that best address a particular customer business need. Will direct focus of other team resources in the research, analysis, data collection, data analysis, data modeling, cost benefit analysis, results reporting and presentations necessary to justify business decisions. Adept at developing sound business and quantitative rationale for recommended courses of action.

Minimum Education Level: Bachelor's Degree and May hold a Master's Degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 5 yrs. of relevant business experience.

Substitutions: 8 yrs. of relevant business experience.

Title: _____ **Consultant**

Functional Duties/Responsibilities: Provides consultative, advisory and/or analysis support to clients and customers with guidance and support from senior consultants. Provides business expertise in a broad range of disciplines and possesses domain experience and expertise in said domain. Supports senior staff and project managers and may possess specialty expertise in areas such as Capital Planning, Enterprise Architecture, Business Process Re-engineering, Human Resources or other specialty discipline.

Minimum Education Level: A Bachelor's degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 4 yrs. of relevant professional work experience.

Substitutions: 7 yrs. of relevant professional work experience.

Title: _____ **Functional Specialist I**

Functional Duties/Responsibilities: Provides specialty consultation, advisory services, and broad analysis for clients and customers. Support leverages a unique domain skill area from which solutions can be adequately drawn in support of client mission and objectives. Often regarded as an expert in their area of expertise. Primary areas of consultation may include project planning, portfolio management, quantitative financial analysis, along with other approaches and methods. Experience may also be leveraged from an extended period serving in a specific domain area or client environment.

Minimum Education Level: A Bachelor's degree in related functional discipline.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 6 yrs. of relevant professional work experience.

Substitutions: 8 yrs. of relevant professional work experience.

Title: _____ **Functional Specialist II**

Functional Duties/Responsibilities: Provides specialty consultation, advisory services, and broad analysis for clients and customers. Support leverages a unique domain skill area from which solutions can be adequately drawn in support of client mission and objectives. Often regarded as an expert in their area of expertise. Primary areas of consultation may include project planning, portfolio management, quantitative financial analysis, along with other approaches and methods. Experience may also be leveraged from an extended period serving in a specific domain area or client environment.

Minimum Education Level: Bachelor's degree in related functional discipline.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 8 yrs. of relevant professional work experience.

Substitutions: 10 yrs. of relevant professional work experience.

Title: _____ **Functional Specialist, Sr.**

Functional Duties/Responsibilities: Provides specialty consultation, advisory services, and broad analysis for clients and customers. Support leverages a unique domain skill area from which solutions can be adequately drawn in support of client mission and objectives. Often regarded as an expert in their area of expertise. Primary areas of consultation may include project planning, portfolio management, quantitative financial analysis, along with other approaches and methods. Experience may also be leveraged from an extended period serving in a specific domain area or client environment.

Minimum Education Level: Bachelor's Degree and may hold a Master's Degree.

Required/Supplemental Certifications: Should hold one or more certifications (e.g. CPA, PMP, CEA, SPHR, PHR, CIM)

Minimum Experience Requirements: 9 yrs. of relevant professional work experience.

Substitutions: 15 yrs. of relevant professional work experience.

Title: _____ **Management Consultant I**

Functional Duties/Responsibilities: Provides consultative and advisory and analysis support to clients and customers. Support leverages skills amassed from prior engagements and experiences. Provides expertise in areas such as project planning, portfolio management, quantitative financial analysis, along with other approaches and methods. Supports senior staff and project managers and coaches other team members and may possess specialty subject-matter expertise in areas such as Capital Planning, Enterprise Architecture, Business Process Re-engineering, Human Resources or other related discipline.

Minimum Education Level: A Bachelor's degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 5 yrs. of relevant professional consulting experience.

Substitutions: 8 yrs. of relevant professional consulting experience.

Title: Management Consultant II

Functional Duties/Responsibilities: Provides in-depth consultation, advisory services, and broad analysis for clients and customers. Support leverages a diverse pool of skills amassed from prior engagements and experiences. Develops and delivers training, mentors and coaches other members of staff and may serve as an engagement lead. Serves as the liaison between business units and IT departments and may possess specialty subject-matter expertise in areas such as Capital Planning, Enterprise Architecture, Business Process Re-engineering, Human Resources or other related discipline.

Minimum Education Level: Bachelor's degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 8 years of relevant professional consulting experience.

Substitutions: 10 yrs. of relevant professional consulting experience.

Title: Management Consultant, Sr.

Functional Duties/Responsibilities: Provides in-depth consultation, advisory services, and broad analysis for clients and customers. Support leverages a diverse pool of skills amassed from prior engagements and experiences. Develops and delivers training, mentors and coaches other members of staff and may serve as an engagement lead. Serves as the liaison between business units and IT departments and may possess specialty subject-matter expertise in areas such as Capital Planning, Enterprise Architecture, Business Process Re-engineering, Human Resources or other related discipline.

Minimum Education Level: Bachelor's Degree and may hold a Master's Degree.

Required/Supplemental Certifications: Should hold one or more certifications (e.g. CPA, PMP, CEA, SPHR, PHR, CIM)

Minimum Experience Requirements: 9 yrs. of relevant professional consulting experience.

Substitutions: 15 yrs. of relevant professional consulting experience.

Title: Program Manager I

Functional Duties/Responsibilities: Cognizant lead for multiple small to intermediate projects or one large project. Directs all aspects of client relations, program delivery, people, resources, profit & loss and contract compliance. May manage other project managers and ensure organizational alignment, motivation and focus on achieving cost, schedule and quality requirements.

Minimum Education Level: Bachelor's degree.

Required/Supplemental Certifications: PMP

Minimum Experience Requirements: 8 yrs. of relevant professional work experience.

Substitutions: 10 yrs. of relevant professional work experience.

Title: _____ **Program Manager II**

Functional Duties/Responsibilities: Cognizant lead for large programs. Directs all aspects of client relations, program delivery, profit & loss, contract compliance people, resources, and approaches. May manage other program managers and ensure organizational alignment, motivation and focus on achieving cost, schedule and quality requirements. Regarded as a senior client advisor relative to programmatic issues and challenges.

Minimum Education Level: Master's Degree.

Required/Supplemental Certifications: PMP

Minimum Experience Requirements: 10 yrs. of relevant professional work experience.

Substitutions: 15 yrs. of relevant professional work experience.

Title: _____ **Project Manager I**

Functional Duties/Responsibilities: Manages projects using project management (PM) techniques to make budget projections, identify and mitigate risks and issues, and review and update scope and schedule for interrelated projects. Provides PM processes, artifacts, and tool expertise to clients and applies PM best practices to the planning and management of technical and non-technical engagements; interprets business and technical details and translates them into project requirements; conducts research and analyses to resolve problems and offer corrective action. Responsible for schedule, cost, resources and quality. PMP certification desired.

Minimum Education Level: Bachelor's degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 4 yrs. of relevant professional work experience.

Substitutions: 7 yrs. of relevant professional work experience.

Title: _____ **Project Manager II**

Functional Duties/Responsibilities: Manages intermediate to large projects using project management (PM) techniques to make budget projections, identify and mitigate risks and issues, and review and update scope and schedule for interrelated projects. Provides PM processes, artifacts, and tool expertise to clients and applies PM best practices to the planning and management of technical and non-technical engagements; interprets business and technical details and translates them into project requirements; conducts research and analyses to resolve problems and offer corrective action. Responsible for schedule, cost, resources and quality. Often serves as the sole client facing representative of the project with principal oversight of the project deliverables and work schedules.

Minimum Education Level: Bachelor's degree.

Required/Supplemental Certifications: PMP

Minimum Experience Requirements: 7 yrs. of relevant professional work experience.

Substitutions: 10 yrs. of relevant professional work experience.

Title: _____ **Project Specialist**

Functional Duties/Responsibilities: Responsible for providing a wide range of support services to a program or project in support of end-state client needs. Responsibilities include but may not be limited to research, analysis, coordination and tracking of project activity. May also author documents, presentations or other reports in support of programs.

Minimum Education Level: A Bachelor's degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 2 yrs. of professional work experience.

Substitutions: 4 yrs. of relevant professional work experience.

Title: _____ **Subject Matter Expert (SME) I**

Functional Duties/Responsibilities: Provides specialty consultation, advisory services, and broad analysis for clients and customers. Support leverages a unique domain skill area from which solutions can be adequately drawn in support of client mission and objectives. Often regarded as an expert in their area of expertise. Primary areas of consultation may include project planning, portfolio management, capital planning, human resources, quantitative analysis, financial analysis, along with other approaches and methods. Experience may also be leveraged from an extended period serving in a specific domain area or client environment of relevance. Certification in a related area of specialty desired.

Minimum Education Level: A Master's Degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 10 yrs. of relevant professional work experience.

Substitutions: 15 yrs. of relevant professional work experience.

Title: _____ **Support Staff**

Functional Duties/Responsibilities: Entry level role providing general support to clients, projects and/or programs to include (but may not be limited to): coordination, action tracking, documenting work products and/or other project responsibilities.

Minimum Education Level: A Bachelor's degree.

Required/Supplemental Certifications: N/A

Minimum Experience Requirements: 1 yr. of professional work experience.

Substitutions: 4 yrs. of relevant professional work experience.