

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms, and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!TM, a menu-driven database system. The Internet address for GSA Advantage!TM is: <http://www.gsadvantage.gov>.

Mission Oriented Business Integrated Services (MOBIS)

MOBIS Services: SIN 874-1, 874 1RC Consulting Services

Federal Supply Group: 874

FSC Class: R499

Contract Number: GS-10F-0328P

Contract Period: May 17, 2004 through May 16, 2009

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>



Marieke Consulting, Inc.

Small, Woman Owned, Veteran Owned Business

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Customer Information:

1. 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s). 874-1, 874 1RC

1b. Labor Categories and Fixed Labor Hour Rates

1c. See Labor Category Descriptions.
2. Maximum order: \$1,000,000.00
3. Minimum order: \$300.00
4. Geographic coverage (delivery area): Domestic Only
5. Point(s) of production (city, county, and State or foreign country): Same as company address
6. Discount from list prices or statement of net price: Government net prices (discounts already deducted) See Labor Category Rates.
7. Quantity discounts: None offered.
8. Prompt payment terms: Net 30 days.
9. 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will accept over \$2,500
10. Foreign items (list items by country of origin): None.
11. 11a. Time of delivery: Specified on the task order

11b. Expedited Delivery: Contact Contractor

11c. Overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements: Contact Contractor
12. F.O.B. point(s): Destination
13. 13a. Ordering address(es): Same as company address

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).



14. Payment address(es): Same as company address.
15. Warranty provision: Contractor's standard commercial warranty.
16. Export packing charges, if applicable: N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor
18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
 - 20a. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
24. 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
 - 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.section508.gov: N/A
25. Data Universal Number System (DUNS) number: 12-6418545
26. Notification regarding registration in Central Contractor Registration (CCR) database:
Registered
27. Uncompensated Overtime (Indicate if used): Not used
28. Contractor will accept Labor Hour (LH) and Firm Fixed Price (FFP).



**MOBIS GSA Schedule
Government Awarded Prices (Net Prices)**

SIN 874-1 Consulting Services

Labor Category	GSA Rate
Program Manager	\$127.60
Lead Systems Analyst	\$116.75
Senior Business Systems Analyst	\$97.32
Senior Business Analyst	\$97.50
Business Systems Analyst	\$82.86
Business Analyst	\$77.50
Financial Management Analyst	\$69.60
Junior Business Analyst	\$67.08
Junior Business Systems Analyst	\$49.40
Administrative Assistant	\$43.91
Documentation Specialist	\$39.96
General Clerk	\$29.26

LABOR CATEGORY DESCRIPTIONS

PROGRAM MANAGER

Functions: Serves as the primary point of contact to government authorities on programmatic, financial, and technical issues. Manages and directs program personnel, resources, and operations by developing procedures, establishing and executing plans, assigning resources, and prioritizing and coordinating tasks. Relies on management skills, leadership, technical experience, knowledge of business processes, and good judgment to accomplish goals.

Qualifications: Master's Degree in a related area from an accredited college or university and ten (10) years of experience. Substitutions: High School diploma/GED with eighteen (18) years of professional experience, or a Bachelor's degree with thirteen (13) years of professional experience.



LEAD SYSTEMS ANALYST

Functions: Serves as a leader ensuring that clients are working in concert with complex business practices and that all of the requirements are met. Assesses multiple systems, processes, and procedures for compliance with government and system application standards. Has expert knowledge of interrelationships between requirements and automated solutions, considering the current system environment and the potential integration future systems. Provides guidance, assistance and leadership to senior managers, colleagues, and subordinates. Can present material and prepare clients for briefings and presentations.

Qualifications: Bachelor's Degree from an accredited college or university and 13 years of experience. Substitutions: High School diploma/GED with 20 years of professional experience, or a Master's degree with 11 years of professional experience.

SENIOR BUSINESS ANALYST

Functions: Analyzes information requirements that will improve organizational efficiency. Evaluates problems of workflow, organization, or planning and recommends solutions to support business improvement. Constructs sound, logical business improvement opportunities consistent with the guiding principles, cost savings, and architecture objectives. Demonstrates strong expertise in a variety of the field's concepts, practices, and procedures.

Qualifications: Bachelor's Degree from an accredited college or university and 10 years of experience. Substitutions: High School diploma/GED with 15 years of professional experience, or a Master's degree with 8 years of professional experience.

SENIOR BUSINESS SYSTEMS ANALYST

Functions: Reviews, analyzes, documents, and evaluates business systems and user needs. Provides expert advice in support of management, organizational, and optimization efforts. Performs business process analysis, provides guidance in business process improvement, and recommends solutions that align with overall business strategies. Requires a balance of business and technical knowledge, analytical skills, and excellent communications. Demonstrates strong expertise in a variety of the field's concepts, practices, and procedures.

Qualifications: Bachelor's Degree in a related area from an accredited college or university and ten (10) years of experience. Substitutions: High School diploma/GED with fifteen (15) years of professional experience.



BUSINESS SYSTEMS ANALYST

Functions: Reviews, analyzes, and evaluates business systems and user needs. Conduct studies in business process improvement, document proposed solutions, and advise about the feasibility of the alternatives. Requires an ability to rapidly adapt to new methodologies and technologies. Experienced with a variety of the field's concepts, practices, and procedures.

Qualifications: Bachelor's Degree in a related area from an accredited college or university and four (4) years of experience. Substitutions: High School diploma/GED with nine (9) years of professional experience.

BUSINESS ANALYST

Functions: Collects and analyzes information requirements that will improve organizational efficiency. Evaluates problems of workflow, organization, or planning and recommends solutions to support business improvement. Constructs sound, logical business improvement opportunities consistent with the guiding principles, cost savings, and architecture objectives. Experienced with a variety of the field's concepts, practices, and procedures.

Qualifications: Bachelor's Degree from an accredited college or university and 6 years of experience. Substitutions: High School diploma/GED with 11 years of professional experience, or a Master's degree with 4 years of professional experience.

FINANCIAL MANAGEMENT ANALYST

Functions: Serves as a subject matter expert to systematically integrate business, cost estimating, and financial management processes to ensure efficient use of funds. Responsible for formulation, allocation, and execution of budgets and compliance with appropriation law and other standards. Demonstrates expertise with a variety of tools and methodologies, including spreadsheets and chart presentation.

Qualifications: Bachelor's Degree in a related area from an accredited college or university and four (4) years of experience in financial management. Substitutions: High School diploma/GED with nine (9) years of professional experience.

JUNIOR BUSINESS ANALYST

Functions: Collects information requirements that will improve organizational efficiency. Evaluates and documents workflows, organization structures, or processes. Familiar with a variety of the field's concepts, practices, and procedures.

Qualifications: Bachelor's Degree from an accredited college or university and 2 years of experience. Substitutions: High School diploma/GED with 7 years of professional experience.



JUNIOR BUSINESS SYSTEMS ANALYST

Functions: Reviews, analyzes, and evaluates business systems and user needs. Conducts studies in business process improvement, documents proposed solutions, and advises about the feasibility of the alternatives. Familiar with current technologies and office automation applications.

Qualifications: High School diploma/GED and 5 years of experience. Substitutions: Bachelor's or Master's degree with no work experience.

ADMINISTRATIVE ASSISTANT

Functions: Schedules appointments, greets callers and visitors, ensures proper office supplies are available, formats and routes official documents, coordinates travel itineraries, and performs other administrative or clerical duties as assigned. May entail entering data into various software applications. Requires strong word processing, communication, and organizational skills.

Qualifications: High School diploma and five (5) years of related experience. Substitutions: A Bachelor's degree with no professional experience.

DOCUMENTATION SPECIALIST

Functions: Prepares and/or maintains documentation pertaining to planning, systems implementation, system operation and user documentation. Translates business specifications into user documentation. Plans, writes, and maintains systems and user support documentation efforts, including online help files for online use. Has knowledge of commonly-used concepts, practices, and procedures within a particular field.

Qualifications: High School diploma/GED and 5 years of experience. Substitutions: Bachelor's Degree and no professional experience.

GENERAL CLERK

Functions: Responsible for performing daily office tasks such as filing, recording, maintaining records, copying, posting, or other similar duties. Familiar with office automation software, the Internet, and Microsoft Operating Systems. Follows organizational procedures to complete tasks in a timely manner.

Qualifications: Requires a High School diploma/GED.