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Logistics Worldwide (LOGWORLD)

FSC Group 874 V

FSC Class 8744

Contract Number: GS-10F-0330L

Contract Period: 26 July 2006 through 25 July 2011

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules link at: <http://www.fss.gsa.gov>.

For more information, please contact:

[Ralph Feneis](#) (Program Manager) 703/902-5110

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Business Office: 888/224-7041

Booz Allen Hamilton Inc.

8283 Greensboro Drive

McLean, VA 22102

logworld@bah.com

Email

<http://logworld.bah.com>

Web Address

888/224-7041

Phone

703/902-3200

Fax

Business Size: Large

Price List Current through PO-0009, dated 02/06/08

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Customer Information

1a. Awarded Special Item Numbers:

SIN 874-501: Supply and Value Chain Management Services

SIN 874-503: Distribution and Transportation Logistics Services

SIN 874-504: Deployment Logistics

SIN 874-505: Logistics Training Services

1b. Please see Appendices A & B for Labor Rates

1c. Labor Category Descriptions: Please see **Appendix C** for labor Category Descriptions.

2. Maximum Order: \$1,000,000

3. Minimum Order: \$300

4. Geographic Coverage (Delivery Area): Domestic and overseas.

5. Point of Production: Mclean, VA and Booz Allen offices worldwide.

6. Discount from List Prices: All prices listed are net prices.

7. Quantity Discounts: Not applicable.

8. Prompt Payment Terms: No special discount is offered for prompt payment. Payment terms are net 30 days.

9a. Acceptance of Government Credit Cards: Government credit cards will be accepted for orders at or below the micro-purchase threshold.

9b. Acceptance of Government Credit Cards: Government credit cards will be accepted for orders above the micro-purchase threshold.

10. Foreign Items: Not Applicable.

11a. Time of Delivery: As specified on each task order.

11b. Expedited Delivery: None.

11c. Overnight and 2-Day Delivery: None.

11d. Urgent Requirements: Not Available.

12. F.O.B. Points(s): Destination.

13a. Ordering Address:

Booz Allen Hamilton, Inc.
Attention: Contracts*
8283 Greensboro Drive
McLean, VA 22102
888/224-7041 phone
703/902-3200 facsimile
logworld@bah.com

* Please mail to the attention of the Contract Administrator identified in the task order proposal.

13b. Ordering Procedures: The ordering procedures for supplies and services, information on Blanket Purchase Agreements (BPA), and a sample BPA can be found at the GSA/FSS Schedule homepage (<http://fss.gsa.gov/schedules>).

14. Payment Address is as Follows:

Payment via Wire Transfer

Financial Institution:
Wachovia Bank
9-Digit ABA routing number: see invoice
Telegraphic abbreviation: PNB
Account number: see invoice

ACH Payments:

Booz Allen Hamilton Inc.
Wachovia Bank
9-Digit ABA routing number: see invoice
Account number: see invoice

Payment via Check/U.S. Mail

Booz Allen Hamilton Inc.
Wachovia Bank
P.O. Box 8500 (S-2725)
Philadelphia, PA 19178-2725

International Funds:

Booz Allen Hamilton Inc.
CHIPS Participant number: 0509
SWIFT TID: PNBpus33

15. Warranty Provision: Not applicable.

16. Export Packing Charges: Not applicable.

17. Terms and Conditions of Government Purchase Card Acceptance: Government Commercial Credit Cards will be acceptable for payments. Bank account information will be shown on the invoices.

18. Terms and Conditions of Rental, Maintenance, and Repair: Not applicable.

19. **Terms and Conditions of Installation:** Not applicable.
20. **Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices:** Not applicable.
- 20a. **Terms and Conditions for Any Other Services:** Not applicable.
21. **List of Service and Distribution Points:** Not applicable.
22. **List of Participating Dealers:** Not applicable.
23. **Preventive Maintenance:** Not applicable.
- 24a. **Special Attributes:** Not applicable.
- 24b. **Section 508:** If applicable, Section 508 compliance information on Electronic and Information Technology (EIT) supplies and services will be addressed on a task order basis. The EIT standards can be found at www.Section508.gov.
25. **Data Universal Numbering System (DUNS) Number:** 00-692-8857
26. **Central Contractor Registration (CCR) Database:** Booz Allen is registered in the Central Contractor Registration (CCR) Database.
27. **Uncompensated Overtime:** Booz Allen labor rates were developed utilizing uncompensated overtime for exempt employees. All hours delivered will be at the rates reflected in the price list.

The Booz Allen Advantage

Why choose Booz Allen for logistics services? Booz Allen brings unparalleled resources to its clients.

Quality — Booz Allen is globally recognized as a quality provider of consulting services. We have won numerous awards across the Government for business improvement initiatives. A majority of our clients engage us for additional work, offering further testament to our strong reputation and the value we provide to our customers.

Experience — With its breadth and depth of experience, Booz Allen offers a rich consulting skill base and management commitment to apply its world-recognized capability to innovatively resolve program objectives. Our insights and understanding of requirements regularly translate into cost savings and performance efficiencies measurable in terms of reduced learning curves, quality of service, and effective use of leading edge information technologies. We strive to hire and maintain world-class professional staff, allowing Booz Allen to be a premier provider of quality services to our customers. We have served civilian, military, and intelligence agencies, and commercial U.S. and international clients in multi-dimensional logistics programs. These services are described in more detail in the following sections.

Well-Defined Management Practices — Booz Allen has spent years refining our management practices with the goal of developing a quality product that meets or exceeds client expectations delivered on time and in budget. Our efforts have not gone without reward: much of our business is follow-on tasks for existing clients proving that Booz Allen delivers what we promise and achieves superior customer satisfaction. Our management approach is to provide a single point of responsibility, the task manager, with the charter of delivering the final product. That is not to say that the task manager works alone but rather that the manager has the full complement of Booz Allen resources available to assemble the right team to deliver the right results. Attention is paid to quality at Booz Allen, with defined standards and processes used throughout the firm.

Booz Allen's Logistics Worldwide Service Offerings

The GSA Schedule for Logistics Worldwide (LOGWORLD) is intended to provide federal agencies and others with a quick and efficient means of managing their logistics needs. This contract vehicle provides clients with services spanning all aspects of logistics.

Through LOGWORLD, federal agencies can procure comprehensive logistics solutions that enhance or replace existing operations. Booz Allen can help your agency reinvent its supply chain, acquire logistics support for a product or system, modify its transportation network, supplement its deployment capabilities, and obtain necessary logistics training.

SIN 874-501: Supply and Value Chain Management Services (Page 8)

SIN 874-503: Distribution and Transportation Logistics Services (Page 9)

SIN 874-504: Deployment Logistics (Page 10)

SIN 874-505: Logistics Training Services (Page 11)

Supply and Value Chain Management Services (SIN 874-501)

Services that include all phases of planning, acquisition and management of logistics systems. These services include, but are not limited to planning, acquisition, design, development, testing, production, fielding, management, operation, maintenance, sustainment, improvement, modification and disposal. Examples of the type of services that may be performed under this SIN include: Logistics consulting for planning for the acquisition and life cycle phases of supply and value chain systems including the following: defining and establishing program objectives, strategies, plans and schedules; develop milestone documentation; market research and acquisition planning; material requirements identification, planning, acquisition and management; develop specifications or performance based work statements and task estimates; develop, document and support maintenance procedures and technical manuals; configuration data management and related documentation; expansion and consolidation studies, field problem analysis and recommendation of corrective actions and system modernization; Needs assessment/system assessment; Inventory/asset/vendor management; Inventory management and operation (inclusive of salvage, recycle and/or disposal management); operation of warehouses, stockrooms, storage facilities or depots; Fulfillment systems and operations; platform management; Information logistics processing systems analysis design, and implementation; staging, shipping, receiving, packing, crating, moving and storage (excluding household goods); packaging, labeling, bar coding system consultation, design, implementation, operation and maintenance; design and installation of material handling systems; hazardous material storage and handling (**Non-radioactive only**); warehouse and location management systems; recycling program management of warehousing materials; preservation and protection of specialized inventory or documents; maintenance, repair and overhaul (MRO) support and/or support process management; aircraft repair and maintenance; ship repair and maintenance; property disposal management; logistics strategic planning services; logistics systems engineering services; logistics program management services and support; Unique Identification (UID)/Radio Frequency Identification (RFID) services; Program and project management; acquisition and life cycle management; spares modeling; supply chain integration planning; global integrated supply chain solutions – planning and implementation. (note – acquisition functions can not be procured as stand-alone services).

Distribution and Transportation Logistics Services (SIN 874-503)

Services that include distribution and transportation logistics services such as planning and designing, implementing or operating systems or facilities for the movement of supplies, equipment or people by road, air, water or rail. Examples of the type of services that may be performed under this SIN include but are not limited to: movement and short-term storage (excluding household goods); transportation system development and management; distribution and transportation logistics consulting; carrier management and routing; freight forwarding, consolidation and management; third-party logistics (3PL); facilitating customs processing; Electronic Freight Manifest (EFM) systems; tracking system analysis, design, operations and management; shuttle services; program and project management.

Note: Commercial passenger airline services covered by the Airline City Pair Program and courier services covered by Schedule 48, Transportation, Delivery and Relocation Solutions are excluded.

Deployment Logistics (SIN 874-504)

Services that include, but are not limited to providing expert advice, assistance, guidance, management, or operational support services that permit the deployment of supplies, equipment, materials and associated personnel. Examples of the type of services that may be performed under this SIN include deployment logistics consulting; war gaming (field exercises); contingency planning; inventory and property requirements planning, movement, storage and accountability systems; asset management (including pre-positioning assets); space planning and project integration/implementation; public and private sector support and/or resources; facilitating customs processing/accountability; scenario based field exercises; communication and logistics systems design, plan, deployment and operation; medical and emergency unit storage and restocking management; program and project management.

Logistics Training Services (SIN 874-505)

Training in system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities supporting these activities.

LOGWORLD Terms and Conditions

GSA multiple award schedule contracts are awarded in accordance with the provisions of the Federal Acquisition Regulation Part 12 Acquisition of Commercial Items. To the maximum extent practicable, GSA multiple award schedule contracts include only those clauses and terms and conditions, either required to implement provisions of law or executive orders applicable to the acquisition of commercial items, or determined to be consistent with customary commercial practice. Ordering agencies may incorporate provisions in their task orders that are essential to their specific requirements (i.e., security, hazardous material handling, key personnel, etc.), provided they do not conflict with the terms and conditions of the contract. These provisions, when required, must be included in the individual task order, and any costs necessary to comply with the provision(s) prohibited by law.

The terms and conditions of Booz Allen Hamilton's LOGWORLD contract are current through Refresh 4 to Solicitation Number TFTP-MB-008745-B. An electronic version of the LOGWORLD solicitation may be found at FedBizOpps by following this link:

<http://www.fbo.gov/spg/GSA/FSS/10FT/TFTP%2DMB%2D008745%2DB/listing.html>

Appendix A
Contractor Site Labor Rates Years 6-10

LOGWORLD SIN 874-501 – 874-505 Labor Category	Year 6 07/26/06 07/25/07	Year 7 07/26/07 07/25/08	Year 8 07/26/08 07/25/09	Year 9 07/26/09 07/25/10	Year 10 07/26/10 07/25/11
1. Executive Manager	\$ 335.17	\$ 346.14	\$ 357.11	\$ 368.09	\$ 379.06
2. Program Manager	\$ 278.31	\$ 287.29	\$ 296.26	\$ 306.24	\$ 315.22
3. Project Manager	\$ 203.50	\$ 209.48	\$ 216.46	\$ 223.45	\$ 229.43
4. Task Manager	\$ 182.55	\$ 188.53	\$ 194.52	\$ 200.50	\$ 206.48
5. Senior Logistics SME	\$ 213.47	\$ 220.45	\$ 227.44	\$ 234.41	\$ 241.40
6. Junior Logistics SME	\$ 163.59	\$ 168.58	\$ 174.57	\$ 179.55	\$ 184.54
7. Logistics Specialist, Level II	\$ 129.68	\$ 133.67	\$ 137.66	\$ 141.65	\$ 145.64
8. Logistics Specialist Level I	\$ 97.76	\$ 100.75	\$ 103.74	\$ 106.74	\$ 110.73
9. Senior Package, Handling, Storage SME	\$ 233.42	\$ 241.40	\$ 249.38	\$ 256.36	\$ 264.34
10. Junior Package, Handling, Storage SME	\$ 182.55	\$ 188.53	\$ 194.52	\$ 200.50	\$ 206.49
11. Package, Handling, Storage Specialist, Level II	\$ 113.72	\$ 116.71	\$ 120.70	\$ 124.69	\$ 128.68
12. Package, Handling Storage Specialist, Level I	\$ 90.77	\$ 93.77	\$ 96.76	\$ 99.75	\$ 102.74
13. Senior Acquisition SME	\$ 186.54	\$ 192.52	\$ 199.50	\$ 205.49	\$ 211.48
14. Junior Acquisition SME	\$ 137.66	\$ 141.65	\$ 146.64	\$ 150.63	\$ 155.61
15. Acquisition Specialist, Level II	\$ 131.67	\$ 135.66	\$ 139.65	\$ 143.64	\$ 148.63
16. Acquisition Specialist, Level I	\$ 104.74	\$ 108.73	\$ 111.72	\$ 114.72	\$ 118.71
17. Senior Transportation SME	\$ 384.05	\$ 396.02	\$ 408.99	\$ 420.96	\$ 433.92
18. Junior Transportation SME	\$ 236.41	\$ 243.40	\$ 251.38	\$ 259.36	\$ 267.34
19. Transportation Specialist, Level II	\$ 169.58	\$ 174.57	\$ 180.55	\$ 185.54	\$ 191.52
20. Transportation Specialist, Level I	\$ 152.62	\$ 156.61	\$ 161.60	\$ 166.59	\$ 171.57
21. Senior Logistics Strategist	\$ 435.92	\$ 449.88	\$ 464.84	\$ 478.81	\$ 492.78
22. Junior Logistics Strategist	\$ 261.35	\$ 270.33	\$ 278.31	\$ 287.29	\$ 296.26
23. Senior Process Transformation Specialist	\$ 233.42	\$ 241.40	\$ 249.38	\$ 256.36	\$ 264.34
24. Junior Process Transformation Specialist	\$ 182.55	\$ 188.53	\$ 194.52	\$ 200.50	\$ 206.49
25. Process Transformation Analyst, Level II	\$ 123.69	\$ 127.68	\$ 131.67	\$ 135.66	\$ 139.65
26. Process Transformation Analyst, Level I	\$ 90.77	\$ 93.77	\$ 96.76	\$ 99.75	\$ 102.75
27. Training Design Specialist/Instructor, Level II	\$ 153.62	\$ 158.61	\$ 163.59	\$ 168.58	\$ 173.57
28. Training Design Specialist/Instructor, Level I	\$ 111.72	\$ 115.71	\$ 118.71	\$ 122.70	\$ 126.69
29. Information Technology Architect	\$ 248.38	\$ 257.36	\$ 265.34	\$ 273.32	\$ 281.30
30. Information Technology Engineer,	\$ 213.47	\$ 220.45	\$ 227.43	\$ 234.42	\$ 241.40

Level II					
31. Information Technology Engineer, Level I	\$ 149.63	\$ 154.62	\$ 159.60	\$ 164.59	\$ 168.58
32. Financial Analyst, Level II	\$ 128.68	\$ 132.67	\$ 136.66	\$ 140.65	\$ 144.64
33. Financial Analyst, Level I	\$ 86.78	\$ 89.78	\$ 91.77	\$ 94.76	\$ 97.76
34. Logistics Documentation Specialist	\$ 90.77	\$ 93.77	\$ 96.76	\$ 99.75	\$ 102.75
35. Senior Analyst	\$ 104.74	\$ 107.73	\$ 110.73	\$ 114.72	\$ 117.71
36. Junior Analyst	\$ 90.77	\$ 93.77	\$ 96.76	\$ 99.75	\$ 102.75
37. Administrative Specialist	\$ 54.86	\$ 55.86	\$ 57.86	\$ 59.85	\$ 61.85

Appendix B
Government Site Labor Rates Years 6-10

LOGWORLD SIN 874-501 – 874-505 Labor Category	Year 6 07/26/06 07/25/07	Year 7 07/26/07 07/25/08	Year 8 07/26/08 07/25/09	Year 9 07/26/09 07/25/10	Year 10 07/26/10 07/25/11
1. Executive Manager	\$ 317.21	\$ 327.19	\$ 337.16	\$ 348.14	\$ 358.11
2. Program Manager	\$ 257.36	\$ 265.34	\$ 274.32	\$ 282.30	\$ 290.28
3. Project Manager	\$ 159.60	\$ 164.59	\$ 170.58	\$ 175.56	\$ 180.55
4. Task Manager	\$ 133.67	\$ 137.66	\$ 142.65	\$ 146.64	\$ 150.63
5. Senior Logistics SME	\$ 172.57	\$ 178.56	\$ 184.54	\$ 189.53	\$ 195.51
6. Junior Logistics SME	\$ 120.70	\$ 124.69	\$ 128.68	\$ 132.67	\$ 136.66
7. Logistics Specialist, Level II	\$ 106.74	\$ 109.73	\$ 113.72	\$ 116.71	\$ 120.70
8. Logistics Specialist Level I	\$ 79.80	\$ 82.79	\$ 85.79	\$ 87.78	\$ 90.77
9. Senior Package, Handling, Storage SME	\$ 199.50	\$ 205.49	\$ 212.47	\$ 218.46	\$ 225.44
10. Junior Package, Handling, Storage SME	\$ 133.67	\$ 137.66	\$ 142.65	\$ 146.64	\$ 150.63
11. Package, Handling, Storage Specialist, Level II	\$ 92.77	\$ 95.76	\$ 99.75	\$ 102.75	\$ 105.74
12. Package, Handling Storage Specialist, Level I	\$ 73.82	\$ 76.81	\$ 78.80	\$ 81.80	\$ 83.79
13. Senior Acquisition SME	\$ 159.60	\$ 164.59	\$ 169.58	\$ 175.56	\$ 180.55
14. Junior Acquisition SME	\$ 117.71	\$ 121.70	\$ 125.69	\$ 129.68	\$ 133.67
15. Acquisition Specialist, Level II	\$ 107.73	\$ 111.72	\$ 115.71	\$ 118.71	\$ 122.70
16. Acquisition Specialist, Level I	\$ 85.79	\$ 88.78	\$ 91.77	\$ 94.76	\$ 97.76
17. Senior Transportation SME	\$ 383.05	\$ 395.02	\$ 407.99	\$ 419.96	\$ 432.92
18. Junior Transportation SME	\$ 235.42	\$ 243.40	\$ 250.38	\$ 258.36	\$ 266.34
19. Transportation Specialist, Level II	\$ 168.58	\$ 174.57	\$ 179.55	\$ 185.54	\$ 190.53
20. Transportation Specialist, Level I	\$ 151.62	\$ 156.61	\$ 161.60	\$ 166.59	\$ 171.57
21. Senior Logistics Strategist	\$ 434.92	\$ 448.89	\$ 462.85	\$ 477.81	\$ 491.78
22. Junior Logistics Strategist	\$ 261.35	\$ 269.33	\$ 278.31	\$ 286.29	\$ 295.27
23. Senior Process Transformation Specialist	\$ 199.50	\$ 205.49	\$ 212.47	\$ 218.46	\$ 225.44
24. Junior Process Transformation Specialist	\$ 133.67	\$ 137.66	\$ 142.65	\$ 146.64	\$ 150.62
25. Process Transformation Analyst, Level II	\$ 94.76	\$ 97.76	\$ 100.75	\$ 103.74	\$ 106.74
26. Process Transformation Analyst, Level I	\$ 70.82	\$ 73.82	\$ 75.81	\$ 77.81	\$ 80.80
27. Training Design Specialist/Instructor, Level II	\$ 114.72	\$ 118.71	\$ 122.70	\$ 126.29	\$ 129.68
28. Training Design Specialist/Instructor, Level I	\$ 86.78	\$ 88.78	\$ 91.77	\$ 94.76	\$ 97.76
29. Information Technology Architect	\$ 203.50	\$ 210.48	\$ 217.46	\$ 223.45	\$ 230.43
30. Information Technology Engineer,	\$ 169.58	\$ 174.57	\$ 180.55	\$ 185.54	\$ 191.52

Level II					
31. Information Technology Engineer, Level I	\$ 117.71	\$ 121.70	\$ 125.69	\$ 128.68	\$ 132.67
32. Financial Analyst, Level II	\$ 109.73	\$ 112.72	\$ 116.71	\$ 120.70	\$ 123.69
33. Financial Analyst, Level I	\$ 74.81	\$ 76.81	\$ 79.80	\$ 81.80	\$ 84.79
34. Logistics Documentation Specialist	\$ 73.82	\$ 76.81	\$ 78.80	\$ 81.80	\$ 83.79
35. Senior Analyst	\$ 80.80	\$ 83.79	\$ 86.78	\$ 88.78	\$ 91.77
36. Junior Analyst	\$ 70.82	\$ 73.82	\$ 75.81	\$ 77.81	\$ 80.80
37. Administrative Specialist	\$ 45.89	\$ 47.88	\$ 48.88	\$ 50.87	\$ 51.87

Government site labor rates are provided based upon the assumption that the Government provides suitable office facilities and related equipment (e.g., telephone, copier, parking, furniture, desktop computer, and other standard equipment and office supplies) for a period of no less than ninety (90) continuous calendar days at a Government site. Booz Allen’s Government site labor rates are offered as long as these, or similar facilities are provided on a continuing basis throughout the task period. Use of the government site labor rates requires sufficient tasking to perform assignments on a full-time basis at these work sites. If this assumption is not met, then contractor site rates apply.

Appendix C

LOGWORLD LABOR CATEGORY DESCRIPTIONS

Each labor category specified below is defined with regard to education, general experience, and specific experience requirements. Training and certification requirements for a labor category are specified in the specific experience description. The duties normally performed by a person assigned to a labor category position are defined.

Booz Allen recognizes that successful performance depends on having the right skills and experience. These skills and experience, in turn, are acquired through the proper mix of education and professional experience. More and more, we find that the skills needed to support advanced technology efforts, and to meet today's problems and tomorrow's challenges, are not always supported by a traditional education and work experience combination. Therefore, Booz Allen may substitute between equivalent experience and education in order to provide the quality of services required by the client.

1. EXECUTIVE MANAGER

Education: M.S., M.A., or MBA degree.

General Experience: Typically has more than 12 years experience in managing large, complex multi-disciplinary projects in a task order environment.

Duties: Performs senior level leadership and oversight of large, complex, and sensitive logistics efforts. The Executive Manager would work with the most senior members of the client organization to ensure that overall project direction and expectations are being met. May perform data collection and interviews with senior government personnel (e.g. SES and Appointees). Directs activities for those logistics engagement for which they are responsible. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. May facilitate meetings with Senior Government personnel. Where appropriate, the Executive Manager would oversee the activities of all contract personnel.

2. PROGRAM MANAGER

Education: M.S., M.A., or MBA degree.

General Experience: Typically has more than 10 years experience in managing large, complex multi-disciplinary projects in a task order environment.

Duties: Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. The Program Manager maintains and manages the client interface at the senior levels of the client organization.

3. PROJECT MANAGER

Education: B.A. or B.S. degree.

General Experience: Typically has 8 or more years experience in managing large, complex technical efforts involving multiple facets of an engineering discipline.

Duties: Performs day-to-day management of assigned task order projects that involve teams of engineers, scientists, and management professionals involved in analyzing, designing, integrating, training, testing, documenting, implementing, or maintaining complex systems. Demonstrates proven skills in those technical areas addressed by the specific task order to be managed. Organizes, directs, and coordinates planning and production of all activities associated with assigned task order projects. Demonstrates written and oral communication skills. The Project Manager interfaces directly with the Government Project Manager or Program manager in the management and execution of the assigned task.

4. TASK MANAGER

Education: B.A. or B.S. degree.

General Experience: Typically has 4 to 6 years experience in managing complex engineering or technical efforts involving multidisciplinary teams. At least 3 years of direct supervision of personnel involved in executing tasks in a task order environment. Must be capable of leading projects that involve the successful management of teams composed of subject matter experts, engineers, scientists, and/or management professionals engaged in technical/analytical support efforts.

Duties: Performs day-to-day management of individual contract task orders. Organizes, directs, and coordinates planning and production of all task order support activities. Demonstrates written and oral communication skills. Works (as necessary) with corporate management to direct effective contract support activities. Maintains primary client interface at the task order level. Manages contractor staff assigned to specific task order.

5. SENIOR LOGISTICS SUBJECT MATTER EXPERT (SME)

Education: B.A. or B.S. degree.

General Experience: Typically has 12 or more years of experience providing logistics support for major systems or conducting logistics analyses.

Duties: Provides high-level consultation support to task personnel involved in performing tasking associated with logistics engineering, analytical, or acquisition projects. Provides guidance on the preparation of integrated logistic plans and policies and procedures for logistic support for major systems. Ensures that proper logistics considerations are included in system development processes at each major milestone. Performs analyses to determine system maintainability, reliability, and supportability requirements. Documents results of the analysis in a report format. Develops systems maintenance concepts and plans and life-cycle supply requirements and processes to meet supply requirements. Performs cost analyses associated with systems logistic support and develops and reviews systems acquisition projects' operating plans and procedures to ensure logistic support considerations are included. Performs technical training, configuration management, and quality assurance. Provides oversight and guidance to junior logistics personnel.

6. JUNIOR LOGISTICS SUBJECT MATTER EXPERT (SME)

Education: B.A. or B.S. degree.

General Experience: Typically has 8 or more years of experience providing logistics support for major systems or conducting logistics analyses.

Duties: Provides high-level consultation support to task personnel involved in performing tasking associated with logistics engineering, analytical, or acquisition projects. Provides guidance on the preparation of integrated logistic plans and policies and procedures for logistic support for major systems. Ensures that proper logistics considerations are included in system development processes at each major milestone. Performs analyses to determine system maintainability, reliability, and supportability requirements. Documents results of the analysis in a report format. Develops systems maintenance concepts and plans and life-cycle supply requirements and processes to meet supply requirements. Performs cost analyses associated with systems logistic support and develops and reviews systems acquisition projects' operating plans and procedures to ensure logistic support considerations are included. Performs technical training, configuration management, and quality assurance. May supervise junior technical staff.

7. LOGISTICS SPECIALIST, LEVEL II

Education: B.A. or B.S. degree.

General Experience: Typically has 5 to 7 years experience providing logistic analysis for acquisition and operations functions.

Duties: Supports the program manager and task managers in the performance of logistics technical analyses. This includes the review of logistics policy and guidance, development of logistics support plans, and providing input to other acquisition milestone documentation. Provides support and logistics expertise to logistics strategic planning efforts, business process reengineering efforts, and various financial analyses. Assist in the conduct of specific technical analyses such as capacity planning, warehousing analyses, and transportation analysis. Assists in the conduct of system design alternatives analysis and other logistics analyses. Provides guidance and supervision to junior logistics specialist personnel.

8. LOGISTICS SPECIALIST, LEVEL I

Education: B.A. or B.S. degree.

General Experience: Typically has 3 to 5 years experience providing logistic support for major systems.

Duties: Supports the program manager and task managers in the performance of logistics technical analyses. This includes the review of logistics policy and guidance, development of logistics support plans, and providing input to other acquisition milestone documentation. Provides support and logistics expertise to logistics strategic planning efforts, business process reengineering efforts, and various financial analyses. Assist in the conduct of specific technical analyses such as capacity planning, warehousing analyses, and transportation analysis. Assists in the conduct of system design alternatives analysis and other logistics analyses.

9. SENIOR PACKAGING, HANDLING, STORAGE SME

Education: B.A. or B.S. degree.

General Experience: 12 or more years of experience in the field of packaging, handling, and storage.

Duties: Provides high-level subject matter expertise for logistics analyses and other projects in the areas of packaging, storage, and transportation. Provides consultation on packaging issues such as packaging, labeling, bar-coding technology analysis, design, and implementation. Provides consultation in the area of material handling, to include analyses to support the design, operations, and maintenance of material handling systems; hazardous material handling procedures; recycling; and shipping/receiving. Provides consultation to logistics analyses in the areas of storage, to include: preservation, packing and crating, and/or storage of hazardous materials. Provides oversight and management of junior logistics personnel.

10. JUNIOR PACKAGING, HANDLING, STORAGE SME

Education: B.A. or B.S. degree.

General Experience: 8 or more years of experience in the field of packaging, handling, and storage.

Duties: Provides high-level subject matter expertise for logistics analyses and other projects in the areas of packaging, storage, and transportation. Provides consultation on packaging issues such as packaging, labeling, bar-coding technology analysis, design, and implementation. Provides consultation in the area of material handling, to include analyses to support the design, operations, and maintenance of material handling systems; hazardous material handling procedures; recycling; and shipping/receiving. Provides consultation to logistics analyses in the areas of storage, to include: preservation, packing and crating, and/or storage of hazardous materials.

11. PACKAGING, HANDLING, AND STORAGE SPECIALIST, LEVEL II

Education: B.A. or B.S. degree.

General Experience: Typically has 5 to 7 years experience providing PHS support for major systems.

Duties: Directly supports the project/task manager in the execution of task order activities in the area of packaging, handling, and storage (PHS). Performs day-to-day management of assigned task order projects in the PHS area. Organizes, directs, and supervises other project personnel in the execution of task order activities. Provides technical assistance and analytical support for logistics analyses and other projects in the areas of packaging, storage, and/or transportation. Provides technical/analytical/ engineering support on packaging issues such as packaging, labeling, bar-coding technology analysis, design, and/or implementation. Provides technical/analytical/ engineering support in the area of material handling, to include analyses to support the design, operations, and maintenance of material handling systems; hazardous material handling procedures; recycling; and shipping/receiving. Provides technical/ analytical/engineering to logistics analyses in the areas of storage, to include: preservation, packing and crating, storage of hazardous materials.

12. PACKAGING, HANDLING, AND STORAGE ENGINEER, LEVEL I

Education: B.A. or B.S. degree.

General Experience: Typically has 3 to 5 years experience providing logistic support for major systems.

Duties: Directly supports the project/task manager in the execution of task order activities in the area of packaging, handling, and storage. Provides technical assistance and analytical support for logistics analyses and other projects in the areas of packaging, storage, and transportation. Provides technical/analytical/engineering assistance on packaging issues such as packaging, labeling, bar-coding technology analysis, design, and/or implementation. Provides technical/analytical/engineering assistance in the area of material handling, to include analyses to support the design, operations, and maintenance of material handling systems; hazardous material handling procedures; recycling; and shipping/receiving. Provides technical/analytical/ engineering assistance to logistics analyses in the areas of storage, to include: preservation, packing and crating, storage of hazardous materials.

13. SENIOR ACQUISITION SUBJECT MATTER EXPERT

Education: B.A. or B.S. degree.

General Experience: 12 or more years of experience in the field of acquisition.

Duties: Provides high-level subject matter acquisition expertise in support of logistics planning and analytical activities. Is familiar with the Federal Acquisition Regulations (FAR) and can apply the concepts in the context of logistics task efforts. Is familiar with the Government's process for acquisition programs and the various program reviews required for acquisition approval. Provides guidance on the government contracting process to include: development of the solicitation material, the solicitation review process, and the contract award process. Additionally, the Acquisition SME can assist the development of milestone documentation to support a major systems acquisition. Capable of managing separate task orders related to Acquisition and can provide overall management and guidance to Junior Acquisition SME and acquisition specialist personnel.

14. JUNIOR ACQUISITION SUBJECT MATTER EXPERT

Education: B.A. or B.S. degree.

General Experience: 8 or more years of experience in the field of acquisition.

Duties: Provides high-level subject matter acquisition expertise in support of logistics planning and analytical activities. Is familiar with the Federal Acquisition Regulations (FAR) and can apply the concepts in the context of logistics task efforts. Is familiar with the Government's process for acquisition programs and the various program reviews required for acquisition approval. Provides guidance on the government contracting process to include: development of the solicitation material, the solicitation review process, and the contract award process. Additionally, the Acquisition SME can assist the development of milestone documentation to support a major systems acquisition. May supervise acquisition specialists.

15. ACQUISITION SPECIALIST, LEVEL II

Education: B.A. or B.S. degree.

General Experience: Typically has 5 to 7 years experience providing acquisition logistic support.

Duties: Provides a full spectrum of acquisition logistics support to a product or system throughout its entire life-cycle. Responsibilities would include: general logistics consultation support, development, and preparation of acquisition milestone documentation, acquisition planning, development of specifications/performance-based work statements, and/or integrated logistics support plans (ILSPs). Additional responsibilities may include: performing market analyses, conducting needs assessments, configuration management support, development/management of maintenance procedures/technical manuals, and vendor management. Duties may also include conducting various logistics support analyses, to include: spares modeling, field problem analysis, reliability studies, maintainability studies, and equipment readiness analyses. Also would provide assistance in developing and monitoring program funding plans. Performs day-to-day management of assigned task order projects in the acquisition logistics area. Organizes, directs, and supervises other project personnel in the execution of task order activities.

16. ACQUISITION SPECIALIST, LEVEL I

Education: B.A. or B.S. degree.

General Experience: Typically has 3 to 5 years experience providing acquisition logistic support.

Duties: Assists in providing a full spectrum of acquisition logistics support to a product or system throughout its entire life-cycle. Responsibilities would include: General logistics consultation support, assistance in development and preparation of acquisition milestone documentation, acquisition planning, development of specifications/performance-based work statements, and integrated logistics support plans (ILSPs). Additional responsibilities may include: supporting market analyses, supporting customer needs assessments, configuration management support, assisting in development/management of maintenance procedures/technical manuals, and vendor management. Duties may also include assisting with various logistics support analyses, to include: spares modeling, field problem analysis, reliability studies, maintainability studies, and equipment readiness analyses. Also would provide assistance in developing and monitoring program funding plans

17. SENIOR TRANSPORTATION SUBJECT MATTER EXPERT

Education: B.A. or B.S. degree.

General Experience: 12 or more years of experience in the field of distribution and transportation logistics.

Duties: Provides high-level consultation to distribution and transportation analyses. Provides expertise in distribution system analysis, development, and management; location modeling and distribution network analysis. Also provides technical assistance in fleet planning; operations and maintenance; carrier management and/or routing; and freight management (forwarding, consolidation). Provide consultation on distribution and transportation technology, including tracking system analysis, design, operations, and management). Capable of managing separate task orders related to transportation and can provide overall management and guidance to Junior transportation SMEs and transportation specialist personnel.

18. JUNIOR TRANSPORTATION SUBJECT MATTER EXPERT

Education: B.A. or B.S. degree.

General Experience: 8 or more years of experience in the field of distribution and transportation logistics.

Duties: Provides high-level consultation to distribution and transportation analyses. Provides expertise in distribution system analysis, development, and management; location modeling and distribution network analysis. Also provides technical assistance in fleet planning; operations and maintenance; carrier management and/or routing; and freight management (forwarding, consolidation). Provide consultation on distribution and transportation technology, including tracking system analysis, design, operations, and management). Manages and directs transportation specialists.

19. TRANSPORTATION SPECIALIST, LEVEL II

Education: B.A. or B.S. degree.

General Experience: Typically has 5 to 7 years experience providing transportation consulting support.

Duties: Provides a full range of distribution and transportation analyses in support of Government programs. Supports the program manager by providing direct management and analytical support in distribution system analysis, development, and management; location modeling and distribution network analysis. Also provides analytical support and management of fleet planning; operations and maintenance; carrier management and routing; and freight management (forwarding, consolidation) activities. Provides analytical support and management of distribution and transportation technologies, including tracking system analysis, design, operations, and management). Performs day-to-day management of assigned task order projects in the transportation area. Organizes, directs, and supervises other project personnel in the execution of task order activities.

20. TRANSPORTATION SPECIALIST, LEVEL I

Education: B.A. or B.S. degree.

General Experience: Typically has 2 to 4 years experience providing transportation consulting support.

Duties: Assists in providing a full range of distribution and transportation analyses in support of Government programs. Assists the program manager by providing direct management and analytical support in distribution system analysis, development, and management; location modeling; and distribution network analysis. Also assists with analytical support and/or management of fleet planning, operations, and maintenance; carrier management and routing; and freight management (forwarding, consolidation) activities. Provides analytical assistance and management of distribution and transportation technologies, including tracking system analysis, design, operations, and management.

21. SENIOR LOGISTICS STRATEGIST

Education: M.S., M.A., or MBA degree.

General Experience: Typically has 13 or more years experience in providing strategic planning across various functional areas for the Federal Government.

Duties: Provides facilitation and strategic planning expertise for logistics engagements. Assists organizations with review of their mission, vision, goals, and objectives and helps formulate the organization's strategic plan. Provides guidance in the development of overarching logistics strategies to support the organization's strategic plan. Facilitates the conduct of strengths, weaknesses, opportunities, and threats (SWOT) analysis in support of strategic planning. Also facilitates the conduct of customer needs assessments to identify specific customer requirements for the strategic planning process. May also assist in the development of an enterprise logistics IT strategy. May also develop/facilitate strategic planning war games or other scenario-based strategic planning efforts. Provides management and oversight of Junior Logistics Strategist and other personnel supporting the strategic planning efforts.

22. JUNIOR LOGISTICS STRATEGIST

Education: M.S., M.A., or MBA degree.

General Experience: Typically has 8 or more years experience in logistics and supply chain management.

Duties: Provides facilitation and strategic planning expertise for logistics engagements. Assists organizations with review of their mission, vision, goals, and objectives and helps formulate the organization's strategic plan. Provides guidance in the development of overarching logistics strategies to support the organization's strategic plan. Facilitates the conduct of strengths, weaknesses, opportunities, and threats (SWOT) analysis in support of strategic planning. Also facilitates the conduct of customer needs assessments to identify specific customer requirements for the strategic planning process. May also assist in the development of an enterprise logistics IT strategy. May also develop/facilitate strategic planning war games or other scenario-based strategic planning efforts. Provides management and oversight of personnel supporting the strategic planning efforts.

23. SENIOR PROCESS TRANSFORMATION SPECIALIST

Education: M.S., M.A., or MBA degree.

General Experience: Typically has 13 or more years experience in business process leadership and analysis.

Duties: Manages business process reengineering transformation projects, requiring project leadership, planning, reporting, team member guidance, and issue resolution. Motivates management and transformation team members to help them understand opportunities for breakthrough changes. Develops a change management plan to guide the organization through the transformation of the old to the new and reengineered business processes. Develops implementation plans. Facilitates team meetings to assist management in making clear statements of corporate goals and quantifiable objectives. Defines data collection plan and directs process transformation data collection efforts. Directs performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Directs process modeling and simulation activities to complete the design of the business system and to model and simulate sub-processes. Oversees definition of roles, jobs, and teams, as well as staffing needs for reengineered business processes. Provides oversight for the design of career paths and incentive programs. Directs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing. Capable of managing separate task orders related to Process Transformation and can provide overall management and guidance to Junior Process Transformation Specialist personnel. Manages Junior Process Transformation Specialists and other personnel supporting transformation projects.

24. JUNIOR PROCESS TRANSFORMATION SPECIALIST

Education: M.S., M.A., or MBA degree.

General Experience: Typically has 8 or more years experience in business process leadership and analysis.

Duties: Manages business process reengineering transformation projects, requiring project leadership, planning, reporting, team member guidance, and issue resolution. Motivates management and transformation team members to help them understand opportunities for breakthrough changes. Develops a change management plan to guide the organization through the transformation of the old to the new and reengineered business processes. Develops implementation plans. Facilitates team meetings to assist management in making clear statements of corporate goals and quantifiable objectives. Defines data collection plan and directs process transformation data collection efforts. Directs performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Directs process modeling and simulation activities to complete the design of the business system and to model and simulate sub-processes. Oversees definition of roles, jobs, and teams, as well as staffing needs for reengineered business processes. Provides oversight for the design of career paths and incentive programs. Directs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing. Manages Process Transformation Analysts and other project staff supporting a transformation effort.

25. PROCESS TRANSFORMATION ANALYST, LEVEL II

Education: B.A. or B.S. degree

General Experience: Typically has 5 to 7 years experience in business process leadership and analysis.

Duties: Manages business process reengineering transformation tasks, requiring task leadership, planning, reporting, team member guidance, and issue resolution. Collects data not limited to interviewing and focus group studies. Conducts performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Employs process modeling and simulation to complete the design of the business system and to model and simulate sub-processes. Defines roles, jobs, and teams, as well as staffing needs. Designs career paths and incentive programs. Performs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing.

26. PROCESS TRANSFORMATION ANALYST, LEVEL I

Education: B.A. or B.S. degree.

General Experience: Typically has 2 to 4 years experience in business process analysis.

Duties: Collects data not limited to interviewing and focus group studies. Assists with performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Assists with process modeling and simulation to complete the design of the business system and to model and simulate sub-processes. Supports definition of roles, jobs, and teams, as well as staffing needs. Assists with the design of career paths and incentive programs. Performs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing.

27. TRAINING DESIGN SPECIALIST/INSTRUCTOR, LEVEL II

Education: B.A. or B.S. degree.

General Experience: Typically has 5 to 8 years experience in training design, development, and delivery.

Duties: Familiar with Instructional Systems Design Methodology. Supervises logistics training and instruction personnel and conducts research necessary to design, develop and revise logistics training courses and prepare appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars. Provides daily supervision of, and direction to, training staff.

28. TRAINING DESIGN SPECIALIST/INSTRUCTOR, LEVEL I

Education: B.A. or B.S. degree.

General Experience: Typically has 5 to 8 years experience in training design, development, and delivery.

Duties: Familiar with Instructional Systems Design Methodology. Assists with the design, development, and revision of logistics training courses and assists with the preparation of appropriate training catalogs. Assists in preparation of instructor materials (course) outline, background material, and training aids). Supports development of all material (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars.

29. INFORMATION TECHNOLOGY ARCHITECT

Education: B.A. or B.S. degree.

General Experience: Typically has at least 8 or more years of experience in the Information Technology (IT) field.

Duties: Provides technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for logistics and related information systems. Makes recommendations and advises on organization-wide system improvements, optimization or maintenance efforts for logistics and related information systems in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation.

30. INFORMATION TECHNOLOGY ENGINEER, LEVEL II

Education: B.A. or B.S. degree.

General Experience: Typically has 5 to 7 years experience in managing implementation of information engineering projects and experience in systems analysis, design, and programming.

Duties: Applies an enterprise-wide set of disciplines and processes for planning, analyzing, designing, constructing, and implementing information engineering for logistics systems. Develops analytical and computational techniques and methodology for problem solutions. Performs process and data modeling in support of the systems planning and analysis efforts, using manual and automated tools. Employs reverse engineering and reengineering disciplines to develop migration and planning documents. Supervises information engineers assigned to support system development or analysis efforts.

31. INFORMATION TECHNOLOGY ENGINEER, LEVEL I

Education: B.A. or B.S. degree.

General Experience: Typically has 2 to 4 years experience in managing implementation of information engineering projects and experience in systems analysis, design, and programming.

Duties: Applies an enterprise-wide set of disciplines and processes for planning, analyzing, designing, constructing, and implementing information engineering for logistics systems. Develops analytical and computational techniques and methodology for problem solutions. Performs process and data modeling in support of the systems planning and analysis efforts, using manual and automated tools. Employs reverse engineering and reengineering disciplines to develop migration and planning documents.

32. FINANCIAL ANALYST, LEVEL II

Education: B.A. or B.S. degree.

General Experience: Typically has 7 to 9 years financial analysis or management experience.

Duties: Provides support to technical logistics analyses. Provides cost estimating, life-cycle costing, and cost benefit analyses in support of acquisition programs and other logistics analyses. Supports the development and analysis of logistics support and information technology alternatives. Assists in the development of capital plans for major logistics acquisitions. Support logistics business process reengineering studies through the development of baseline cost models and "to be" cost models. Performs "should cost" analysis and trade studies related to cost trade-off options for major systems development or procurement. Prepares acquisition milestone program documentation to support milestone decisions. Prepares budget submissions in support of major logistics acquisition programs. Monitors program funding and expenditures. Performs day-to-day management of assigned task order projects in the acquisition logistics area. Organizes, directs, and supervises other project personnel in the execution of task order activities.

33. FINANCIAL ANALYST, LEVEL I

Education: B.A. or B.S. degree.

General Experience: Typically has 4 to 6 years financial analysis or management experience.

Duties: Provides support to technical logistics analyses. Provides cost estimating, life-cycle costing, and cost benefit analyses in support of acquisition programs and other logistics analyses. Supports the development and analysis of logistics support and information technology alternatives. Assists in the development of capital plans for major logistics acquisitions. Supports logistics business process reengineering studies through the development of baseline cost models and "to be" cost models. Performs "should cost" analysis and trade studies related to cost trade-off options for major systems development or procurement. Prepares acquisition milestone program documentation to support milestone decisions. Prepares budget submissions in support of major logistics acquisition programs. Monitors program funding and expenditures.

34. LOGISTICS DOCUMENTATION SPECIALIST

Education: Associate's degree.

General Experience: A minimum of 5 years of experience in this area.

Duties: Assists in collecting and organizing information for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, and any other customer deliverables and documents. Assists in performing financial and administrative functions. Must demonstrate the ability to work independently or under only general direction.

35. SENIOR ANALYST

Education: B.A. or B.S. degree.

General Experience: 3 to 5 years of experience in a general business, management, public administration, or technical field.

Duties: Provides general project support for logistics efforts. Support may include but is not limited to: development and management of data collection and project management spreadsheets; development of briefings and information papers; data collection assistance, and meeting attendance. Provides input to reports and other deliverables as directed. Assists in the conduct of complex logistics analyses in support of larger project efforts.

36. JUNIOR ANALYST

Education: B.A. or B.S. degree.

General Experience: 1 to 3 years of experience in a general business, management, public administration, or technical field.

Duties: Provides basic project support. Support may include but is not limited to: development and management of spreadsheets; development of briefings and information papers; data collection assistance, and meeting attendance. Conducts basic research and analysis as directed by task manager. Provides input to deliverables as required. Assists with deliverable production.

37. ADMINISTRATIVE SPECIALIST

Education: Associate degree or H.S. diploma

General Experience: At least 1 year of relevant work experience performing tasks such as typing, administration, word processing, or reception. Requires technical computer skills and ability to use word processing, spreadsheet, and presentation development software.

Duties: Provides general administrative support to program management staff. Supervises other administrative staff.