

**GENERAL SERVICES ADMINISTRATION**  
**Federal Supply Service**  
**Authorized Federal Supply Schedule Price List**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: [www.GSAAdvantage.gov](http://www.GSAAdvantage.gov).*

Schedule Number: **899 1** Schedule Title: **Professional Service Schedule**  
Group Affiliation: **Industrial Group: 00CORP**

Contract Number: **GS-10F-0332P**

*For more information on ordering from Federal Supply Schedules go to the internet address: <http://www.gsa.gov/schedules>. Find link to GSA Schedules. Then find link to Customers Ordering from Schedules. Next, find links to Ordering Procedures for Services Requiring a Statement of Work and Ordering Procedures for Services not Requiring a Statement of work.*

Contract Period: **May 18, 2014 – May 17, 2019**

**Applied EarthWorks, Inc.**

1391 W. Shaw Ave., Ste. C

Fresno, CA 93711

Ph. (559) 229-1856

Fax (559) 229-2019

Web site: [www.appliedearthworks.com](http://www.appliedearthworks.com)

Contact for contract administration: Eric Johansen

Email: [EJohansen@appliedearthworks.com](mailto:EJohansen@appliedearthworks.com)

Business size: **Small**

Modification Number: **PS-0030** Effective Date: **December 23, 2015**

## CUSTOMER INFORMATION

1a. Table of awarded Special Item Numbers (SINs):

<u>SIN #</u>	<u>SIN Title</u>
899 1 and 899 1 RC	Environmental Consulting Services

1b. Hourly burdened rates can be found in the Labor Rate table below on Page 8.

1c. **JOB DESCRIPTIONS:**

### EXECUTIVE

**Executive VIII (Contract Administrator/Project Manager).** Senior manager responsible for reviewing scopes of work and making bid/no bid decisions; writing proposals; negotiating costs and scopes of work with clients; and assigning staff to project positions. Coordinates with the client throughout the duration of the project and ensures that project contractual/technical obligations are fulfilled in a timely manner. Tracks actual project costs relative to proposed costs. Provides quality control during all phases of project work and ensures that deliverables represent quality work. Advanced degree in area of expertise and at least 15 years of applied experience.

**Executive III (Project Manager).** Senior manager responsible for ensuring that project contractual/technical obligations are fulfilled in a timely manner. Coordinates with the client throughout the duration of the project. Tracks actual project costs relative to proposed costs. Provides quality control during all phases of project work and ensures that deliverables represent quality work. Advanced degree in area of expertise and at least 10 years of applied experience.

### MANAGER

**Manager V (Principal Investigator).** Upper-level manager responsible for supervising research-specific projects. Prepares or reviews research designs, develops protocols and methods for retrieving and analyzing data, and ensures that the data are properly interpreted. Oversees and reviews research-driven project submittals. Directly supervises lower level managers and oversees technical specialists. May coordinate directly with the client. Advanced degree in area of expertise and at least 10 years of applied experience.

**Manager IV (Principal Investigator).** Mid-level manager responsible for supervising research-specific projects. Prepares or reviews research designs, develops protocols and methods for retrieving and analyzing data, and ensures that the data are properly interpreted. Oversees and reviews research-driven project submittals. Supervises technical specialists and oversees field/laboratory staff. Advanced degree in area of expertise and at least 7 years of applied experience.

**Manager I (Senior Archaeologist).** Low-level manager responsible for directing a large-scale project or several medium- or small-scale projects. Duties include assigning staff to specific project tasks; overseeing daily project staff activities; ensuring that project work is proceeding on

schedule and within budget; reporting project status to supervisor; and writing reports. Advanced degree in area of expertise and at least 5 years of applied experience.

## **SUPERVISOR/TECHNICAL SPECIALIST**

**Supervisor XI (Senior Scientist).** Regional specialist for research or regulatory matters. Duties include regional consultation and compilation of information pertaining to area of expertise. Advanced degree and at least 15 years of applied experience.

**Supervisor VIII (Field Supervisor IV).** Upper-level project supervisor responsible for directing the daily operations of field and laboratory staff on larger, relatively complicated projects. Ensures that directives from managers are implemented. Reviews daily field and laboratory forms for completeness and quality. Coordinates with project manager regarding progress, budgets, and schedule. Writes project reports. Advanced degree in area of expertise and at least 7 years of applied experience.

**Supervisor VI (Field Supervisor II).** Mid-level project supervisor responsible for directing the daily operations of field staff on small to moderate projects. Ensures that directives from managers are implemented. Reviews daily field and laboratory forms for completeness and quality. Coordinates with project manager regarding progress, budgets, and schedule. Writes project reports. Advanced degree and at least 5 years of applied experience.

**Supervisor VI (Laboratory Dir.).** Mid-level project supervisor responsible for directing the daily operations of laboratory staff on small to moderate projects. Ensures that directives from managers are implemented. Reviews daily laboratory forms for completeness and quality. Coordinates with project manager regarding progress, budgets, and schedule. Writes project reports. Advanced degree and at least 5 years of applied experience.

**Supervisor IV (Field Supervisor).** Low-level supervisor responsible for directing small-scale projects. Directs a small staff of field or laboratory technicians on a daily basis. Ensures that directives from managers are implemented. Reviews daily field and laboratory forms for completeness and quality. Coordinates with project manager regarding progress, budgets, and schedule. Writes project reports. Advanced degree and at least 2 years of experience of undergraduate degree and at least 4 years of applied experience.

**Supervisor II (Crew Chief).** Low-level supervisor responsible for directing a small field or laboratory staff under the guidance of an upper level supervisor on large projects. Duties include carrying out the directives of the upper-level supervisor, reviewing daily field and laboratory forms for completeness and quality, and writing reports. Advanced degree and at least 1 year of applied experience or undergraduate degree and at least 2 years of applied experience.

**Technical Specialist VIII (Faunal/Botanical/Lithic/Geomorphological Analyst II).** Specialist in the analysis and interpretation of a class of artifacts. Duties include laboratory

and/or field investigation and preparation of report sections related to specialty. Advanced degree in area of expertise, and at least 10 years of applied experience.

**Technical Specialist VI (Faunal/Botanical/Lithic/Geomorphological Analyst I).** Specialist in the analysis and interpretation of a class of artifacts. Duties include laboratory and/or field investigation and assistance with report sections related to specialty. Undergraduate degree in area of expertise and at least 5 years of applied experience.

## **FIELD/LABORATORY TECHNICIAN**

**Service Contract Act Field Technician VIII (Field Technician I).** Crew Chief responsible for the coordination of field activities. Serves under the direction a field supervisor of a large-scale project. Duties include supervision of field technicians as well as skilled and semi-skilled tasks at archaeological field sites (e.g., survey, excavation, mapping, field documentation, etc.) Undergraduate degree in area of expertise and at least 5 years of field experience.

**Service Contract Act Field Technician VII (Field Technician II).** Experienced Field Technician who may serve as a Lead Field Technician under the direction a Field Supervisor of a large-scale project. Duties include skilled and semi-skilled tasks at archaeological field sites (e.g., survey, excavation, mapping, field documentation, etc.) as well as coordination of Field Technicians as delegated by a Field Supervisor. Undergraduate degree in area of expertise and at least 3 years of field experience.

**Service Contract Act Field Technician VI (Field Technician III).** Field Technician who carries out unskilled and semi-skilled tasks at archaeological field sites. Duties include survey, excavation, and screening; also assists Lead Field Technician or Crew Chief with mapping and other documentation. High school diploma and at least 1 year field experience.

**Service Contract Act Laboratory Technician.** Laboratory Technician who carries out semi-skilled tasks under the direct supervision of the laboratory director. Duties include washing, sorting, and cataloging of artifacts. Undergraduate degree in area of expertise.

## **PRODUCTION STAFF**

**Editor V (Publications Manager).** Publications Manager responsible for the supervision of the production staff and the editorial and graphic quality of deliverables. Duties include coordination of production staff activities, quality control of outgoing documents, oversight of production staff budget, and copy editing. Undergraduate degree or at least 5 years of experience.

**Editor II (Draftsperson).** Draftsperson responsible for the production, accuracy, and quality of maps and graphics. Works under the supervision of the Production Manager. Duties include production and quality control of outgoing maps and graphics. Undergraduate degree and at least 3 years of experience.

**Clerical Staff VIII (Editor).** Editor who is delegated project-specific or regularly occurring tasks by the Publication Manager. Duties include copy editing, quality control of outgoing documents, and coordination of staff activities as necessary. Undergraduate degree and at least 3 years of experience.

**CLERICAL/ADMINISTRATIVE**

**Administrative Staff VIII (Project Accountant).** Responsible for project budget administration, cost accounting, payables, payroll, financial statements. Undergraduate degree and at least 3 years of experience.

**Service Contract Act Administrative Staff IV (Word Processing/Data Entry).** Word Processor who carries out project-specific or regularly occurring tasks as delegated by the Production Manager. Duties include formatting, data entry, and copy editing as necessary. Undergraduate degree and 3+ years of experience.

2. Maximum order for each SIN:

<u>SIN#</u>	<u>MAXIMUM ORDER</u>
899 1	\$ 1,000,000

3. Minimum order: **\$100.00**

4. Geographic coverage (delivery area): **CONUS**

5. Point(s) of production: **Not applicable**

6. Discount from list prices or statement of net price: **Net prices are included on this price list.**

7. Quantity discounts: **None offered.**

8. Prompt payment terms: **Net 30 days.**

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: **Yes**

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. **No**

10. Foreign items: **N/A**

11a. Time of delivery: **As negotiated with ordering agency; specified on the Task-Order**

11b. Expedited delivery: **Not applicable**

11c. Overnight and 2-day delivery: **Not applicable**

11d. Urgent requirements: **Not applicable**

12. F.O.B. point(s): **Destination**

13a. Ordering address: **Applied EarthWorks, Inc., 1391 W. Shaw Ave., Ste. C, Fresno, CA 93711**

- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage ([www.fss.gsa.gov/schedules](http://www.fss.gsa.gov/schedules)).
14. Payment address: **Applied EarthWorks, Inc., 1391 W. Shaw Ave., Ste. C, Fresno, CA 93711**
15. Warranty provision: **Not applicable**
16. Export packing charges: **Not applicable**
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). **Not applicable**
18. Terms and conditions of rental maintenance, and repair: **Not applicable**
19. Terms and conditions of installation: **Not applicable**
20. Terms and conditions of repair parts: **Not applicable**
- 20a. Terms and conditions for any other services: **Not applicable**
21. List of service and distribution points: **Not applicable**
22. List of participating dealers: **Not applicable**
23. Preventative maintenance: **Not applicable**
- 24a. Special attributes such as environmental attributes: **Not applicable**
- 24b. Section 508 compliance **Not applicable**
25. Data Universal Number System (DUNS) number: **92-7742148**
26. Notification regarding registration in the System for Award Management (SAM) database: **Applied EarthWorks, Inc., SAM registration is valid through December 6, 2016**
27. Company's policy regarding uncompensated overtime. **Not applicable**

## **CORPORATE INFORMATION**

**Applied EarthWorks, Inc.** (AE) specializes in prehistoric and historical archaeology, cultural resources management, architectural history, history, geoarchaeology, and paleontology. AE is well qualified to provide operational services, advice and guidance in support of agencies archaeological and cultural resource management needs by virtue of extensive cultural resources management experience, a solid understanding of the National Environmental Policy Act (NEPA) and National Historic Preservation Act (NHPA) and associated regulations, and a strong commitment to quality work and responsiveness to client concerns. AE's senior personnel offer years of experience managing cultural resources in both the public and private sectors, and their understanding of the regulatory environment and compliance issues guides them in providing sound consultation during each phase of project development.

Applied EarthWorks has successfully completed all phases of cultural resources studies for small- and large-scale projects on behalf of federal agencies, including multiple task order contracts, as well as for state agencies, cities, counties, public utilities, construction and engineering firms, and private developers. Applied EarthWorks has facilitated cultural resources

management on current and former military installations, and other Federal and State Land-Use Studies. AE has also assisted in reservoir and water pipeline construction, highway and transportation system improvements, infrastructure and communications system upgrades, community development, urban redevelopment, and improved energy generation and transmission projects. Our excellent working relationships with state offices of historic preservation, various land-management agencies, and Native American organizations enable Applied EarthWorks to address the often diverse concerns of all involved parties, and has resulted in timely and successful completion of more than 3100 projects.

**Office locations:**

1391 W. Shaw Avenue  
Suite C  
Fresno, CA 93711  
Ph. (559) 229-1856  
fax (559) 229-2019

3550 E. Florida Ave.  
Suite H  
Hemet, CA 92544  
Ph. (951) 766-2000  
fax (951) 766-0020

515 E. Ocean Ave.  
Suite G  
Lompoc, CA 93436  
Ph. (805) 737-4119  
fax (805) 737-4121

1410 Harder Lane  
Albany, OR 97321  
Ph. (541) 926-5886  
fax (541) 981-2817

133 N. San Gabriel  
Suite 201  
Pasadena, CA 91107  
Ph. (626) 578-0119

811 El Capitan Way, Ste. 100  
San Luis Obispo, CA 93401  
Ph. (805) 594-1590  
fax (805) 594-1577

**APPLIED EARTHWORKS, INC. (Æ) LABOR RATES**  
**GSA Contract No. GS-10F-0332P, 2015/2016 Rates**  
**Burdened rates include an IFF of 0.75%**

<b>SIN #</b>	<b>Æ Labor Category</b>	<b>Project Specific Position</b>	<b>GSA IFF Rate/Hr.</b>
899 1	Executive VIII (003)	Contract Administrator/Project Manager	\$140.70
899 1	Executive III (008)	Project Manager	110.01
899 1	Manager V (012)	Principal Investigator	99.88
899 1	Manager IV (013)	Principal Investigator	94.97
899 1	Manager I (016)	Senior Archaeologist	74.70
899 1	Supervisor XI (021)	Senior Scientist	86.56
899 1	Supervisor VIII (024)	Field Supervisor IV	69.78
899 1	Supervisor VI (026)	Field Supervisor II	65.42
899 1	Supervisor VI (026)	Laboratory Director	65.42
899 1	Supervisor IV (026)	Field Supervisor	62.25
899 1	Supervisor II (028)	Crew Chief	53.87
899 1	Technical Specialist VIII (024)	Faunal/Botanical/Lithic/Geomorphological Analyst II	69.78
899 1	Technical Specialist VI (026)	Faunal/Botanical/Lithic/Geomorphological Analyst I	65.42
899 1	SC Field Technician VIII (079)	Crew Chief (Field Technician I)	64.45
899 1	SC Field Technician VII (080)	Lead Field Technician (Field Technician II)	52.00
899 1	SC Field Technician VI (081)	Field Technician (Field Technician III)	46.50
899 1	SC Laboratory Technician (082)	Laboratory Technician	48.93
899 1	Editor V (061)	Publications Manager	64.86
899 1	Editor II (064)	Draftsperson	55.16
899 1	Clerical Staff VIII (068)	Editor	59.36
899 1	Admin. Staff VIII (051)	Project Accountant	66.87
899 1	SC Admin.Staff IV (055)	Word Processing/Data Entry	54.42

SC = Service Contract: WD 2005-2063, Revision No. 16 Dated 7/14/2015. Subject to change.  
 \*\* = Service Contract Labor Categories

**SCA MATRIX**

SCA Eligible Contract Labor Category	SCA Equivalent Code-title	WD Number
Field Technician VIII (079)/Lead Field Technician (Field Technician I)	30025 – Archaeological Technician III	05-2063
Field Technician VII (080)/Field Technician (Field Technician II)	30024 – Archaeological Technician II	05-2063
Field Technician VI (081)/Field Technician (Field Technician III)	30024 – Archaeological Technician I	05-2063
Laboratory Technician (082)/ Laboratory Technician	30210 – Laboratory Technician (Laboratory Tester)	05-2063
Administrative Staff IV (055)/Word Processing / Data Entry	01052 – Data Entry Operator II	05-2063

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (\*\*) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).