

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!™, a menu-driven database system. The Internet address for GSA-Advantage!™ is:
<http://www.gsaadvantage.gov>*

Mission Oriented Business Integrated Services

FSC Group: 874 Class: R499

Contract No. GS-10F-0341T

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at: <http://www.fss.gsa.gov>

Contract Period: 8/20/2007 - 8/19/2012



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Stafford, VA 22554
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<http://www.regerlink.com>**

Business Size/Status: Large

Prices shown herein are NET (discount deducted).

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GENERAL CONTRACT INFORMATION

1a. Table of Awarded Special Item Numbers (SINs):

- 874-1 and 874-1RC: Consulting Services
- 874-7 and 874-7RC: Program Integration & Project Management Services

- 1b. Lowest Priced Model Number and Lowest Price: Please refer to our rates on page 19
- 1c. Labor Category Descriptions: Please refer to page 8
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$300.00
4. Geographic Coverage: Domestic and Overseas
5. Point(s) of Production: REGER company address
6. Discount from List Price: All Prices are Government Net prices (Discounts already deducted)
7. Quantity Discounts: None
8. Prompt Payment Terms: Net 30 Days
- 9a. Government purchase card *is* accepted at or below the micro-purchase threshold.
- 9b. Government purchase card *is* accepted above the micro-purchase threshold.
10. Foreign Items: None
- 11a. Time of Delivery: To Be Negotiated with Ordering Agency
- 11b. Expedited Delivery: To Be Negotiated with Ordering Agency
- 11c. Overnight and 2-Day Delivery: To Be Negotiated with Ordering Agency
- 11d. Urgent Requirements: To Be Negotiated with Ordering Agency
12. FOB Point(s): Destination
- 13a. Ordering Address: The Reger Group
Attn: Theresa Puckerin
2052 Jefferson Davis Hwy, Suite 107
Stafford, VA 22554
- 13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (<http://fss.gsa.gov/schedules>).
14. Payment Address: The Reger Group
Attn: Accounts Receivable
2052 Jefferson Davis Hwy, Suite 107
Stafford, VA 22554
15. Warranty Provision: Standard Commercial Warranty
16. Export Packing Charges: Not Applicable
17. Terms and Conditions of Government Purchase Contract Administrator Card Acceptance

- | | |
|---|--------------------------------|
| 18. Terms and Conditions of rental, maintenance, and repair: | Not Applicable |
| 19. Terms and conditions of installation (if applicable): | Not Applicable |
| 20. Terms and conditions of repair parts indicating date of parts, price lists, and discounts: | Not Applicable |
| 20a. Terms and conditions for any other services: (if applicable): | Not Applicable |
| 21. List of services and distribution points (if applicable): | Not Applicable |
| 22. List of participating dealers (if applicable): | Not Applicable |
| 23. Preventative maintenance (if applicable): | Not Applicable |
| 24a. Environmental attributes, e.g., recycled content, Energy efficiency, and/or reduced pollutants: | Not Applicable |
| 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's web site or other location.) The EIT standards can be found at www.Section508.gov/ . | Contact Contract Administrator |
| 25. Data Universal Numbering System (DUNS) number: 16-7449979 | |
| 26. The Reger Group is registered in the Central Contractor Registration (CCR) database. | |

REGER CORPORATE VALUES

The Reger Group, LLC is a Service-Disabled, Veteran Owned company with a mandate to provide timely, relevant customer solutions and support. Our emphasis is on understanding current customer needs and anticipating new ones. We value excellence and promote a sense of teamwork within the company and with our customers. We are guided by the highest ethical standards and offer a high Return on Investment for our customers.

CONTRACT OVERVIEW

GSA awarded The Reger Group, LLC a GSA Federal Supply Schedule contract for Mission Oriented Business Integrated Services (MOBIS), Contract No. GS-10F-0341T. The current contract period is 8/20/2007 - 8/19/2012. GSA may exercise a total of up to three additional 5 year option periods. The contract allows for the placement of task orders using the labor categories and ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR

Theresa Puckerin
The Reger Group – Director of Contracts
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Stafford, VA 22554
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Fax Number: (540) 658-9987
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MARKETING AND TECHNICAL POINT OF CONTACT

Theresa Puckerin
The Reger Group – Director of Contracts
2052 Jefferson Davis Highway, Suite #107
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Telephone: (540) 658-9982
Fax Number: (540) 658-9987
Email: Theresa.puckerin@regermail.com

CONTRACT USE

This contract is available for use by all federal government agencies, as a source for Mission Oriented Business Integrated Services. Executive agencies, other Federal agencies, mixed –ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by

statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

CONTRACT SCOPE

Services specified in a task order may be performed at the contractor's facilities or the ordering agencies' facilities. The government will determine the contractor's compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.

The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. When task orders are placed, they must identify the SIN or SINs under which the task is being executed. The Reger Group, LLC has been awarded a contract by GSA to provide services under the following SINs:

874-1, 874-1RC & 874-7, 874-7RC

A full description of each SIN definition and examples of the types of work covered by the SIN are provided below.

SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS

SIN 874-1, 874-1RC: CONSULTING SERVICES

Contractor shall provide expert advice, assistance, guidance or counseling in support of agencies' mission oriented business functions. This may include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to: strategic, business and action planning; high performance work; process and productivity improvement; systems alignment; leadership systems; organizational assessments; cycle time; performance measures and indicators; program audits, evaluations, and customized training.

SIN 874-7, 874-7RC: PROGRAM INTEGRATION AND PROJECT MANAGEMENT SERVICES

Contractors shall provide management or integration of programs and projects to include, but not limited to: program management, program oversight, project management and program integration of a limited duration. A variety of functions may be utilized to support program integration or project management tasks.

Note that the 'RC' code indicates that State and Local Governments may utilize The Reger Group for these services in the event of a disaster.

INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that The Reger Group, LLC meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide MOBIS services, follow these simple steps:

Step 1. Develop a Statement of Work (SOW)

In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance;
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Step 2. Prepare a Request for Quote (RFQ)

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.
- May be posted on GSA's electronic RFQ system, e-Buy

Step 3. Provide RFQ to at least Three Firms

Step 4. Evaluate Offers, Select Best Value Firm, and Place Order

- If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order.
- If the order is exceeding but less than the maximum order threshold (MOT), prepare an RFQ;
- If the order is in excess of the MOT, prepare an RFQ. Consider expansion of competition and seek price reductions.

LABOR CATEGORY DESCRIPTIONS

Experience/Education Criteria:

Education: Registration as a professional in a management or engineering discipline in a particular specialty is considered to be equivalent to a bachelor's degree. All degrees shall be from a college or university accredited by an accrediting body recognized by the U.S. Department of Education. When the degree program is specified as part of the Labor Category Qualification, the applicant must have a degree in one of the disciplines identified, otherwise, any formal accredited degree at the level specified is acceptable. The number of years of experience, general, relevant, or progressive, represent the minimum numbers of years required.

Education Substituted for Experience: Each formal degree (i.e., Ph.D., Masters, or Bachelor's) may be substituted as follows:

A.S.A.A. degree = two years general experience

B.S./B.A. = four years general experience

M.S./M.A. = four years general experience

Ph.D. = three years general experience

Experience Substituted for Formal Education: Four years of specialized experience may substitute for a bachelor's degree.

Program Manager.

Duties: The Program Manager serves as The Reger Group contract manager, and is authorized interface with the Government's Contracting Officer's Representative (COR), other Government management personnel, and customer agency representatives. The program manager is responsible for formulating and enforcing work standards, assigning contractor schedules, and communicating policies, purposes, and goals of The Reger Group to subordinates and subcontractors. Is responsible for the overall contract performance and manages MOBIS services and support operations that may include multiple projects. The Program Manger organizes resources to support multiple concurrent projects and manages the execution of multiple concurrent projects.

Experience; Qualifications: Requires a Master's degree and twelve (12) years of progressive experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in managing large complex projects, contracts, funds, and resources (or group of projects, contracts, funds, and resources).

Project Manager.

Duties: Serve as contractor's Project Manager authorized to interface with the Government Contracting Officer (CO), Government Contracting Officer's Representative, Government Program Manager and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of specific task order(s) and ensuring that the solutions and schedules in the task order are implemented in a timely manner. Provide project leadership to and management of, assigned projects or major phases of significant projects or programs by coordinating the efforts of assigned staff. Plans, coordinates, schedules, directs, and controls all engineering and technical support activities applicable to task execution. Reviews and evaluates all work performed and ensures compliance with all management plans, policies and procedures. Responsible for overall task order or project performance within budgetary and schedule guidelines. Identifies and recommends objectives and scope of projects

and communicates goals, scope, approach and schedules to assigned personnel. Also, provides recommendations for resolution of technical problems.

Experience; Qualifications: Requires a Bachelor's degree and eleven (11) years of relevant experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in managing large complex projects, contracts, funds, and resources (or group of projects, contracts, funds, and resources).

Manager

Duties: Responsible for the effective management of funds and personnel and is accountable for the quality and timely delivery of all contractual items. Operates within client guidance, contractual limitations and company business and policy directives; serves as focal point of contact with client regarding program activities; ensures that all required resources, including manpower, standards, and computer time are available for program implementation; manages program consisting of multiple projects, including project identification, design, development and delivery; maintains the development and execution of business opportunities based on broad, general guidance; and confers with project manager to assist with problem resolution.

Experience; Qualifications: Requires a Bachelor's degree and ten (10) years of relevant experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in managing large projects, contracts, funds, and resources (or group of projects, contracts, funds, and resources).

Administrative/Operations Specialist I

Duties: Assists in the administrative support to technical and management-level personnel; coordinates and plans office administration and support; understands and provides documentation planning and support, project administration, general office support, event planning and administration, mail services, records and data input.

Experience; Qualifications: Requires a High school diploma, one (1) year of general experience, and skilled in Microsoft Office.

Administrative/Operations Specialist II

Duties: : Provides administrative support to technical and management-level personnel; coordinates and plans office administration and support; understand and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, mail services, records and data input.

Experience; Qualifications: Requires a High school diploma, three (3) years of relevant experience, skilled in Microsoft Office and a demonstrated ability to work independently.

Administrative/Operations Specialist III

Duties: Provides administrative support to technical and management-level personnel; coordinates and plans office administration and support; understands and provides documentation planning and support, project administration, manager calendar administration, and office relocation planning.

Experience; Qualifications: Requires a High school diploma, five (5) years of relevant experience, proficiency in Microsoft Office, Access, Project, and multimedia manipulation software and a demonstrated ability to work independently. A Bachelor's degree is preferred.

Budget Analyst I

Duties: Ensures program requirements are translated into funding requirements, prioritized, and available funds are efficiently distributed to support established missions, objectives and goals. Performs resource management functions associated with planning, administration, control and analysis of resource requirements, and long range planning and analysis.

Experience; Qualifications: Requires a Bachelor's degree and two (2) years of specialized experience or the equivalent in a combination of education and experience. Specialized experience requires knowledge of procedures to formulate, review, edit, consolidate, and justify budget estimates and to adjust data in related forms and schedules to execute the Clients budget. Requires knowledge of the Government funding sources as well as normal and special allotments to insure the clients programs are financed with the correct source of funds and knowledge and skill in using Government fund control directives and automation system.

Budget Analyst II

Duties: Senior Budget Analyst supervises other consultant budget analysts and plans, coordinates, and develops procedures for the management and implementation of the Clients program budget system. Analyzes program managers budget submissions, conducts independent budget analysis, and provides managers with advice and training as necessary. Ensures program requirements are translated into funding requirements, prioritized, and available funds are efficiently distributed to support established missions, objectives and goals. Performs resource management functions associated with planning, administration, control and analysis of resource requirements, and long range planning and analysis.

Experience; Qualifications: Requires a Master's degree and ten (10) years of specialized experience or the equivalent in a combination of education and experience. Specialized experience is experience that equipped the applicant with a thorough knowledge and skill in applying the principles, practices and methods of Dept. of Defense and Office of Management and Budget process. Requires knowledge of procedures to formulate, review, edit, consolidate, and justify budget estimates and to adjust data in related forms and schedules to execute the Clients budget. Requires knowledge of the Government funding sources; to interpret and translate budgetary and other financial and program policies, including legislative and the Government Accounting Office decisions into usable budget execution plans for senior managers; provide advice and assistance on the technical aspects of budgeting and financial processes, ability to apply budgetary methods, skill in developing cost-benefit ratios, and skill in analytical reasoning.

Business Specialist I

Duties: Performs evaluations of existing procedures, processes, techniques, models and systems related to management problems or contractual issues that would require a report. Principal duties may include preparing work breakdown structures, charts, tables, graphs and diagrams to assist in analyzing problems.

Experience; Qualifications: Requires High school Diploma and six (6) years of General Experience.

Business Specialist II

Duties: Performs complex evaluations of existing procedures, processes, techniques, models and systems related to management problems or contractual issues that would require a report and recommends solutions. Principal duties may include preparing work breakdown structures, charts, tables, graphs and diagrams to assist in analyzing problems.

Experience; Qualifications: Requires Bachelor's degree and six (6) years of general experience or equivalent combination of education and experience.

Business Specialist III

Duties: Performs complex evaluations of existing procedures, processes, techniques, models and systems related to management problems or contractual issues that would require a report and recommends solutions. Principal duties may include preparing work breakdown structures, charts, tables, graphs and diagrams to assist in analyzing problems.

Experience; Qualifications: Requires Master's degree and eight (8) years of general experience or equivalent combination of education and experience.

Analyst I

Duties: Analyzes client needs to determine functional and cross-functional requirements; performs functional allocation to identify required tasks and their interrelationships and identifies resources required for each task.

Experience; Qualifications: Requires High school diploma, three (3) years of relevant experience, and a demonstrated ability to work independently or under only general direction. Relevant work experience includes developing functional requirements for complex integrated systems. Experience should demonstrate the ability to meet the duties described above.

Analyst II

Duties: Analyzes client needs to determine functional and cross-functional requirements; performs functional allocation to identify required tasks and their interrelationships and identifies resources required for each task. Collect and analyze information and observations derived from military operations and actual combat, training type operations to develop and publish lessons learned; and tactics, techniques, and procedures (TTPs).

Experience; Qualifications: Requires Bachelor's degree, four (4) years of relevant experience, and a demonstrated ability to work independently. Relevant work experience includes developing functional requirements for complex integrated systems. Experience should demonstrate the ability to meet the duties described above.

Analyst III

Duties: Works in a team environment, to communicate effectively with customers, and to understand/interpret requirements, military doctrine, and concepts of operation are required for the position.

Experience; Qualifications: Requires a Master's degree and twelve (12) years of analytical experience in of innovative solutions for military training needs. Must possess familiarity with Joint operations, knowledge in Live, Virtual, and Constructive technologies and effective written and communication skills. Experience should demonstrate the ability to meet the duties described above.

Program Analyst I

Duties: Provides analytical consultative services required to administer programs throughout all phases of business requirements analysis. Analyzes and reviews budget, and other program resources. Identifies resource shortfalls and makes corrective recommendations. Participates in analysis sessions and provides program requirements. Reviews business requirements to ensure the requirements meet program needs. Considers alternatives and develops recommendations.

Experience; Qualifications: Requires Bachelor's degree or three (3) years of relevant experience that demonstrates the ability to meet the duties described above.

Program Analyst II

Duties: Provides analytical consultative services required to administer programs throughout all phases of business requirements analysis. Analyzes and reviews budget, and other program resources. Identifies resource shortfalls and makes corrective recommendations. Participates in analysis sessions and provides program requirements. Reviews business requirements to ensure the requirements meet program needs. Considers alternatives and develops recommendations. Identifies, communicates and resolves risks. Identifies and resolves issues to eliminate or mitigate the occurrence of consequences that may impact the success of the project. Researches and analyzes resource material.

Experience; Qualifications: Requires a Bachelor's degree or eight (8) years relevant work experience managing government technical acquisition programs, to include technical program management, budgeting, scheduling, performance trades, lifecycle costing, risk management, supportability, test and evaluation, and requirements development and management. Experience should demonstrate the ability to meet the duties described above.

Program Analyst III

Duties: Provides analytical consultative services required to administer programs throughout all phases of business requirements analysis. Analyzes and reviews budget, and other program resources. Identifies resource shortfalls and makes corrective recommendations. Participates in analysis sessions and provides program requirements. Reviews business requirements to ensure the requirements meet program needs. Considers alternatives and develops recommendations. Identifies, communicates and resolves risks. Identifies and resolves issues to eliminate or mitigate the occurrence of consequences that may impact the success of the project. Researches and analyzes resource material. Reviews test results and identify project issues. Serves as a senior analyst and may supervise or direct the work of more junior personnel.

Experience; Qualifications: Requires a Master's degree or twelve (12) years relevant work experience managing government acquisition programs, to include related program management, budgeting, scheduling, trade-off analysis, lifecycle costing, risk management, supportability, and requirements development and management. Should have supervisory experience and working knowledge of work breakdown structures (WBS) and have relevant work experience and

demonstrated ability and skills to give presentations and briefings to top level management personnel. Experience should demonstrate the ability to meet the duties described above.

Consultant I

Duties: The Consultant, Level I, applies process improvement and reengineering methodologies and principles to conduct process modernization projects and performs enterprise strategic planning, enterprise information planning and business area analysis. Performs process reviews in support of the planning and analysis efforts. The Consultant, Level I, applies organization-wide information models and applies reverse engineering and re-engineering disciplines to apply migration strategic and planning documents.

Experience; Qualifications: Requires a bachelor's degree and four (4) years of progressive experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

Consultant II

Duties: The Mid-Level Consultant supervises other consultant specialists and applies process improvement and reengineering methodologies and principles to conduct process modernization projects and performs enterprise strategic planning, enterprise information planning and business area analysis. Develops and applies organization-wide information models and applies reverse engineering and re-engineering disciplines to develop migration strategic and planning documents.

Experience; Qualifications: Requires Bachelor's and six (6) years of progressive experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

Consultant III

Duties: The Senior Consultant supervises other consultant specialists and applies an organization-wide set of disciplines for the planning, analysis, design, and construction on an enterprise-wide basis or across, a major sector of the enterprise. Performs enterprise strategic planning, enterprise information planning and business area analysis. Develops and applies organization-wide information models and applies reverse engineering and re-engineering disciplines to develop migration strategic and planning documents.

Experience; Qualifications: Requires a master's degree and eight (8) or more years of progressive experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

Consultant IV

Duties: The Principal Consultant supervises other consultant specialists and applies an organization-wide set of disciplines for the planning, analysis, design, and construction on an enterprise-wide basis or across, a major sector of the enterprise. Performs enterprise strategic planning, enterprise information planning and business area analysis. Develops and applies organization-wide information models and applies reverse engineering and re-engineering disciplines to develop migration strategic and planning documents.

Experience; Qualifications: Requires a Master's degree and twelve (12) years of progressive experience (or equivalent combination of education and experience). Relevant experience includes, but is not limited to, experience in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices. A Ph.D. is preferred.

Scientific/Technical Consultant I

Duties: Junior Scientific/Technical Consultant, under supervision, researches and collects information that help further define or illuminate particular issues; performs basic analyses, summarizes findings, develops spreadsheets or other formats for storing data; and provides basic data entry.

Experience; Qualifications: Requires Bachelor's degree and four (4) years of experience in public policy, economics, statistics, or related disciplines.

Scientific/Technical Consultant II

Duties: Mid-Level Scientific/Technical Consultant identifies research requirements, designs surveys, develops automated data management systems, prepares research findings, and performs detailed analyses of statutes and regulations. The findings, analyses, or systems developed help to further the understanding of parties about the issues related to a particular conflict or dispute resolution process.

Experience; Qualifications: Requires Master's degree and six (6) years of experience in planning, conducting and supervising assignments of smaller or of less significance in the areas of public policy, economics, statistics, or related disciplines.

Scientific/Technical Consultant III

Duties: Senior Scientific/Technical Consultant provides advice, counsel, or information that contributes to the understanding of parties in a dispute on a topic that is related to that dispute. Leads the development and implementation of research and data collection plans; responsible for quality review of contract deliverables; and provides direction to subcontractors and consultants.

Experience; Qualifications: Requires Master's degree and ten (10) or more years of experience in planning, conducting and supervising assignments of major significance in the areas of public policy, economics, statistics, or related disciplines.

Operations Research Analyst I

Duties: Performs professional and analytic work supporting the design, development and adaptation of Operations Research methods to solve problems in a variety of fields.

Experience; Qualifications: Requires a Bachelor's degree in Operations Research and four (4) years relevant work experience. Experience should demonstrate the ability to meet the duties described above.

Operations Research Analyst II

Duties: Performs professional and analytic work to design, development and adaptation of Operations Research methods to solve problems in a variety of fields.

Experience; Qualifications: Requires a Master's degree in Operations Research and ten (10) years relevant work experience. Experience should demonstrate the ability to meet the duties described above.

Operations Research Analyst III

Duties: Performs professional and analytic work requiring the design, development and adaptation of Operations Research methods to solve problems in a variety of fields.

Experience; Qualifications: Requires a Master's degree in operations research and twelve (12) years relevant work experience. Experience should demonstrate the ability to meet the duties described above.

Subject Matter Expert I

Duties: Requires extensive experience as a leader. Subject Matter Experts prepare and deliver presentations to colleagues, subordinates, and Government representatives. They assure the proper use of current or requested documentation techniques. They produce or review substantive or complex operations reflecting detailed knowledge of areas as identified in the statement of work. Subject Matter Experts report to The Reger Group Project Manager.

Experience; Qualifications: Requires a Bachelor's and six (6) years of progressive experience (or equivalent combination of education and experience. Relevant experience includes, but is not limited to, experience in support large complex projects related to the individual's subject matter expertise. These individuals are renowned in their discipline.

Subject Matter Expert II

Duties: Requires extensive experience as a leader and manager. Subject Matter Experts prepare and deliver presentations to colleagues, subordinates, and Government representatives. They assure the proper use of current or requested operational techniques. They produce or review substantive or complex documents reflecting detailed knowledge of areas as identified in the statement of work. Subject Matter Experts report to The Reger Group Project Manager.

Experience; Qualifications: Requires a Master's degree and eight (8) years of progressive experience (or equivalent combination of education and experience. Relevant experience includes, but is not limited to, experience in support large complex projects related to the individual's subject matter expertise. These individuals are renowned in their discipline with many years of experience.

Subject Matter Expert III

Duties: Requires extensive experience as a leader and Project Manager. Subject Matter Experts prepare and deliver presentations to colleagues, subordinates, and Government representatives. They assure the proper use of current or requested operational techniques. They produce or review substantive or complex documents reflecting detailed knowledge of areas as identified in the statement of work. Subject Matter Experts report to The Reger Group Project Manager.

Experience; Qualifications: Requires a Master's degree and ten (10) years of progressive experience (or equivalent combination of education and experience. Relevant experience includes, but is not limited to, experience in support large complex projects related to the individual's subject matter expertise. These individuals are renowned in their discipline with many years of experience. A Ph.D. is preferred.

Technical Writer/Editor

Duties: The Technical Writer/Editor assists in planning, collecting and organizing information required for preparation of reports, studies, training manuals and proposed managerial or organizational documents including developmental, consultative, or implementation efforts. Helps coordinate layout and manual organization resulting in associated graphs, charts, tables, and briefings. Responsible to edit functional descriptions, system specifications, special reports, or any other customer deliverables and documents.

Experience; Qualifications: Requires Bachelor's degree and two (2) years of progressive experience or equivalent combination of education and experience. Relevant experience includes, but is not limited to, experience in editing documents, including technical documents. Has a demonstrated ability to work independently or under general direction.

Technical Trainer I

Duties: Organizes, maintains and delivers technical and operational training programs and related materials in support of client's mission requirements. Works with customer and functional organizations to establish course content and objectives. Prepares lesson plans. Ensures course content reflects current product features and customer workflows.

Experience; Qualifications: Requires Bachelor's degree and three (3) years of related work experience or equivalent combination of education and experience. Must have excellent presentation and coaching skills including past training or public speaking experience. Must have work experience in the skills associated with customer service and training and can demonstrate strong organizational skills, ability to prioritize tasks, is highly motivated, and works independently.

Technical Trainer II

Duties: Develops, organizes and delivers technical and operational training programs and related materials in support of client's mission requirements. Works with customer and functional organizations to establish course content and objectives. Prepares lesson plans. Ensures course content reflects current product features and customer workflows. Prepares and modifies training materials; trains personnel through formal classroom courses, workshops and seminars; develops computer based training materials and courses. For field training, Trainers will require the military functional skills relevant to the topic.

Experience; Qualifications: Requires a Bachelor's degree and six (6) years of professional technical training experience with demonstrated expertise in technical instructor-led training development and delivery of training programs to a technical audience or equivalent combination of education and experience. Must have excellent presentation, communication and organization skills; proven skills in formal classroom delivery; ability to multi-task in a dynamic fast paced environment, with minimal supervision; Computer knowledge and software application skills; ability to communicate effectively and build effective working relationships across diverse groups of employees and departments; demonstrated ability to quickly adjust in a rapidly changing technology environment; experience creating high quality training materials in a variety of delivery formats; demonstrated ability to learn technical and complex concepts and be able to develop and deliver to learners of varying educational, technical, and experience levels.

Technical Trainer III

Duties: Designs, develops, organizes and delivers operational training programs and related materials in support of client's mission requirements. Works with customer and functional organizations to establish course content and objectives. Prepares lesson plans. Ensures course content reflects current product features and customer workflows. Conducts research to develop and revise training courses and prepare appropriate training materials. Prepares and modifies training materials. Trains personnel through formal classroom courses, workshops and seminars. Develops computer based training materials and courses. For field training, Trainers will require the military functional skills relevant to the topic.

Experience; Qualifications: Requires a Bachelor's degree and ten (10) years of professional training experience with demonstrated expertise in instructor-led training development and delivery of training programs to a technical audience or equivalent combination of education and experience. Must have excellent presentation, communication and organization skills; proven skills in formal classroom delivery; ability to multi-task in a dynamic fast paced environment, with minimal supervision; Computer knowledge and software application skills; ability to communicate effectively and build effective working relationships across diverse groups of employees and departments; demonstrated ability to quickly adjust in a rapidly changing technology environment; experience creating high quality training materials in a variety of delivery formats; demonstrated ability to learn technical and complex concepts and be able to develop and deliver to learners of varying educational and experience levels.

Training Developer I

Duties: Participate and conduct practical work and instruction in source operations and techniques, with emphasis on collection activities. Assist in determining course content and student learning objectives; prepare course syllabi, lesson plans, and student manuals. Evaluate training materials and procedures and make/recommend revisions to keep courses current. Will prepare supporting training material, performance reports, maintain class records; write, administer, and score tests. Participates in field training exercises to train US military, other Department of Defense (DoD) and federal government agency personnel.

Experience; Qualifications Requires Bachelor's degree and six (6) years related experience in HUMINT or Special Operations related background either in the military occupational specialties such as 18F (ASOT Level 3), 97B/E, 351B/E, 35E/F; Marine MOS 0211 or civilian/joint service equivalents or equivalent combination of education and experience. Must possess expert English communication skills to instruct, evaluate and counsel students in subtle and difficult concepts of the subject matter. Must be capable of working in small groups. Requires proficiency in Microsoft Office programs.

Training Developer II

Duties: Participate and conduct practical work and instruction in advanced source operations and techniques, with emphasis on collection activities. Assist in determining course content and student learning objectives; prepare course syllabi, lesson plans, and student manuals. Evaluate training materials and procedures and make/recommend revisions to keep courses current. Will prepare supporting training material, performance reports, maintain class records; write, administer, and score tests. Participates in field training exercises to train US military, other Department of Defense (DoD) and federal government agency personnel. Serves as mentor and grader alongside active duty military and DoD instructors.

Experience; Qualifications: Requires Bachelor's degree and eight (8) years related experience in HUMINT or Special Operations related background either in the military occupational specialties such as 18F (ASOT Level 3), 97B/E, 351B/E, 35E/F; Marine MOS 0211 or civilian/joint service equivalents or equivalent combination of education and experience. Must possess expert English communication skills to instruct, evaluate and counsel students in subtle and difficult concepts of the subject matter. Must be capable of working in small groups. Requires proficiency in Microsoft Office programs.

GSA HOURLY RATES FOR SERVICES

GSA Labor Category	GSA Hourly Rate
Program Manager	\$143.60
Project Manager	\$135.94
Manager	\$120.58
Administrative/Operations Specialist I	\$50.51
Administrative/Operations Specialist II	\$60.14
Administrative/Operations Specialist III	\$82.94
Budget Analyst I	\$66.38
Budget Analyst II	\$89.38
Business Specialist I	\$69.41
Business Specialist II	\$86.63
Business Specialist III	\$123.69
Analyst I	\$64.58
Analyst II	\$82.94
Analyst III	\$100.48
Program Analyst I	\$83.79
Program Analyst II	\$101.83
Program Analyst III	\$122.86
Consultant I	\$78.00
Consultant II	\$101.34
Consultant III	\$123.83
Consultant IV	\$141.57
Scientific/Technical Consultant I	\$90.21
Scientific/Technical Consultant II	\$120.54
Scientific/Technical Consultant III	\$133.77
Operations Research Analyst I	\$102.76
Operations Research Analyst II	\$109.52
Operations Research Analyst III	\$121.69
Subject Matter Expert I	\$103.61
Subject Matter Expert II	\$123.30
Subject Matter Expert III	\$132.56
Technical Writer/Editor	\$85.60
Technical Trainer I	\$73.78
Technical Trainer II	\$84.03
Technical Trainer III	\$107.61
Training Developer I	\$71.76
Training Developer II	\$79.90