# GENERAL SERVICES ADMINISTRATION (GSA) FEDERAL ACQUISITION SERVICE AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!<sup>TM</sup>, a menu-driven database system. The Internet address for GSA-Advantage!<sup>TM</sup> is: <u>http://www.gsaadvantage.gov</u>.

For more information on ordering from Federal Supply Schedules, visit: <u>http://www.gsa.gov/schedules-ordering</u>

# LOGISTICS AND WAREHOUSE MANAGEMENT SERVICES



AllSource Global Management, LLC 4481 Campus Drive, Suite A Sierra Vista, AZ 85635 Telephone: (520) 458-1314 Fax: (520) 458-1017 www.agm-az.com

Schedule Title:	Logistics Worldwide
FSC Group:	874 V
SINs:874-501 Supply and Value Chain Management 874-507 Operations and Maintenance Logistics Management and Su	
Contract Number:	GS-10F-0361X
Business Type:	Small, 8(a), Small Disadvantaged, Woman-Owned
Contract Period:	July 1, 2011 – June 30, 2016
Pricelist	current through modification <u>Award</u> dated <u>July 1, 2011, v2</u> Prices shown herein are NET (discount deducted).









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### GENERAL GSA SCHEDULE CONTRACT INFORMATION

1a. Table of Awarded Special Item Numbers (SINs):

For a full SIN descriptions visit: <u>GSA eLibrary</u>

- 874-501 Supply and Value Chain Management
- 874-507 Operations and Maintenance Logistics Management and Support Services



**874-501RC, 874-507RC**: Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recovery from a major disaster. This include s advance and pre-positioning in preparation for a disaster.

1b.	Lowest Priced Model Number and Lowest Price:	Please refer to our rates on page $\#\frac{11}{1}$
1c.	Labor Category Descriptions:	Please refer to page $#\underline{10}$
2.	Maximum Order:	\$1,000,000. However, agencies may place, and AGM may honor, orders exceeding this limit in accordance with FAR 8-404. Ordering agencies are encouraged to seek price reductions for orders in excess of \$1,000,000.
3.	Minimum Order:	\$100
4.	Geographic Coverage:	Domestic Only
5.	Point (s) of Production:	Not Applicable
6.	Discount from List Price:	All Prices Herein are Net
7.	Quantity Discounts:	Not Applicable
8.	Prompt Payment Terms:	Net 30 days
9a.	Government Purchase Card is accepted at or below the	micro – purchase threshold.
9b.	Government Purchase Card is accepted above the micro	o – purchase threshold.

10. Foreign Items:	None
11a. Time of Delivery:	To Be Negotiated with Ordering Agency
11b. Expedited Delivery:	To Be Negotiated with Ordering Agency
11c. Overnight and 2-Day Delivery:	To Be Negotiated with Ordering Agency
11d. Urgent Requirement:	To Be Negotiated with Ordering Agency
12. F.O.B. Point(s):	Destination
13a. Ordering Address:	AllSource Global Management, LLC Attn: Susan E Pate/GSA Orders 4481 Campus Drive, Suite A Sierra Vista, AZ 85635



13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.

14.	Payment Address:	AllSource Global Management, LLC Attn: Accounts Receivable 4481 Campus Drive, Suite A Sierra Vista, AZ 85635
15.	Warranty Provision:	Not Applicable
16.	Export Packing Charges:	Not Applicable
17.	Terms & Conditions of Government Purchase Card Acceptance (any thresholds above the micro- purchase level):	Contact Contract Administrator
18.	Terms and conditions of rental, maintenance, and repair:	Not Applicable
19.	Terms and conditions of installation (if applicable):	Not Applicable
20.	Terms and conditions of repair parts indicating date of parts, price lists and any discounts from list prices:	Not Applicable
20a.	Terms and conditions for any other services (if applicable):	Not Applicable
21.	List of service and distribution points (if applicable):	Not Applicable
22.	List of participating dealers (if applicable):	Not Applicable
23.	Preventative maintenance (if applicable)	Not Applicable
24a.	Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants.):	Not Applicable
24b.	Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: <u>www.Section508.gov/</u> :	Contact Contract Administrator for more information.
25.	Data Universal Number System (DUNS) Number:	603035929
26	AllSource Clobal Management IIC is registered in	the Central Contractor Registration (CCR) database

26. AllSource Global Management, LLC is registered in the Central Contractor Registration (CCR) database.



#### **CONTRACT OVERVIEW**

GSA awarded AllSource Global Management, LLC a GSA Federal Supply Schedule contract for Logistics Worldwide (LOGWORLD), Contract No. GS-10F-0361X. The current contract period is <u>7/1/2011 - 6/30/2016</u>. GSA may exercise a total of up to three additional 5 year option periods. The contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the labor categories and ceiling rates defined in the contract.

#### **CONTRACT ADMINISTRATOR**

Susan E Pate AllSource Global Management, LLC 4481 Campus Drive, Suite A Sierra Vista, AZ 85635 Telephone: (520) 458-1314 x17 Fax Number: (520) 458-1017 Email: contracts@agm-az.com

### MARKETING AND TECHNICAL POINT OF CONTACT

Jason Wilson AllSource Global Management, LLC 4481 Campus Drive, Suite A Sierra Vista, AZ 85635 Telephone: (520) 458-1314 Fax Number: (520) 458-1017 Email: contracts@agm-az.com

# **COMPANY OVERVIEW**

AllSource Global Management, LLC (AGM) is a Woman-Owned, Small Disadvantaged Business (SDB), 8(a) and DBE certified company headquartered in Sierra Vista, AZ with operations in Arizona, Florida, Georgia, Kentucky, and Texas. AGM is led by Founder and Owner, Cecilia Mata, a multilingual professional with over 28 years experience in business and consulting working with multi-national companies headquartered in England, Switzerland, and Panama.

We are a highly competent, professional services company with a management team that has over a century of management, leadership, intelligence operations, business, planning, training and training development, language development, sustainment training, and implementation experience. Our management team's background and expertise underpins the delivery of top quality services and support at competitive rates to federal and state governments, private, commercial, and not-for-profit clients. We have an established record of accomplishment and success by meeting or exceeding all work performance standards within budget.

### CONTRACT USE

This contract is available for use by all federal government agencies, as a source for Logistics Worldwide, for worldwide use. Executive agencies, other Federal agencies, mixed –ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

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#### CONTRACT SCOPE

The contractor shall provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of professional services as specified in each task order.

Services specified in a task order may be performed at the contractor's facilities or the ordering agencies' facilities. The government will determine the contractor's compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.

The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. When task orders are placed, they must identify the SIN or SINs under which the task is being executed.

AllSource Global Management has been awarded a contract by GSA to provide services under the following SINs:

- 874-501 Supply and Value Chain Management
- 874-507 Operations and Maintenance Logistics Management and Support Services



874-501RC, 874-507RC: Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recovery from a major disaster. This includes advance and pre-positioning in preparation for a disaster.

Full SIN descriptions including AGM specific capabilities are provided below
 AGM Labor Category descriptions, see page <u>10</u>
 AGM GSA Hourly Rates, see page <u>11</u>

### SIN DESCRIPTIONS

#### 874-501 Supply and Value Chain Management

Services that include all phases of planning, acquisition and management of logistics systems. These services include, but are not limited to planning, acquisition, design, development ,testing, production, fielding, management, operation, maintenance, sustainment, improvement, modification and disposal.

Examples of the type of services that may be performed under this SIN include: Logistics consulting for planning for the acquisition and life cycle phases of supply and value chain systems including the following: defining and establishing program objectives, strategies, plans and schedules; develop milestone documentation; market research and acquisition planning; material requirements identification, planning, acquisition and management; develop specifications or performance based work statements and task estimates; develop, document and support maintenance procedures and technical manuals; configuration data management and related documentation; expansion and consolidation studies, field problem analysis and recommendation of corrective actions and system modernization; Needs assessment/system assessment; Inventory/asset/vendor management; Inventory management and operation (inclusive of salvage, recycle and/or disposal management); operation of warehouses, stockrooms, storage facilities or depots; Fulfillment systems and operations; platform management; Information logistics processing systems analysis design, and implementation; staging, shipping, receiving, packing, crating, moving and storage (excluding household goods); packaging, labeling, bar coding system consultation, design, implementation, operation and maintenance; design and installation of material handling systems; hazardous material storage and handling (Non-radioactive only); warehouse and location management systems; recycling program management of warehousing materials; preservation and protection of specialized inventory or documents; maintenance, repair and overhaul (MRO) support and/or support process management; aircraft repair



and maintenance; ship repair and maintenance; property disposal management; logistics strategic planning services; logistics systems engineering services; logistics program management services and support; Unique Identification (UID)/Radio Frequency Identification (RFID) services; Program and project management; acquisition and life cycle management; spares modeling; supply chain integration planning; global integrated supply chain solutions planning and implementation.

AGM is adept at reducing costs while managing the procurement, stockage, reorder, inventory control, distribution, shipping, receiving, and maintenance of supplies and items, including the planning, forecasting, modernization, and quantity of supplies, items, kits, fleet, and equipment. AGM accommodates the flexible and unique need of our customers' missions into all operations to *maximize cost savings, responsiveness, effectiveness, and time sensitive needs* utilizing the following procedures:

- Maximization of automation and software to reduce manpower and reaction time.
- Implement and evaluate cost and Value Chain Management saving measures and methods.
- Meet requirements for commercially acquired production material and Government Furnished Property (GFP) with classifications of unclassified, classified, controlled, or sensitive.
- Develop workload plan, and Document, modernize, and implement best practices.
- Manage warehouse floor and man-hour efforts.
- Manage full spectrum logistics operations.
- Develop job costing and cost forecasts.
- Create label and bar codes.
- Create warehouse layout and storage plans.
- Utilize multiple databases and applications.
- Utilize and manage all items total inventory control.
- Provide annual property accountability reports.
- Provide annual status of Government Furnished Property Report.
- Prepare annual Facility and Property report.
- Prepare National Stock Number requisition Summary report.
- Conduct random cyclic inventory reports and Prepare loss report if required.
- Provide input for Quality Assurance Reports.
- Conduct regular and reoccurring performance measurement and evaluation.
- Conduct regular oversight of performance for quality control and assurance, request deviation if required, or corrective action plan if deficient.
- Provide consolidated report of all quality control deviancies.
- Employ and utilize cargo transport, mules, lifts, forklifts, and enhanced tools to augment capabilities, movement, and transportation.

#### 874-507 Operations & Maintenance Logistics Management and Support Services

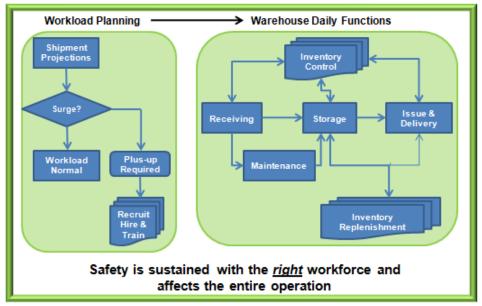
The purpose of this SIN is to provide a turnkey/total solution in support of a logistics function. Under the turnkey solution, a combination of support services may include, but are not limited to: janitorial services, maintenance, trash disposal, laundry, mail routing, guard, reception and related services however these services must be incidental to and in support of the logistics function. Individual support services may not be offered, ordered, or sold separately under this SIN.

Examples of the type of logistics related services under this SIN include: logistical support services; integrated facility management and operations management support; supply support services; equipment asset management and maintenance support services; preventative maintenance planning support services; property management and maintenance support services; strategic and tactical planning support services; strategic account management support services; mobile utility support equipment operation, maintenance and repair support services; Base operations support (BOS); depot maintenance; project



management. Contractors are strongly encouraged to team with other GSA Schedule holders for the services noted above. Excluded from this SIN are services involving the operation of computer centers.

AGM has developed significant capability in the areas of Planning, Acquisition, Lifecycle Support, Supply Management, Transportation Services and, Business and Analytical processes. We understand our customers' needs and provide highly effective cost reduced material custody and maintenance, care, receipt, storage, and issue; safeguarding and re-warehousing materials; physical inventory and research; location survey/reconciliation; preventative maintenance and quality control checks and reports; and supply discrepancy report initiation, research and resolution. Our management expertise underpins the delivery of top quality services and support at competitive rates. AGM's proficiency derives from the knowledge and experiences of our personnel and their ability to adapt to a standards-based management model, as seen below:



AGM Workload Planning Model

The level of management and maintenance is consummate to skills of the workforce and primarily focuses on user level, preventative, scheduled, and unskilled corrective maintenance, but may include component or item replacement and refurbishment. Specialized maintenance can be scheduled, ordered, or coordinated as appropriate. AGM employs best practices and utilizes scheduling and planning databases and software to track and anticipate all maintenance function to plan for Forecast, shipping, and distribution schedules and equipment and item readiness standards through the following function:

- Plan, schedule, and conduct maintenance and safety inspections.
- Conduct equipment readiness checks.
- Conduct corrective maintenance as needed.
- Plan, schedule, and conduct preventative and schedule maintenance.
- Plan, schedule, and coordinate for 3<sup>rd</sup> party maintenance.
- Manage operational and un-operable assets to accomplish SOFSA mission.
- Document repair manuals, best practices, service notices, and recall alerts.
- Maintain equipment safety inspection reports.
- Prepare equipment readiness metric and review reports.



### INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that **AllSource Global Management (AGM)** meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract. If it is determined that your agency needs an outside source to provide LOGWORLD services, follow these simple steps:

1. Identify the Requirement: The Technical or Project Officer identifies a requirement and if applicable, prepares a Statement of Work (SOW). This is sent to the contracting office that the agency will use. This contracting office can be within its own agency, an outside agency, or a GSA Regional contracting office.

### 2. Place Order

Buying Services <u>Under \$3,000</u>	Buying Services <u>Over \$3,000</u>	Buying Services Over <u>\$100,000</u>
(Micro-Purchase Threshold)	(Micro-Purchase Threshold)	<u>(DoD Only)</u>
Place order directly with the Contractor that best meets your needs.	<ul> <li>Services requiring an SOW: Prepare &amp; issue performance-based Statement of Work and Request for Quote to <u>at least 3</u> GSA Schedule Contract Holders (may use <u>GSA RFQ system e-Buy</u>) <i>OR</i></li> <li>Services not requiring an SOW: Obtain GSA price lists from <u>at least 3</u> GSA Schedule Contract Holders</li> <li>Evaluate offers and make a best value decision</li> <li>Select contractor and place task order <i>Notes:</i></li> <li>If the order is in excess of the maximum order threshold (\$1M), consider expansion of competition and seek price reductions (see page <u>8</u>).</li> <li>SOW <u>is</u> required when ordering Schedule contract services priced at hourly rates (FAR 8.405-1)</li> <li>The SOW <u>is not</u> required when ordering schedule contract fixed-price services for a specific task (FAR 8.405-2)</li> <li>In the SOW, include the following information: Work to be performed, Location of work, Period of performance, Deliverable schedule, and Special standards and any special requirements, where applicable</li> </ul>	<ul> <li>Conduct market research</li> <li>Prepare &amp; issue performance-based Statement of Work and Request for Quote to <u>3 or More</u> GSA Schedule Contract Holders</li> <li>Evaluate <u>at least 3 qualified offers</u></li> <li><u>Document</u> best value decision</li> <li>Select contractor and place task order</li> </ul>

### 3. Provide Notification: The ordering office provides timely notification to unsuccessful offerors.

### 4. Document Required Information.

**For more detail and explanation of exceptions related to ordering services**, click "Ordering Information" at <u>http://www.gsa.gov/schedules-ordering</u>". Also visit <u>http://www.gsa.gov/schedulesfaqs</u> for a list of Frequently Asked Questions regarding GSA Schedules including procedures for placing orders.



# **REQUIREMENTS EXCEEDING THE MAXIMUM ORDER THRESHOLD (\$1M)**

In accordance with FAR 8.404, before placing an order that exceeds the maximum order threshold, ordering offices shall:

- Review additional schedule contractors' catalogs/price lists or use the "GSA Advantage!" on-line shopping service;
- Based upon the initial evaluation, generally seek price reductions from the schedule contractor(s) appearing to provide the best value (considering price and other factors); and
- After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative (see FAR 8.404(a)). If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

#### Vendors may:

Offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations.)

- Offer the lowest price available under the contract; or
- Decline the order (orders must be returned in accordance with FAR 52.216-19).

A task order that exceeds the maximum order may be placed with the Contractor selected in accordance with FAR 8.404. The order will be placed under the contract.

Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-74.



### **BLANKET PURCHASE AGREEMENT**

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s);
- The need to periodically compare multiple technical approaches or prices;
- The administrative costs of BPAs; and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in 8.405-1 or 8.405-2. BPAs shall address the frequency of ordering, invoicing, discounts, requirements (e.g. estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

#### Ordering from BPAs:

<u>Single BPA.</u> If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

<u>Multiple BPAs.</u> If the ordering activity establishes multiple BPAs, before placing an order exceeding the micropurchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see 8.404(d)), and place the order with the BPA holder that represents the best value.

<u>BPAs for hourly rate services.</u> If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

<u>Duration of BPAs.</u> BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA's period of performance.

#### Review of BPAs:

The ordering activity that established the BPA shall review it at least once a year to determine whether:

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see 8.404(d)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.



# LABOR CATEGORY DESCRIPTIONS

GSA Labor Category	Minimum Education	Minimum Years of Experience	Labor Category Description
Program Manager	BA/BS	7	Designs, evaluates and otherwise leads large and/or multiple small or medium projects. Oversees other project managers and other full or part time project staff, subcontractors, project schedules, and deliverable management. Responsible for ongoing communication with the client, any subcontractors, and successful completion of projects. Responsible for quality assurance programs designed to evaluate project performance.
Senior Functional Expert (SFE)	BA/BS	6	Responsibilities include originating new logistics techniques, developing new solutions and approaches to problems and/or developing and interpreting logistics policies and regulations. The results of the work provide solutions to logistics problems and questions. Develops alternatives and options that are designed to meet requirements in a variety of circumstances.
Supply Management Officer	HS	4	Responsible for managing, directing and administering all logistical support and services. Responsible for establishing and implementing supply and logistics policies. Supply program responsibilities include management and control of the property books; managing an annual supply and operating budget, managing the acquisition, storage, distribution, utilization and disposal of supplies and equipment and all resident and nonresident instructional materials; managing the assignment and utilization of all buildings and facilities; ensuring the procurement and administration of all contracted services.
Operations Manager	HS	4	Directs and supervises operations and maintenance logistics management and support services. Responsible for customer service, planning, estimating, scheduling, work analysis, and reporting.
Supply * Technician	HS	1	Performs basic supply management work, inventory management, storage management, cataloging, stock and restock management, and property utilization at the depot, local, or supply activity level. Reviews and verifies quantities received against bills of lading, contracts, purchase requests, and shipping documents. Performs incoming/outgoing packing, unpacking, loading, unloading, segregation, visually inspects, counts, dunnage, palletizing, and selection of stock and storage areas. Operates material handling equipment (forklift) and vehicles as needed. Maintains a safe and clean environment in work areas.
Administrative <sub>*</sub> Specialist	HS	6 mo	In addition to secretarial duties (filing, taking phone calls, scheduling appointments, making travel arrangements), this position will provide administrative support to executive staff with office management responsibilities to include budgeting, personnel records and payroll. The Administrative Assistant may be required to work independently on projects requiring research and preparation of briefing charts and other presentation materials.

\* Position subject to the Service Contract Act (SCA). See SCA Matrix (page 11) for additional information regarding these labor categories.



# HOURLY RATES FOR SERVICES SINs 874-501 / 874-501RC and 874-507 / 874-507RC

	GSA Labor Category	GSA Rate:				
		Year 1	Year 2	Year 3	Year 4	Year 5
		7-1-11 to	7-1-12 to	7-1-13 to	7-1-14 to	7-1-15 to
		6-30-12	6-30-13	6-30-14	6-30-15	6-30-16
	Program Manager	\$85.04	\$87.68	\$90.39	\$93.20	\$96.09
	Senior Functional Expert (SFE)	\$69.08	\$71.22	\$73.43	\$75.71	\$78.05
	Supply Management Officer	\$55.71	\$57.44	\$59.22	\$61.05	\$62.95
	Operations Manager	\$55.71	\$57.44	\$59.22	\$61.05	\$62.95
**	Supply Technician	\$35.58	\$36.68	\$37.82	\$38.99	\$40.20
**	Administrative Specialist	\$29.33	\$30.24	\$31.18	\$32.14	\$33.14

\*\* SCA eligible categories. See the SCA Matrix below for additional information regarding these labor categories.

### SCA MATRIX

GSA Labor Category Title	SCA Occupation Title	Wage Determination	WD Rate	Health & Welfare	Wage (WD	Total Contractor Hourly Wage
Supply Technician	23380 - Ground Support Equipment Mechanic	2005-2025, Revision #8 State: Arizona	\$21.79	\$3.35	\$25.14	\$35.58
Administrative Specialist	01020 - Administrative Assistant	2005-2025, Revision #8 State: Arizona	\$19.02	\$3.35	\$22.37	\$29.33

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (\*\*) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.