

GSA Environmental Services Schedule 899

Contract Number: GS10-F0369N

Modifications No. PS-0008, PS-0009

December 2008



Toxicology Excellence for Risk Assessment (*TERA*)

2300 Montana Ave., Ste 409

Cincinnati, Ohio 45211

GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven searchable database system. The INTERNET address for GSA Advantage!™ is:
<http://www.GSAAdvantage.gov>

Environmental Services Schedule 899 Contract

SIN 899-1, 1(RC) Environmental Planning Services and Documentation
SIN 899-2, 2(RC) Environmental Compliance Services
SIN 899-3, 3(RC) Environmental Occupational Training Services
SIN 899-4, 4(RC) Waste Management Services
SIN 899-6, 6(RC) Remote Advisory Services

Contract number: GS10-F0369N
Modification number: **PS-0008, PS-0009**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>

Contractor's name: **Toxicology Excellence for Risk Assessment (*TERA*)**
Address: **2300 Montana Avenue, Suite 409**
Cincinnati, Ohio 45211
Phone number: **(513) 542-7475**
FAX number: **(513) 542-7487**
Web site: **www.TERA.org**
Contact: **Patricia Nance**
Contact Email: **nance@tera.org**
Business size: **Not-for-Profit**

"Prices Shown Herein are Net (discount deducted)".

GSA SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS

SIN 899-1, 1(RC) Environmental Planning Services and Documentation

Services include, but are not limited to: Environmental Consulting that includes the development, planning, facilitation, coordination and documentation of and/or for initiatives in areas of chemical, biological, radiological, and/or hazardous material services; Environmental Assessments and Environmental Impact Statements under the National Environmental Policy Act (NEPA); Endangered Species, Wetlands, Watersheds and other Natural Resource Management plans; Archeological and/or Cultural Resource Management Plans; Environmental Program and Project Management and Environmental Regulation Development; Economic, Technical and/or Risk Analysis; and, other environmentally related studies and/or consultations. Homeland Security issues including vulnerability assessments, biochemical protection, identification of threats and protective measures to mitigate the threats and Crime Prevention through Environmental Design (CPTED) surveys.

SIN 899-2, 2(RC) Environmental Compliance Services

Services to include, but not limited to: Environmental Compliance Audits; Compliance Management and/or Contingency Planning; Permitting; Spill Prevention/Control and Countermeasure Plans; Pollution Prevention Surveys; ISO 14000/ Environmental Management Systems (EMS); and, Community Right to-Know Act reporting.

SIN 899-3, 3(RC) Environmental Occupational Training Services

Training to include standard (off -the-shelf), customized, and/or computer-based interactive courses, as well as converting existing courses to electronic media. Training may be conducted on or off site and may be on any number of environmentally related issues, including fire preparedness training and public fire safety education.

SIN 899-4, 4(RC) Waste Management Services

Contractors shall provide operational service, advice, or guidance in support of agencies- Waste Management Services. Examples include, but are not limited to: Data Collection, Feasibility or Risk Analysis; RCRA/CERCLA Site Investigation; Hazard and/or Non Hazardous Exposure Assessments; Waste Characterization and Source Reduction Studies; Review and Recommendation of Waste Tracking or Handling Systems; Waste Management Plans and/or Surveys; Waste Minimization/Pollution Prevention Initiatives; Review of Technologies and Processes Impacting Waste Management; Management, Furnishing or Inventory of Material Safety Data via CD, Internet, Facsimile, Mail or other Media; Development of Emergency Response Plans

SIN 899-6, 6(RC) Remote Advisory Services

Services include, but are not limited to: Ongoing advice and assistance with data and information in support of agency Environmental programs involving areas such as Hazardous Material Spills; Material Safety Data Sheets; Information Hotlines; Poison Control Hotlines; Environmental Regulations, Biological/Medical Data Sheets and Environmental Policy/Procedure Updates

**Labor Category Descriptions & Rates for All SINs
Toxicology Excellence for Risk Assessment (TERA)
September 24, 2008**

TERA Labor Categories and Descriptions:

Administrative Program Manager

Description: Establishes, interprets, and implements guidance, policies, and procedures for administrative functions of the corporation. Uses knowledge of the applicable laws, principles, and practices of the administrative field to plan, conduct and supervise administrative and support projects. Provides knowledge and expertise of administrative and human resource functions to scientific management. Operates with some latitude for un-reviewed action within assigned areas.

Education/Experience:

Executive Administrator: Associate's Degree with 8+ years administration experience or Bachelor's Degree with 6+ years administration experience, or equivalent

Environmental Research Intern I

Description: Works under close supervision of others. Gathers and collates basic data and performs routine analyses. Works on less complicated assignments where little evaluation is required.

Education/Experience: Junior or senior level in bachelor degree program or completed bachelor's degree, no experience necessary. Interns are often assigned short-term project work and are supervised closely by senior staff.

Research Assistant

Description: Works under close supervision of scientists. Gathers and collates basic data and performs routine analyses. Conducts literature searches and organizes data. Reviews reports, spreadsheets and tables to check and validate facts and data. Works on less complicated assignments where little evaluation is required.

Education/Experience:

Research Assistant I: Bachelor's Degree, or equivalent

Research Assistant II: Bachelor's Degree and 2+ years experience, or equivalent.

Associate Scientist I

Description: Under supervision of technical program manager or senior scientist, carries out assignments associated with specific projects. Translates technical guidance received

from supervisor into usable data applicable to the particular assignment. Work assignments are varied and may require some originality and ingenuity. Contributes to journal publications as directed.

Education/Experience: Bachelor's Degree with 4+ years experience, or equivalent

Scientist

Description: Under general oversight of technical program manager or senior scientist, conducts and participates in research and development projects. Contributes to the planning, design, and conduct of technical projects and proposals. Estimates and schedules work to meet completion dates. Provides technical review of smaller project reports and deliverables. Authors and contributes to publications in peer-reviewed literature. Operates with some latitude for un-reviewed action within assigned projects.

Education/Experience:

Scientist I: Bachelor's Degree with 6+ years technical experience, or Master's Degree with 4+ years experience, or equivalent

Scientist II: Bachelor's Degree with 10+ years technical experience, or Master's Degree with 6+ years experience, or Ph.D., or equivalent

Scientist III: Bachelor's Degree with 13+ years technical experience, or Master's Degree with 8+ years experience, or Ph.D. with 2+ years experience, or equivalent

Senior Scientist

Description: Plans, conducts, and supervises projects of major significance, necessitating advanced knowledge and the ability to originate and apply new and unique methods and procedures. Provides research leadership and supplies technical advice and counsel to other professionals and employees. Estimates and schedules work to meet completion dates and makes adjustments as needed to meet project and budgetary goals. Provides senior technical review of major project reports and deliverables. Authors publications in peer-reviewed literature. Operates with wide latitude for un-reviewed action within assigned projects.

Education/Experience:

Senior Scientist I: Bachelor's Degree with 10+ years technical experience, or Master's Degree with 9+ years experience, or Ph.D. with 5+ years experience, or equivalent

Senior Scientist II: Bachelor's Degree with 13+ years technical experience, or Master's Degree with 11+ years experience, or Ph.D. with 7+ years experience, or equivalent

Senior Scientist III: Bachelor's Degree with 16+ years technical experience, or Master's Degree with 13+ years experience, or Ph.D. with 9+ years experience, or equivalent

Senior Scientist IV: Bachelor's Degree with 19+ years technical experience, or Master's Degree with 15+ years experience, or Ph.D. with 11+ years experience, or equivalent

Senior Scientist V: Bachelor's Degree with 22+ years technical experience, or Master's Degree with 17+ years experience, or Ph.D. with 13+ years experience, or equivalent

Senior Scientist VI: Bachelor's Degree with 25+ years technical experience, or Master's Degree with 19+ years experience, or Ph.D. with 15+ years experience, or equivalent

Senior Scientist VII: Bachelor's Degree with 28+ years technical experience, or Master's Degree with 21+ years experience, or Ph.D. with 17+ years experience, or equivalent

Education/Experience Substitutes for all Labor Categories

Each labor category level is commensurate with increased experience and expertise in planning and managing scientific and research projects, increased level of autonomy in responsibility for project conduct and quality, increased complexity of scientific and technical projects, and additional years of relevant technical and scientific experience.

Any combination of years of experience in the proposed field of expertise or full time college level study in the particular field will be accepted as varying levels of college degrees, such as:

- Any combination of additional years of experience in the proposed field of expertise or full time college level study in the particular field totaling four years will be acceptable for a Bachelor's degree.
- A Bachelor's degree plus any combination of additional years of experience and graduate level study in the proposed field of expertise totaling four years will be an acceptable substitute for a Master's degree.
- A Bachelor's degree plus any combination of additional years of experience and graduate level study in the proposed field of expertise totaling four years for a Master's degree plus four years of either additional experience or graduate level study in the proposed field of expertise will be an acceptable substitute for a doctorate.

Each year of schooling beyond the minimal qualifications substitutes for a year of experience.

GS-10F-0369N	
SINs 899-1 & 1(RC), 899-2 & 2(RC), 899-3 & 3(RC) 899-4 & 4(RC), 899-6 & 6(RC)	
Labor Category	GSA Hourly Rates as of MOD PS-0008; PS-0009
Environmental Research Intern I	\$38.00
Administrative Program Manager	\$82.00
Research Assistant I	\$42.75
Research Assistant II	\$48.00
Associate Scientist I	\$63.75
Scientist I	\$75.81
Scientist II	\$88.00
Scientist III	\$97.00
Senior Scientist I	\$108.00
Senior Scientist II	\$113.72
Senior Scientist III	\$125.00
Senior Scientist IV	\$137.00
Senior Scientist V	\$141.00
Senior Scientist VI	\$160.00
Senior Scientist VII	\$187.00