



GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!*[™], a menu-driven database system. The INTERNET address for GSA *Advantage!*[™] is: <http://www.GSA Advantage.gov>.

Access Interpreting, Inc.
1100 H Street, NW Suite 440
Washington, DC 20005-5480
Telephone: 571-730-4330
Facsimile: 571-730-4331
www.ainterpreting.com

Schedule Title: PROFESSIONAL SERVICES SCHEDULE (PSS)

Industrial Group: 00CORP

FSC Group, Part, and Section or Standard Industrial Group: 382-5 & 382-IRC

Contract Number: GS-10F-0372X

Contract period: July 13, 2011 through July 12, 2021

Approved through Mod PS-0017 effective November 21, 2016

Contract Administrator:

Mr. Ryan G Leon

Tel: (571) 730-4330 Fax: (571) 730-4331

Email: contracts@ainterpreting.com

Business size: Small Business

Customer Information

1a. Table of awarded special item number(s) with appropriate cross-reference to page number(s):

SIN	Recovery	SIN Description	Page #
382-5	382-5RC	Services for the Visually and Hearing Impaired	Page 4

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply: See item 6 below

2. Maximum order: \$1,000,000.00

3. Minimum order: \$100

4. Geographic coverage (delivery area): FOB Domestic only

5. Point(s) of production (city, county, and State or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.

7. Quantity discounts: Bulk order requests of 2,000 hours or more per year will be given a flat 10.0% discount.

8. Prompt payment terms: Net 30 days

9a. Government purchase cards are accepted up to the micro-purchase threshold.

9b. Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin): None

11a. Time of delivery (Contractor insert number of days): Specified on Task Order

11b. Expedited Delivery: Contact Contractor

11c. Overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements: Contact Contractor

12. F.o.b. point(s): Destination

13. Ordering address(es): Same as company address

ATTN GSA Orders Processing
Access Interpreting, Inc.
1100 H Street, NW
Suite 440
Washington, DC 20005-5480

14. Payment address(es): Same as company address

ATTN Accounts Payable:
Access Interpreting, Inc.
1100 H Street, NW
Suite 440
Washington, DC 20005-5480

15. Warranty provision: None

16. Export packing charges, if applicable: N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

25. Data Universal Number System (DUNS) number: **809104529**

26. Notification regarding registration in Central Contractor Registration (CCR) database: Contractor is registered and current in SAM.gov.

27. Uncompensated Overtime (Indicate if used): None

Access Interpreting GSA Pricing

Labor Category	Terms	Hourly Price
Core Sign Language Interpreter D/HH	Regular Hours – Sign Language, no clearance, domestic, consecutive hours	\$90.00
Core Sign Language Interpreter D/HH	After Hours	\$100.00
Sign Language	Short Notice	\$157.50
Real time captioning	One on One/Indiv/Regular	\$210.00
Real time captioning	One on One/Indiv/Regular-Short Notice	\$260.00
Real time captioning	Overhead/Projection/Big Screen	\$235.00
Real time captioning	Overhead/Projection/Big Screen-Short Notice	\$285.00
Real time captioning	Transcripts (electronic or hard copy)	\$3.00
Remote-Real time captioning	Internet Captioning	\$125.00
Remote-Real time captioning	Internet Captioning-Short Notice	\$175.00
Access Video Interpreting App (Video Remote Interpreting)	Prescheduled - 30 Minute min, per minute	\$2.70
Access Video Interpreting App (Video Remote Interpreting)	On Demand 10 Minute min, per minute	\$3.00

NOTES:

- 1 - All Federal holiday assignments will be billed at two (2) times the specified rate.
- 2 - There is a sixty (60) dollar per hour per interpreter surcharge for the use of cleared interpreters.
- 3 - There is a ten (10) dollar per hour per interpreter surcharge for the use of specialized interpreters.
- 4 - Travel fees may be assessed for assignments which occur at remote locations per the Federal Travel Regulations.
- 5 - Client will be billed in full for any assignment that is not cancelled more than twenty-seven (27) full business hours from the start of the assignment, regardless of the reason.
- 6 - Although occasionally an estimate will be given with respect to a specific assignment, an estimate is not a guarantee or a limit on fees and costs.
- 7 - Client will be charged a minimum of two (2) hours for each assigned service provider.
- 8 - Assignments are billable in half (1/2) hour increments.
- 9 - Assignments lasting longer than one and a half (1.5) hours will require two (2) service provider, unless Access has agreed in writing to a waiver due to the nature of a particular assignment.

Access Interpreting
SCA MATRIX

SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Sign Language Interpreter	30110 – Foreign Language Translator	1987-0989
Sign Language Interpreter	30130-Interpreter Sign Language	1988-0742

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.”

Labor Category Descriptions

Sign Language Interpreter

Functional Responsibility:

Must possess advanced, accurate voicing skills to mediate both culturally and linguistically from spoken English to American Sign Language (ASL) and from ASL to spoken English in an equivalent manner. Must be familiar with the terminology and provisions of the American Disabilities Act (ADA).

Minimum/General Experience:

Three (3) years professional interpreting experience.

And/or Minimum Education:

Associates of Arts (AA) or higher degree in interpreting or an equivalent degree

And/or one of the following certifications:

- NIC (National Interpreting Certificate)
(Note: NIC is a combination of the RID (Registry of Interpreters for the Deaf) Certification of a Comprehensive Skills Certificate (CSC) and NAD (National Association of the Deaf) Interpreter Certification Proficiency Assessment Process)
- Certificate of Interpretation (CI) and a Certificate of Transliteration (CT)

Mandatory Requirement:

All interpreters must pass AI's internal screening process

Specialized Sign Language Interpreter

Functional Responsibility:

Must possess advanced, accurate voicing skills to mediate both culturally and linguistically from spoken English to American Sign Language (ASL) and from ASL to spoken English in an equivalent manner.

Shall possess advanced, platform-level voice-to-sign and sign-to-voice interpretation skills. Must be able to interpret legal, medical, and technical conversations (i.e., information technology, business, finance, securities, and other related fields) for individuals and in group, hospital, and/or lecture settings. Must be familiar with the terminology and provisions of the American Disabilities Act (ADA).

Minimum/General Experience:

Five (5) years professional interpreting experience.

And Minimum Education:

Associates of Arts (AA) or higher degree in interpreting or an equivalent degree

And/or one of the following certifications:

- NIC (National Interpreting Certificate) Advanced or Master

(*Note:* NIC is a combination of the RID (Registry of Interpreters for the Deaf) Certification of a Comprehensive Skills Certificate (CSC) and NAD (National Association of the Deaf) Interpreter Certification Proficiency Assessment Process)

Mandatory Requirement:

All interpreters must pass AI's internal screening process

Cleared Sign Language Interpreter

Functional Responsibility:

Must possess advanced, accurate voicing skills to mediate both culturally and linguistically from spoken English to American Sign Language (ASL) and from ASL to spoken English in an equivalent manner. Must be familiar with the terminology and provisions of the American Disabilities Act (ADA).

Minimum/General Experience:

Three (3) years professional interpreting experience.

And/or Minimum Education:

Associates of Arts (AA) or higher degree in interpreting or an equivalent degree

And/or one of the following certifications:

- NIC (National Interpreting Certificate)

(*Note:* NIC is a combination of the RID (Registry of Interpreters for the Deaf) Certification of a Comprehensive Skills Certificate (CSC) and NAD (National Association of the Deaf) Interpreter Certification Proficiency Assessment Process)

Certificate of Interpretation (CI) and a Certificate of Transliteration (CT)

Mandatory Requirement:

All interpreters must pass AI's internal screening process



Access Interpreting, Inc. Description of Services

Access Interpreting, Inc. (AI), a small business founded by three owners who are active in the Deaf and Hard-of-Hearing (D/HH) community, provides a full-suite of sign language interpreting and CART services, using innovative onsite and remote technologies. This includes Video Remote Interpreting (VRI) and Remote

CART. We also provide Conference Coordination, AI Studio, and Deaf Culture Seminars. All of our services are developed solely for the D/HH community.

Sign Language Interpreting Services

AI provides sign language interpreting services, which include: general, specialized/technical, Deaf interpreting, emergency interpreting, and VRI services. We accommodate the following sign languages and communication modes: American Sign Language (ASL), Manually Coded English, Pidgin Signed English, international sign languages, and gestures. We also provide language facilitation services through Deaf interpreters, including tactile and/or close-vision interpretation for the Deaf-Blind and conference platform relay interpretation for large groups.

Computer Aided Realtime Transcription (CART) Services

CART allows those who are D/HH to read, in real time, the information being shared by speakers. The spoken word is transcribed into readable text by a reporter using a stenotype machine with real time software and a laptop. The text can be viewed on a laptop, projection screen, or television monitor.

CART accommodates D/HH individuals who prefer to participate in meetings, training, and conferences by viewing information in written English. AI's CART services are provided by certified real time reporters who use a stenotype machine to enter combinations of phonetics to speed-write dialogue in real time. Depending on the requested meeting environment, with the appropriate audio and visual equipment in place, those services can be provided on-site or remotely.

Other Related Services

Conference Coordination Services - AI can coordinate and manage all details of communication accommodations for D/HH participants of conferences or large events. We work directly with the event organizers, whether client staff or a third party vendor, to determine budget options and available equipment; with the event participants to identify volume of service being requested; and with interpreters and CART writers to confirm the necessary qualifications to accommodate the expectations of the organizers and the participants.

Our coordination service is customized for each event in identifying expectations associated with the management of this process, from developing a budget, through the execution of specific services, to the post-conference settlement of costs with contributing vendors.

AI Studios - Signed VideoCasts are rapidly becoming the preferred way of communicating messages among Deaf people who communicate through sign language.



AI Studios offers translation and media services - English-based scripts are translated into American Sign Language (ASL) and then filmed for the purpose of public dissemination. We have an in-house studio available to film, edit, and produce a professional web-ready video for our clients.

Deaf Culture Seminars - AI's customizable seminars on Deaf culture are designed to help both hearing and Deaf participants understand the differences between communication methodologies and cultural perspectives, and how these differences can impact the professional work environments. Seminar participants are taken through specific workplace examples to illustrate the points brought up in the presentation and are given guidance on how to communicate more effectively in the workplace to avoid grievous misunderstandings.