On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAAdvantage.gov.

ASM AFFILIATES, INC.

GSA Contract Holder
Contract GS-10F-0373N

Federal Supply Group: Professional Services

MAS: Multiple Award Schedule

Contract Period:
May 5, 2018 - May 4, 2023

ASM affiliates
Archaeology • History • Ethnography • Architectural History

2034 Corte del Nogal
Carlsbad, CA 92011-1410

Phone: (760) 804-5757
E-Mail: bburmeister@asmaffiliates.com
Web Address: www.asmaffiliates.com
Small Business Concern

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Price list current as of Modification #PS-A812 effective February 4, 2020.

POC (Contract Administrator) Marc Rubenstein
MLR@progovsolutions.com
Tel: (310) 278 3100
Customer Information

1a. | SIN       | SIN Description                  |
    |-----------|----------------------------------|
    | 541620    | Environmental Consulting Services|
    | 541370GIS | Geographic Information Systems (GIS) Services|
    | OLM       | Order Level Materials (OLMs)      |

1b. See following pages in catalog for rate table
1c. See following pages in catalog for Labor category descriptions
2. Maximum order: $1,000,000.00
3. Minimum order: $100.00
4. Geographic coverage: Domestic
5. Points(s) of production (city, county, and State or foreign country): 2034 Corte Del Nogal, Carlsbad, CA 92011
6. Discount from list prices or statement of net price. government net prices (discounts already deducted): rates are attached
7. Quantity discounts: none offered
8. Prompt payment terms: 2.5% - 15 days, net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. Foreign items (list items by country of origin): Not Applicable
10a. Time of delivery: Contractor Contractor
10b. Expedited delivery: Contact Contractor
10c. Overnight and 2-day delivery: Contact Contractor
10d. Urgent requirements: Contact contractor
11. F.O.B. Point(S): destination
12a. Ordering Address(es): 2034 Corte Del Nogal, Carlsbad, California, 92011
12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment Address(es): 2034 Corte Del Nogal, Carlsbad, California, 92011
14. Warranty provision: Standard Commerical Warranty Terms & Conditions
15. Export packing charges, if applicable: Not Applicable
16. Terms and conditions of rental, maintenance, and repair (if applicable): Not Applicable
17. Terms and conditions of installation (if applicable): Not Applicable
Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): Not Applicable
18. Terms and conditions for any other services (if applicable): Not Applicable
19. List of service and distribution points (if applicable): Not Applicable
20. List of participating dealers (if applicable): Not Applicable
21. Preventive maintenance (if applicable): Not Applicable
22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not Applicable
22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable
23. Data Universal Number System (DUNS) number: 11538600
24. Notification regarding registration in system for award management (SAM) database: Contractor registered and active in SAM
ASM’s staff of cultural resource professionals, archaeologists, historians, ethnographers, and support staff includes the following labor categories:

- Principal/Project Managers
- Senior Scientists
- Associate Scientists
- Assistant Scientists
- Archaeological Technicians
- Graphic Artists
- CAD/GIS Specialists
- Word Processors
- Accountants

PRINCIPAL/PROJECT MANAGER (I AND II)

Education:
A Ph.D. or graduate degree in Anthropology, Archaeology, History, or a cultural resources-related field.

Minimum/General Experience:
A minimum of 10 years experience with cultural resources Project Management in the Environmental Services sector with specialization in Archeology, History, Ethnography and Architectural History. Also, a minimum of 10 years experience in the Environmental Services field specializing in at least one of the following: Environmental Planning/Documentation (NEPA, etc.) with an emphasis on Environmental Compliance. Must possess a comprehensive knowledge of all applicable federal laws and regulations pertaining to cultural resource management and Native American consultation.

Functional Responsibility:
Controls and coordinates project efforts to ensure that all legal and regulatory requirements are fulfilled to ensure compliance with the National Environmental Protection Act (NEPA), National Historic Preservation Act (NHPA), and all other applicable federal, tribal, and state requirements. Serves as liaison with the project staff, government and customer to enforce work standards, develop schedules/project milestones, review work discrepancies and communicate policies, purposes, and goals of the organization. Must have significant experience in Environmental services field, and prior government experience in the environmental services profession preferred.

Education:
Ph.D. in Anthropology, Archaeology, History, or a cultural resources-related field and 10 years of professional experience.
SENIOR SCIENTISTS (I, II AND III)

Minimum/General Experience:
At least 10 years of cultural resources management experience with specialization in Archeology, History, Ethnography and Architectural History. A minimum of 10 years experience in the historic preservation field with experience in a supervisory role, as well as field, laboratory, and report preparation experience. Senior Scientists meet or exceed the Secretary of the Interior’s “Historic Preservation Professional Qualification Standards” (1983 and revised recommendations adopted by the National Park Service) in one or more categories.

Functional Responsibility:
Works under a Project Manager or Principle Investigator on large or complex projects managing and directing archaeological surveys and reconnaissance studies, archeological site testing, and data recovery by excavation. In addition, provides archival research and archeological, ethnohistorical, and historical studies following established professional guidelines. Prepares work plans and management protocols for cultural resources. Develops technical scopes of work, plans, schedules, and cost estimates.

Education:
Graduate degree in Anthropology, Archaeology, History, or a cultural resources related field and a minimum of 10 years of experience in managing and designing historic preservation studies.
ASSOCIATE SCIENTISTS (I, II AND III)

Minimum/General Experience:
At least three years of experience in the profession of Archaeology to include Field, Laboratory and Report Preparation, including a minimum of one year of supervisory experience.

Functional Responsibility:
The Associate Scientist classification includes Archaeologists who, working under the direct supervision of a Senior Scientist, supervise field investigations and laboratory analyses, and participate in report preparation. An Associate Scientist may meet the Secretary of the Interior’s professional standards in one or more areas of proficiency.

Education:
A graduate degree in Anthropology, Archaeology, or a related field.
ASSISTANT SCIENTISTS (I, II and III)

Minimum/General Experience:
At least two years of experience in the profession of Archaeology to include Field, Laboratory and Report Preparation.

Functional Responsibility:
The Assistant Scientists, under the direct supervision of an Associate Scientist, act as field crew and laboratory technicians, and may assist in research. An Assistant Scientist may meet the Secretary of the Interior’s professional standards in one or more areas of proficiency.

Education:
A Bachelors degree in Anthropology or a related field.
ARCH TECH (I and II)

Minimum/General Experience:
At least 1 year of experience conducting field/lab archaeology.

Functional Responsibility:
The Arch Tech provides technical support to professional archaeologists, utilizing a basic understanding of anthropological and archaeological field techniques in connection with locating, testing, monitoring and evaluating cultural resource sites. Conducts pre-field research, field surveys and site testing. Records information on site survey forms, takes digital photographs, determines exact location of sites, and prepares data for use in technical reports.

Education:
High School Diploma, plus additional specialized experience.
GRAPHICS

Minimum/General Experience:
At least 3 years of experience producing a variety of graphics projects.

Functional Responsibility:
The Graphic Coordinator produces maps, printed text, business cards, brochures, newsletters, videos, and presentation materials for reports and projects using proficiency in computer hardware and software. Produces hand and computer generated graphics for technical reports and public outreach projects.

Education:
High School Diploma, plus additional specialized experience.

CAD/GIS

Minimum/General Experience:
Minimum of three years of experience in providing CAD/GIS technical services in a variety of environments and familiarity with GIS software.

Functional Responsibility:
Perform all database and GIS technical services in both development and operational modes. Design, develop and/or implement databases with respect to access methods, improves functional processes, and device allocation. Understands the techniques and methodology used in collecting, processing, storing, retrieving, transforming, and displaying spatial and spectral data from different sources. Designs, implements and maintains GIS Database files, remote-sensing analysis and provides ongoing monitoring of standards and procedures. procedures.

Education:
Bachelor’s Degree in Geography, Computer Science, MIS, Engineering, or related field. An additional 6 years experience may substitute for a degree. A Master’s degree or Ph.D. may substitute for 2 years of experience.
DESKTOP PUBLISHER

Minimum/General Experience:
At least 3 years of experience providing a variety of administrative office duties.

Functional Responsibility:
The Desktop Publisher produces all final written documents drafted and written by ASM personnel, using editing skills and desktop publishing skills. The Desktop Publisher assists with software and hardware computer issues as needed, and develops forms and reports as necessary. Uses knowledge of varied and advanced functions of different types of software and technical terminology to perform duties such as reformatting electronic drafts, adjusting spacing and formatting, and standardizing headings, margins, and indentations. Corrects copy and questions originator of document concerning missing information, improper formatting, or discrepancies in instructions.

Education:
High School Diploma, plus additional specialized experience.

ACCOUNTANT

Minimum/General Experience:
At least 3 years of accounting experience.

Functional Responsibility:
The Accountant organizes and provides information on the results of company operations in the form of financial statements used by the management of ASM Affiliates to evaluate the performance and financial condition of the company. The Accountant performs all accounting and bookkeeping functions, and has the authority to develop and enforce fiscal policies. The Accountant prepares the payroll, pays payroll taxes, and prepares quarterly payroll reports. The Accountant is responsible for preparing budget reports, billing statements, invoicing, and timecards.

Education:
High School Diploma, plus additional specialized experience.
FIRM CAPABILITIES

ASM Affiliates, Inc., is a full-service cultural resources management (CRM) firm specializing in National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) compliance services. Since our incorporation in 1977, ASM has completed over 5,000 projects related to archaeology, history, architectural history, ethnography and other specialized services, including Geographic Information Systems (GIS). Our office locations throughout the Western and Pacific regions of the U.S. allow us to provide our clients the uniformity, high-quality deliverables and expedient services needed for successful project completion.

GSA Contracting Clients:
- Bureau of Land Management
- Bureau of Reclamation
- Department of Defence
- U.S. Army Corps of Engineers
- U.S. Department of Agriculture Natural Resource Conservation Service
- U.S. Forest Service
- U.S. Fish and Wildlife Service
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<thead>
<tr>
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<tbody>
<tr>
<td>Project Manager / Principal Investigator II</td>
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### SCLS Matrix

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<th>SCLS Eligible Contract Labor Category/Fixed Price Service</th>
<th>SCLS Equivalent Code Title</th>
<th>WD Number</th>
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<td>2015-5635</td>
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<tr>
<td>Archaeological Technician II</td>
<td>30022 – Archaeological Technician II</td>
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<tr>
<td>Desktop Publisher</td>
<td>01611 – Word Processor I</td>
<td>2015-5635</td>
</tr>
<tr>
<td>Graphic Coordinator</td>
<td>15080 – Graphic Artist</td>
<td>2015-5635</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).