

General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAvantage.gov.

**Mission Oriented Business Integrated Services (MOBIS)**

FSC Group: 874, FSC Class: R499

Contract number: GS-10F-0374U

Contract period: September 25, 2008 – September 24, 2013

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

Contractor: Digital Sandbox, Inc.  
8260 Greensboro Drive, Ste 200  
McLean, VA 22102

Business Size **Small Business**

Telephone: **703-442-4553**  
Fax Number: **703-442-4750**  
Website: **[www.dsbox.com](http://www.dsbox.com)**

Email: [adhoddick@dsbox.com](mailto:adhoddick@dsbox.com)  
Contract Administration: Andrew Hoddick

**CUSTOMER INFORMATION:**

- 1a. Table of awarded special item number(s) **874-1 and 874-1RC**
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. ....4
- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.....8
2. Maximum order: \$1,000,000.00

## **(CUSTOMER INFORMATION: Continued)**

3. **Minimum Order:** \$300.00
4. **Geographic Coverage (delivery Area):** Domestic only
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$3,000
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery.** The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor
- 11c. **Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. **Urgent Requirements.** The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor's standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor

## **(CUSTOMER INFORMATION: Continued)**

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20a. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
25. Data Universal Numbering System (DUNS) number: 07-1178235
26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered

## **(CUSTOMER INFORMATION: Continued)**

<b>Labor Category</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
Principal Risk Analyst	339.14	339.14	352.71	366.81	381.49
Principal Program Manager	259.35	259.35	269.72	280.51	291.73
Senior Program Manager/Risk Manager	224.43	224.43	233.41	242.74	252.45
Senior Project Manager	199.50	199.50	207.48	215.78	224.41
Subject Matter Expert VI	324.18	324.18	337.15	350.63	364.66
Subject Matter Expert V	299.24	299.24	311.21	323.66	336.60
Subject Matter Expert IV	249.37	249.37	259.34	269.72	280.51
Subject Matter Expert III	235.41	235.41	244.83	254.62	264.80
Subject Matter Expert II	194.37	194.37	202.14	210.23	218.64
Risk Analyst III	259.35	259.35	269.72	280.51	291.73
Risk Analyst II	224.43	224.43	233.41	242.74	252.45
Risk Analyst I	199.50	199.50	207.48	215.78	224.41
Risk Analyst, Junior	129.67	129.67	134.86	140.25	145.86
Research Assistant III	139.65	139.65	145.24	151.05	157.09
Research Assistant II	118.70	118.70	123.45	128.39	133.52
Research Assistant I	94.76	94.76	98.55	102.49	106.59

**(CUSTOMER INFORMATION: Continued)**

Labor Category	Year 6	Year 7	Year 8	Year 9	Year 10
Principal Risk Analyst	396.75	412.62	429.12	446.29	464.14
Principal Program Manager	303.40	315.54	328.16	341.29	354.94
Senior Program Manager/Risk Manager	262.55	273.05	283.98	295.33	307.15
Senior Project Manager	233.39	242.72	252.43	262.53	273.03
Subject Matter Expert VI	379.24	394.41	410.19	426.60	443.66
Subject Matter Expert V	350.07	364.07	378.63	393.78	409.53
Subject Matter Expert IV	291.73	303.40	315.53	328.15	341.28
Subject Matter Expert III	275.40	286.41	297.87	309.78	322.17
Subject Matter Expert II	227.39	236.48	245.94	255.78	266.01
Risk Analyst III	303.40	315.54	328.16	341.29	354.94
Risk Analyst II	262.55	273.05	283.98	295.33	307.15
Risk Analyst I	233.39	242.72	252.43	262.53	273.03
Risk Analyst, Junior	151.70	157.76	164.07	170.64	177.46
Research Assistant III	163.37	169.91	176.70	183.77	191.12
Research Assistant II	138.86	144.42	150.19	156.20	162.45
Research Assistant I	110.86	115.29	119.90	124.70	129.69

## **(CUSTOMER INFORMATION: Continued)**

<b>Labor Category</b>	<b>Year 11</b>	<b>Year 12</b>	<b>Year 13</b>	<b>Year 14</b>	<b>Year 15</b>
Principal Risk Analyst	482.70	502.01	522.09	542.97	564.69
Principal Program Manager	369.14	383.90	399.26	415.23	431.84
Senior Program Manager/Risk Manager	319.43	332.21	345.50	359.32	373.69
Senior Project Manager	283.95	295.31	307.12	319.41	332.18
Subject Matter Expert VI	461.41	479.87	499.06	519.02	539.78
Subject Matter Expert V	425.91	442.95	460.67	479.09	498.26
Subject Matter Expert IV	354.93	369.13	383.89	399.25	415.22
Subject Matter Expert III	335.06	348.46	362.40	376.90	391.97
Subject Matter Expert II	276.65	287.72	299.22	311.19	323.64
Risk Analyst III	369.14	383.90	399.26	415.23	431.84
Risk Analyst II	319.43	332.21	345.50	359.32	373.69
Risk Analyst I	283.95	295.31	307.12	319.41	332.18
Risk Analyst, Junior	184.56	191.94	199.62	207.61	215.91
Research Assistant III	198.77	206.72	214.98	223.58	232.53
Research Assistant II	168.95	175.70	182.73	190.04	197.64
Research Assistant I	134.87	140.27	145.88	151.71	157.78

## **(CUSTOMER INFORMATION: Continued)**

<b>Labor Category</b>	<b>Year 16</b>	<b>Year 17</b>	<b>Year 18</b>	<b>Year 19</b>	<b>Year 20</b>
Principal Risk Analyst	587.28	610.77	635.20	660.61	687.04
Principal Program Manager	449.11	467.07	485.76	505.19	525.40
Senior Program Manager/Risk Manager	388.64	404.19	420.35	437.17	454.65
Senior Project Manager	345.47	359.29	373.66	388.61	404.15
Subject Matter Expert VI	561.37	583.83	607.18	631.47	656.73
Subject Matter Expert V	518.19	538.91	560.47	582.89	606.21
Subject Matter Expert IV	431.83	449.10	467.07	485.75	505.18
Subject Matter Expert III	407.65	423.96	440.92	458.56	476.90
Subject Matter Expert II	336.59	350.05	364.05	378.61	393.76
Risk Analyst III	449.11	467.07	485.76	505.19	525.40
Risk Analyst II	388.64	404.19	420.35	437.17	454.65
Risk Analyst I	345.47	359.29	373.66	388.61	404.15
Risk Analyst, Junior	224.55	233.53	242.87	252.58	262.69
Research Assistant III	241.83	251.50	261.56	272.02	282.91
Research Assistant II	205.55	213.77	222.32	231.22	240.46
Research Assistant I	164.09	170.66	177.48	184.58	191.97

# (CUSTOMER INFORMATION: Continued)

## Labor Category Definitions

Labor Category	Education	Experience *	Functional Responsibility
Principal Risk Analyst	PhD/MS/MA	Master's Degree + 15 years + TS/SCI	Serves as a senior analytical resource on a task responsible for overall solution to matters of risk analysis. Provides leadership and direction in any of the following: risk analysis, policy, communications with constituencies, strategic and business planning, survey design and risk analysis, performance measurement, operations, or data collection. Provides insight into the business or technical discipline under evaluation. May serve as a Principal Investigator or direct the activities of less experienced staff members. Responsible for overall quality and completeness of risk analysis.
Principal Program Manager	PhD/MS/MA	Master's Degree + 12 years + TS/SCI	Generally manages larger or more complex projects within a business practice or specific service area, or multiple tasks. Assigns and supervises staff, reviews and approves work products, and serves as primary project point-of-contact with the customer. Alternatively, may be a senior specialist in a specific discipline with recognized expertise. Responsible for directing and monitoring project members, project completion, and customer satisfaction.

## (CUSTOMER INFORMATION: Continued)

Senior Program Manager/Risk Manager	PhD/MS/MA	Master's Degree + 10 years + TS/SCI	Oversees project planning and delivery, assigns personnel, develops schedule and implementation plan. Meets with project team and customer as necessary. Must have experience with project delivery for risk-related projects. Responsible for completion of projects or phases of complex projects to the satisfaction of customers.
Senior Project Manager	PhD/MS/MA/BS/BA	Bachelor's Degree + 10 years + Secret Clearance	Oversees project planning and delivery, assigns personnel, develops schedule and implementation plan. Meets with project team and customer as necessary. Responsible for completion of projects or phases of complex projects to the satisfaction of customers.
Subject Matter Expert VI	PhD/MS/MA	Master's Degree + 15 years + Secret Clearance	Highly skilled subject matter expert in a particular analytical, technical, or scientific discipline. Provides analyses of customer programs, survey data, performance measurement, business processes, and/or formulates recommendations for program or process improvements. Responsible for completeness and soundness of project work within specific discipline and may provide project level direction and development regarding specific discipline. May direct

## (CUSTOMER INFORMATION: Continued)

Subject Matter Expert V	PhD/MS/MA	Master's Degree + 12 years + Secret Clearance	Subject matter specialist in a particular technical, analytical, or scientific discipline. Applies subject matter knowledge in the analysis of customer programs, survey data, performance measurement, or business processes. Will make recommendations for program or process improvements. Responsible for completeness and soundness of project work within specific discipline.
Subject Matter Expert IV	PhD/MS/MA	Master's Degree +10 years + Secret Clearance	Subject matter specialist in a particular technical, analytical, or scientific discipline. Applies subject matter knowledge in the analysis of customer programs, survey data, performance measurement, or business processes. May make recommendations for program or process improvements. Responsible for ensuring accuracy of work and guidance to customers and project team within area of specific discipline.
Subject Matter Expert III	PhD/MS/MA	Master's Degree + 7 years + Secret Clearance	Subject matter specialist in a particular technical, analytic, or scientific discipline. Manage meeting facilitation efforts, including the planning & design of the meeting, the agenda, the recording of meetings, the analysis of data and the final report. May lead group, provide meeting leadership and problem solving techniques. Responsible for augmenting customer and project team knowledge and work and soundness and completion of project tasks within specific field.

## (CUSTOMER INFORMATION: Continued)

Subject Matter Expert II	PhD/MS/MA	Master's Degree + 5 years + Secret Clearance	Subject matter specialist in a particular technical, analytic, or scientific discipline. May manage meeting facilitation efforts, including the planning & design of the meeting, the agenda, the recording of meetings, the analysis of data and the final report. May lead group, provide meeting leadership and problem solving techniques. Responsible for soundness and completion of project tasks within specific field.
Risk Analyst III	PhD/MS/MA/BS/BA	Bachelor's Degree + 15 years + Secret Clearance	Provides analytical support in areas such as policy formulation or risk analysis, risk management program evaluation and assessment, strategic and business planning, and operations research and analysis. May provide insight into the business or technical discipline under evaluation. Responsible for overall soundness of risk analysis on a project level and may direct the activities of less experienced staff members.
Risk Analyst II	PhD/MS/MA/BS/BA	Bachelor's Degree + 10 years + Secret Clearance	Provides analytical support in areas such as policy formulation or risk analysis, risk management program evaluation and assessment, strategic and business planning, and operations research and analysis. May make recommendations for policy, program, or process improvements. Responsible for soundness of risk analysis at a project level.

## (CUSTOMER INFORMATION: Continued)

Risk Analyst I	MS/MA/BS/BA	Bachelor's Degree + 5 years + Secret Clearance	Provides analytical support in areas such as policy formulation or risk analysis, risk management program evaluation and assessment, strategic and business planning, and operations research and analysis. Responsible for soundness of risk analysis at a task level.
Risk Analyst, Junior	MS/MA/BS/BA	Bachelor's Degree + 2 years + Secret Clearance	Provides analytical support in areas such as policy formulation or risk analysis, risk management program evaluation and assessment, strategic and business planning, and operations research and analysis. Responsible for carrying out risk analysis at a task level under supervision.
Research Assistant III	PhD/MS/MA/BS/BA	Bachelor's Degree + 7 years + Secret Clearance	Mid level position in an analytical, scientific, or functional discipline. May make recommendations for process and work flow at a task level based on work experience. Responsible for completion of project tasks as directed, and may conduct independent work.
Research Assistant II	MS/MA/BS/BA	Bachelor's Degree + 5 years + Secret Clearance	Junior level position in an analytical, scientific, or functional discipline. May make recommendations for process and work flow at a task level. Responsible for completion of project tasks as directed.
Research Assistant I	MS/MA/BS/BA	Bachelor's Degree + 0 years	Entry level position for college graduate in an analytical, scientific, or functional discipline. Responsible for completion of project tasks as directed.

\* A masters degree may substitute for two years of experience and a doctorate may substitute for 5 years experience.