



**PROFESSIONAL SERVICES SCHEDULE (PSS)
874-1/1RC INTEGRATED CONSULTING SERVICES**

Industrial Group: 00CORP
Contract Number: GS-10F-0374X
Contract Period: July 18, 2016 – July 17, 2021

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

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Contract Administration	Michelle McQueeney
Business Size/Status	Woman-Owned Small Business (WOSB) Economically Disadvantaged Woman- Owned Small Business (EDWOSB)

**General Services Administration
Federal Acquisition Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: <http://www.GSAAdvantage.gov>.

Pricelist current through contract modification PO-0011, dated July 18, 2016



TABLE OF CONTENTS

WELCOME AND OVERVIEW	2
WHO WE ARE	2
DISASTER RECOVERY PURCHASING	2
CUSTOMER INFORMATION	3
LABOR CATEGORY POSITION DESCRIPTIONS.....	5
EDUCATION AND WORK EXPERIENCE SUBSTITUTIONS	8
PRICE INFORMATION	9



WELCOME AND OVERVIEW

Who We Are

J&M Global Solutions, LLC (J&M) is a woman-owned small business providing specialized risk management products, consulting, and facilitation services to governments, educational institutions, and businesses. Our goal is to ensure that our clients receive the best service possible and are prepared to meet all challenges in their unique operational environments.

Under our GSA Professional Services Schedule (PSS), we offer consultation and facilitation services to support your organization in meeting its challenges and goals. We invite you to visit our website at <http://www.j-mglobal.com> for more information about our services, our people, our experience, and our values.

Since J&M was founded in 2007, we have provided customized support to our clients across our areas of expertise, including:

- Organizational Analysis and Development
- Crisis Management
- Homeland Security and Disaster Policy
- National Preparedness
- Long-Term Disaster Recovery
- Risk Management Strategies
- Grant Program Development and Delivery
- Hazard Mitigation
- Training and Education
- Facilitation

Disaster Recovery Purchasing

J&M is a recognized and respected leader in the homeland security and emergency management fields. We are pleased to participate in the Disaster Recovery Purchasing Program, under which state and local government entities may purchase a variety of products and services from GSA Schedule contracts to facilitate recovery from a major disaster, terrorism, or nuclear, biological, chemical, or radiological attack. State and local government entities may use GSA Schedule contracts to purchase products and services in advance of a major disaster declared by the President, as well as in the aftermath of an emergency event to facilitate recovery.

If your organization needs consulting or facilitation services, we hope that you will consider J&M Global Solutions. We look forward to working with you.



CUSTOMER INFORMATION

1	Awarded Special Item Numbers	Special Item Number	Labor Category Descriptions	Awarded Price
		874-1/1RC	Pages 5-8	Page 9
2	Maximum Order	\$1,000,000.00		
3	Minimum Order	\$100.00		
4	Geographic Coverage (delivery area)	Domestic only		
5	Point(s) of Production	Alexandria, Virginia		
6	Discount from list prices or statement of net price	All prices listed are net prices		
7	Quantity Discounts	None Offered		
8	Prompt Payment Terms	Net 30 days		
9a	Government Purchase Cards Accepted at or Below the Micro-Purchase Threshold	Yes		
9b	Government Purchase Cards Accepted Above the Micro-Purchase Threshold	No		
10	Foreign Items	None		
11	Delivery	Time of Delivery Expedited, Overnight, 2-Day	Specified on each task Contact J&M Global Solutions for more information	
		Urgent Requirements	Contact J&M Global Solutions for more information	
12	F.O.B Point(s)	Destination		
13a	Ordering Address	700 North Fairfax Street, Suite 240 Alexandria, VA 22314 Telephone: (571) 970-6690 Email: contracting@j-mglobal.com		

13b	Ordering Procedures	For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPA), and a sample BPA are found in Federal Acquisition Regulation (FAR) 8. 405-3 and on the GSA/FSS Schedule webpage: http://www.gsa.gov/schedules
14	Payment Address	700 North Fairfax Street, Suite 240 Alexandria, VA 22314
15	Warranty Provision	Not applicable
16	Export Packing Charges	Not applicable
17	Terms and Conditions of Government Purchase Card Acceptance	Not applicable
18	Terms and Conditions of Rental, Maintenance, and Repair	Not applicable
19	Terms and Conditions of Installation	Not applicable
20	Terms and Conditions of Repair Parts or Any Other Services	Not applicable
21	List of Service and Distribution Points	Not applicable
22	List of Participating Dealers	Not applicable
23	Preventive Maintenance	Not applicable
24	Special Attributes: Section 508	If applicable, Section 508 compliance information on Electronic and Information Technology (EIT) supplies will be addressed on a task order basis. The EIT standards can be found at http://www.section508.gov .
25	Data Universal Numbering System (DUNS) Number	013735032
26	System for Award Management (SAM) Database	J&M Global Solutions is registered in the SAM database

LABOR CATEGORY POSITION DESCRIPTIONS

Senior Consultant

Functional Responsibility	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Serves as project lead of a specific consulting assignments, to include leading a team of consultants or subject matter experts. <input checked="" type="checkbox"/> Applies practical experience and theoretical knowledge and expertise to solution development. <input checked="" type="checkbox"/> Ensures the accomplishment of project activities and objectives. <input checked="" type="checkbox"/> Provides a broad range of consulting services, including program planning, strategy development, program execution, evaluation, and policy development. <input checked="" type="checkbox"/> Utilizes experience and expertise to contribute to the development of deliverables. <input checked="" type="checkbox"/> Leads or assists in discussions and meetings with the client or project team.
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Minimum Education	Master's Degree
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Minimum Experience	10 years
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Consultant

Functional Responsibility	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Performs a variety of tasks that require both practical experience and theoretical knowledge in specialty area. <input checked="" type="checkbox"/> Works as part of a project team in the accomplishment of project activities and objectives. <input checked="" type="checkbox"/> Provides a broad range of consulting services, including program planning, strategy development, program execution, evaluation, and policy development. <input checked="" type="checkbox"/> Utilizes experience and expertise to contribute to the development of deliverables. <input checked="" type="checkbox"/> Assists in or leads discussions and meetings with the client or project team.
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Minimum Education	Bachelor's Degree
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Minimum Experience	5 years
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Senior Training and Education Consultant

Functional Responsibility	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Serves as a senior client advisor on specific training and educational tasks. <input checked="" type="checkbox"/> Establishes training needs, goals, and objectives. <input checked="" type="checkbox"/> Develops and evaluates training programs.
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Minimum Education	Master's Degree
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Minimum Experience	10 years
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Lead Planner I

Functional Responsibility	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Manages and performs required analysis to validate or change, modify, improve and implement plans and procedures. <input checked="" type="checkbox"/> Facilitates organizational dissemination of findings and resulting recommendations using appropriate techniques. <input checked="" type="checkbox"/> Facilitates group briefings and discussions to enable the development of plans and other decisions.
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Minimum Education	Bachelor's Degree
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Minimum Experience	5 years
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Lead Planner II

Functional Responsibility	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Senior expert that manages and performs required analysis to validate or change, modify, improve and implement plans and procedures. <input checked="" type="checkbox"/> Facilitates organizational dissemination of findings and resulting recommendations using appropriate techniques. <input checked="" type="checkbox"/> Leads and facilitates group briefings and discussions to enable the development of plans and other decisions. <input checked="" type="checkbox"/> Debriefs stakeholders on outcomes of collaborative decision efforts.
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Minimum Education	Master's Degree
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Minimum Experience	10 years
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Senior Program Manager I

Functional Responsibility	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Provides oversight and management to overall contract operations often involving multiple projects/tasks and groups of personnel at multiple locations. <input checked="" type="checkbox"/> Ensures quality standards and work performance on all task orders and projects; plans, organizes, and oversees work efforts; assigns resources; manages personnel; and monitors overall project and contract performance. <input checked="" type="checkbox"/> Provides facilitation and related decision support services.
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Minimum Education	Bachelor's Degree
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Minimum Experience	7 years
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Senior Program Manager II

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| Functional Responsibility | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Provides oversight and executive level management to overall contract operations often involving multiple projects/tasks and groups of personnel at multiple locations. <input checked="" type="checkbox"/> Maintains and manages relationships with senior level management within the client organization. <input checked="" type="checkbox"/> Ensures quality standards and work performance on all task orders and projects; plans, organizes, and oversees work efforts; assigns resources; manages personnel; and monitors overall project and contract performance. <input checked="" type="checkbox"/> Directs and conducts facilitation and related decision support services for agencies, working groups, and teams. |
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Minimum Education	Master's Degree
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Minimum Experience	10 years
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Senior Training Facilitator

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| Functional Responsibility | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Coordinates the development and maintenance of training and educational materials, including documents, graphics, presentations, workbooks, etc. <input checked="" type="checkbox"/> Performs curriculum development and instructor duties. <input checked="" type="checkbox"/> Leads or facilitates group briefings, discussions, and training sessions. |
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Minimum Education	Bachelor's Degree
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Minimum Experience	5 years
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Analyst

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| Functional Responsibility | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Performs analyst functions including data collection, interviewing, data modeling, project testing, and creation of project testing, and creation of performance measurements to support project objectives. <input checked="" type="checkbox"/> Records discussion content and related facilitation support services. |
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Minimum Education	Bachelor's Degree
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Minimum Experience	3 years
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Writer/Editor

Functional Responsibility	<input checked="" type="checkbox"/> Performs a wide range of design development, technical editing, and word processing, including graphics, websites, and spreadsheets.
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Minimum Education	Bachelor's Degree
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Minimum Experience	3 years
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Education and Work Experience Substitutions

The following substitution of education experience with the work experience applies:

- BA/BS +3 extra years of experience= MA
- AA or High School equivalency +4 years of experience= BA



PRICE INFORMATION

The table below outlines the pricing information over the next five years for SIN 874-1, Integrated Consulting Services.

Labor Category	Hourly Rates				
	07/18/16-07/17/17	07/18/17-07/17/18	07/18/18-07/17/19	07/18/19-07/17/20	07/18/20-07/17/21
Senior Consultant	\$230.95	\$236.03	\$241.22	\$246.53	\$251.95
Consultant	\$173.21	\$177.02	\$180.92	\$184.90	\$188.96
Senior Training and Education Consultant	\$216.51	\$221.27	\$226.14	\$231.12	\$236.20
Lead Planner I	\$150.12	\$153.42	\$156.80	\$160.25	\$163.77
Lead Planner II	\$207.85	\$212.42	\$217.10	\$221.87	\$226.75
Senior Program Manager I	\$173.21	\$177.02	\$180.92	\$184.90	\$188.96
Senior Program Manager II	\$184.76	\$188.82	\$192.98	\$197.22	\$201.56
Senior Training Facilitator	\$86.60	\$88.51	\$90.45	\$92.44	\$94.48
Analyst	\$69.28	\$70.80	\$72.36	\$73.95	\$75.58
Writer/Editor	\$63.51	\$64.91	\$66.34	\$67.79	\$69.29

J&M Global Solutions understands the Service Contract Act (SCA) is applicable to this contract and as it applies to the entire 00CORP Professional Service Schedule (PSS) and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories/employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.