

HARDLINES DESIGN COMPANY

Environmental Services, FSS Group 899
Environmental Planning and Documentation Services
Special Item Numbers 899-1 and 899-1RC

Contract No. GS-10F-0375P

Contract Period: June 15, 2004 – June 14, 2019
Prices Current Through Modification No. PS-0006, dated May 9, 2014

Hardlines Design Company
4608 Indianola Avenue
Columbus, Ohio 43214
Tel: (614) 784-8733
Fax: (614) 784-9336
Web Address: www.hardlinesdesign.com

Small Business

Small Disadvantaged Business

Woman-Owned Small Business (WOSB)

*Economically Disadvantaged Woman-Owned
Small Business (EDWOSB)*

ARCHAEOLOGICAL INVESTIGATIONS HISTORICAL/ARCHITECTURAL INVESTIGATIONS PRESERVATION PLANNING

Description of Services



Phase I Survey Reconnaissance

HDC archaeologists are able to conduct efficient surveys in diverse environments and recover sufficient data to recommend whether further testing is needed. Phase I survey reports are always produced with an eye for detail and a thorough treatment of any and all resources encountered, with a consistent record of meeting project deadlines. Phase I work often encompasses literature review, intensive pedestrian surface collection, shovel test unit excavation, real time mapping, and deep testing where necessary.



Phase II Evaluative Site Testing

Phase II testing is required to determine the potential of a site for inclusion on the National Register of Historic Places. HDC archaeologists carefully record feature and artifact provenience in real time utilizing Penmap software to capture locational data with a Pentax R-125N Total Station. HDC then uses artifact analysis, comparisons to similar sites, and examination of spatial patterning to determine eligibility. Phase II work often entails intensive background research, large unit excavations, and mechanical stripping.



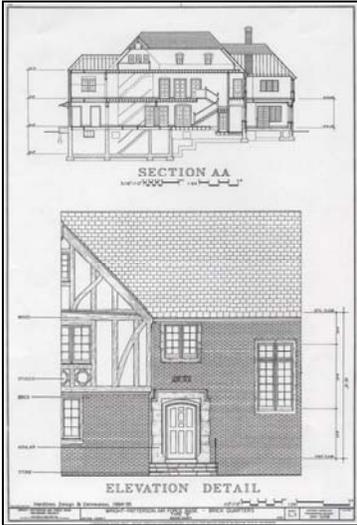
Phase III Data Recovery/Site Mitigation

HDC archaeologists have conducted data recovery projects on a number of important sites, ranging from Middle Woodland campsites to nineteenth-century industrial complexes. HDC has extensive resources for fielding an experienced crew and performing detailed analysis of samples recovered from excavation, including artifact analysis, flotation of soil samples, and data-rich map production. Phase III work often involves mechanical stripping of topsoil, extensive test unit excavation, feature excavation, and recovery of soil, pollen and C-14 samples.



Identification, Cataloging and Curation

Throughout the course of each Phase I, II and III archaeological investigation, HDC personnel thoroughly identify, document, and organize the archaeological collections procured during excavation. HDC has an extensive laboratory facility with dedicated areas for processing, cataloguing, analyzing and photographing archaeological specimens. HDC can efficiently handle the identification and cataloguing of a broad range of historic and prehistoric artifacts. HDC staff members have expertise in the identification and analysis of historic artifacts, industrial artifacts and animal remains from all time periods.



HABS/HAER Documentation

Our HABS/HAER work is unparalleled in the country. HDC's military documentation work on Wright-Patterson Air Force Base, Ohio, appeared in Progressive Architecture magazine, was published in Air Force inventory books, and was featured in the National Park Service manual on how to prepare HABS/HAER documentation. Our company is able to complete all forms of HABS/HAER documentation, including 3-dimensional measured drawings, detailed histories, and black/white archival photographs.



Inventory and Evaluation of Buildings and Structures

HDC historians and architectural historians have surveyed thousands of buildings and structures. All reports evaluating resources for the National Register of Historic Places are developed through field surveys, extensive documentary research, and oral interviews as needed. Our projects have included single farmsteads, modest-sized towns with hundreds of buildings, and large military installations with thousands of facilities. HDC has also surveyed non-building resources such as bridges, railroads, aircraft, dams, towers and furnaces.



National Register of Historic Places Nominations

In addition to making recommendations for National Register eligibility, HDC can also prepare and submit National Register nomination forms for individual resources, a historic district, or a multiple property listing. HDC's nomination experience includes military bases, historic college campuses and urban parks. Our historians and architectural historians conduct the research, prepare maps and photographs, and see the nomination through from State Historic Preservation Office review through National Park Service approval.



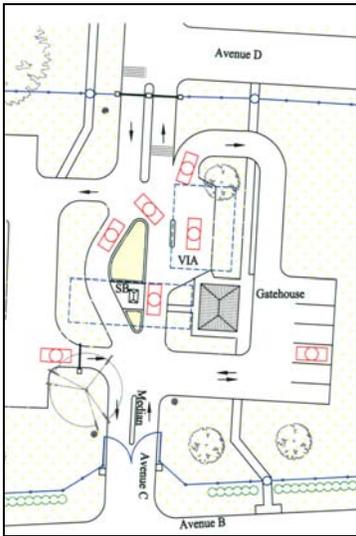
Integrated Cultural Resources Management Plans

These preservation plans are produced prior to the implementation of federal undertakings, and provide standards and guidelines for the routine maintenance of cultural resources over a multi-year period. The development of the plan is a complex project that involves all cultural resources disciplines. In addition to conducting the supporting archaeological and standing structure survey, HDC thoroughly understands federal legislation, remains abreast of amendments and interpretation, and is able to balance the goals of preservation with the mission of the agency.



Case Alternative Reports

HDC prepares these reports on behalf of agency clients who wish to demolish historic buildings. These reports examine all other feasible uses of the building in comparison to demolition, and make recommendations based on physical condition, feasible use, cost of the work, and agency missions. Our planners work with agency environmental, cultural resources and planning personnel to ensure that all relevant data is included in the report to support the proposed course of action. HDC's previous Case Alternative Reports have all successfully assisted agencies in moving forward with their capital projects.



Anti-Terrorism/Force Protection Studies

HDC's designers, planners and historical staff work together on behalf of military bases and federal agencies to incorporate modern Anti-Terrorism/Force Protection standards with historic resources. This work ranges from the design of gates and checkpoints to military base historic districts to the retrofitting of historic buildings. HDC's construction staff also contributes to the reports with detailed estimates of the proposed work as well as product specifications.



Historic Building Feasibility Studies

HDC's architectural and planning staff can prepare numerous studies related to the disposition of historic buildings. These range from Historic Structures Reports that meet National Park Service standards to renovation master plans to assist an agency in planning future improvements. This work includes in-depth assessments of existing conditions, as-built drawings, narratives of existing conditions and recommendations, cost estimates of the proposed work, and phasing plans.



Historic Landscape Studies

In addition to studies related to standing structures, HDC staff is also available for reports on historic landscapes. These range from the inventory and evaluation of landscape features to the preparation of a landscape management plan. HDC can provide information on significant landscape features, maintenance recommendations, planting recommendations, and propose improvements to enhance the public experience. Our projects have included military bases, farmsteads and federal civil works housing.

	1	2	3	4	5	6	7	8	9	10
Use	Character	Minor	Significant	Major						
	Use	Change	Change	Change	Change	Change	Change	Change	Change	Change
SOI Standards										
Cr 3.3 Alternative Transportation: Alternative Fuel Vehicles	02	03	00	00	00	00	01	00	03	03
Cr 3.4 Alternative Transportation: Car Pooling & Telecommuting	00	00	00	00	00	00	00	00	00	00
Cr 4.1-4.2 Reduced Site Disturbance	06	08	04	00	00	03	00	02	07	07
Cr 5.1-5.2 Stormwater Management: Rate & Quantity Reduction	08	09	04	00	00	04	02	03	08	08
Cr 6.1 Heat Island Reduction: Non-Roof	03	09	08	00	00	08	01	01	09	09
Cr 6.2 Heat Island Reduction: Roof	01	03	00	00	00	02	00	00	03	03
Cr 7 Light Pollution Reduction	00	09	04	00	00	03	00	00	09	09
Water Efficiency										
Pr 1 Minimum Water Efficiency	00	03	01	00	01	03	00	00	02	02
Pr 2 Discharge Water Compliance	00	01	00	00	00	00	00	01	00	00
Cr 1.1-1.2 Water Efficient Landscaping: Reduce Water Use	01	08	01	00	00	01	01	06	06	06
Cr 2 Innovative Wastewater Technologies	01	03	00	00	00	02	00	01	03	03
Cr 3.1-3.2 Water Use Reduction	00	03	00	00	00	02	00	01	03	03
Energy & Atmosphere										
Pr 1 Existing Building Commissioning	00	01	00	00	00	01	00	00	00	00
Pr 2 Minimum Energy Performance	00	01	00	00	00	01	00	00	01	01
Pr 3 Ozone Protection	00	01	00	00	00	01	00	00	01	01
Cr 1 Optimize Energy Performance	00	08	01	00	01	09	00	01	09	09
Cr 2.1-2.4 On-Site & Off-Site Renewable Energy	00	06	00	00	00	06	00	03	06	06
Cr 3.1 Building Operations & Maintenance: Staff Education	00	01	00	00	00	00	00	00	00	00
Cr 3.2 Building Operations & Maintenance: Building Systems Maintenance	00	00	00	00	00	00	00	00	00	00

Sustainable Design Studies

Buildings in the U.S. annually consume more than 30% of our nation's total energy and 60% of our electricity. Buildings also consume 5 billion gallons of potable water a day just to flush toilets. A typical construction project generates up to 2.5 pounds of solid waste per square foot of floor space. HDC's LEED Accredited Professionals have experience renovating buildings for LEED certification and can prepare studies to improve the environmental and economic importance of existing and historic buildings by utilizing established and proven technologies to help foster greater economic vitality and environmental health at lower costs.



Existing Condition Assessments

HDC's architectural staff assess the condition of all building components, including roofs, exterior walls, windows/doors, foundation/structure, accessibility, building and life safety code compliance, and infrastructure systems. We provide technical reports describing each building component, identify deficiencies, and provide recommendations to remedy the deficiencies as well as prioritized cost estimates.

HARDLINES DESIGN COMPANY



Contact Information and Ordering

Charissa W. Durst, AIA, LEED AP - President
Hardlines Design Company
4608 Indianola Avenue
Columbus, Ohio 43214
Telephone: (614) 784-8733
Facsimile: (614) 784-9336
E-mail: cdurst@hardlinesdesign.com

Customer Information

- 1a. Awarded special item number(s): SIN 899-1 and SIN 899-1RC
- 1b. N/A
- 1c. Hourly Rates: See Pricing and Labor Category Descriptions below
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic coverage: 50 United States and US Territories
5. Point(s) of production: Columbus, Franklin County, Ohio
6. Discount from list, prices or statement of net price: None
7. Quantity discounts: None
8. Prompt payment terms: None
- 9a. Commercial credit cards: Commercial credit cards are accepted in full
- 9b. Government purchase cards: Government purchase cards are not accepted at this time
10. Foreign items: None
- 11a. Time of delivery: Depends upon type and quantity of services required
- 11b. Expedited Delivery: N/A
- 11c. Overnight and 2-Day Delivery: N/A
- 11d. Urgent Requirements: N/A
12. FOB Point(s): F.O.B. Delivery
- 13a. Ordering Address: Hardlines Design Company - 4608 Indianola Avenue, Columbus, Ohio 43214
- 13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample EPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. 1Payment Address: Hardlines Design Company - 4608 Indianola Avenue, Columbus, Ohio 43214
15. Warranty: N/A
16. Export Packing Charges: N/A
17. Terms and conditions of Government purchase card acceptance: any thresholds above the micro-purchase level
18. Terms and conditions of rental, maintenance, and repair: N/A
19. Terms and conditions of installation: N/A
20. Terms and conditions of repair parts: N/A
- 20a. Terms and conditions of any other services: N/A
21. List of service and distribution points: N/A
22. List of participating dealers: N/A
23. Preventative maintenance: N/A
- 24a. Special attributes such as environmental attributes: N/A
- 24b. Section 508 compliance information: N/A
25. Data Universal Number System (DUNS) number: 806063111
26. Central Contractor Registration (CCR) database: Hardlines Design Company CCR and SAM registration is good until October 30, 2015, renewable annually

Pricing

Labor Categories under SINS 899-1 and 899-1RC	Minimum Educ/Exper	Ex.	Non Ex.	Option Period 2				
				Year 6 6/15/14 - 6/14/15	Year 7 6/15/15 - 6/14/16	Year 8 6/15/16 - 6/14/17	Year 9 6/15/17 - 6/14/18	Year 10 6/15/18 - 6/14/19
Project Manager	MA/15	X		\$ 84.50	\$ 85.94	\$ 87.40	\$ 88.88	\$ 90.39
Planner	MA/5		X	\$ 63.92	\$ 65.01	\$ 66.11	\$ 67.24	\$ 68.38
Facilities Planner	NA/15		X	\$ 60.03	\$ 61.05	\$ 62.09	\$ 63.14	\$ 64.22
Historian	MA/10		X	\$ 54.41	\$ 55.33	\$ 56.28	\$ 57.23	\$ 58.21
Principal Investigator	MA/10		X	\$ 60.58	\$ 61.61	\$ 62.66	\$ 63.72	\$ 64.81
Office Manager	BA/5		X	\$ 48.74	\$ 49.57	\$ 50.41	\$ 51.27	\$ 52.14
Document Specialist	MA/5		X	\$ 48.74	\$ 49.57	\$ 50.41	\$ 51.27	\$ 52.14
Photographer	BA/15		X	\$ 84.50	\$ 85.94	\$ 87.40	\$ 88.88	\$ 90.39
Senior CAD	BA/5		X	\$ 46.15	\$ 46.93	\$ 47.73	\$ 48.54	\$ 49.37
Junior CAD	BA/2		X	\$ 43.67	\$ 44.41	\$ 45.17	\$ 45.94	\$ 46.72
Field Director	BA/5		X	\$ 73.79	\$ 75.04	\$ 76.32	\$ 77.62	\$ 78.94
Field Technician 3	BA/3		X	\$ 73.79	\$ 75.04	\$ 76.32	\$ 77.62	\$ 78.94
Field Technician 2	BA/2		X	\$ 61.21	\$ 62.25	\$ 63.31	\$ 64.39	\$ 65.48
Field Technician 1	BA/1		X	\$ 55.62	\$ 56.57	\$ 57.53	\$ 58.51	\$ 59.50
Intern	NA/1		X	\$ 39.12	\$ 39.79	\$ 40.46	\$ 41.15	\$ 41.85

SCA Eligible Contract Labor Category	SCA Equivalent Code-Title	WD Number
Field Director	30023 - Archeological Technician III	2005-2255 (06/19/13)
Field Tech 3	30023 - Archeological Technician III	2005-2255 (06/19/13)
Field Tech 2	30022 - Archeological Technician II	2005-2255 (06/19/13)
Field Tech 1	30021 - Archeological Technician I	2005-2255 (06/19/13)

"The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly."

Labor Category Descriptions

GSA Title	Job Description	Education/Experience
Project Manager	<p>Manages all aspects of projects and tasks including conducting fieldwork, supervision of personnel and physical resources. Manage project budgets, prepare proposals, reports, and other technical documents, monitor field procedures and contribute to research designs. Oversee and perform all aspects of field research, data collection, inventory, and analysis. Schedule personnel, vehicles, and other resources. Establish project procedures and budgetary constraints, and follow those outlined by other staff. To ensure that projects are concluded within budget and on time. Manage the financial performance of individual projects and effectively coordinate with clients. Supervise, direct, and instruct field personnel.</p>	<p>M.A. or M.S. degree in the relevant field. Minimum of 15 years experience in fieldwork and report completion, as well as scheduling and budgeting of projects related to cultural resources required. Must have internal program or office level responsibility, or serve as a practice group leader.</p>
Planner	<p>Assist the Project Manager with the management of multi-disciplinary teams of HDC staff and consultants and act as a client liaison. Conduct fieldwork, write and manage the preparation of Integrated Cultural Resources Management Plans, Case Alternative Reports, Renovation Master Plans, and other planning documents. Review/edit other sections prepared by HDC staff and consultants. Make client and public presentations of planning documents.</p>	<p>M.A. or M.S. degree in the relevant field. Five (5) years experience in fieldwork and report completion, as well as scheduling and budgeting of projects related to preservation planning required. AICP certification desired.</p>
Facilities Planner	<p>Assist the Project Manager with the management of multi-disciplinary teams of HDC staff and consultants and act as a client liaison. Conduct fieldwork and prepare assessment reports, cost estimates, and recommendations for Integrated Cultural Resources Management Plans, Case Alternative Reports, Renovation Master Plans, and other planning documents.</p>	<p>High School Diploma or GED and college level coursework in facilities planning, engineering, architecture, construction management, or related field. At least fifteen (15) years of experience in facilities planning. Certification in construction management, cost estimating, and/or specifications writing desired.</p>
Historian	<p>Assist the Project Manager with the management of multi-disciplinary teams of HDC staff and consultants and act as a client liaison. Conduct fieldwork and prepare assessment reports, recommendations, background research, and resource descriptions for the historical sections of Integrated Cultural Resources Management Plans, Case Alternative Reports, Renovation Master Plans, and other planning documents as well as prepare stand-alone history/architecture reports. Inventory and evaluate above-ground resources for eligibility for listing in the National Register of Historic Places. Prepare state inventory forms and National Register nomination forms.</p>	<p>M.A. or M.S. degree in the relevant field. Minimum 10 years experience in fieldwork and report completion, as well as scheduling and budgeting of projects related to history/architectural history.</p>

Principal Investigator	<p>Manages all aspects of small and large archaeology projects and tasks including supervision of personnel and physical resources, budgeting, preparation of proposals and reports, monitoring field procedures, and performance of field procedures. Supervises and performs all aspects of field research, data analysis, and writing of project reports. Schedule personnel, vehicles, and other resources. Establish project procedures and budgetary requirements. Instructs field personnel on methods of collection, and provides verbal and written instructions for specific tasks. Instruct employees in special tasks and job techniques. Follows procedures and budgetary restraints outlines in proposals to conclude projects on budget and on time. Perform archaeological monitoring of project sites and artifact collection, with an emphasis on thorough, accurate, and efficient collection of archaeological data. Produces or contributes to reports, proposals, and other documents.</p>	<p>M.A. or M.S. in anthropology, archaeology, or related field. Minimum 10 years experience in fieldwork, report completion, and laboratory analysis as well as scheduling, staffing, and budgeting of projects related to archaeology.</p>
Office Manager	<p>Aids executives and other staff by coordinating office services, such as personnel, records control, travel arrangements, and special projects such as online research. Manages staff benefits and issues with workers compensation, specific state income tax withholdings, and specific state unemployment taxes.</p>	<p>High School diploma or GED and minimum 5 years professional experience performing office support in a corporate environment.</p>
Document Specialist	<p>Writing, editing, and formatting technical documents and marketing materials for consistency, clarity, and technical accuracy. Determine what portions of reports should be revised, rewritten, omitted, or added.</p>	<p>M.A. in English or related field. At least 5 years of demonstrated experience editing scientific or technical reports and publications.</p>
Photographer	<p>Composes, takes, and develops/prints photographs for marketing and project documentation purposes. Produces large-format negative black-and-white archival HABS/HAER photographs that are accepted by the National Park Service. Produces medium-format negative and 35 mm negative color and black and white film and slide photographs as required by the specific project. Hand develops black-and-white film to archival standards. Produces color digital photography for marketing purposes.</p>	<p>B.A. or B.F.A. degree in Photography or related field. At least 15 years of experience in the field taking and developing HABS/HAER photographs that have been accepted by the National Park Service.</p>
Sr. CAD	<p>Digital production of maps and other graphics using drafting and mapping software such as AutoCAD, Microstation, Revit, Arc/Info, ArcGIS, and familiarity with other graphics software including ArcView, Adobe Photoshop, and Google SketchUp.</p>	<p>B.A. or B.S. degree in architecture, geography, or related field and minimum 5 years experience providing drafting/mapping services in an office environment.</p>

Jr. CAD	Digital production of maps and other graphics using drafting and mapping software such as AutoCAD, Microstation, Revit, Arc/Info, ArcGIS, and familiarity with other graphics software including ArcView, Adobe Photoshop, and Google SketchUp.	B.A. or B.S. degree in architecture, geography, or related field and minimum 2 years experience providing drafting/mapping services in an office environment.
Field Director	Under the general supervision of the Principal Investigator, leads and performs all aspects of field archaeology including survey, excavation, data recovery, monitoring, and testing. Manages one of many teams conducting fieldwork over a large area. Ensures that field crew conducts field research properly and safely. Participates in data analysis, and assists in writing project reports. Assists with scheduling of personnel, vehicles, and other resources. Conducts surveys and locates sites using topographic maps, compass, and aerial photographs. Completes or assigns completion of site forms, maps, and photographs. Performs site file searches using museum, university, and federal and state records. May contribute to report writing and production, under the supervision of the Principal Investigator.	B.A. or B.S. in archaeology, anthropology or related field or equivalent in experience. Minimum 5 years of experience managing field crews on large survey, evaluation, and data recovery projects.
Field Tech 3	Under the direct supervision of the Field Director, acts as Crew Chief to perform skilled field tasks including survey, excavation, data recovery, monitoring, and testing, while working with crew members and assisting the Field Director. Participates in data analysis, and assists in writing project reports. Conducts surveys and locates sites using topographic maps, compass, and aerial photographs. Completes or assigns completion of archaeological site forms, maps, and photographs. Performs site file searches using museum, university, and federal and state records. May contribute to report writing and production, under the supervision of the Principal Investigator.	B.A. or B.S. in archaeology, anthropology or related field or equivalent in experience. Minimum 3 years of experience as a field crew member on large survey, evaluation, and data recovery projects.
Field Tech 2	Under the direct supervision of the Crew Chief, acts as Senior Field Technician to perform skilled field tasks including survey, excavation, data recovery, monitoring, and testing, while working with crew members and assisting the Field Director. Participates in data analysis, and assists in writing project reports. Conducts surveys and locates sites using topographic maps, compass, and aerial photographs. Completes or assigns completion of archaeological site forms, maps, and photographs. Performs site file searches using museum, university, and federal and state records. May contribute to report writing and production, under the supervision of the Principal Investigator.	B.A. or B.S. in archaeology, anthropology or related field or equivalent in experience. Minimum 2 years of experience as a field crew member on large survey, evaluation, and data recovery projects.

Field Tech 1	Under the direct supervision of the Crew Chief, performs skilled field tasks including survey, excavation, data recovery, monitoring, and testing, while working with crew members and assisting the Field Director. Participates in data analysis, and assists in writing project reports. Conducts surveys and locates sites using topographic maps, compass, and aerial photographs. Completes or assigns completion of archaeological site forms, maps, and photographs. Performs site file searches using museum, university, and federal and state records. May contribute to report writing and production, under the supervision of the Principal Investigator.	B.A. or B.S. in archaeology, anthropology or related field or equivalent experience. Minimum 1 year of experience as a field crew member on large survey, evaluation, and data recovery projects.
Intern	Aids other staff by assisting with project services such as fieldwork, literature review, report production, graphics, and other duties as needed.	High school diploma or GED with equivalent of 1 year college coursework and/or job experience in the cultural resources field.