U.S. GENERAL SERVICES ADMINISTRATION
Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to a contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is http://www.GSAAdvantage.gov.

For information on ordering from Federal Supply Schedules, go to the GSA Schedules pages at GSA.gov.

Multiple Award Schedule (MAS)
Federal Supply Group: Class: R704, R408, U006

Contract Number: GS-10F-0387R
Contract Period: July 13, 2005-July 12, 2025
(Price List current as of Modification #PS-AB12, effective February 28, 2020)

Contractor: Financial Voyages LLC®
10 Glenlake Parkway
Suite 130
Atlanta, GA 30328 USA
Tel: +1-770-379-0950
Fax: +1-770-379-0630
Email: pamela@onthegroundsolutions.com

Contract Administrator: Pamela S. Robinson

Business Size:
Veteran-Owned Small Business (VOSB)
Women-Owned Small Business (WOSB)
SBA Small Business

ISO 9001 Certified
Table of Contents

Customer Ordering Information .............................................................................................................................................. 3
Schedule Blanket Purchase Agreement .................................................................................................................................. 5
Our Partners and Accreditations ........................................................................................................................................... 6
Business Administrative Services ........................................................................................................................................... 7
Labor Category Descriptions ................................................................................................................................................... 9
Pricelist for Labor Categories (SIN 541611, 611430, 611512) ................................................................................................. 12
Professional Services—Training ............................................................................................................................................... 13
Professional Services Training Course Descriptions ............................................................................................................... 16
Pricelist for Training Courses (SINs 611430/611512) .................................................................................................................. 17
Ancillary Supplies and/or Services ........................................................................................................................................... 18
Pricelist for Ancillary Supplies and/or Services ....................................................................................................................... 18
Order-Level Materials (OLMs) .................................................................................................................................................. 18
Customer Ordering Information

To advance economic growth and development initiatives, Financial Voyages LLC partners with international organizations, government agencies and businesses to help the organization and workforce perform better in the international community by achieving mastery in business, finance and project management.

Financial Voyages, LLC:

- Helps organizations manage, develop and leverage existing resources
- Concentrates on high-value analytical management skills that support strategic, data-driven decisions
- Offers a comprehensive portfolio of programs and workforce development services

Customer Groups operate globally in:

Diplomacy • Development • Defense

1a. Table of Awarded Special Item Numbers (SINS) includes:

<table>
<thead>
<tr>
<th>Special Item Number (SIN)</th>
<th>Professional Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>611430</td>
<td>Professional and Management Development Training</td>
</tr>
<tr>
<td>611512</td>
<td>Flight Training</td>
</tr>
<tr>
<td>Ancillary</td>
<td>Ancillary Supplies and Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLMs)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. Not applicable.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate not applicable for this item. Not applicable.

2. Maximum Order: $1,000,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic only.

5. Point(s) of production (city, country, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted.)
7. Quantity discounts: None offered

8. Prompt payment terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Specified on the Task Order).

10b. Expedited Delivery. The Contractor will insert the sentence items available for expedited delivery is noted in this price list under this heading. The Contract may use a symbol of its choosing to highlight items in its price list that have expedited delivery. Contact Contractor.

10c. Overnight and 2-day delivery. The contract will indicate where overnight and 2-day delivery is available. Also, the contract will indicate that the schedule customer may contact the Contract for rates for overnight and 2-day delivery. Contact Contractor.

10d. Urgent Requirements. The Contractor will note in its price list the Urgent Requirements clause of its contract and advise that they can also contact the Contractor’s representative to affect a faster delivery: Contact Contractor.

11. F.O.B. Point(s): Destination.

12a. Ordering Address: 10 Glenlake Parkway, Suite 130, Atlanta GA 30328, +1 770-379-0950 (t) pamela@onthegroundsolutions.com

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreement (BPAs) and found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address: Financial Voyages LLC, 10 Glenlake Parkway, Suite 130, Atlanta, GA 30328 USA

13. Warranty provision: Contractor's standard commercial warranty.

14. Export Packing Charge (if applicable): Not applicable

15. Terms and conditions of installation (if applicable): Not applicable.

16. Terms and conditions of installation (if applicable): Not applicable

17a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list price (if applicable): Not applicable

17b. Terms and conditions for any other services (if applicable): Not applicable

18. List of service and distribution points (if applicable): Not applicable

19. List of participating deals (if applicable): Not applicable

20. Preventive maintenance (if applicable): Not applicable

21a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not applicable

21b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contract’s website or other location). The EIT standards can be found at www.section508.gov/: Not applicable.

22. Data Universal Numbering System (DUNS): 09-043-6465

23. Notification regarding registration in System for Award Management (SAM) database: Registered.
Schedule Blanket Purchase Agreement

A GSA Schedule BPA is an agreement established by an ordering activity with Financial Voyages LLC (GSA Schedule Contractor) to fill repetition needs for supplies or services (FAR 8.405-3). It simplified the filling of recurring needs, while leveraging a ordering activity’s buying power by taking advantage of quantity discounts, saving administrative time, and reducing paperwork. BPAs offer an excellent option for federal agencies and Schedule contractors alike, providing convenience, efficiency, and reduced costs. Contractual terms and conditions are contained in GSA Schedule contracts and are not to be re-negotiated for GSA Schedule BPAs. Therefore, as a purchasing option, BPAs eliminate such contracting and open market costs as the search for sources, the need to prepare solicitation, and the requirements to synopsize the acquisition.

BPAs also:

- Provide opportunities to negotiate improved discounts;
- Satisfy recurring requirements;
- Reduce administrative costs by eliminating repetitive acquisition efforts;
- Permit ordering activities to leverage buying power through volume purchasing;
- Enable ordering activities streamlined ordering procedures
- Reduce procurement lead time; and
- Permit ordering activities the ability to incorporate terms and conditions not in conflict with the underlying contract.

Under pre-agreed offer/award procedures, Schedule BPAs do not require the obligation of funds. Funds are obligated when orders are placed against a BPA.

A BPA can be set up for use by field offices across the nation, thus allowing them to participate in an agency’s BPA and place orders directly with GSA Schedule contractors. In doing so, the entire agency reaps the benefits of additional discounts negotiated into the BPA. A multiagency BPA is also permitted if the BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Additional BPA information and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
Our Partners and Accreditations

<table>
<thead>
<tr>
<th>Certified Defense Acquisition University (DAU) Equivalent Provider</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Voyages LLC is a DAU Certified Equivalent Provider offering DAWIA Certification Courses.</td>
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</table>

<table>
<thead>
<tr>
<th>An ISO 9001 Certified Company</th>
<th>Quality Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Voyages LLC is committed to our journey of improving products, services and systems that comply with ISO 9001 requirements and continually improve the effectiveness of our quality management system. The goal of all managers, employees and contract staff is total customer satisfaction. We meet customer requirements by consistently delivering relevant and reliable professional services and providing superior service.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Continuing Professional Education (CPE) Credits</th>
</tr>
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<tbody>
<tr>
<td>Financial Voyages LLC is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN 37219-2417. Web site: <a href="http://www.nasba.org">www.nasba.org</a></td>
</tr>
</tbody>
</table>
**Business Administrative Services**

<table>
<thead>
<tr>
<th>Special Item Number (SIN)</th>
<th>Professional Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
</tbody>
</table>

**Business Administrative Services**—Financial Voyages LLC provides operating advice and assistance on administrative and management issues.

Examples include: strategic and organizational planning, business process improvement, acquisition and grants management support, facilitation, surveys, assessment and improvement of financial management systems, financial reporting and analysis, due diligence in validating an agency’s portfolio of assets and related support services, strategic financial planning, financial policy formulation and development, special cost studies, actuarial services, economic and regulatory analysis, benchmarking and program metrics, and business program and project management.

- Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services
- Facilitation and related decision support services
- Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings
- Advisory and assistance services in accordance with FAR 37.203

Integrated Consulting Services includes all services related to the practice of helping organizations to improve their performance, primarily through the analysis of existing organizational problems and development of plans for improvement. Service areas included under Integrated Consulting Services includes, but not limited to the following:

- Private Sector Development
- Public-Private Partnership (PPP)
- Workforce Development Strategies
- Strategic Planning Workshops
- Control Self-Assessment Workshops

**C-Suite Coaching Services**

Our firm’s C-Suite Coaching service delivers one-to-one executive coaching for senior leaders, international and government officials seeking to accelerate growth, development and performance. Executive Coaching is an action-oriented program between the executive and the coach aimed to bridge the gap between where the executives and their organization are today and where they want to be.

Areas of focus include, but not limited to:

- Executive Development
- Leadership Development
- Conflict Resolution
• Self-Awareness
• Business Growth
• Succession Planning
• Strategy Implementation
• Performance Results

Facilitation and related decision support services

• Small Group Facilitation
• Meeting Facilitation
• Conference Presentations
• Breakout Sessions

Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings

• Scientific Services
• Quantitative research
• Qualitative research
• Mixed methods research
• Survey design and development
• Data collection and analysis
• On-line customized surveys
• Organizational development surveys
• Leadership assessment
• Pre-test / Pilot surveying
• Team performance
• 360° feedback assessments
• DISC behavioral assessment
• FIRO-B assessment
• FIRO-B organizational assessment
• Myers-Briggs Type Indicator (MBTI)

Advisory and assistance service in accordance with FAR 37-203

• Business Analytics
• Budget Analysis and Tracking
• Business Case Development Support
• Cost Estimating and Analysis Support
• Cost/Schedule/Performance Improvement
• Decision Analysis
• Earned Value Management (EVM) Analysis
• Economic Analysis
• Grant Management
• Integrated Program Management
• Program Management
• Program Documentation
• Project Management
• Planning, Programming, Budgeting and Execution Management
• Requirement Management
• Risk Management
• Should-Cost Determination
• Strategic Development
• Training and Facilitation
## Labor Category Descriptions

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Principal Executive</strong></td>
<td>Works directly with senior leadership of client organizations as a partner. Provide workforce learning and development strategy and solutions. Serve as the executive performance consultant, senior instructor and case designer. Lead diverse groups and teams in delivery quality products and services to customer groups. Links strategic and operational gaps (business analysis, financial management, quality and process improvement, internal control, workflow diagrams, efficiency reviews program and project management and analysis). Possesses strong communication skills, delivers keynote speeches, breakout sessions at industry conferences. Minimum Experience: 10-15 years; Minimum Education Level: Graduate (i.e., MBA) and/or Doctorate degree (i.e. Executive Doctorate in Business)</td>
</tr>
<tr>
<td><strong>Senior Performance Consultant</strong></td>
<td>High-caliber professional possessing strong technical skills. Conducts organizational studies and evaluations, designs systems and operating procedures, conducts work simplifications and measurement studies, and prepares operations and procedures manuals to assist management in operating more efficiently and effectively. Tracks trends in the business areas through research. Minimum Experience: 5-8 years; Minimum Education Level: Graduate degree (i.e., Masters, MA, MS, MBA)</td>
</tr>
<tr>
<td><strong>Associate Performance Consultant</strong></td>
<td>High-caliber professional possessing strong technical skills. Conducts organizational studies and evaluations, designs systems and operating procedures, conducts work simplifications and measurement studies, and prepares operations and procedures manuals to assist management in operating more efficiently and effectively. Minimum Experience: 3-5 years; Minimum Education Level: Bachelor degree</td>
</tr>
<tr>
<td><strong>Senior Instructor</strong></td>
<td>Conduct training, instructional design, curriculum and training materials development. Demonstrate current and maintained knowledge of training and facilitation techniques for adult audiences using variety of technology tools. Work with staff to analyze, review and revise existing materials, conduct needs assessment, develop new materials, conduct training sessions and assist with meeting facilitation. Act as a consultant to the project manager and assist in project decision making. Provide information on new training resources and tools to facilitate a clear presentation of materials and training. Ensure alignment and quality of all materials to include content, format and 508 compliance. Minimum Experience: 15 years; Minimum Education Level: Masters/Advanced Degree</td>
</tr>
<tr>
<td><strong>Associate Instructor</strong></td>
<td>Demonstrates state of the art knowledge of training and facilitation techniques for adult audience in an international environment using a variety of technology. In collaboration with Senior Instructor and customer, conduct need assessment, review, analyze existing training material for select competitions, and make recommendations toward improvements of the review resources, orientations and training. Review existing resources both content and format, and develop new training materials. Participate in pre-session planning activities plan, prepare and conduct training sessions and assists with meeting facilitation and guiding the session participants in achieving of the objectives. Minimum Experience: Minimum Experience: 10 years; Minimum Education Level: Bachelor degree (BA/BS)</td>
</tr>
<tr>
<td>Position</td>
<td>Description</td>
</tr>
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<td>--------------------------</td>
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</tr>
<tr>
<td>Project Coordinator</td>
<td>In close collaboration with and guidance from the Project Managers ensure production of high-quality deliverables in the day-to-day operations of contract activities. Assist with broad variety of review support and logistical tasks to provide excellent level of customer service to customers. Capable of high quality performance in a fast-paced work environment and surge work period to include: maintaining high-quality interactions and communications with various audiences in varying formats, ability to multi-task and remain productive and responsive to several activities at once.</td>
</tr>
<tr>
<td>Human Resource Consultant</td>
<td>Provides human capital services. Equipped with labor laws and internal processes contributing to our human capital performance portfolio of services Min Education: MA/MS/MBA in Human Resources or related discipline</td>
</tr>
<tr>
<td>Executive Coach</td>
<td>Executive Coaches work one-on-one, via telephone, email, Skype, shadowing assignments and/or in-person to help customers achieve organizational and professional goals and objectives. Helps executives, managers and teams close gaps between when they are today to where they want to be. Experience: 3-5 years; Education Level: Graduate degree (MA/MS/MBA, Certified Corporate Coach, Professional Certified Coach or Master Certified Coach.</td>
</tr>
<tr>
<td>Financial Analyst</td>
<td>Conducts quantitative analyses of information affecting programs of public and/or private organizations. Examines budget estimates for completeness, accuracy, and conformance with procedures and regulations/policies. Analyze budget and accounting reports for the purpose of maintaining expenditure control. Minimum Experience: 3-5 years; Minimum Education Level: Bachelor degree (BA/BS in finance, accounting, cost, business related discipline)</td>
</tr>
<tr>
<td>Business Analyst</td>
<td>Facilitates the use of information and knowledge across customer organizations, product lines and/or services. Help managers and executives make insightful data-driven decisions. Tracks program/project/business requirements and translates data and information into useful information for customers to better plan, allocation resources and costs control. Applies analytical and evaluative techniques to identify, consider, and resolve issues or problems or factual natures. Use various qualitative and quantitative techniques. Demonstrates strong written and oral communications. Minimum Experience: 3-5 years; Minimum Education Level: Bachelor degree (BA/BS in finance, accounting, cost, business related discipline)</td>
</tr>
<tr>
<td>Instructional Designer</td>
<td>Designs and develops instructional material. Coordinates educational content. Incorporates current technology in specialized fields that provide guidelines to faculty and instructors for developing curricula and conducting courses. Experience with adult learning techniques and technical competencies to develop quality products. Verifies and validates data and information to ensure materials are up-to-date, relevant, useful and executable for customer groups. Minimum Experience: 3-5 years; Education Level: Graduate degree (MA/MS/MBA in Instructional Design or related discipline).</td>
</tr>
<tr>
<td>Instructor/Facilitator</td>
<td>Skilled professionals in transferring course content to meet client requirements. Instructors provide technical and/or behavioral training solution in business management, financial and specialized certification training to include, but not limited to, business analysis, internal controls, and project management and performance excellence. Instructors are highly skilled in oral communications and adult learning practices with a high regard to though, knowledge and translating knowledge into action. Through various learning methods, instructors/facilitators and guides groups to reach established objectives.</td>
</tr>
<tr>
<td>Role</td>
<td>Requirements</td>
</tr>
<tr>
<td>----------------------</td>
<td>-------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Data Analyst</td>
<td>Minimum Experience: 3-5 years; Minimum Education Level: Bachelor degree (BA/BS in business discipline)</td>
</tr>
<tr>
<td></td>
<td>Formulates and applies mathematical modeling and other optimizing methods using a computer to develop and interpret information that assist customers with decision making, process improvement and other managerial science function. Data analysts develop related software, service, or products. Data analysts concentrate on collecting and analyzing data and developing decision support solutions. Data analysts may develop and supply optimal time, costs and logical networks for program evaluation, review and/or implementation. Data analysts are detail oriented process centric and focused on turning quantitative and qualitative analysis into useful information for customer. Data analysts possess strong written and oral communication skills as well as systems integration capabilities. Data analysts crystalize complete calculation to understandable and useable models. Minimum Experience: 3-5 years; Minimum Education Level: Graduate degree (MA, MS, MBA in operations research, statistics, mathematics, decision sciences or related disciplines)</td>
</tr>
<tr>
<td>Case Writer</td>
<td>Well-versed in business case development and storytelling. Case writers make connections to organizational requirements across multidiscipline. Case writers possess strong technical writing, grammar, language in a business environment. Minimum Experience: 3-5 years; Minimum Education Level: Bachelor degree (BA/BS)</td>
</tr>
<tr>
<td>Editor</td>
<td>Performs a variety of editorial duties to include layout, indexing and revising content of written materials, in preparation for final publication. Contribute to the quality of customer deliverables and company products. Editors check accuracy of grammar, spelling, language, flow of thought and layout. Minimum Experience: 3-5 years; Minimum Education Level: Bachelor degree (BA/BS)</td>
</tr>
</tbody>
</table>
### Pricelist for Labor Categories (SIN 541611, 611430, 611512)

<table>
<thead>
<tr>
<th>Labor Categories for SINs 541611, 611430, 611512</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Executive</td>
<td>$226.69</td>
</tr>
<tr>
<td>Senior Performance Consultant</td>
<td>$187.00</td>
</tr>
<tr>
<td>Associate Performance Consultant</td>
<td>$150.00</td>
</tr>
<tr>
<td>Senior Instructor</td>
<td>$190.00</td>
</tr>
<tr>
<td>Associate Instructor</td>
<td>$150.00</td>
</tr>
<tr>
<td>Project Coordinator</td>
<td>$90.00</td>
</tr>
<tr>
<td>Human Resource Consultant</td>
<td>$125.00</td>
</tr>
<tr>
<td>Executive Coach</td>
<td>$125.00</td>
</tr>
<tr>
<td>Financial Analyst</td>
<td>$112.94</td>
</tr>
<tr>
<td>Business Analyst</td>
<td>$112.94</td>
</tr>
<tr>
<td>Instructional Designer</td>
<td>$108.00</td>
</tr>
<tr>
<td>Instructor/Facilitator</td>
<td>$108.00</td>
</tr>
<tr>
<td>Data Analyst</td>
<td>$80.60</td>
</tr>
<tr>
<td>Business Case Writer</td>
<td>$68.01</td>
</tr>
<tr>
<td>Editor</td>
<td>$60.45</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when Financial Voyages LLC adds SCLS labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
Professional Services—Training

<table>
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<tr>
<th>Special Item Number (SIN)</th>
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</thead>
<tbody>
<tr>
<td>611430</td>
<td>Professional and Management Development Training</td>
</tr>
<tr>
<td>611512</td>
<td>Flight Training</td>
</tr>
</tbody>
</table>

Financial Voyages LLC offers training services (SIN 874-4) to include instructor-led training, web-based training and education courses, course and curriculum design and development services, test administration, learning management and internships. Proposed courses are commercially off-the-shelf training and/or educational courses that are delivered via an Instructor-led (e.g., traditional classroom setting or conference/seminar) and/or web-based (e.g., internet/intranet, software packages and computer applications) system. Courses have a defined title, length of time (e.g., hours, days, semesters), description of material to be taught (e.g., syllabi, table of contents etc.) and whether materials are included in the price.

General Training Services

- Bloom’s Taxonomy
- Enabling Learning Objective (ELO)
- Terminal Level Objective (TLO)
- Asynchronous Distant Learning
- Synchronous Distance Learning
- Instructor-Led Training (ILT)
- Interactive Multimedia Instruction
- Progressive elaboration
- Content and curriculum design/re-design
- Customized training
- E-Learning design
- Live business case design
- Conference presentation
- Breakout sessions

Proposed professional services support the planning, creating, and/or executing testing and test administration, learning management, internship, or development of new courses or subject matter delivered via an instructor-led (e.g., traditional classroom setting or conference/seminar) and/or web-based (e.g., internet/intranet, software packages and computer applications) system. Proposed customization services are a result of planning, creating, and/or executing a proprietary format and may be priced as a flat rate or as labor hours using professional labor categories (e.g., Subject Matter Experts (SMEs), Senior Instructors, Project Coordinator, Case Writer, Editor, etc.).

Content Development Methodology

Financial Voyages LLC content methodology is based on proven practices adapted from the International Association of Continuing Education and Training (IACET). Financial Voyages LLC:

1. Identifies the Continuing Education and Training (CE/T) within Financial Voyages LLC.
2. Establishes responsibility and Control for CE/T
3. Creates a learner support system
4. Performs learning event planning (CONUS and OCONUS)
5. Selects and includes quality personnel
6. Determines learning outcomes
7. Selects instructional methods
8. Establishes assessment procedures
9. Establish and maintain records
10. Performs program evaluations
Specialized Training Programs

- CFO Training Program content design/redesign/instructor-led delivery for financial and non-financial, novice to expert-level workforce in a global environment.
- Management Analysis Certificate Program: Level 1-Intro to Management and Program Analysis: An; Beyond the Basics; Data Collection and Analysis; Critical and Analytical Thinking Skills; Teamwork Skills. Level 2--Quantitative and Qualitative Analysis; Management and Program Analysis; Cost Benefit Analysis; Project Management; Report Writing; Critical Thinking; Customer Service Skills for Federal Employees
- DAU Defense Acquisition Workforce Improvement Act (DAWIA) Certification Courses. Financial Voyages LLC is a DAU Certified Equivalent Provider offering DAWIA Certification Courses.

Training services offered, but not limited to include:

**Business Acumen**
- Benchmarking / Reengineering
- Change Management
- Critical Thinking
- Customer Service
- Human Capital Strategies
- Management Sciences
- Performance Excellence (ISO 9001/Baldrige Gap Analysis/APIC)
- Strategic Planning Workshop
- Strategy Implementation
- Team Building

**Business Cost and Financial Management**
- Acquisition Business Management
- Applied Cost Analysis
- Budget Analysis
- Budget Formulation / Budget Execution
- Cost Management Accounting
- Finance and Accounting for Non-Financial Professionals
- Financial Management Overview
- Planning, Programming, Budgeting and Execution
- Price and Cost Analysis

**Business Analytics**
- Applied Statistics and Analytics
- Business Case Development
- Business Case Analysis
- Data Collection and Analysis
- Decision Support and Analysis
- Predictive Analytics
- Spreadsheet Modeling

**Project and Program Management**
- Business Analysis Curriculum
- Earned Value Management (EVM)
- International Project Management
- Principles of Project Management
- Microsoft Project
- Project Cost Management
- Project Communication Management
- Project Leadership and Teambuilding
- Project Management for Executives
- Project Quality Management
- Project Risk Management

**Governance, Risks and Internal Control**
- Enterprise Risk Management
- Fraud Awareness, Detection and Reporting
- Internal Control Self-Assessment
Professional Services Training Course Descriptions

**Analyzing Data Using Excel:** This 5-day workshop offers our 5-Phase Analysis Model, Microsoft Excel functions and data analysis tools to help analysts translate quantitative and qualitative data into useful information. Participants learn how to frame analytical problems and opportunities, gather the right mix of data and effectively present solutions.

**Business Case Analysis Workshop:** This 5-day advanced analysis workshop places the analyst as a key player in the decision making process by challenging them to provide alternative solutions to the business case management team. Real situations are presented in a business case focusing on competencies required to conduct sound analysis on program and financial performance. Working in small groups, the analyst perform quantitative and qualitative analysis using data and information to effectively identify, measure and adjust performance gaps and provide alternative solutions to help the managers make informed decisions. (Custom-designed business case price provided separately).

**Business Case Development:** This 2-day workshop offers a step-by-step methodology for a solid process in business case development and workable solutions for identifying and measuring the impact of business decisions on operational and financial performance. Our business case development strategies equip participants with skills to justify resource requirements and track the business case throughout the life of the project.

**Coaching Practice:** Unleash the natural talents of managers and team members to perform at their personal best and deliver value-added results. This 2-day interactive workshop is designed for managers who want to increase productivity, improve performance, and deliver better results. During the workshop, participants have multiple opportunities to apply coaching techniques through practical experience. Participants leave equipped with knowledge and strategies that can be applied immediately.

**Financial Management Overview** provides participants with an overview of core financial management concepts and principles relevant to the Federal Government and specific customers. The course demonstrates how the organization’s financial management (budget, accounting, reporting, financial operations, audit and internal controls) integrates throughout the Agency, and demonstrates how the organization’s financial processes comply with regulations, guidelines and directives.

**Fraud Awareness, Detection and Reporting** provides participants with the knowledge, skills, and techniques necessary to effectively and efficiently implement and manage programs while minimizing the probability for fraud, waste and abuse. The course provides participants with the ability to recognize indicators of procurement fraud in government contracts by using real life case studies that illustrate traditional fraud schemes involving false statements, false claims, product substitution and misrepresentation.

**Key Leaders Training in Internal Controls:** This full-day course is essential for government managers and executives who are responsible for certifying the adequacy of internal controls as required by the Federal Manager's Financial Integrity Act and OMB Circular A-123 (revised). This training goes beyond compliance and focuses on performance, offering a practical approach designing and managing a cost-effective internal control process.
Principles of Appropriations Law provides participants with a general understanding of legislation affecting the organization’s operations, the legislative process, and the limitations and authorities affecting the use of appropriated funds. The course provides participants with the ability to identify many of the legislative and regulatory issues which have an impact on their duties and responsibilities relative to: 1) funds appropriations; 2) funds obligation; and 3) funds usage (color of money). The course format includes lecture, short case studies, and team-oriented practice exercises. Participants gain a better understanding of the GAO Comptroller’s General Principles of Appropriations Law (Redbook), related legislative authority and applicable agency regulations, guidelines and directives.

Principles of Project Management provides with instruction on Project Management (PM) methodology, processes and activities of planning, organizing, and controlling resources to achieve specific outcomes. Through case exercises and changing scenarios, participants practice project management tools and techniques that they can apply to current and future projects.

Tools, Techniques and Templates for Internal Controls: This 2-day workshop offers a systematic approach to enhance internal control processes. This is a nuts-and-bolts program designed for assessable unit managers, management control administrators, financial professionals and auditors. The tools, techniques, and references equip participants to effectively identify measure and respond to the most significant risks and assess the adequacy of vital internal controls, including management’s assessment of internal control over financial reporting.

Pricelist for Training Courses (SINs 611430/611512)

<table>
<thead>
<tr>
<th>Courses</th>
<th>Length</th>
<th>Min Class Size</th>
<th>Max Class Size</th>
<th>On-Site Course Price</th>
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<tbody>
<tr>
<td>Analyzing Data Using Excel*</td>
<td>5d</td>
<td>12</td>
<td>25</td>
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<tr>
<td>Appropriations Law</td>
<td>4d</td>
<td>12</td>
<td>25</td>
<td>$12,000.00</td>
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<tr>
<td>Business Case Analysis Workshop</td>
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<td>30</td>
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<td>Business Case Development</td>
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<td>9</td>
<td>15</td>
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<td>Coaching Practices</td>
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<td>12</td>
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<td>Financial Management Overview</td>
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<td>Fraud Awareness, Detection and Reporting</td>
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<tr>
<td>Key Leaders Internal Control Training Course</td>
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<tr>
<td>Principles of Project Management</td>
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<tr>
<td>Tools, Techniques and Templates for Internal Control</td>
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Ancillary Supplies and/or Services

Ancillary supplies and/or services are for orders and blanket purchase agreements that complete work or a project that is solely associated with the supplies and/or services purchased under this schedule.

Pricelist for Ancillary Supplies and/or Services

<table>
<thead>
<tr>
<th>Support Product</th>
<th>Price</th>
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<tbody>
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<tr>
<td>MBTI® Interpretative Report</td>
<td>$15.06</td>
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<tr>
<td>MBTI® Interpretative Report for Organizations</td>
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<tr>
<td>MBTI® Team Report</td>
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<td>MBTI® Work Styles</td>
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<td>MBTI® Career</td>
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<tr>
<td>MBTI® Step II Profile Report</td>
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<tr>
<td>TKI Profile and Interpretative Report</td>
<td>$11.08</td>
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Order-Level Materials (OLMs)

Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA. OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not-To-Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs, and indirect costs. OLMs are purchased under the authority of the FSS Program and are not “open market items.”

Authorized Federal Supply Schedule (FSS) Price List: MAS Financial Voyages LLC® (GS-10F-01387R)

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