

**PROFESSIONAL SERVICES SCHEDULE  
AGRALYTICA INC.**

**109 Oronoco Street  
Alexandria, VA 22314**

**Tel: (703) 739-9090**

**Fax: (703) 739-9098**

**E-mail: [agralytica@agralytica.com](mailto:agralytica@agralytica.com)**

**Website: [www.agralytica.com](http://www.agralytica.com)**

Agralytica is an economic research and consulting firm specializing in food and agriculture. Agralytica conducts research on a wide range of food and agriculture topics, provides on-going monitoring of key commodity and food ingredient markets, and undertakes ad hoc consulting assignments tailored to meet clients' requirements.

The firm's clients include: commercial businesses, associations, Federal and state agencies, law firms, foundations, and foreign governments. Agralytica has led or participated in numerous studies sponsored by Federal agencies, including the US Department of Agriculture's Food and Nutrition Service, Foreign Agricultural Service, and Risk Management Agency. The firm also has extensive experience in working with US market development groups in assessing market prospects, developing strategic plans, and evaluating the results of their efforts.

Agralytica maintains an active worldwide network of specialists and technical consultants who participate in projects on an as-needed basis. The firm also maintains close contact with technical experts in universities, government agencies, associations, and foundations.

In its more than 25-year history, Agralytica has gained a national reputation for careful, insightful analysis, for close collaboration with its clients, and for research results that make a difference.

**SIN-874-I, (874-IRC) Integrated Consulting Services**

Agralytica provides a wide range of consulting services including: program evaluations, domestic and export market research, feasibility studies, commodity market analysis, risk management, strategy development and formulation, international trade and farm policy analysis, and evaluative management consulting.

In support of its consulting services, Agralytica provides a range of survey services. This includes survey design, sampling, pre-testing, development of the OMB submission, database administration, survey collection, data editing and analysis, evaluation of non-responsive bias, and reporting of results. A variety of techniques are used in conducting surveys including, mail, telephone, in-person, internet, and focus groups.

## Ordering Instructions, Terms, and Conditions

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The internet address for GSA Advantage! is [www.gsaadvantage.gov](http://www.gsaadvantage.gov).

Schedule Title: Professional Services Schedule

GSA Contract Number: GS-10F-0390R

Industrial Group:00CORP

Class: R499

Contract Period: July 19, 2005 through July 18, 2020

Contact name: Thomas Earley

Contact e-mail: [tearley@agralytica.com](mailto:tearley@agralytica.com)

Contact phone number: 703-739-9090

Business Size: Small

Pricing current through Mod 18, effective 4/07/2015

1a. Special Item Numbers: 874-1, (874-IRC) Integrated Consulting Services

1b. Pricing for Services: See rate table below.

1c. Commercial Job Titles: See below.

2. Maximum Order: \$1,000,000

3. Minimum Order: \$100

4. Geographic Coverage (delivery area): Domestic and overseas

5. Point(s) of Production: Same as company address.

6. Discount from List Prices or Statement of Net Price: Prices shown are net prices.

7. Quantity Discounts: N/A

8. Prompt Payment Terms: Net 30 days

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Accepted

10. Foreign Items: None

11. Time of Delivery: Negotiated on individual orders.

12. F.O.B. Point(s): Destination

13a. Ordering Address(es): Same as company address

13b. Ordering Procedures: Ordering procedures and information on Blanket

Purchase Agreements (BPAs) can be found at the GSA/FSS Schedule homepage ([www.gsa.gov/schedules](http://www.gsa.gov/schedules)).

14. Payment Address: Same as company address.

15. Warranty Provision: Contractor's standard commercial warranty.

16. Export Packing Charges: N/A

17. Terms and Conditions of Government Purchase Card Acceptance: Contact Contractor  
 18-24. N/A  
 25. DUNS number: 12-0832316  
 26. System for Award Management (SAM): Registered  
 27. Uncompensated Overtime: Not used.

**Government Awarded Prices (Net Prices)**

SIN Numbers: 874-I, (874-IRC)  
 Period: July 19, 2010 - July 18, 2020

	July 19, 2010 – July 18, 2015	July 19, 2015 – July 18, 2016	July 19, 2016 – July 18, 2017	July 19, 2017 – July 18, 2018	July 19, 2018 – July 18, 2019	July 19, 2019 – July 18, 2020
Labor Category	Hourly Rates					
President	\$208.06	\$212.22	\$216.47	\$220.79	\$225.21	\$229.72
Vice President I	\$208.06	\$212.22	\$216.47	\$220.79	\$225.21	\$229.72
Vice President II	N/A	\$183.60	\$187.27	\$191.02	\$194.84	\$198.73
Senior Analyst/ Senior Consultant	\$83.22	\$84.88	\$86.58	\$88.31	\$90.08	\$91.88
Analyst/Consultant	\$62.42	\$63.67	\$64.94	\$66.24	\$67.57	\$68.92
Research Assistant	\$41.61	\$42.44	\$43.29	\$44.16	\$45.04	\$45.94

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire Group 00CORP Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CRF 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

**Labor Category Definitions and Requirements**

President

The president has overall responsibility for management of the firm, including personnel management, financial management, and strategic planning. The president also represents the firm in meetings with clients and prospective clients. In this capacity, the president makes frequent presentations. This requires a broad knowledge of the food and agriculture sector, its institutions, and the principal economic issues confronting it. A minimum education of a master’s degree in business or economics and at least 20 years of experience in the field are required.

### Vice President I

The vice president is responsible for the day-to-day management of staff, including supervision of individual research projects. Vice presidents must have detailed knowledge of the subject matter of the projects they supervise and of research methodology, including techniques of survey research. Vice presidents are also responsible for the preparation of reports describing research findings and for ongoing communication with clients. A minimum education of a master's degree in business or economics and at least 20 years of experience in economic analysis are required.

### Vice President II

The vice president is responsible for the day-to-day management of staff, including supervision of individual research projects. Vice presidents must have detailed knowledge of the subject matter of the projects they supervise and of research methodology, including techniques of survey research. Vice presidents are also responsible for the preparation of reports describing research findings and for ongoing communication with clients. A minimum education of a master's degree in business or economics and at least 10 years of experience in economic analysis are required.

### Senior Analyst/Senior Consultant

The senior analyst/senior consultant is responsible for assisting in the planning and execution of individual research projects. This includes development of research plans, survey design, information collection, data manipulation and analysis, and report preparation. The senior analyst/senior consultant is also responsible for supervising more junior staff. A minimum education of a bachelor's degree in business or economics and at least five years of experience in conducting economic analysis are required.

### Analyst/Consultant

The analyst/consultant provides support in all phases of economic research. This includes information collection and tabulation, analysis, and report preparation. A minimum education of a bachelor's degree in economics or business is required. Individuals filling this position can be recent college graduates though some experience is useful.

### Research Assistant

The research assistant performs a range of activities including scheduling, process control and report production. A minimum education of high school supplemented by college studies is required.

### Substitution of Experience for a Degree

For all of the above labor categories, one year of relevant experience will be considered equivalent to one year of education, i.e. four years of relevant experience will meet the bachelor's degree requirement, and six years will meet the master's degree requirement.