

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

**GSA Professional Services Schedule
Industrial Group: 00CORP**

**Language Services
FSC Group 738 II**

Contract Number: GS-10F-0392N

Special Item Numbers (SINs)

382-1/1RC Translation Services

382-4/4RC Comprehensive Linguistic Analytical Support Services

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: May 13, 2013 through May 12, 2018

Supplement No.: 003 (September 19, 2016)

Contractor: MVM, Inc.
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Ashburn, VA 20147-6063
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Business Size: Large





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About MVM, Inc.

Founded in 1979, MVM is a diversified government contractor that provides a host of program management and mission solutions to Federal customers.

Language Services

For over 25 years, MVM has provided specialized linguistic and analytical services. Over this period, we have supported federal agencies including the Drug Enforcement Administration (DEA), Immigration and Customs Enforcement (ICE), the Federal Bureau of Investigation (FBI), the Bureau of Prisons (BOP), the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF), and HIDTA (High Intensity Drug Trafficking Areas). We have employed thousands of linguists in over 60 different languages and have achieved success on linguist support contracts by identifying outstanding personnel, providing extensive training, creating a program support structure, and operating under documented and effective procedures. We have demonstrated the capacity to deliver outstanding support to critical programs by providing experienced and qualified linguists and supervisors supporting a wide spectrum of language and dialect requirements.

Areas of Expertise

MVM has the experience, resources, and qualifications necessary to implement management controls, compliance and quality control processes, personnel procedures, and quantifiable productivity and efficiency measures. These qualifications include:

- Leadership – both within the corporate ranks and on the project
- Expertise – a thorough understanding of linguistics along with experience in intelligence-gathering and analysis
- Resources – financial strength and corporate resources to fully support a project
- Personnel – access to sufficient numbers of qualified linguists and managers, along with the ability to support them.

Leadership

MVM has consistently demonstrated to our customers that we are deeply committed, at both the contract and corporate levels, to providing the management attention and corporate resources needed to provide high-quality service. Our streamlined corporate structure at the executive level has been designed to ensure that all important issues on any of our contracts can easily be escalated to the top-most corporate tiers for immediate attention and resolution. For our language programs, this corporate transparency and accessibility is complemented by managers who started their careers as linguists; our customers can rest assured that the managers who oversee our programs, whether on-site or in our corporate offices, have performed the types of work that they now oversee MVM's linguists performing.

Expertise

At MVM, much of our success can be attributed to our thorough understanding of linguistics combined with decades of experience understanding the intricacies of intelligence gathering and analysis. Our corporate team is made up of individuals who have intimate knowledge of and vast experience with running language and intelligence programs for government agencies.



Resources

MVM has the financial strength and corporate resources needed to properly support a project/contract. Our corporate infrastructure includes Operations, Human Resources, Accounting and Finance, Contracts Administration, Information Technology, Logistics, Legal, Security, and Administrative Support Services.

Personnel

The success of a language project depends on qualified linguists in sufficient numbers to perform the mission at hand. MVM has vetted, qualified linguists and managers, along with the proven ability to support, monitor, and retain them. We have cleared and qualified linguists and analysts with Secret and Top Secret clearances to meet our customers' needs.

Why MVM is the Right Choice

In selecting MVM, our customers have engaged a company that not only provides quality personnel, but also provides a quality management program that focuses on attracting and retaining the right staff and communicating with them through regular performance appraisals and compliance reviews. MVM is a firm with a corporate culture that is founded on the principle of caring for our employees and our customers.

MVM possesses the mixture of skills and experience that ensures success:

- Our managers understand that they are responsible for two primary tasks: delivering high-quality services and managing our employees and vendors.
- We have over 35 years of program management experience.
- We have a proven and successful procedure-based workflow and performance monitoring process.



Section 1: Customer Information

1. **SPECIAL ITEM NUMBERS (SINs).**

This Contract covers the following Special Item Numbers, as fully described in Section 3 of this Schedule/Price List.

SIN 382-1/1RC Translation Services

SIN 382-4/4RC Comprehensive Linguistic Analytical Support Services

Labor Categories and Prices available for each SIN are listed and described in Sections 4 and 5 of this Schedule/Price List.

2. **MAXIMUM ORDER.** The Maximum Order Threshold (MOT) of any order placed under this Schedule/Price List is \$1,000,000. MVM may accept orders that exceed this amount.
3. **MINIMUM ORDER.** The minimum dollar value of any order placed under this Schedule/Price List is \$100.
4. **GEOGRAPHIC COVERAGE.** The geographic scope of this contract is the 48 contiguous states, the District of Columbia, Hawaii, and Puerto Rico.
5. **POINT(S) OF PRODUCTION.** Services under this Schedule/Price List are available as specified in individual delivery orders.
6. **DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE.** Government net prices with discounts already deducted are included in Sections 4-5 of this Schedule/Price List.
7. **QUANTITY DISCOUNTS.** MVM may offer additional discounts on orders that exceed the maximum order threshold.
8. **PROMPT PAYMENT TERMS.** MVM's terms are net 30 days.

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. **ACCEPTANCE OF GOVERNMENT PURCHASE CARDS.**
 - a. MVM will accept Government purchase cards for orders at or below the micro-purchase threshold of \$3,500.
 - b. MVM may accept Government purchase cards for orders that exceed the micro-purchase threshold.
10. **FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN).** None.
11. **DELIVERY**
 - a. **TIME OF DELIVERY.** MVM will deliver or perform services in accordance with the terms negotiated in the customer's order.
 - b. **EXPEDITED DELIVERY.** Certain services may be available for expedited delivery. Please contact MVM.
 - c. **OVERNIGHT AND 2-DAY DELIVERY.** Please contact MVM.
 - d. **URGENT REQUIREMENTS.** Please contact MVM.



12. **F.O.B. POINT(S).** Destination.
 13. **ORDERING**
 - a. **ORDERING ADDRESS.**

Orders should be addressed to:
MVM, Inc.
Attention: GSA Contracts Administrator
Suite 150
44620 Guilford Drive
Ashburn, VA 20147-6063
 - b. **ORDERING PROCEDURES.** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.
 14. **PAYMENT ADDRESS.**

MVM, Inc.
Attention: Accounts Receivable
Suite 150
44620 Guilford Drive
Ashburn, VA 20147-6063
 15. **WARRANTY PROVISION.** MVM's Standard Commercial Warranty applies.
 16. **EXPORT PACKING CHARGES.** Not applicable.
 17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE.** Please contact MVM.
 18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR.** Not applicable.
 19. **TERMS AND CONDITIONS OF INSTALLATION.** Not applicable.
 20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES.** Not applicable.
 - 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES.** Not applicable.
 21. **LIST OF SERVICE AND DISTRIBUTION POINTS.** Not applicable.
 22. **LIST OF PARTICIPATING DEALERS.** Not applicable.
 23. **PREVENTIVE MAINTENANCE.** Not applicable.
 - 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (E.G., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS).** Not applicable.
 25. **DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER.** 03-804-9532.
 26. **NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE.** MVM is listed under the DUNS number indicated above.
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Section 2: Additional Terms and Conditions

1. **TYPES OF ORDERS.** Both Time and Materials (T&M) and Firm Fixed Price orders may be placed under this Schedule/Price List.
2. **OTHER DIRECT COSTS (ODCs).** MVM charges for ODCs such as direct materials, reproduction, long distance telephone, postage/overnight delivery, computer usage time, and travel. Travel costs will be charged in accordance with the Federal Travel Regulations (FTR). MVM's G&A rate applies to all ODCs.

For T&M orders, MVM will bill for ODCs at cost as described above plus G&A. For Firm Fixed Price orders, MVM will include amounts for all ODCs except travel in our quotation.
3. **INDUSTRIAL FUNDING FEE.** The Industrial Funding Fee (IFF) is included in the rates shown in Section 5 below.
4. **PROGRESS PAYMENTS.** MVM will request progress payments on Firm Fixed Price orders that have a performance period that exceeds sixty (60) calendar days.
5. **REQUIREMENTS EXCEEDING THE MAXIMUM ORDER.** MVM will accept any order exceeding the maximum orders stated in Section 1.2, unless MVM returns that order (or orders) to the Ordering Office within five (5) business days of receipt, with written notice stating MVM's intent not to ship the item (or items) or perform the service (or services) called for and the reason(s). Upon receipt of this notice, the Government may acquire the supplies or services from another source.
6. **SPECIAL PROVISIONS FOR TASK ORDERS.** Customers may incorporate additional provisions into task orders that are essential to their requirements (e.g., security clearances, hazardous substances, special handling, key personnel, etc). Any additional costs necessary for MVM to comply with such provision(s) will be included in MVM's task order proposal, unless otherwise prohibited by law.



Section 3: Description of Services

1. SIN 382-1/1RC: Translation Services

Services include the translation of written, electronic, and multi-media material to and from English and native foreign languages. Materials include but are not limited to: business, legal, medical, technical, documents, braille, software, website localization for internet and intranet, video subtitling, captioning, and transcriptions for Title III monitoring. Client consultation and project management services include translation formatting, proofreading, text adaptation, editing, graphic design, and desktop publishing.

2. SIN 382-4/4RC: Comprehensive Linguistic Analytical Support Services

Comprehensive language services in support of local, national, or global requirements that support the missions of military, law enforcement, and homeland and national security organizations, among others. Services include, but are not limited to: Collecting, translating/interpreting, and delivering mission-related data; performing data analysis; cultural consulting; role-playing; Title III monitoring and intercepts; interview support, preparing related reports and assessments; forensic processing; screening/gisting; related project/program management and control for linguist screening and recruitment; logistical coordination; site supervision; and quality control of all related services. Linguists with security clearances are included in the above-mentioned services. Services provided under this SIN must include communication from a source language to a target language.



Section 4: Labor Category Descriptions

The subsections below contain complete descriptions of each labor classification. Additional labor classifications can be added to our schedule upon client request. The education and experience described in these subsections are the minimum for the position. Additional education and/or experience may be necessary if required by federal, state, or local regulation. Further, personnel may substitute relevant degrees per the following equivalency:

Degree	Equivalent
High School Diploma	One of the following: <ul style="list-style-type: none"> • Successful completion of the General Education Development (GED) test • High School Equivalency Diploma (HSED)
Bachelor's	One of the following: <ul style="list-style-type: none"> • Associate's degree and 2 years of relevant experience • 4 years of relevant experience

Descriptions of labor categories covered by the Service Contract Act are in accordance with the Directory of Occupations published by the Department of Labor. Personnel provided meet all applicable federal, state, and local requirements.

1. SIN 382-1/1RC: Translation Services

Linguist		
<i>Education</i>	<i>Experience</i>	<i>Clearance Requirement</i>
High School Diploma	One (1) year of relevant experience	Must be able to obtain and maintain a security clearance in accordance with program requirements.
Description Demonstrated ability to provide translation from source language to target language while maintaining the meaning and intent of the original material. Thorough understanding of colloquial and idiomatic expressions. Ability to listen to oral intercepts in English and/or foreign language and provide translated verbal gists of contents.		

Pricing for Linguists depends upon language capability as follows:

Group	Language
Group 1	English
Group 2	Spanish
Group 3	French, Greek, Italian, Dutch, German, Serbo-Croatian, Croatian, French Canadian, Spanish Castilian
Group 4	Albanian, Armenian, Polish, Bengali (Bangla)
Group 5	Azerbaijani, Papiamento, Russian
Group 6	Bulgarian, Creole, Czech, Portuguese, Danish, Finnish, Flemish, Hausa, Swedish, Norwegian, Turkish, Estonian, Haitian, French Patois, Baltic States (Latvian, Lithuanian), Eastern European (Bosnian-Croatian, Bulgarian, Hungarian, Mecedonian, Serbian, Slovak, Slovenian, Yugoslavian),



	Guyanese, Icelandic, Portuguese (Continental), Romani
Group 7	Hebrew, Fulani, Ga, Vietnamese, Nigerian Krio, Nigerian Pidgin, Wolof, Yoruba
Group 8	Burmese, Belorussian, Dari, Fukien, Hindi, Ibo, Japanese, Kashmiri, Khmer, Nigerian, Persian Farsi, Punjabi, Romanian, Sanskrit, Sindhi, Swahili, Twi, Ukrainian, Yiddish, Baoule, Dinka, Dioula, Edo, Fanti, Fioti, French Congolese, Kikongo, Kurdish, Lingala, Sinhalese, Temne, Tigrinya, Mandalay (all dialects)
Group 9	Arabic, Farsi, Korean, Lao, Mandarin, Somali, Tagalog (Filipino), Thai, Agni, Akan, Aramaic, Amharic, Ashanti, Cebuano (Visayan), Chavacano, Ilokano, Ilonggo, Malay, Memoni (Memon), Pangasinan, Sierra Leon Krio, Krio, Bahasa/Malay
Group 10	Afrikaans, Assyrian, Baloch, Berber Dialects, Cambodian, Cantonese, Chamorro, Chichewa, Chimorakan-Taiwanese), Moldovan, Mongolian, Mon-Khmer, Moshi-Dogmba, Nepali, Pashai, Patois, Samoan, Shan, , Chin, Chinese (all dialects), Creole Patois, Daril/Tajiki, Ewe, Fuzchou, Georgian, Hakka Dialects, Indonesian, Kachin, Kanjobal, Kazakh, Khirghiz, Kinyarwanda, Samil (Lapp), Luxembourgisch, Malagasy, Malayalam, Malayo-Polynesian, Malaysian, Maltese, Marathi, Minbei (Fuzhou), Minnan (Hok Shona, Sindhalese, Sinhala, Sotho, Suriname Tongo, Tadjik, Tajik, Taki-Taki, Taiwanese, Telugu, Tibetan, Tongan, Turkic, Turkmen, Urdu/Punjabi, Urdu/Pashtu, Uzbek, Wenzhou-Town (all dialects), Wu (Shanghainese), Xhosa, Xiang, Yue (Cantonese), Yunnanese, Zulu, Gujarati, Hindko, Tamil, Hmong

Linguist Team Leader		
<i>Education</i>	<i>Experience</i>	<i>Clearance Requirement</i>
Bachelor's Degree	Two (2) years of relevant experience	Must be able to obtain and maintain a security clearance in accordance with program requirements.
<p>Description</p> <p>Demonstrated ability to provide translation from source language to target language while maintaining the meaning and intent of the original material. Thorough understanding of colloquial and idiomatic expressions. Ability to listen to oral intercepts in English and/or foreign language and provide translated verbal gists of contents. Ability to monitor, translate, transcribe, and/or review work. Assist with training of new and existing personnel. Maintain records of work production and ensure projects are completed in a timely manner. Report on the performance, output, and delivery of the translation team. Assist supervisor with administrative functions, including employee work schedules, work production records, and timelines for project delivery, as directed.</p>		

Pricing for Linguist Team Leaders depends upon language capability as follows:

Group	Language
Group 1	English
Group 2	French, Spanish, French Canadian
Group 3	Greek, Italian, Dutch, German, Polish, Croatian, Spanish Castilian
Group 4	Albanian, Azerbaijani, Bengali (Bangla)
Group 5	Armenian, Bulgarian, Creole, Czech, Portuguese, Danish, Finnish, Flemish, Hausa, Russian, Serbo-Croatian, Swedish, Portuguese (Continental), Romani
Group 6	Arabic, Burmese, Belorussian, Hebrew, Papiamento, Somali, Thai, Norwegian, Slovenian, Turkish, Estonian, Haitian, Guyanese, Baltic States (Latvian, Lithuanian), Eastern European (Bulgarian, Bosnian-Croatian, Hungarian, Mecedonian, Romanian, Serbian, Slovak, Ukrainian, Yugoslavian), French Patois, Icelandic
Group 7	Romanian, Sanskrit, Sindhi, Twi, Ukranian, Yiddish, Yoruba, Nigerian Krio, Nigerian Pidgin, Wolof
Group 8	Cambodian, Cantonese, Dari, Fukien, Fulani, Ga, Hakka, Hindi, Hungarian, Ibo, Japanese, Kashmiri, Khmer, Korean, Lao, Mandarin, Nigerian, Persian Farsi, Swahili, Tagalog (Filipino), Taiwanese, Urdu/Punjabi, Urdu/Pashtu, Vietnamese, Baoule, Dinka, Dioula, Edo, Fanti, Fioti, French Congolese, Kashmiri, Kikongo, Kurdish, Lingala, Sinhalese, Temne, Tigrinya, Agni, Akan, Amharic, Ashanti, Cebuano (Visayan), Chavacano, Ilokano, Ilonggo, Malay, Memoni (Memon), Pangasinan, Sierra Leon



<p>Krio, Gujarati, Hindko, Tamil, Aramaic, Hmong, Afrikaans, Assyrian, Baloch, Berber Dialects, Chamorro, Chichewa, Chimora, Chin, Chinese (all dialectes), Creole Patois, Daril/Tajiki, Ewe, Fuzchou, Georgian, Hakka dialects, Indonesian, Kachin, Kanjobal, Kazakh, Khirghiz, Kinyarwanda, Samil (Lapp), Luxembourgisch, Malagasy, Malayalam, Malayo-Polynesian, Malaysian, Maltese, Marathi, Minbei(Fuzhou), Minnan (Hokkan-Taiwanese), Moldovan, Mongolian, Mon-Khmer, Moshi-Dogmba, Negali, Pashai, Patois, Samoan, Shan, Shona, Sindhalese, Sinhala, Sotho, Suriname Tongo, Tadjik, Tajik, Taki-Taki, Telugu, Tibetan, Tongan, Turkic, Turkmen, Uzbek, Wenzhou-Town (all dialects), Wu (Shanghainese), Xhosa, Xiang, Yue (Cantonese), Yunnanese, Zulu, Krio, Bahasa (Malay), Mandalay (all dialects)</p>

Linguist Site Supervisor		
Education	Experience	Clearance Requirement
Bachelor's Degree	Three (3) years of relevant experience	Must be able to obtain and maintain a security clearance in accordance with program requirements.
<p>Description</p> <p>Manage day-to-day operations for a particular site and/or project. Assign translation/transcription projects to Team Leaders and/or Linguists. Responsible for work output, transcription accuracy review, and timely submission of projects. Responsible for quality control and operating procedures. Ensure integrity of translation/transcription contents, grammar, syntax, and spelling.</p>		

Pricing for Site Supervisors depends upon language capability as follows:

Group	Language
Group 1	Albanian, Arabic, Armenian, Azerbaijani, Bulgarian, Burmese, Belorussian, Cambodian, Cantonese, Creole, Czech, Danish, Dari, Dutch, English, Finnish, Flemish, French, Fukien, Fulani, Ga, German, Greek, Hakka, Hausa, Hebrew, Hindi, Hungarian, Ibo, Italian, Japanese, Kashmiri, Khmer, Korean, Lao, Lithuanian, Mandarin, Nigerian, Papiamento, Persian Farsi, Polish, Portuguese, Romanian, Russian, Sanskrit, Sindhi, Somali, Swahili, Swedish, Tagalog (Filipino), Taiwanese, Thai, Twi, Ukrainian, Urdu/Punjabi, Urdu/Pashto, Vietnamese, Yiddish, Yoruba, Croatian, Norwegian, Slovenian, Turkish, Estonian, Haitian, Nigerian Krio, Nigerian Pidgin, Wolof, Baoule, Dinka, Dioula, Edo, Fanti, Fioti, French Congolese, Kashmiri, Kikongo, Kurdish, Lingala, Sinhalese, Temne, Tigrinya, Agni, Akan, Amharic, Ashanti, Cebuano (Visayan), Chavacano, Ilokano, Ilonggo, Malay, Memoni (Memon), Pangasinan, Sierra Leon Krio, Gujarati, Hindko, Tamil, Bengali (Bangla), Aramaic, Hmong
Group 2	Spanish, Afrikaans, Assyrian, Baloch, Berber Dialects, Chamorro, Chichewa, Chimora, Chin, Chinese (all dialects), Creole Patois, Daril/Tajiki, Ewe, Fuzchou, Georgian, Hakka Dialects, Indonesian, Kachin, Kanjobal, Kazakh, Khirghiz, Kinyarwanda, Samil (Lapp), Luxembourgisch, Malagasy, Malayalam, Malayo-Polynesian, Malaysian, Maltese, Marathi, Minbei (Fuzhou), Minnan (Hokkan-Taiwanese), Moldovan, Mongolian, Mon-Khmer, Moshi-Dogmba, Nepali, Pashai, Patois, Samoan, Shan, Shona, Sindhalese, Sinhala, Sotho, Suriname Tongo, Tadjik, Tajik, Taki-Taki, Telugu, Tibetan, Tongan, Turkic, Turkmen, Uzbek Wenzhou-Town (all dialects), Wu (Shanghainese), Xhosa, Xiang, Yue (Cantonese), Yunnanese, Zulu, Krio, Bahasa/Malay, Mandalay (all dialects), French Patois, Baltic States (Latvian), Eastern European (Bosnian-Croatian, Croatian, Mecedonian, Serbian, Serbo-Croatian, Slovak, Slovenian, Ukrainian, Yugoslavian), Guyanese, Icelandic, Portuguese (Continental), Romani, French Canadian, Spanish Castilian

Language Groups for Document Translation:

Group	Language
Group 1	English
Group 2	Spanish
Group 3	French, Greek, Italian, Dutch, German, Serbo-Croatian, Croatian
Group 4	Albanian, Armenian, Polish, Bengali (Bangla)



Group 5	Azerbaijani, Papiamento, Russian
Group 6	Bulgarian, Creole, Czech, Portuguese, Danish, Finnish, Flemish, Hausa, Lithuanian, Swedish, Norwegian, Slovenian, Turkish, Estonian, Haitian
Group 7	Hebrew, Fulani, Ga, Vietnamese, Nigerian Krio, Nigerian Pidgin, Wolof, Yoruba
Group 8	Burmese, Belorussian, Dari, Fukien, Hindi, Ibo, Japanese, Kashmiri, Khmer, Nigerian, Persian Farsi, Punjabi, Romanian, Sanskrit, Sindhi, Swahili, Twi, Ukrainian, Yiddish, Baoule, Dinka, Dioula, Edo, Fanti, Fioti, French Congolese, Kikongo, Kurdish, Lingala, Sinhalese, Temne, Tigrinya
Group 9	Arabic, Farsi, Korean, Lao, Mandarin, Somali, Tagalog (Filipino), Thai, Agni, Akan, Aramaic, Amharic, Ashanti, Cebuano (Visayan), Chavacano, Ilokano, Ilonggo, Malay, Memoni (Memon), Pangasinan, Sierra Leon Krio
Group 10	Cambodian, Cantonese, Taiwanese, Urdu/Punjabi, Urdu/Pashtu, Gujarati, Hindko, Tamil, Hmong

2. SIN 382-4/4RC: Comprehensive Linguistic Analytical Support Services

Language/Linguist Analyst I		
Education	Experience	Clearance Requirement
High School Diploma	One (1) year of relevant experience	Must be able to obtain and maintain a security clearance in accordance with program requirements.
Description <p>Demonstrated ability to provide translation from source language to target language while maintaining the meaning and intent of the original material. Thorough understanding of colloquial and idiomatic expressions. Perform a variety of language project support tasks, to include gists, summaries, and full or partial translations of material. Ability to analyze material to establish connections and meaning within volumes of disparate data.</p>		

Pricing for Language/Linguist Analyst I depends upon language capability as follows:

Group	Language
Group 1	English
Group 2	Spanish
Group 3	French, Greek, Italian, Dutch, German, Serbo-Croatian, Croatian
Group 4	Albanian, Armenian, Polish, Bengali (Bangla)
Group 5	Azerbaijani, Papiamento, Russian
Group 6	Bulgarian, Creole, Czech, Portuguese, Danish, Finnish, Flemish, Hausa, Lithuanian, Swedish, Norwegian, Slovenian, Turkish, Estonian, Haitian
Group 7	Hebrew, Fulani, Ga, Vietnamese, Nigerian Krio, Nigerian Pidgin, Wolof, Yoruba
Group 8	Burmese, Belorussian, Dari, Fukien, Hindi, Ibo, Japanese, Kashmiri, Khmer, Nigerian, Persian Farsi, Punjabi, Romanian, Sanskrit, Sindhi, Swahili, Twi, Ukrainian, Yiddish, Baoule, Dinka, Dioula, Edo, Fanti, Fioti, French Congolese, Kikongo, Kurdish, Lingala, Sinhalese, Temne, Tigrinya
Group 9	Arabic, Farsi, Korean, Lao, Mandarin, Somali, Tagalog (Filipino), Thai, Agni, Akan, Aramaic, Amharic, Ashanti, Cebuano (Visayan), Chavacano, Ilokano, Ilonggo, Malay, Memoni (Memon), Pangasinan, Sierra Leon Krio
Group 10	Cambodian, Cantonese, Taiwanese, Urdu/Punjabi, Urdu/Pashtu, Gujarati, Hindko, Tamil, Hmong

Analyst I		
Education	Experience	Clearance Requirement
Bachelor's Degree	Two (2) years of relevant experience	Must be able to obtain and maintain a security clearance in accordance with program requirements.



Description

Review data to establish connections and meaning within volumes of disparate data. Identify established relationships between people and organizations, analyze operational trends and patterns, compare applicable communications, and organize information into logical sequences. Ability to compose professional written products as a result of analysis of translated material. Ability to utilize thorough understanding of source and target languages and cultural awareness of source language region to uncover links and identify and decode colloquialisms that may otherwise go undetected.

Senior Analyst I

Education	Experience	Clearance Requirement
Bachelor's Degree	Three (3) years of relevant experience	Must be able to obtain and maintain a security clearance in accordance with program requirements.

Description

Oversee analyst team and assign day-to-day tasks. Perform in-depth analyses, report on historical or current activities, review and edit team products. Produce comprehensive analytical reports and briefings, fusing data from across the analyst team to enhance the end product.

Program/Project Manager

Education	Experience	Clearance Requirement
Bachelor's Degree	Five (5) years of relevant experience	Must be able to obtain and maintain a security clearance in accordance with program requirements.

Description

Oversee and direct the day-to-day operations for all employee activities associated with a program. Serve as the primary Point of Contact (POC) for the company and interface directly with the government regarding all activities, issues, or conflicts associated with the program. Responsible for work output and accuracy, and timely submission of projects. Enforce work standards and resolve issues effectively to ensure compliance with contract requirements. Responsible for quality control and operating procedures. Ensure integrity of all work performed and deliverables produced.



Section 5: Pricing

1. SIN 382-1/1RC: Translation Services

Classification	Rate (per hour) 5/13/16 to 5/12/17	Rate (per hour) 5/13/17 to 5/12/18
Linguist, Group 1	\$40.98	\$41.93
Linguist, Group 2	\$47.25	\$48.33
Linguist, Group 3	\$52.46	\$53.67
Linguist, Group 4	\$65.30	\$66.80
Linguist, Group 5	\$65.57	\$67.08
Linguist, Group 6	\$69.26	\$70.85
Linguist, Group 7	\$72.12	\$73.78
Linguist, Group 8	\$77.45	\$79.24
Linguist, Group 9	\$72.49	\$74.16
Linguist, Group 10	\$88.76	\$90.80
Linguist Team Leader, Group 1	\$62.83	\$64.28
Linguist Team Leader, Group 2	\$65.56	\$67.07
Linguist Team Leader, Group 3	\$68.83	\$70.42
Linguist Team Leader, Group 4	\$73.75	\$75.45
Linguist Team Leader, Group 5	\$77.03	\$78.80
Linguist Team Leader, Group 6	\$78.67	\$80.48
Linguist Team Leader, Group 7	\$80.31	\$82.16
Linguist Team Leader, Group 8	\$81.96	\$83.84
Linguist Supervisor, Group 1	\$81.98	\$83.86
Linguist Supervisor, Group 2	\$74.87	\$76.59
Document Translation Per Word, Group 1	\$0.14	\$0.15
Document Translation Per Word, Group 2	\$0.15	\$0.16
Document Translation Per Word, Group 3	\$0.18	\$0.18
Document Translation Per Word, Group 4	\$0.19	\$0.19
Document Translation Per Word, Group 5	\$0.20	\$0.20
Document Translation Per Word, Group 6	\$0.22	\$0.22
Document Translation Per Word, Group 7	\$0.23	\$0.24
Document Translation Per Word, Group 8	\$0.24	\$0.25
Document Translation Per Word, Group 9	\$0.25	\$0.26
Document Translation Per Word, Group 10	\$0.27	\$0.28

2. SIN 382-4/4RC: Comprehensive Linguistic Analytical Support Services

Classification	Rate (per hour) 5/13/16 to 5/12/17	Rate (per hour) 5/13/17 to 5/12/18
Language/Linguist Analyst I, Group 1	\$68.46	\$70.04
Language/Linguist Analyst I, Group 2	\$68.46	\$70.04
Language/Linguist Analyst I, Group 3	\$76.01	\$77.76
Language/Linguist Analyst I, Group 4	\$94.62	\$96.79
Language/Linguist Analyst I, Group 5	\$95.01	\$97.20
Language/Linguist Analyst I, Group 6	\$100.36	\$102.66
Language/Linguist Analyst I, Group 7	\$104.52	\$106.92
Language/Linguist Analyst I, Group 8	\$112.23	\$114.81
Language/Linguist Analyst I, Group 9	\$105.05	\$107.47
Language/Linguist Analyst I, Group 10	\$128.58	\$131.54
Analyst I	\$74.22	\$75.93
Senior Analyst I	\$79.17	\$80.99
Program/Project Manager	\$128.64	\$131.60



Section 6: Service Contract Act (SCA) Matrix

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Linguist/Analyst I	30110 – Foreign Language Translator	1987-0989

The Service Contract Act (SCA) is applicable to this contract and it includes an SCA applicable labor category. The prices for the cited SCA labor category are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.