

Statistical Research, Inc.

Contract No. GS-10F-0396P

SRI was established in 1983 by Jeffrey H. Altschul to provide a vehicle for creative people to do interesting and exciting work on the human condition. In meeting the goals of this unique mission, we respond to our nation's goal of preserving its diverse historical and cultural values by integrating exciting research with compliance work and providing timely and cost-effective services in cultural resource management and historic preservation.

SRI Means Service, Research, and Innovation

Service

We offer diverse services in archaeology, anthropology, history, and historic architecture. SRI specializes in applied research, and we focus on practical solutions to cultural resource management issues, balancing economic development with mandates to preserve the past. Our clients include the private and public sectors. We serve developers, planners, architectural firms, public agencies, and federal land managers. Each project is tailored specifically to meet the client's requirements. SRI's experienced and knowledgeable staff guides our clients through the cultural resource management process with ease and proficiency, ensuring that their projects are completed on time, within budget, and without costly delays.

Research

Our mission's key concepts of creativity, interest, and excitement ensure that our research meets the highest professional standards. SRI's products are widely recognized as among the best in the industry. Our staff includes widely recognized scholars and specialists in diverse fields. As our publications list demonstrates, we are committed to distributing our research results to public and professional audiences.

Innovation

At SRI, we are innovators, developing cutting-edge programs in geospatial technology, archaeometry, measurement and modeling, interdisciplinary studies, cultural-landscape studies, and public outreach. Why does this matter? Because we work with our clients to solve real-life problems in unique ways they may not have considered previously. Better methods yield cost-effective compliance and breakthrough research. Everyone benefits when innovation and research are fused.

When a client chooses SRI for historic-preservation needs, we provide the services, research, and innovation that have made SRI a leader in historic preservation. The company mission statement is not just a piece of paper in a file cabinet. At SRI, we live our mission daily, applying it in each and every project we undertake.

Awarded hourly rates for SIN 899-1: Environmental Planning Services & Documentation and 899-1 RC

Labor Category	Year 11 7/1/2014 6/30/2015	Year 12 7/1/2015 6/30/2016	Year 13 7/1/2016 6/30/2017	Year 14 7/1/2017 6/30/2018	Year 15 7/1/2018 6/30/2019
Archaeological Technician I	\$34.05	\$34.90	\$35.77	\$36.67	\$37.59
Archaeological Technician II	\$35.34	\$36.23	\$37.13	\$38.06	\$39.01
Architectural Historian	\$65.09	\$66.71	\$68.38	\$70.09	\$71.84
Assistant Analyst	\$48.16	\$49.37	\$50.60	\$51.87	\$53.16
Cartographer	\$48.16	\$49.37	\$50.60	\$51.87	\$53.16
Ceramic Analyst	\$50.76	\$52.03	\$53.33	\$54.66	\$56.03
Crew Chief	\$48.16	\$49.37	\$50.60	\$51.87	\$53.16
Data Entry Operator	\$29.29	\$30.03	\$30.78	\$31.55	\$32.34
Editor	\$37.74	\$38.68	\$39.65	\$40.64	\$41.66
Ethnographer/Ethnohistorian	\$50.76	\$52.03	\$53.33	\$54.66	\$56.03
Faunal Analyst	\$50.76	\$52.03	\$53.33	\$54.66	\$56.03
Geoarchaeologist/Geomorphologist	\$50.76	\$52.03	\$53.33	\$54.66	\$56.03
Geospatial Analyst	\$50.76	\$52.03	\$53.33	\$54.66	\$56.03
Historian	\$50.76	\$52.03	\$53.33	\$54.66	\$56.03
Historic Artifact Analyst	\$50.76	\$52.03	\$53.33	\$54.66	\$56.03
Information Systems Analyst	\$48.16	\$49.37	\$50.60	\$51.87	\$53.16
Laboratory Director	\$48.16	\$49.37	\$50.60	\$51.87	\$53.16
Laboratory Technician	\$40.35	\$41.36	\$42.40	\$43.46	\$44.54
Lithic Analyst	\$50.76	\$52.03	\$53.33	\$54.66	\$56.03
Paleontologist	\$50.76	\$52.03	\$53.33	\$54.66	\$56.03
Principal Investigator	\$80.69	\$82.71	\$84.77	\$86.89	\$89.06
Production Assistant	\$32.52	\$33.34	\$34.17	\$35.02	\$35.90
Production Manager	\$48.16	\$49.37	\$50.60	\$51.87	\$53.16
Project Director	\$54.67	\$56.04	\$57.44	\$58.88	\$60.35
Project Manager	\$39.05	\$40.03	\$41.03	\$42.06	\$43.11
Q.A. Coordinator	\$54.67	\$56.04	\$57.44	\$58.88	\$60.35
Research Director	\$80.69	\$82.71	\$84.77	\$86.89	\$89.06
Scientific Illustrator	\$39.70	\$40.69	\$41.71	\$42.75	\$43.82
Senior Project Director	\$65.09	\$66.71	\$68.38	\$70.09	\$71.84
Contract Administrator/Contract Manager	\$88.39	\$90.60	\$92.86	\$95.18	\$97.56
Database Manager	\$99.30	\$101.78	\$104.33	\$106.92	\$109.61
Director of Publications	\$85.13	\$87.26	\$89.44	\$91.68	\$93.97
GIS Analyst	\$90.68	\$92.94	\$95.27	\$97.65	\$100.09
Osteologist/Bioarchaeologist	\$100.75	\$103.27	\$105.87	\$108.50	\$111.21
Principal	\$211.58	\$216.86	\$222.29	\$227.84	\$233.54
Senior Editor	\$67.05	\$68.73	\$70.44	\$72.20	\$74.01
Senior Geoarchaeologist/Geomorphologist	\$101.66	\$104.20	\$106.80	\$109.47	\$112.21
Senior GIS Analyst	\$136.01	\$139.41	\$142.90	\$146.47	\$150.13
Senior Historian	\$92.49	\$94.80	\$97.17	\$99.60	\$102.09
Senior Principal Investigator	\$156.07	\$159.97	\$163.97	\$168.07	\$172.27
Senior Project Manager	\$146.09	\$149.74	\$153.48	\$157.32	\$161.25

The labor categories that fall under the requirements of the Service Contract Act (SCA) (i.e., non-exempt labor categories) are identified in the matrix below. SCA wage rates as developed and quoted are based on the St. Louis, Missouri, wage determination, 05-2309. Wage rates for Archaeological Technicians will be developed on a project locality basis

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code – Title	WD Number
Archaeological Technician I	30021 – Archaeological Technician I	05-2309
Archaeological Technician II	30022 – Archaeological Technician II	05-2309
Data Entry Operator	01051 – Data Entry Operator 1	05-2309
Laboratory Technician	30021 – Archaeological Technician 1	05-2309
Production Assistant	01611 – Word Processor 1	05-2309

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

Statistical Research, Inc. Position Descriptions

Position	Description
Archaeological Technician I	The Archaeological Technician I provides assistance in conducting survey, testing, monitoring, data recovery, and other archaeological tasks. The Archaeological Technician I works under the direct supervision of Archaeological Technician II, Crew Chief, or Project Director. The Archaeological Technician I has a bachelor's degree in anthropology or a related field and has a minimum of 1 year experience in field survey, monitoring, data recovery, and other archaeological tasks.
Archaeological Technician II	The Archaeological Technician II provides assistance in conducting survey, testing, monitoring, data recovery, and other archaeological tasks. The Archaeological Technician II works under the direct supervision of the Crew Chief or Project Director. The Archaeological Technician II has a bachelor's degree in anthropology or a related field and has a minimum of 3 years of experience in field survey, monitoring, data recovery, and other archaeological tasks.
Architectural Historian	An Architectural Historian engages in research into the evolution of the art and craft of architecture and its place in history. Within a cultural research management framework, an Architectural Historian is responsible for identifying, documenting, and assessing architectural resources as well as carrying out mitigation projects, such as Historic American Buildings Survey or Historic American Engineering Record documentation. In addition, Architectural Historians prepare evaluations of eligibility and nominations for listing in the National Register of Historic Places (NRHP) for architectural resources. The Architectural Historian is also responsible for archival

	<p>research, photography, and measured drawings. The educational requirements for this position are a graduate degree (master's or Ph.D degree) in architectural history, history, historic preservation, or a related field, and at least 3 years of experience in the field.</p>
Assistant Analyst	<p>Under the supervision of the appropriate Analyst (Faunal, Lithic, etc.) the Assistant Analyst will provide debitage analysis, class level of faunal material, species of shell identification, type and classification of ceramic ware, basic stratigraphy, and soil descriptions or other tasks as designated by the supervising analysts. The Assistant Analyst has a bachelor's degree in anthropology or a related field and has at least three years of field or analytical experience.</p>
Cartographer	<p>Under the supervision of a Geospatial Analyst, the Cartographer helps to implement spatial data collection work plans, including the establishment of spatial control on archaeological sites and the field mapping of archaeological features. Field technologies used include total station, GPS, and photogrammetry. The Cartographer is proficient in the management of field data using a variety of geospatial software and prepares maps and other graphics in paper and digital formats using GIS-related software including Arc/Info, AutoCAD, ArcGIS, and graphics software including ArcView, Adobe Illustrator, and Photoshop. The Cartographer coordinates with PIs, PDs, Geospatial Analysts, CCs and the Publication Department. The Cartographer has a bachelor's degree in anthropology or a related discipline and a minimum of 9 hours coursework in GIS or appropriate technical specialty; 1 year of CADD/GIS experience is required.</p>
Ceramic Analyst	<p>The Ceramic Analyst is responsible for classification, analysis, interpretation, and reporting of prehistoric and historical-period Native American ceramic artifacts. Depending on qualifications and the nature of the project, the Ceramic Analyst may also assist in designing research and sampling strategies; assist in preparation of budgets for ceramics studies; classify ceramic artifacts at one or more levels of intensity; design and conduct statistical analysis; design, conduct, and interpret compositional analysis such as inductively coupled plasma spectroscopy; conduct technological and experimental studies of ceramic materials; and conduct ethnoarchaeological research. The Ceramic Analyst works in cooperation with PIs, PDs, and IT staff. A Ceramic Analyst holds at least a master's degree in anthropology or a related field and has at least 2 years of fieldwork and analytical experience.</p>
Crew Chief	<p>The Crew Chief (CC) is responsible for assisting PDs and implementing surveys, testing, monitoring, and data recovery plans as a field supervisor for coordinating through the appropriate channels all field and analytical tasks associated with field work, analysis, and report preparation. The CC is often responsible for descriptive report writing. For small-sized projects, the CC may also assume many of the tasks typically assigned to a PD, though he or she still works under the supervision of a PD. For larger projects, the CC works with a PD and/or the PI and the PM to ensure that all tasks associated with the project implementation are accomplished professionally</p>

	and in a timely and fiscally responsible manner. A CC holds a bachelor's degree in anthropology or related field and has at least 2 years fieldwork experience.
Data Entry Operator	Responsible for completing word processing, data entry, and other computer tasks assigned by the Production Manager and editors. Maintains computer records, types or uses computer to fill in required forms, answer telephones and responds to requests by telephone from clients and PMs from outside the department, and catalogs library entries. Requires a high school diploma, computer course work and 1 year relevant experience.
Editor	Under the direct supervision of the Production Manager, SRI's Editors help to ensure that every report or other document has a professional appearance with a minimum of errors. SRI has both technical and substantive editors. Technical editors work to eliminate typographical and formatting errors, and to ensure consistency among all sections of a report, including text, tables, illustrations, and bibliography. Substantive editors work to ensure the accuracy and fluency of written expression, and the logical consistency of ideas. Both technical and substantive editors may work directly with PIs, PDs, and other authors to resolve specific editorial problems and must have familiarity with the SRI style sheet. The Editor has a bachelor's degree in English or related field and a minimum of 1 year of experience.
Ethnographer/ Ethnohistorian	The responsibility of the Ethnographer/Ethnohistorian include designing and carrying out ethnographic research involving a variety of subjects, including both Native American and non-Native American groups; preparing ethnographic literature reviews; coordinating meetings among agencies, clients, and the knowledgeable representatives of tribal groups; investigating traditional cultural properties; and preparing the appropriate documentation for traditional cultural properties, including NRHP nominations. Depending on qualifications and experience, the Ethnographer/Ethnohistorian may assume many of the duties typically assigned to a PI, though he or she is still ultimately responsible to the PI for a given project. For archaeological or historic projects having ethnographic components, the Ethnographer/Ethnohistorian coordinates with the PD and other staff members responsible for carrying out specific tasks on a project. For all projects in which he or she participates, the Ethnographer/Ethnohistorian is responsible for meeting his or her deadlines, remaining on budget, and for meeting SRI's standard of care. The Ethnographer/Ethnohistorian has a minimum of a master's degree in anthropology or other pertinent field and a minimum of 2 years of experience.
Faunal Analyst	The Faunal Analyst is responsible for the identification, biological classification, analysis, interpretation, and reporting of both vertebrate and invertebrate animal remains, including bone or shell tools and ornaments, from prehistoric, protohistoric, and historical-period sites. The Faunal Analyst helps design research questions and

	<p>sampling strategies for these data; makes recommendations for preparing budgets for faunal studies; designs and conducts statistical analysis; designs, conducts, and interprets specialized faunal studies, such as taphonomic analysis or the study of tool and ornament manufacturing techniques. The Faunal Analyst works in cooperation with PIs, PDs, and IT staff. A Faunal Analyst holds at least a master's degree in anthropology or a related field and has at least 2 years of fieldwork and analytical experience.</p>
<p>Geoarchaeologist/ Geomorphologist</p>	<p>The Geoarchaeologist/Geomorphologist is a professional environmental scientist with a broad background in paleoenvironmental research including, but not limited to, soil science, geology, geomorphology, botany, biology, and paleoclimatology. They develop fieldwork in analysis strategies to address research questions posed by PIs and PDs; and coordinate or supervise the subcontracted environmental specialists. In addition, they conduct studies and analysis, interpret the data of other specialists, write and edit reports, and manage the environmental studies component of large projects. They work in cooperation with PIs, PDs, the Cartography and Geospatial Technologies department, and IT staff. A Geoarchaeologist/Geomorphologist holds at least a master's degree in anthropology or related field and has at least 2 years of fieldwork and analytical experience.</p>
<p>Geospatial Analyst</p>	<p>The Geospatial Analyst (GA) provides technical services to support archaeological, architectural, historical, and ethnographic projects. This includes the range of services provided by the department, including field mapping, map and graphics production using GIS, CAD, and other specialized software; recording spatial metadata; writing sections of reports; conducting pattern recognition and statistical spatial analysis; digitizing maps; establishing spatial control at sites and in project areas; and supervising geospatial field staff. The GA has at least a master's degree in anthropology, archaeology, or a related discipline and advanced training in geospatial technologies, including mathematical spatial analysis, satellite and aerial remote sensing, geographic information systems, global positioning systems, total station surveying, geophysics, spatial visualization, photogrammetry with a minimum of 1 year of experience.</p>
<p>Historian</p>	<p>The Historian works with the appropriate PI or RD to design and carry out historical research projects, including the historical and ethnohistorical components of archaeological projects. The Historian also assists in planning and implementation of field and archival work; proposal writing; report writing and editing; managing task-specific portions of budgets. Depending on qualifications and experience, the Historian may assume many of the duties typically assigned to a PI, although he or she is still ultimately responsible to the PI for that project. For larger projects with historical and ethnohistorical components, the Historian coordinates with the PD, the Historic Artifact Analyst, the Ethnographer, and other staff members responsible for carrying out specific tasks on the given project. For all projects in which he or she participates, the Historian is responsible for meeting his or her deadlines,</p>

	<p>remaining on budget, and for meeting SRI's standard's of care. The Historian has a minimum of a master's degree in history, anthropology, or other pertinent field and at least 2 years of experience.</p>
<p>Historic Artifact Analyst</p>	<p>The Historic Artifact Analyst is responsible for the identification and analysis of artifacts from historical-period sites, including the major material categories of glass, metal, and ceramics. He or she is also responsible, working in cooperation with PIs and PDs, for implementing the portion of a research design dependent on historical artifact analysis, which often includes archival research into the manufacture, distribution, and marketing of mass-produced goods. The Historic Artifact Analyst is also responsible for the design and project-specific adaptation of the historical artifact database, in collaboration with PIs, PDs, and project support staff. The Historic Artifact Analyst holds a bachelor's degree in anthropology or a related field and has at least 2 years of experience in the field.</p>
<p>Information Systems Analyst</p>	<p>The Information Systems Analyst (IS Analyst) is a computer professional with expertise in at least one facet of information systems, such as database development and management, or networking and systems design. The primary responsibilities of the IS Analyst are: implementation and management of systems within his or her specialty; advising the IS Director on the latest technologies and recommended directions; user support; and assuring quality control. The IS Analyst reports to the IS Director and may work in consultation with PI's, PDs, and the administrative staff. The Information Systems Analyst requires a high school diploma, formal education in computer science and 1 year of relevant experience.</p>
<p>Laboratory Director</p>	<p>The Laboratory Director (LD) oversees all company laboratories and establishes and enforces company-wide collections management and laboratory policies and procedures. The LD tracks and manages the laboratory portions of all project budgets. Parts of this task may be passed on to supervisors in other company laboratories, but the ultimate responsibility lies with the LD. The LD drafts company-wide laboratory policies and is responsible for regularly updating the laboratory manual. He or she oversees scheduling the use of laboratory facilities and specialized equipment. As directed by the PI, the LD provides access to materials needed by analysts or in specialized technical studies. The LD also oversees the transmittal of all material to the curatorial institution designated by the government. The LD also manages his or her own particular laboratory. The Laboratory Director has a minimum master's degree in anthropology or a related field and has at least 5 years of field, analytical, and/or collections management experience.</p>
<p>Laboratory Technician</p>	<p>Laboratory Technicians perform a variety of supervised tasks associated with artifact processing, sorting, cataloging, temporary storage, and curation, as well as preparing equipment and supplies for field projects. Some Laboratory Technicians develop specialized skills, such as pottery reconstruction and the operation of flotation machinery. A Laboratory Technician has a bachelor's degree in anthropology or associated field with 1 year of relevant experience.</p>

Lithic Analyst	<p>The Lithic Analyst is responsible for the classification, analysis, interpretation, and reporting of prehistoric, protohistoric, and historical-period Native American flaked stone and ground stone artifacts. Depending on the nature of the project and qualifications, the Lithic Analyst may also assist in designing research and sampling strategies; assist in preparation of budgets for lithic studies; design and conduct statistical analysis; design, conduct, and interpret advanced lithic studies, such as microware analysis or sourcing research; and conduct technological and experimental studies of lithic materials. The Lithic Analyst works in cooperation with PIs, PDs, and IT staff. The Lithic Analyst holds at least a master's degree in anthropology or a related field and has at least 2 years of fieldwork and analytical experience.</p>
Paleontologist	<p>The Paleontologist is responsible for the identification, classification, analysis, interpretation, and reporting of vertebrate and invertebrate fossil remains recovered from geologic strata. These strata may or may not be directly associated with human activity, although anthropogenic impacts are often a consideration in understanding individual stratigraphic contexts, regional geologic history, or species evolution. The Paleontologist helps design research questions and sampling strategies for these data; makes recommendations for preparing budgets for paleontological studies; designs and conducts statistical analysis; designs, conducts, and interprets specialized paleontological studies, such as taphonomic analysis, paleoclimatology, or evolutionary studies. A major role of the Paleontologist is to evaluate the uniqueness of a site and to make recommendations for its preservation. The Paleontologist works in cooperation with PIs, PDs, and the IT staff. A Paleontologist holds at least a master's degree in anthropology or a related field and has at least 2 years of fieldwork and analytical experience.</p>
Principal Investigator	<p>The Principal Investigator (PI) is responsible for developing project research designs, planning and overseeing fieldwork and analysis, and preparing at least the synthetic portions of a variety of reports. The PI monitors day-to-day progress on his or her projects and works with the Project Manager to ensure that each participant in the project is meeting his or her assigned tasks. Among the reports that a PI may work on are cultural resource overviews; CRM plans; survey, testing, and data recovery reports; research proposals; treatment plan; public interpretive material; and management documents such as Programmatic Agreements and Memorandums of Agreements. The PI also prepares costs estimates and budgets, edits the reports and budgets of others, and takes ultimate responsibility for fieldwork, analysis, write-up, and production. The PI also participates in consultation with review agencies, tribal representatives, and other</p>

	interested parties. A PI holds a master's or Ph.D. in anthropology or a related field and has at least 10 years of fieldwork and analytical experience.
Production Assistant	The Production Assistant assists the Production Manager in editing, formatting, and producing technical reports and other documents. A Production Assistant has at least a bachelor's degree, a background in the social or natural sciences, and training in the use of a variety of desktop publishing software for scientific reports. The Production Assistant works directly with the PIs and PDs who author reports and has a close familiarity with the SRI style sheet. The Production Assistant has at least 1 year of experience.
Production Manager	The Production Manager is responsible for all aspects of report production, including editing, layout, formatting, printing, and assembly. He or she works closely with the PM, PIs, and PDs to ensure that report content and format meet the specifications of individual clients and task orders. The Production Manager works especially closely with the DP and PM's to ensure that deadlines are met and budgets are not exceeded. Because he or she almost always oversees multiple projects with overlapping and conflicting schedules, the Production Manager must be adept at delegating and coordinating production tasks among the production staff. The Production Manager has at least a bachelor's degree in English or a related field and 1 year of management experience.
Project Director	The Project Director (PD) is responsible for preparing and implementing survey, testing, monitoring, and the data recovery plans and for coordinating through the appropriate channels all field and analytical tasks associated with fieldwork, analysis, and report preparation, including report writing. For small- and medium-sized projects, the PD may also take on many of the tasks typically assigned to a PI, though he or she is still ultimately responsible to the PI for the given project. For larger projects, the PD works with the PI and the PM to ensure that all tasks associated with the project implementation are accomplished professionally and in a timely and fiscally responsible manner. For all projects in which he or she participates, the PD is responsible for meeting his or her deadlines, remaining on budget, and for meeting SRI's standard of care. A PD holds at least a master's degree in anthropology or a related field and has at least 2 years of fieldwork and analytical experience.
Project Manager	Project Managers (PM) are responsible for project staffing and scheduling. They also ensure that all SRI projects are completed on time and within budget and handle many administrative details, such as contract and subcontract preparation and negotiation. They are responsible for ensuring the adequacy of field and office resources and equipment, providing logistical support for field crews and support personnel, maintaining insurance documentation on all subcontractors, and preparing project financial summaries and invoices. A PM minimally holds a bachelor's degree in anthropology or a related field and has at least 1 year of management experience.
Q.A. Coordinator	The Quality Assurance (QA) Coordinator assures the consistency and completeness of all project data recorded in the field and entered into the SRI central database.

	<p>She/he supervises the entry of data from the PDs field provenience log, checking for correct usage of codes and data sequences; reviews and checks in all associated paper work; runs database queries for missing forms; and supervises data entry of all individual provenience record forms, assuring the data are complete, standardized, and consistent with the provenience log and associated paper work. The QA Coordinator interacts directly with project PIs, PDs, and CCs, in meetings and via frequent memos aimed at resolving errors, inconsistencies, and omissions. The QA Coordinator also ensures the appropriate manuals, logs, and forms are in adequate supply before and during field projects. The QA Coordinator has a bachelor's degree in anthropology or a related field and 1 year of experience.</p>
<p>Research Director</p>	<p>Research Directors are assigned to large projects and are responsible for developing project research designs and for planning and overseeing fieldwork and analysis. They may also be responsible for preparing the synthetic portions of a variety of reports or for a specialized study within a larger project. They have particular expertise as evident by a Ph.D. degree in anthropology, archaeology, or a related field. Areas of expertise can include any field related to historic preservation, including landscape anthropology, material cultural studies, environmental studies, ethnography, architectural history, and historic preservation law and compliance. The Research Director should have at least 6 years of experience in developing project research designs and planning and overseeing fieldwork and analysis.</p>
<p>Scientific Illustrator</p>	<p>The Scientific Illustrator is responsible for all aspects of report illustration, including photographs, archaeological field drawings, architectural drawings, reproduction of historical-period maps and photographs, and a wide variety of graphs, charts, and technical diagrams. He or she works closely with the Production Manager and Director of Publications to ensure the compatibility of graphics formats with overall report format and with the Production Manager and the DP to ensure that deadlines are met and budgets are not exceeded. The Scientific Illustrator also works closely with PIs and PDs to ensure that report graphics accurately reproduce field documentation and the results of analysis. Because he or she is almost always involved in multiple projects with overlapping and conflicting schedules, the Scientific Illustrator must be adept at coordinating assignments. All Scientific Illustrators are required to be experienced in the use of Adobe Photoshop and Adobe Illustrator. The Scientific Illustrator has an associate's degree or equivalent 2 year technical degree in graphic design or a related field and a minimum of 1 year of relevant experience.</p>
<p>Senior Project Director</p>	<p>The Senior Project Director (SPD) is responsible for preparing and implementing large survey, testing,</p>

	<p>monitoring, and data recovery plans and for coordinating through the appropriate channels all field and analytical tasks associated with fieldwork, analysis, and report preparation, including report writing. For small- and medium-sized projects, the SPD may also take on many of the tasks typically assigned to a PI, though he or she is still ultimately responsible to the PI for the given projects. For larger projects, the SPD works with the PI and the PM to ensure that all tasks associated with project implementation are accomplished professionally and in a timely and fiscally responsible manner. For all projects in which he or she participates, the SPD is responsible for meeting his or her deadlines, remaining on budget, and for meeting SRI's standard of care. An SPD holds at least a master's degree in anthropology or a related field and has at least 10 years of fieldwork and analytical experience.</p>
<p>Contract Administrator/ Contract Manager</p>	<p>Evaluates and manages administration of all contract terms and conditions, and manages project costs accounting procedures to ensure fulfillment of project contract and costs objectives. May serve as primary point of contact with client for contracting issues on large, complex projects. Master's degree in business administration, anthropology, or related subject and minimum of 5 years experience in contract management.</p>
<p>Database Manager</p>	<p>Direct and control development of systems; prepare programming assignments; design implementation of large projects; problem resolution and support activities; coordinate system testing; research system problems. Bachelor's degree and minimum of 10 years of experience.</p>
<p>Director of Publications</p>	<p>The Director of Publications (DP) oversees the entire publications process for the company and manages production, graphics, and editorial staff across all offices, and works with high-level staff internally and external vendors to obtain needed production equipment and other items. He or she coordinates with project managers, principal investigators, project directors, and other staff to schedule completion of project deliverables, including proposals, to prepare cost estimates for the report production and graphics portions of bids. He/she establishes editorial policy and procedures for the company and manages SRI's publications program, including SRI Press. The Director of Publications has at least a master's degree in English or a related field and 5 years of management in report production (including editing) experience.</p>
<p>GIS Analyst</p>	<p>Required skills of the GIS Analyst include process design, software engineering, programming, application testing, and data analysis and reporting using Arc/Info, AutoCAD, Arc/GIS, Arc/PAD, GPS, and</p>

	familiarity with other software including ArcView, Adobe Illustrator, and Photoshop. The GIS Analyst has at least 3 years of experience and a minimum of a bachelor's degree in GIS or related field.
Osteologist/ Bioarchaeologist	The Osteologist/Bioarchaeologist performs the function of a PD on projects requiring expertise in human osteology and bioarchaeology. He/she is responsible for ensuring that appropriate field and analytical methods are implemented in the excavation, analysis, and reburial/repatriation of human remains. Responsible for infield and postfield analysis of human remains, report preparation, including report writing, and for contributing protocols to agreement documents for the treatment of human remains. Coordinates with project PMs and PIs as needed. An Osteologist/Bioarchaeologist holds at least a master's degree in anthropology with a specialization in biological anthropology, forensics, or related specialization and has at least 6 years of relevant field and analytical experience.
Principal	With a personal as well as financial stake in the company, the Principal personally manages, oversees, and/or participates in critical projects requiring large company resources to ensure that client expectations are met and exceeded. For other projects the Principal directs Senior Project Managers in accomplishment of program services. As team leader, the Principal is ultimately responsible for the project's success and therefore ensures client satisfaction by ensuring all staff are responsive to client needs. The Principal also oversees marketing and strategic planning; the firm's capital and resources; and oversees and evaluates executive staff. Finally, the Principal pursues new and emerging business opportunities and manages business development activities. Master's and/or Ph.D. in anthropology or a related field. Minimum 18 years relevant experience.
Senior Editor	The Senior Editor performs the functions of a substantive/technical editor but has additional specialized experience in topical areas relevant to technical writing in the fields covered by company projects, including but not limited to biology, botany, archaeology, and history. The Senior Editor may coordinate editing teams on large, complex projects where multiple volumes will be produced. The Senior Editor has a minimum of a master's degree in English or a related field and a minimum of 3 years of experience.
Senior Geoarchaeologist/ Geomorphologist	The Senior Geoarchaeologist/Geomorphologist is a professional environmental scientist with a broad background in paleoenvironmental research including, but not limited to, soil science, geology, geomorphology, botany, biology, and

	<p>paleoclimatology. They develop fieldwork and analysis strategies to address research questions posed by PIs and PD's; and coordinate or supervise the subcontracted environmental specialists. In addition, they conduct studies and analysis, interpret the data of other specialists, write and edit reports, and manage the environmental studies component of large projects. They work in cooperation with PIs, PDs, the Cartography and Geospatial Technologies department, and IS staff. The Senior Geoarchaeologist/Geomorphologist holds at least a master's degree in anthropology or a related field and has at least 6 years of fieldwork and analytical experience.</p>
Senior GIS Analyst	<p>Required skills of the Senior GIS Analyst include process design, software engineering, programming, application testing, and data analysis and reporting using Arc/Info, AutoCAD, ArcGIS, ArcPad, GPS, and familiarity with other software including ArcView, Adobe Illustrator, and Photoshop. The Senior GIS Analyst has at least 8 years of experience and a minimum of a bachelor's degree in GIS or related field.</p>
Senior Historian	<p>The Senior Historian works with the appropriate PI or RD to design and implement historical research projects, including the historical and ethnohistorical components of archaeological projects. He/she also assists in planning and implementation of field and archival work; proposal writing; report writing and editing; supervising historians, and managing task-specific portions of budgets. The Senior Historian may also assume many of the duties typically assigned to a PI, though he or she is still ultimately responsible to the PI for that project. For larger projects with historical and ethnohistorical components, the Senior Historian coordinates with the PM, PI, and other staff members responsible for carrying out specific tasks on a given project. For all projects in which he or she participates, the Senior Historian is responsible for meeting his or her deadlines, remaining on budget, and for meeting SRI's standard of care. The Senior Historian has a minimum of a master's degree in History or other related field and at least 5 years of experience.</p>
Senior Principal Investigator	<p>The Senior Principal Investigator (SPI) performs the functions of a PI on large, complex projects. In addition, functions as final technical authority with project expertise in the particular area of specialty. Performs independent peer, technical quality, or formal quality control reviews of projects and written materials while demonstrating complete understanding of firm's business management objectives. Interacts with clients. Thoroughly understands contractual liability/risk management issues. An SPI holds a Ph.D. in anthropology or related field and has at least 12</p>

	years of fieldwork and analytical experience.
Senior Project Manager	Senior Project Managers (SPM) perform the functions of PM on large, complex projects. In addition, the SPM interacts with clients, contractors, and subcontractors, including communicating results, budgets, and schedules; frequently negotiates directly with clients regarding contracts and thoroughly understands contractual liability/risk management issues. Responsible for the management of technical projects/programs/teams/budgets/schedules from initiation through completion. Provides overall direction to the project team for establishing project requirements, priorities, and deadlines and integrates project plans into programs and organizational plans. Establishes roles and responsibilities of team members. Allocates and coordinates resources across one or more projects. An SPM holds a master's or Ph.D. in anthropology or a related field and has at least 10 years of management experience.

Customer Information

- Awarded Special Item Number SIN 899-1 Environmental Planning Services and Documentation
- DUNS # 14-892-7247
- Maximum Order \$1,000,000
- Minimum Order \$100
- Delivery Performance Area Domestic, which includes the 48 contiguous states, Alaska, Hawaii, Puerto Rico, and Washington, D.C.
- Company Size Large
- All prices reflect the net price for services in question.
- Prompt Payment Terms 0%, Net 30 Days
Government Credit Cards Accepted
- Time of Delivery Specific and negotiable to individual task orders
- Ordering Address Statistical Research, Inc.
P.O. Box 31865
Tucson, AZ 85751-1865
- Program Manager Terry Majewski
Telephone: (520) 721-4309
Facsimile: (520) 298-7044
- Payments by Mail Statistical Research, Inc.
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