

**General Services Administration (GSA)  
Federal Supply Service (FSS)  
Authorized Federal Supply Schedule Price List and Catalog**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!™, a menu-driven database system. The Internet address for GSA-Advantage!™ is: <http://www.gsaadvantage.gov>*

**Mission Oriented Business Integrated Services**

**FSC Group: 874**

**Contract No.: GS-10F-0396Y**

**Contract Period: 7/19/2012 - 7/18/2017**



**H2 Performance Consulting Corp.**

**4400 Bayou Blvd, Suite 5B**

**Pensacola, FL 32503**

**Telephone: (850) 474-0844**

**Fax: (866) 576- 7396**

**[www.h2pc.com](http://www.h2pc.com)**

POC: Hazel M. Wiggington

Email: [hazel.wiggington@h2pc.com](mailto:hazel.wiggington@h2pc.com)

**Business Size/Status: Small/Woman Owned  
Prices shown herein are NET (discount deducted).**

*For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at: <http://www.fss.gsa.gov>*



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## Customer Information

- 1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:** 874-7/7RC
- 1b. **Lowest Price Model Number and Lowest Price:** Please refer to the “Price List” section.
- 1c. **Labor Category Descriptions:** Please refer to the “Labor Category Description” section.
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic only
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** All prices herein are net (discounts already deducted).
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Yes
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** H2 Performance Consulting Corp.  
Attn: Hazel Wiggington/GSA Orders  
Email: [hazel.wiggington@h2pc.com](mailto:hazel.wiggington@h2pc.com)  
PH: 850. 266.7088/Fax: 866.576.7396  
4400 Bayou Blvd, Suite 5B  
Pensacola, FL 32503

**13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

**14. Payment address(es):**

<b>Mail</b>	<b>Federal Express</b>	<b>Via Wire/ACH</b>
H2 Performance Consulting Corp. 4400 Bayou Blvd, Suite 5B Pensacola, FL 32503	H2 Performance Consulting Corp. 4400 Bayou Blvd, Suite 5B Pensacola, FL 32503	Servis First Bank 316 South Baylen Street, Suite 100 Pensacola, FL 32502 ABA No.: 062006505 Acct No.: 1110139597 *SWIFT Code No.: WHITUS44

**15. Warranty provision.:** Contractor's standard commercial warranty.

**16. Export Packing Charges (if applicable):** N/A

**17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor

**18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

**19. Terms and conditions of installation (if applicable):** N/A

**20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A

**20a. Terms and conditions for any other services (if applicable):** N/A

**21. List of service and distribution points (if applicable):** N/A

**22. List of participating dealers (if applicable):** N/A

**23. Preventive maintenance (if applicable):** N/A

**24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:**  
N/A

**24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at:**  
[www.Section508.gov/](http://www.Section508.gov/).

**25. Data Universal Numbering System (DUNS) number:** DUNS: 61-0509429  
CAGE: 48SF1

**26. Notification regarding registration in Central Contractor Registration (CCR) database:**  
Registered

**27. Uncompensated Overtime:** H2 Performance Consulting Corp. does not practice uncompensated overtime.

A full description of each SIN definition and examples of the types of work covered by the SIN are provided below.

## **Special Item Number (SIN) Descriptions**

**H2 Performance Consulting Corporation (H2PC)** offers SIN 874-1 Integrated Consulting Services and 874-7 Integrated Business Program Support Services. H2PC is recognized for providing innovative agile solutions to solve business challenges. H2PC provides comprehensive consulting and program management to government clients on both small and large scale projects. H2PC's goal is to provide the best solution the first time, achieving this goal by taking the time to assess each client's individual business needs and then incorporating agile practices in the development and implementation of selected solutions.

### **874-1 Integrated Consulting Services**

H2PC will provide expert advice and assistance in support of an agency's mission-oriented business functions. These services include, but are not limited to:

- Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services
  - Analysis of Alternatives (AoA)
  - Business Case Analysis (BCA)
  - Business Process Improvement (BPI)
  - Business Process Reengineering (BPR)
  - Governance and policy development support
  - Executive Briefings
  - Organizational Change Management
  - Strategic Planning
  - Base Realignment and Closure (BRAC) Support
  - Public-Private Partnerships (PPP) and Competitions (A76)
- Facilitation and related decision support services
- Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings
- Advisory and assistance services in accordance with FAR 37.203

### **874-7 Integrated Business Program Support Services**

H2PC will provide Integrated Business Program Support Services to clients either at H2PC facilities or or at client sites. These services will include, but are not limited to, the following;

- All phases of program or project management, from planning to closeout
  - Project Planning and Work Breakdown Schedules (WBS)
  - Integrated Master Schedules (IMS)

- Vendor Selection and Management
  - Earned Value Management and Reporting
  - Agile Project Management
  - Certified Scrum-Master for Sprint Management
  - Project Management Office (PMO) Stand-up and Support
  - Project Tools; SharePoint, Microsoft Project Server, Primavera, Visio, Basecamp, etc.
  - Portfolio Management Support
  - Project Budgets and Financial Management
  - Project Metrics and Reporting
  - Project Transition and Close-out
- Operational/administrative business support services in order to carry out program objectives

## **Labor Category Descriptions**

### **Labor Category: Senior Consultant II**

**Functional Responsibility:** Performs on programs and projects and provides guidance and direction on specific program / project areas. Provides support in two or more key program / project areas, familiarity with client issues and increasing responsibilities in program / project management, establishing scope of work and managing to the schedule. Formulates solutions and coordinates the preparation and delivery of documents, presentations, reports and clients meetings.

**Minimum Years' Experience:** 7 years

**Minimum Education/Degree Requirements/Training & Certification Requirements:** Bachelor's Degree, Project Management Professional (PMP) Certification

**Commercial Substitution Practice:** 10 years' experience, 30 credit hours of college-level courses completed, PMP Certification

### **Labor Category: Consultant II**

**Functional Responsibility:** Works face-to-face and virtually with the client to perform program / project tasks, analyze relevant data and information and provide support in one or more key program / project areas. Consultant II works individually and in teams to support completion program / project tasks within estimated time frames and budget and supports development of presentations, documents and reports.

**Minimum Years' Experience:** 4 years

**Minimum Education/Degree Requirements/Training & Certification Requirements:** Bachelor's Degree and Project Management Professional (PMP) Certification

**Commercial Substitution Practice:** 7 years' experience, 30 credit hours of college-level courses completed, PMP Certification.

**Labor Category: Program Manager – Intermediate**

**Functional Responsibility:** Under general direction, oversees the operational planning, establishment, execution, and evaluation of a multifaceted program/project typically consisting of a set of closely related subprograms or associated activities. Oversees fiscal, operational, administrative, and human resources management of the program; serves as principal point of representation and liaison with external constituencies on operational matters, and provides day-to-day professional guidance and leadership as appropriate to the area of expertise.

**Minimum Years' Experience:** 6 years

**Minimum Education/Degree Requirements/Training & Certification Requirements:** Bachelor's Degree and Project Management Professional (PMP) Certification

**Commercial Substitution Practice:** 9 years' experience, 30 credit hours of college-level courses completed, PMP Certification.

**Labor Category: Program Manager - Associate**

**Functional Responsibility:** Under specific direction, conducts tasks related to the operational planning, establishment, execution, and evaluation of a multi-faceted program/project typically consisting of a set of closely related subprograms or associated activities. Supports fiscal, operational, administrative, and human resources management of the program; provides day-to-day professional guidance to other team members and program/project leadership as appropriate to the area of expertise.

**Minimum Years' Experience:** 4 years

**Minimum Education/Degree Requirements/Training & Certification Requirements:** Bachelor's Degree and Certified Associate in Project Management (CAPM) or higher

**Commercial Substitution Practice:** 7 years' experience, 30 credit hours of college-level courses completed, CAPM or PMP Certification.

**Labor Category: Senior Advisor**

**Functional Responsibility:** Senior expert with extensive, demonstrated knowledge in one or more designated program/project fields or disciplines. The Senior Advisor provides insight and advice concerning strategic program/project direction and applicability of industry standard solutions. The senior advisor is a subject matter expert primarily utilized for their specific program/project expertise, not in a managerial capacity.

**Minimum Years' Experience:** 10 years

**Minimum Education/Degree Requirements/Training & Certification Requirements:** Bachelor's Degree and multiple certifications in field of expertise

**Commercial Substitution Practice:** 14 years' experience, 30 credit hours of college-level courses completed, and multiple certifications in field of expertise.

**Labor Category: Program Analyst**

**Functional Responsibility:** Provides strong analytical support while serving to help identify the scope and objectives of project engagements. Applies analytic techniques in the evaluation of project objectives and performs project data calls, interviewing, and conducts activities in support of project team objectives.

**Minimum Years' Experience:** 5 years

**Minimum Education/Degree Requirements/Training & Certification Requirements:** Bachelor's Degree and Project Management Professional (PMP) Certification

**Commercial Substitution Practice:** 8 years' experience, 30 credit hours of college-level courses completed, and PMP Certification.

**Labor Category: Junior Analyst**

**Functional Responsibility:** Possesses knowledge of analytic methodologies and principles which address client needs. Supports team by performing project data calls, interviewing, project document development and document review.

**Minimum Years' Experience:** 1 year

**Minimum Education/Degree Requirements/Training & Certification Requirements:** Bachelor's Degree

**Commercial Substitution Practice:** 5 years' experience, 30 credit hours of college-level courses completed.

**Labor Category: Document Specialist – Senior**

**Functional Responsibility:** Responsible for preparing and/or maintaining project and program documentation, procedures, and methods including reference manuals. The Senior Document Specialist maintains a project documentation library as well as process and procedures around using the library.

Provides or coordinates special documentation services as required, and should be cleared to work at the highest level required for access to project documentation.

**Minimum Years' Experience:** 2 years

**Minimum Education/Degree Requirements/Training & Certification Requirements:** Bachelor's Degree

**Commercial Substitution Practice:** 5 years' experience and Associate's Degree

## Price List\*

Hourly Rates for Mission Oriented Business Integration Services (MOBIS); Special Item Number 874-7

SIN(s)	Service Proposed (e.g. Labor Category or Job Title/Task)	Minimum Education / Certification Level	Minimum Years of Experience	Market Prices	Unit of Issue	GSA Discount (off Market Prices) (%)	GSA Price (Excluding IFF)	GSA Price (including IFF)
874-7	Senior Consultant II	Bachelors/PMP	7	\$147.25	hour	2.34%	\$143.80	\$144.89
874-7	Consultant II	Bachelors/PMP	4	\$118.75	hour	1.00%	\$117.56	\$118.45
874-7	Program Manager – Intermediate	Bachelors/PMP	6	\$102.70	hour	1.00%	\$101.67	\$102.44
874-7	Program Manager - Associate	Bachelors/CAPM	4	\$75.89	hour	1.00%	\$75.13	\$75.70
874-7	Senior Advisor	Bachelors	10	\$101.70	hour	1.00%	\$100.68	\$101.44
874-7	Program Analyst	Bachelors/PMP	5	\$98.87	hour	1.00%	\$97.88	\$98.62
874-7	Junior Analyst	Bachelors	1	\$57.00	hour	1.00%	\$56.43	\$56.86
874-7	Document Specialist - Senior	Bachelors	2	\$67.79	hour	1.00%	\$67.11	\$67.62

\* - H2PC agrees to use the Economic Price Adjustment – FSS Multiple Award Schedule as per Clause I-FSS-969(b)(2)

- The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Mission Oriented Business Integrated Services (MOBIS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.