



**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**Professional Services Schedule (PSS) 00 CORP
Industrial Group: 00CORP, CLASS R499**

SIN 874-1: INTEGRATED CONSULTING SERVICES
SIN 874-1RC: INTEGRATED CONSULTING SERVICES
SIN 874-7: INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES
SIN 874-7RC: INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES

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Contract Number: GS-10F-039AA

Contract Period: November 8, 2012 – November 7, 2017

Business Size: Large / Other than small

*Pricelist current through
Modification PA-0022 – Admin Mod, dated February 3, 2016
Modification CM-A492 – Refresh 24, dated March 31, 2016*

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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The Internet address for GSA Advantage!™ is <http://www.gsaadvantage.gov>. For more information on ordering from Federal Supply Schedules click on the FAS Schedules button at <http://www.gsa.gov/fas>.

INFORMATION FOR ORDERING OFFICES

1a. Authorized Special Item Numbers (SINs): *Pricing begins on page 7*

SIN No. / Title	Description
<p>874-1 & 874-1RC Integrated Consulting Services</p>	<p>Contractors shall provide expert advice and assistance in support of an agency's mission-oriented business functions. Services covered by this SIN include:</p> <ul style="list-style-type: none"> • Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services • Facilitation and related decision support services • Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings • Advisory and assistance services in accordance with FAR 37.203 <p><i>NOTE: Consulting services where the preponderance of work is specifically covered under other PSS SINS or GSA Schedules are not permitted under this SIN.</i></p> <p><i>NOTE: Legal, expert witness, consulting, and audit services pertaining to financial matters are not covered under this SIN. Refer to C520 SINS. Consulting services relating to public relations are not covered under this SIN. Refer to SIN C541-2, Public Relations Services.</i></p> <p><i>SINs 874-2: Facilitation Services merged into SIN 874-1, FEB 2013.</i></p>
<p>874-7 & 874-7RC Integrated Business Program Support Services</p>	<p>Contractors shall provide services to assist agencies in managing their mission-oriented business projects or programs and achieving mission performance goals. Services covered by this SIN include:</p> <ul style="list-style-type: none"> • All phases of program or project management, from planning to closeout. • Operational/administrative business support services in order to carry out program objectives. <p><i>NOTE 1: Program support services where the preponderance of work is specifically covered under other PSS SINS or GSA Schedules are not permitted under this SIN.</i></p> <p><i>NOTE 2: Administrative support services are authorized under this SIN; however, they must be provided in conjunction with other professional business services covered under this Schedule and must be performed under the supervision of the contractors Project or Program Manager. Personal services as defined in FAR are prohibited.</i></p>

- 1c. Description of all commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services. *Please see attached labor category descriptions on page 4.*
2. Maximum order: *\$1,000,000*
3. Minimum order: *\$100*
4. Geographic coverage (delivery area): *Domestic only*
5. Point of production (city, county, and state or foreign country): *Not Applicable*
6. Discount from list prices or statement of net price: *Government prices are net*
7. Quantity discounts: *1% for orders over \$250,000; 3% for orders over \$500,000*
8. Prompt payment terms: *0%--Net 30 days*
- 9a. Government purchase cards are accepted below the micropurchase threshold
- 9b. Government purchase cards are accepted above the micropurchase threshold
10. Foreign items (list items by country of origin): *Not Applicable*
- 11a. Time of delivery: *As negotiated between Contractor and Ordering Agency*
- 11b. Items available for expedited delivery: *Contact Contractor*
- 11c. Overnight and 2-day delivery: *Contact Contractor*
- 11d. Urgent Requirements: *Contact Contractor*
12. F.O.B. Point: *Destination*
- 13a. Ordering address: *Same as Contractor*
- 13b. Ordering Procedures: *For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.*
14. Payment address: *Same as company address*
15. Warranty provision: *Not Applicable*
16. Export packing charges: *Not Applicable*
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micropurchase level): *None*
18. Terms and conditions of rental, maintenance, and repair: *Not Applicable*

19. Terms and conditions of installation: *Not Applicable*
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: *Not Applicable*
- 20a. Terms and conditions for any other services: *Not Applicable*
21. List of service and distribution points: *Not Applicable*
22. List of participating dealers: *Not Applicable*
23. Preventive maintenance: *Not Applicable*
24. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: *Not Applicable*
25. Data Universal Number System (DUNS) number: *024775638*
26. Notification regarding registration in the System for Award Management (SAM) database.
5JJT1
27. Authorized Negotiators
Anna Mahyera (anna@mscweb.com or 301-509-6776)
Crystal Puleo (cpuleo@mscweb.com or 240-514-4719)

LABOR CATEGORY DESCRIPTIONS

Labor Category	Minimum Edu/Exp Requirements ^{1,2}	Functional Responsibility
Senior Functional Expert I	Bachelor's Degree; 15 years of related experience	Senior expert with in-depth knowledge and experience in various functional and/or domain areas. Contributes to the implementation of strategic direction and provides advice and expertise on applicability of industry standard solutions. Responsible for providing high-level vision to program/project manager or senior client leadership to influence objectives of complex efforts.
Program Director/Senior Advisor I	Bachelor's Degree; 15 years of related experience.	Senior executive responsible for providing strategic direction, vision, leadership, and program management to the team. Contributes to organizational direction through involvement with senior-level client leadership and team members. Maintains productive and effective client relationship with the most senior levels of the client organization.
Senior Management Consultant I	Bachelor's Degree; 10 years of related experience	Provides expert-level domain and functional consulting, analysis, and methodological support to complex projects. Possesses extensive knowledge in an area of specialization required for effective project implementation. Responsible for quality and timely delivery of contractual items and provides direction to the members of the team.
Subject Matter Specialist I	Bachelor's degree or equivalent; 10 years related experience.	Provides subject matter expertise, managerial leadership, and direct support for project operations, problem definition, analysis, requirements development, and implementation of complex project and programs.
Subject Matter Specialist II	Bachelor's degree or equivalent; 15 years of related experience.	Provides subject matter expertise, managerial leadership, and direct support for project operations, problem definition, analysis, requirements development, and implementation of complex project and programs.
Sr. Consultant I	Bachelor's degree or equivalent; 6 years of related experience.	Provides senior-level client consulting and expertise to a variety of projects, including strategic planning, process and productivity improvement, resource allocation, organizational development, systems evaluations, change management, and business process reengineering. Responsible for the effective management of funds and personnel. Responsible for quality and timely delivery of contractual items.
Sr. Consultant II	Bachelor's degree or equivalent; 8 years of related experience.	Provides senior-level client consulting and expertise to a variety of projects, including strategic planning, process and productivity improvement, resource allocation, organizational development, systems evaluations, change management, and business process reengineering. Responsible for the effective management of funds and personnel. Responsible for quality and timely delivery of contractual items.
Consultant I	Bachelor's degree or equivalent; 2 years of related experience.	Directs the performance of or provides technical expertise to a variety of projects and initiatives. Participates in the strategic, tactical, and operational aspects of projects. Responsible for meeting goals within time and budget constraints.

Labor Category	Minimum Edu/Exp Requirements ^{1,2}	Functional Responsibility
Consultant II	Bachelor's degree or equivalent; 4 years of related experience.	Directs the performance of or provides technical expertise to a variety of projects and initiatives. Participates in the strategic, tactical, and operational aspects of projects. Responsible for meeting goals within time and budget constraints.
Analyst I	Bachelor's degree or equivalent; 1 year of related experience.	Researches and analyzes data, performs financial tracking and management tasks, reviews project-related expenditures, assesses procedures for compliance with government standards, and provides recommendations for improvement. Prepares status reports, briefings, and presentations. Assists with the interpretation of data.
Analyst II	Bachelor's degree or equivalent; 2 years of related experience.	Researches and analyzes data, performs financial tracking and management tasks, reviews project-related expenditures, assesses procedures for compliance with government standards, and provides recommendations for improvement. Prepares status reports, briefings, and presentations. Assists with the interpretation of data.
Administrative Support II	Associate's degree or equivalent; 2 years of professional experience	Performs diverse administrative duties. These include, but are not limited to, documentation planning and support, program management support, mail services, data input, initiating special reports, and compiling statistical and financial reports. May perform other duties as assigned.
Program/Project Manager I	Bachelor's degree; 2 years experience managing and directing related activities.	Plans and manages all tasks in support of a particular project. Responsible for technical, management, and cost performance. Develops project plans, manages resource allocations, tracks budgets, and monitors performance. Responsible for development and execution of project plans and completion of project deliverables.
Program/Project Manager II	Bachelor's degree; 4 years experience managing and directing related activities.	Plans and manages all tasks in support of a particular project. Responsible for technical, management, and cost performance. Develops project plans, manages resource allocations, tracks budgets, and monitors performance. Responsible for development and execution of project plans and completion of project deliverables.

Notes

- 1) Edu = Education / Exp = Experience
- 2) Education and/or experience substitutions may apply. Refer to the following section for details.

EDUCATION & EXPERIENCE SUBSTITUTIONS

Medical Science & Computing, LLC reserves the right to make the following substitutions in the education and/or experience requirements of any of the service skill categories set forth herein.

1. ~One year of experience is the equivalent of one year of education.
2. ~ One year of education is the equivalent of one year of experience

For example, an Associate's Degree is equivalent to two years of experience and vice versa. A Bachelor's degree is equivalent to four years of experience and vice versa. A Master's degree is equivalent to two years additional experience and vice versa. A Doctorate (e.g., Ph.D., M.D., D.V.M.) is equivalent to four years additional experience and vice versa.

LABOR CATEGORY RATES

SIN(s)	Labor Category	Min Edu ^{1,2}	Min Exp ^{1,2}	Unit of Issue	GSA Price
874-1, 874-7, 874-1RC & 874-7RC	Sr. Functional Expert I	Bachelor's Degree	15	Per Hour	\$239.29
874-1, 874-7, 874-1RC & 874-7RC	Program Director/Senior Advisor I	Bachelor's Degree	15	Per Hour	\$287.15
874-1, 874-7, 874-1RC & 874-7RC	Senior Management Consultant I	Bachelor's Degree	10	Per Hour	\$191.44
874-1, 874-7, 874-1RC & 874-7RC	Subject Matter Specialist I	Bachelor's Degree	10	Per Hour	\$116.16
874-1, 874-7, 874-1RC & 874-7RC	Subject Matter Specialist II	Bachelor's Degree	15	Per Hour	\$199.50
874-1, 874-7, 874-1RC & 874-7RC	Sr. Consultant I	Bachelor's Degree	6	Per Hour	\$112.78
874-1, 874-7, 874-1RC & 874-7RC	Sr. Consultant II	Bachelor's Degree	8	Per Hour	\$122.58
874-1, 874-7, 874-1RC & 874-7RC	Consultant I	Bachelor's Degree	2	Per Hour	\$94.27
874-1, 874-7, 874-1RC & 874-7RC	Consultant II	Bachelor's Degree	4	Per Hour	\$110.50
874-1, 874-7, 874-1RC & 874-7RC	Analyst I	Bachelor's Degree	1	Per Hour	\$80.09
874-1, 874-7, 874-1RC & 874-7RC	Analyst II	Bachelor's Degree	2	Per Hour	\$86.83
874-1, 874-7, 874-1RC & 874-7RC	Administrative Support II	Associates Degree	2	Per Hour	\$68.82
874-1, 874-7, 874-1RC & 874-7RC	Program/ Project Manager I	Bachelor's Degree	2	Per Hour	\$117.06
874-1, 874-7, 874-1RC & 874-7RC	Program/ Project Manager II	Bachelor's Degree	4	Per Hour	\$122.70

Notes

- 1) Edu = Education / Exp = Experience
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Service Contract Act: The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Service Schedule (PSS) and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.