



**GENERAL SERVICES
 ADMINISTRATION**

CONTRACTING OFFICER

Mr. Aaron Curtin
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CONTRACT NUMBER

GS-10F-0404S

FEDERAL ID NUMBER

20-2443330

DUNS NUMBER

80-7514963

CONTRACT PERIOD

September 11, 2006 through
 September 10, 2016
 (includes 15 year option)

BUSINESS SIZE

Small Disadvantaged (SBD),
 Woman & Veteran Owned Business

EES POINT OF CONTACT

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**Learn more about EES's
 services at:**

www.envexpress.com

ABOUT EES

Environmental Express Services, Inc. (EES) is a woman-owned small business offering environmental impact analysis, planning, natural resources management, and environmental compliance services.

EES was founded in 1998 to serve clients with quick, high quality and competitively priced products. We have over 38 years of experience in preparing environmental and planning studies primarily for the Department of Defense and the Department of Interior. EES successfully graduated from the Small Business Administration's 8(a) program in July 2007.

Our Services

Conservation and Planning Services

- National Environmental Policy Act (EA/EIS)
- Integrated Natural Resources Management Plans
- Forest Management Plans
- Environmental Baseline Surveys
- Biological Assessments

Environmental Compliance Services

- Facility Response Plans and Updates/Revisions
- Spill Prevention, Control and Countermeasure (SPCC) Plans
- Phase I Environmental Site Assessments
- Pollution Prevention Plans
- Regulatory Compliance Support
- Section 404(b)(1) analyses for Corps permits

Other Related Environmental Services

- BRAC-related Services
- Socioeconomic Analyses
- Transportation Analyses
- Environmental Justice Analyses
- Fish and Wildlife Management Plans
- Mitigation Plans
- Coastal Zone Determinations
- Community Involvement Plans/Updates
- Geographic Information System (GIS) Mapping

CUSTOMER INFORMATION

- 1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers: 899-1 & 899-1RC and 899-7 & 899-7RC.
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
- 1c. If the Contractor is proposing hourly rates a description of all corresponding Commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable: for this item."
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic coverage (delivery area): Domestic only
5. Point(s) of production (city, county, and state or foreign country): same as company address
6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). List at the end of this price list.
7. Quantity discounts: None offered.
8. Prompt payment terms: Net 30 days.
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: will accept over \$2,500.
10. Foreign items (list items by country of origin): None
- 11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order.
- 11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list" under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor.
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery. Overnight and 2-day delivery are available and the contractor may be contacted for these rates.
- 11d. Urgent Requirements. The contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor.
12. F.O.B. Point(s): Destination.
- 13a. Ordering Address(es): Same as company address.

CUSTOMER INFORMATION (continued)

- 13b. Ordering procedures: for supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment address(es): Same as company address
15. Warranty provision: Contractor's standard commercial warranty
16. Export Packing charges (if applicable): N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro purchase level): Contact Contractor
18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
- 20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20b. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location). The EIT standards can be found at: www.Section508.gov/.
25. Data Universal Number System (DUNS) number: 80-7514963
26. Notification regarding registration in System for Awards Management (SAM) database: Registered
27. Uncompensated Overtime: (indicate if used). It is not used.

SINS OFFERED

Environmental Express Services, Inc. GSA contract includes the following SINS:

SIN 899-1 & 899-1RC Environmental Planning Services and Documentation

- Environmental Impact Statements and Assessments under NEPA
- Endangered species, wetlands, watersheds, and other natural resource management plans, studies and consultations
- Archeological, historic, and other cultural resources management plans, studies and consultations
- Economic, technical and risk analysis in support of environmental needs
- Environmental program management and regulation development
- Environmental compliance audits
- Compliance management planning
- Pollution prevention surveys

SIN 899-7 & 899-7RC Geographic Information Systems (GIS)

- Mapping and cartography
- Natural resources planning
- Migration pattern analysis
- Pollution analysis
- Site selection
- Emergency preparedness planning

RATES

GSA Rates Category	Labor Category	Year 8 Sep13- Sep14 (1.8% EPA)	Year 9 Sep14- Sep15 (1.8% EPA)	Year 10 Sep15- Sep16 (1.8% EPA)
100	Program Manager	\$105.29	\$107.18	\$109.11
101	Project Manager	\$78.57	\$79.99	\$81.43
400	Archaeologist - Junior Level	\$58.59	\$59.65	\$60.72
300	Archaeologist - Mid Level	\$73.18	\$74.50	\$75.84
400	Architect - Intern	\$65.25	\$66.42	\$67.62
200	Architect	\$73.05	\$74.36	\$75.70
400	Environmental Engineer - Junior Level	\$58.79	\$59.85	\$60.93
300	Environmental Engineer - Mid level	\$76.67	\$78.05	\$79.45
200	Environmental Engineer - Senior Level	\$105.29	\$107.18	\$109.11
400	Environmental Scientist/Planner - Junior Level	\$49.89	\$50.79	\$51.70
300	Environmental Scientist/Planner - Mid level	\$63.77	\$64.92	\$66.09
200	Environmental Scientist/Planner - Senior Level	\$72.51	\$73.81	\$75.14
400	Environmental Technician	\$32.85	\$33.44	\$34.05
400	Chemical Engineer - Junior Level	\$66.13	\$67.32	\$68.53
300	Chemical Engineer - Mid Level	\$80.04	\$81.48	\$82.95
200	Chemical Engineer - Senior Level	\$93.56	\$95.24	\$96.95
400	Civil Engineer - Junior Level	\$57.83	\$58.87	\$59.93
300	Civil Engineer - Mid Level	\$75.94	\$77.30	\$78.70
200	Civil Engineer - Senior Level	\$90.37	\$92.00	\$93.65
400	Electrical Engineer - Junior Level	\$60.77	\$61.86	\$62.97
300	Electrical Engineer - Mid Level	\$77.49	\$78.88	\$80.30
200	Electrical Engineer - Senior Level	\$91.66	\$93.31	\$94.99
400	Mechanical Engineer - Junior Level	\$62.50	\$63.62	\$64.77
300	Mechanical Engineer - Mid Level	\$76.60	\$77.98	\$79.38

RATES (continued)

GSA Rates Category	Labor Category	Year 8 Sep13- Sep14 (1.8% EPA)	Year 9 Sep14- Sep15 (1.8% EPA)	Year 10 Sep15- Sep16 (1.8% EPA)
200	Mechanical Engineer - Senior Level	\$93.50	\$95.19	\$96.90
300	Geotechnical Engineer - Mid Level	\$80.21	\$81.65	\$83.12
400	Chemist - Junior Level	\$59.54	\$60.61	\$61.71
300	Chemist - Mid Level	\$61.99	\$63.11	\$64.24
200	Chemist - Senior Level	\$84.16	\$85.67	\$87.21
400	Geologist - Junior Level	\$46.64	\$47.48	\$48.33
300	Geologist - Mid Level	\$63.17	\$64.31	\$65.47
200	Geologist - Senior Level	\$87.92	\$89.50	\$91.12
300	Hydrogeologist - Mid Level	\$67.90	\$69.12	\$70.36
400	Ecologist/Biologist - Junior Level	\$45.65	\$46.47	\$47.31
300	Ecologist/Biologist - Mid Level	\$55.46	\$56.46	\$57.47
200	Ecologist/Biologist - Senior Level	\$79.12	\$80.55	\$82.00
300	Toxicologist - Mid Level	\$61.53	\$62.63	\$63.76
300	Urban Regional Planner - Mid Level	\$44.95	\$45.76	\$46.59
502	Engineering Technician - Junior Level *	\$34.63	\$35.26	\$35.89
501	Engineering Technician - Mid Level *	\$41.28	\$42.02	\$42.78
500	Engineering Technician - Senior Level *	\$46.47	\$47.31	\$48.16
300	Estimator - Mid Level	\$74.25	\$75.59	\$76.95
300	Construction Inspector - Mid Level	\$70.91	\$72.18	\$73.48
400	Hazardous Waste Specialist - Junior Level	\$43.29	\$44.06	\$44.86
300	Hazardous Waste Specialist - Mid Level	\$56.66	\$57.68	\$58.72
200	Hazardous Waste Specialist - Senior Level	\$70.19	\$71.45	\$72.74

RATES (continued)

GSA Rates Category	Labor Category	Year 8 Sep13- Sep14 (1.8% EPA)	Year 9 Sep14- Sep15 (1.8% EPA)	Year 10 Sep15- Sep16 (1.8% EPA)
400	Noise Analyst - Junior Level	\$58.53	\$59.58	\$60.66
200	Noise Analyst - Senior Level	\$100.50	\$102.31	\$104.15
300	Draftsperson/Illustrator - Mid Level *	\$38.62	\$39.32	\$40.03
400	CADD/GIS Operator - Junior Level *	\$32.49	\$33.08	\$33.67
300	CADD/GIS Operator - Mid Level *	\$37.15	\$37.81	\$38.50
300	Surveyor *	\$48.28	\$49.14	\$50.03
400	Computer Analyst - Junior Level *	\$48.41	\$49.28	\$50.17
300	Computer Analyst - Mid Level *	\$60.49	\$61.58	\$62.69
200	Computer Analyst - Senior Level *	\$72.64	\$73.94	\$75.27
400	Computer Programmer - Junior Level *	\$56.52	\$57.53	\$58.57
300	Computer Programmer - Mid Level *	\$70.58	\$71.85	\$73.14
200	Computer Programmer - Senior Level *	\$80.14	\$81.58	\$83.05
300	Public Relations Specialist - Mid Level	\$61.02	\$62.12	\$63.24
200	Public Relations Specialist - Senior Level	\$74.25	\$75.59	\$76.95
400	Socioeconomist - Junior Level	\$57.40	\$58.43	\$59.49
300	Socioeconomist - Mid Level	\$80.02	\$81.46	\$82.93
200	Socioeconomist - Senior Level	\$102.67	\$104.52	\$106.40
300	Contract Admin/Procurement - Mid Level	\$72.42	\$73.73	\$75.05
400	Word Processor *	\$32.32	\$32.91	\$33.50
401	Clerical / Administrative Assistant *	\$27.38	\$27.87	\$28.37
300	Technical Writer/Editor – Mid Level*	\$61.02	\$62.12	\$63.24

*The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

Applicable SINs for all of the labor categories are: SINs 899-1, Environmental Consulting Services; 899-1RC; 899-7, Geographic Information Systems (GIS) Services and 899-7RC.

SCA ELIGIBLE LABOR CATEGORIES

SCA Eligible Contract Labor Category	SCA Equivalent Code – title	WD Number
502 Engineering Technician- Junior Level	30081 Engineering Technician I	05-2521
501 Engineering Technician – Mid Level	30082 Engineering Technician II	05-2521
500 Engineering Technician – Senior Level	30083 Engineering Technician III	05-2521
300 Draftsperson/Illustrator – Mid Level	13042 Illustrator II	05-2521
400 CAD/GIS Operator – Junior Level	30061 Drafter/CAD Operator I	05-2521
300 CAD/GIS Operator – Mid Level	30062 Drafter/CAD Operator II	05-2521
300 Surveyor	99832 Surveying Technician	05-2521
400 Computer Analyst – Junior Level	14101 Computer Systems Analyst I	05-2521
300 Computer Analyst – Mid Level	14102 Computer Systems Analyst II	05-2521
200 Computer Analyst – Senior Level	14103 Computer Systems Analyst III	05-2521
400 Computer Programmer – Junior Level	14071 Computer Programmer I	05-2521
300 Computer Programmer – Mid Level	14072 Computer Programmer II	05-2521
200 Computer Programmer – Senior Level	14073 Computer Programmer III	05-2521
400 Word Processor	01612 Word Processor II	05-2521
401 Clerical/Administrative	01311 Secretary I / 01280 Receptionist	05-2521
300 Technical Writer/Editor	30462 Technical Writer II	05-2521

LABOR CATEGORY DESCRIPTIONS

100	Program Manager (Exempt)	Provides overall direction to programs or projects of considerable size, scope or complexity. Ensures established goals and objectives are met within framework of established corporate or organizational policy. Supplies technical or managerial advice or counsel to other professionals. May have profit or loss responsibility.
Normal Qualifications/Experience: BS or MS in Scientific or Engineering Disciplines and 12-15 years or more relevant functional and/or managerial experience		
101	Project Manager (Exempt)	Provides direction to programs or projects of considerable size, scope or complexity. Ensures established goals and objectives are met within framework of established corporate or organizational policy. Supplies technical or managerial advice or counsel to other professionals. May have profit or loss responsibility.
Normal Qualifications/Experience: BS or MS in Scientific or Engineering Disciplines and 10-15 years or more relevant functional and/or managerial experience		
200	Senior Level Professionals (Exempt)	Under general direction, coordinates, executes and may manage projects of more moderate size, scope and complexity. Evaluates data and translates data products and reports. Provides technical guidance and training to other professionals and technicians.
Normal Qualifications/Experience: BS or MS in Scientific or Engineering Disciplines and 10-12 years or more relevant functional and/or managerial experience		
300	Mid Level Professionals (Exempt)	Under supervision of Senior Professionals, manages or carries out assignments associated with normally smaller projects. Coordinates daily work assignments and provides technical guidance and training to other professionals or technicians. Under general direction, plans, conducts and executes assignments requiring judgment in independent evaluation, selection and substantial adaptation/modification of standard techniques, procedures and criteria. Evaluates data and translates data products and reports. Devises solutions to new and existing problems. Coordinates the activities of Professionals and Technicians
Normal Qualifications/Experience: BS or MS in Scientific or Engineering Disciplines and 9-12 years or more relevant functional experience		
400	Junior Level Professionals (Exempt)	Under general direction, plans, conducts and executes assignments requiring judgment in independent evaluation, selection and substantial adaptation / modification of standard techniques, procedures and criteria. Devises solutions to new and existing problems. Under general direction, independently collects, evaluates and analyzes project-specific data. Selects and applies standard techniques and procedures while using judgment when making adaptations and modifications. May coordinate the activities of project-assigned Technicians.
Normal Qualifications/Experience: BS or MS in Scientific or Engineering Disciplines and 2-8 years or more relevant functional experience		
500	Technician, Senior Level (Non-Exempt)	Under minimal supervision, conducts non-routine field and lab tests that require non-standard procedures and complex instrumentation. May construct components or subassemblies on prototype equipment or models. Operates test equipment and records test data. May troubleshoot malfunctioning equipment and make repairs. May perform graphic, drafting or design functions for projects. May coordinate activities of lower-level Technicians.
Normal Qualifications/Experience: 7-10 years or more relevant functional experience		
501	Technician, Mid Level (Non-Exempt)	Under general supervision, conducts somewhat non-routine field and lab tests that require standard procedures and moderately complex instrumentation. May construct components or subassemblies on prototype equipment or models. Operates test equipment and records test data. May troubleshoot malfunctioning equipment and make repairs. May perform graphic, drafting or design functions for projects.
Normal Qualifications/Experience: A high school diploma, 3-7 years or more relevant functional experience (completion of a two-year level course of study may substitute for one year of experience)		

LABOR CATEGORY DESCRIPTIONS (CONTINUED)

502	Technician, Junior Level (Non-Exempt)	Under close supervision, conducts somewhat routine field and lab tests that require standard procedures and moderately complex instrumentation. May operate test equipment and records test data. May troubleshoot malfunctioning equipment and make repairs. May perform graphic, drafting or design functions for projects.
Normal Qualifications/Experience: A high school diploma, 0-3 years or more relevant functional experience (completion of a two-year level course of study may substitute for one year of experience)		
300	CAD/GIS Operator, Mid Level (Exempt)	Designs and develops layouts and drawings according to engineering specifications, utilizing computer aided design and drafting equipment and other computer graphics software. Reviews engineering drawings and supporting documents to ensure accuracy, quality and adherence to standard practices. Edits, revises and updates changes to recently developed or existing drawings and graphics. May supervise or direct activities of other CADD/Graphic Arts Designers and Technicians.
Normal Qualifications/Experience: A high school diploma, 7-9 years or more relevant engineering design experience (completion of a two-year level course of study may substitute for one year of experience)		
400	CAD/GIS Operator, Junior Level (Exempt / Non- Exempt)	Designs, develops and/or produces layouts and drawings according to engineering specifications, utilizing computer aided design and drafting equipment and other computer graphics software. Reviews engineering drawings and supporting documents to ensure accuracy, quality and adherence to standard practices. Edits, revises and updates changes to existing drawings and graphics. May supervise or direct activities of other CADD/Graphic Arts Designers and Technicians.
Normal Qualifications/Experience: A high school diploma, 5-7 years or more relevant engineering design experience (completion of a two-year level course of study may substitute for one year of experience)		
300	Draftsman / Illustrator, Mid Level (Non- Exempt)	Performs graphic arts and design to maps, site diagrams and mechanical drawings. Beginning experience in computerized graphic systems or programs.
Normal Qualifications/Experience: A.S./A.A. degree with 1 year of experience or 2 plus years of equivalent experience.		
300	Contract Admin / Procurement, Mid Level (Exempt / Non- Exempt)	Provides business management and administrative support to projects, typically on-site. Activities include billing, WAWF invoicing, project cost tracking, purchasing activities, subcontract management, coordinating acquisition of site material and services, field office administrative activities, preparation of daily cost tracking reports, interfacing with accounting systems and personnel, contract negotiations support and preparation of cost or pricing proposals. Provides guidance and training to Project Managers and other personnel.
Normal Qualifications/Experience: BS or BA with 2 years of experience OR 4 years of equivalent experience		
400	Word Processor II (Exempt / Non- Exempt)	Performs technical typing of difficult analytical subject matter for technical reports or documentation. Requires proficient typing skills and word processing training in all MS Office Suite applications. May be billable to projects or indirect/non-billable.
Normal Qualifications/Experience: A high school diploma, 3-5 years of experience		
401	Clerical / General Office (Non-Exempt)	Indirect, generally non-chargeable or non-billable personnel, but can be chargeable to projects. Typical disciplines include secretarial, non-billable administrative, non-billable clerical, analytical or general office support staff, etc.
Normal Qualifications/Experience: A high school diploma, 1-2 years of experience		

