General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address of GSA Advantage! Is
http://www.GSAAdvantage.gov.

Schedule Title: Mission Oriented Business Integrated Services (MOBIS)
FSC Group: 874   **Class:**   R499

Contract No.:   GS-10F-0408X   Through Modification No. PS-0003

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at http://fss.gsa.gov

Contract Period: July 28, 2011 – July 27, 2016

Ideal Innovations, Inc.
950 N. Glebe Road, Suite 800
Arlington, VA 22203
(703) 528-9101
http://www.idealinnovations.com

Business Size: Large Business
Contract Administration: Diane Hoppe
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Ideal Innovations, Inc.

GS-10F-0408X   January 29, 2013

Customer Information

1a. Awarded Special Item Numbers (SIN's). See Page 8 for details.

SIN 874-1   Consultant Support
SIN 874-6   Acquisition Management Support
SIN 874-7   Program Integration and Project Management Services

1b. Identification of the Lowest Priced model number and lowest unit price for that model for each special item number awarded in the contract: Not applicable

1c. A description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees who will perform services. See attached Labor Category Descriptions

2. Maximum Order: $1,000,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery area): Domestic and Overseas

5. Point(s) of Production: Same as company address

6. Discount from List Price or Statement of Net Price: Government Net prices (discounts already deducted).

7. Quantity Discounts: None offered

8. Prompt Payment Terms: Net 30 days

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: YES

9b. Notification that Government purchase cards are accepted at or above the micro-purchase threshold: will accept over $2,500.00

10. Foreign Items: None

11a. Time of Delivery: Specified on the Task Order

11b. Expedited Delivery: Contact Contractor

11c. Overnight and 2-day Delivery: Contact Contractor

11d. Urgent Requirements: Contact Contractor

12. F.O.B. Points(s): Destination

13a. Ordering Address: Same as Company address

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment Address: Same as Company address

15. Warranty Provision: Contractor's Standard Commercial Warranty

16. Export Packaging Charges: Not applicable

17. Terms and conditions of Government commercial credit card acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and Conditions of Rental, Maintenance, and Repair: Not Applicable

19. Terms and Conditions of Installation: Not Applicable

20a. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and any discounts from List Prices: Not Applicable

20a. Terms and Conditions of Any Other Services: Not Applicable

21. List of Service and Distribution Points: Not Applicable

22. List of Participating Dealers: Not Applicable

23. Preventive Maintenance: Not Applicable

24a. Special Attributes Such as Environmental Attributes: Not Applicable

24b. Section 508 Compliance for EIT: Not Applicable

25. Data Universal Numbering System (DUNS) Number: 04-7665075

26. Notification regarding registration in Central Contract Registration (CCR) database: Registered and Active in CCR

Ideal Innovations, Inc.

GS-10F-0408X January 29, 2013

Government Awarded Prices inclusive of the 0.75% Industrial Funding Fee (IFF) that is collectable and payable to the GSA.

Labor Category Name	Unit	Year 1/BASE	Year 2	Year 3	Year 4	Year 5
SIN 874-1						
Sr. Engineer Consultant	Hour	$ 200.52	$ 205.53	$ 210.67	$ 215.94	$ 221.34
Systems Engineer Consultant	Hour	$ 136.93	$ 140.35	$ 143.86	$ 147.46	$ 151.15
Research Consultant	Hour	$ 80.80	$ 82.82	$ 84.89	$ 87.01	$ 89.19
SIN 874-6, 874-7						
Program Manager II	Hour	$ 124.72	$ 127.84	$ 131.03	$ 134.31	$ 137.67
Program Manager I	Hour	$ 96.90	$ 99.32	$ 101.81	$ 104.35	$ 106.96
Administrative Assistant I	Hour	$ 54.27	$ 55.63	$ 57.02	$ 58.44	$ 59.90
SIN 874-7						
Research Coordinator I	Hour	$ 125.40	$ 128.54	$ 131.75	$ 135.04	$ 138.42
Research Analyst IV	Hour	$ 113.97	$ 116.82	$ 119.74	$ 122.73	$ 125.80
Research Analyst III	Hour	$ 73.92	$ 75.77	$ 77.66	$ 79.60	$ 81.59
Research Analyst II	Hour	$ 57.17	$ 58.60	$ 60.06	$ 61.57	$ 63.10
Subject Matter Expert IV	Hour	$ 136.23	$ 139.64	$ 143.13	$ 146.70	$ 150.37

Contractor will accept LH and FFP
Government Awarded Prices (Net Prices)

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix below. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No.
Administrative Assistant	**01261-** PERSONNEL ASSISTANT (EMPLOYMENT) I	05-2103

<u>**Labor Category Descriptions**</u>

<u>**Sr. Engineering Consultant**</u>
The Sr. Engineering Consultant must have extensive engineering experience in either biometrics; forensics; force protection; military command, control and communications; requirements analysis; advanced war fighting concepts, doctrine, tactics, techniques, and procedures; or computer systems and their application to military programs. The position is responsible for understanding and establishing enterprise, operational, organizational, and performance metrics for the above areas.

Sr. Engineering Consultant must have the ability to analyze and provide recommendations on testing and metrics dealing with system and operational architectures; or coordinate with user community representatives throughout all phases of testing and development including requirements definition, clarification, prioritization, and alternatives; and apply emerging doctrine and tactics to testing system design while assessing the impact of programmatic and technical options on stated user requirements and doctrine.

Major Duties Include:
- Performs analysis of documented user requirements and directs or assists in the design of test plans in support of user requirements.
- Collaborate directly with the users to establish the metric business rules that will provide the foundation of the organization's enterprise strategic plan.
- May participate in all phases of risk management assessment and software/hardware development.
- Responsible for ensuring that the designs and documentation support all applicable client, agency or industry standards, time lines and budgets.
- Responsible for/or assists in the analysis of test results, documents conclusions and makes recommendations as supported by such analysis.
- Provide Sr. Engineer Consulting support to theater/operational-level biometric staff elements, Combatant Commanders, Joint Task Force Commanders and special purpose task forces
- Must possess excellent math and statistics skills.

Requirements:
- Doctorate and 4 year experience; OR
- Master's Degree and 6 years experience; OR
- Bachelor's Degree or higher and 8 years experience

<u>**Systems Engineering Consultant**</u>
The Systems Engineering Consultant must have experience in analysis, design, development, and fielding of next generation of either biometrics, forensics, force protection systems or rapid prototyping. Individual will provide identification/resolution of problems within existing systems, design/implementation of new systems, and enhancement of existing systems. Responsible for understanding the needs of the customers and the realities of commercially available products, and creating requirements that will allow implementation by the development team.

Must also have the ability to analyze and provide recommendations on issues dealing with system and operational architectures; coordinate with user community representatives throughout all phases of development concerning requirements definition, clarification, prioritization, and alternatives; and apply emerging doctrine and tactics to system design and development while assessing the impact of programmatic and technical options on stated user requirements and doctrine.

<u>**Major Duties Include:**</u>
- Technical advisement;
- Acquisition, cost, and engineering support ensure the effective execution of programs;
- Research of new technologies;
- Design and engineering of systems;
- Program support, from conception through implementation;

- Conferring with scientific, engineering, and technical personnel to resolve testing problems, such as requirement deficiencies and system malfunctions, incomplete test data, and data interpretation, considering such factors as conditions under which the test was conducted and phase of the test used to obtain and record data.
- Analyzing and interpreting test results and prepare technical reports for use by engineering and management personnel.
- Must possess excellent verbal and written communication skills, be customer- and detail-oriented, and possess good decision-making abilities.

Requirements:
- Master's Degree and 3 years experience; OR
- Bachelor's Degree and 5 years experience; OR
- Associate's Degree and 7 years experience: OR
- High School's Degree and 10 years experience

Research Consultant

The Research Consultant shall coordinate and archive DOD, Joint, Service, Federally Funded Research Facilities, Industry and Academic studies and assessments conducted in support of program. Tasks shall include the cataloging of studies and assessments; maintenance of an interactive database to cross reference tactics, techniques and procedures against known technology capabilities; and dissemination of results to appropriate individuals and agencies. The research analyst shall be responsible for scheduling conferences, meetings and briefings, and tracking and reporting on action items.

Major Duties Include:
- Developing and maintaining a database to track system progress;
- Ensure all proposed countermeasure systems are scheduled for analysis;
- Direct the reverse engineering, building and validation of electronic and mechanical devices
- Meeting the varying technical specifications required for the construction and delivery of such devices and systems.
- Managing the overall development of prototyping of possible devices and prototypes based on adaptations of commercial-off-the shelf (COTS) technology.

Requirements:
- Bachelor's Degree or higher and 3 years experience; OR
- Associate's Degree and 5 years experience; OR
- High School's Degree and 8 years experience

Program Manager

    a. Description

        I. Provides overall management authority for a program or project. The Program Manager is the contractor's authorized interface with the Government Contracting Officer or the Contracting Officer's Technical Representative. The Program Manager meets periodically with the Government to review the quality of services being provided, ensure services meet expectations, and address any contractual issues. Responsible for resources, work standards, schedules, reviewing progress reports, supervising personnel, communicating policies, purposes, goals, accomplishments and overall contract performance.

    b. Duties and Responsibilities

        I. Coordinates team member activities to ensure customer requirements are met and solutions are delivered on time and on budget.

        II. Actions schedule and compares against work and cost performance, tracking the critical path, and adjusting resource allocation as required.

        III. Plans, recommends actions, and coordinates a large project or a number of small projects with many complex features.

IV. Performs routine assignments on a broad range of tasks associated with the implementation of standard techniques, procedures and/or criteria as they apply to the technical or administrative discipline relating to the task

V. Using prescribed methods and information supplies, develops draft inputs to program documentation as it relates to any of the support functions; reviews final draft documents for conformity to requirement and completeness.

VI. Organizes and maintains management files; tracks preparation and delivery status of date deliverables.

VII. Attends meetings, designs reviews, working groups and briefings; reports issues and problems; recommends solutions.

VIII. Implements and monitors QA/QC activities of the team.

c. **Job Specifications**
  I. Program Manager I
    1. Bachelor's Degree in Engineering, Computer Science, Information Systems, or other related scientific or technical management disciplines.
    2. 3 years specialized experience directly related to the specified task area.
    3. Proven supervisory and management skills. Progressive project related experience is required. Specialized experience required includes: complete engineering project development from inception to deployment, demonstrated ability to provide guidance and direction in multiple tasks across several functional areas, including the use of different technologies. Proven expertise in understanding program requirements of the types of tasks to be performed, ability to review and evaluate all work performed, management and control of funds and resources, and provide direction to ensure compliance with all management policies.
  II. Program Manager II
    1. Bachelor's Degree in Engineering, Computer Science, Information Systems, or other related scientific or technical management disciplines.
    2. 6 years specialized experience directly related to the specified task area.
    3. Proven supervisory and management skills. Progressive project related experience is required. Specialized experience required includes: complete engineering project development from inception to deployment, demonstrated ability to provide guidance and direction in multiple tasks across several functional areas, including the use of different technologies. Proven expertise in understanding program requirements of the types of tasks to be performed, ability to review and evaluate all work performed, management and control of funds and resources, and provide direction to ensure compliance with all management policies.

Administrative Assistant
  d. **Description**
    I. Provides administrative support to technical and management-level personnel. Provides documentation and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, mail services, records and data input.
  e. **Duties and Responsibilities**
    I. Provides administration support to staff. Responsibilities include filing, maintaining the records management library; typing and preparing letters and technical documentation such as information papers, working notes, briefing, monthly progress reports and spreadsheets, etc.
    II. Provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, mail services, records and data input.
    III. Knowledge and understanding of Microsoft office suite is required.
  f. **Job Specifications**
    I. Administrative Assistant I

1. High school diploma or general educational development credential or other equivalent degree program.
2. 3 years specialized experience directly related to the specified task area.

Research Coordinator
    g. Description
        I. Responsible for the management and logistics of a research project. Approaches research from an organizational perspective, collecting, analyzing and interpreting data and other input materials.

    h. Duties and Responsibilities
        I. Responsible for analyzing quantitative and qualitative data. This includes identifying patterns, corrections and deviations from previous test results.
        II. Documents all test data and results and prepares written technical and analytical reports.
        III. Prepares research files, performs and oversees data-entry procedures, and adheres to all controls and control procedures.
        IV. Administers and supervises test questionnaires and other data-collection techniques, and then processes the data and present the results.

    i. Job Specifications
        I. Research Coordinator
            1. Master's Degree in Engineering, Computer Science, Information Systems, or other related scientific or technical management disciplines and 5 years specialized experience directly related to the specified task area, or;
            2. Doctorate in Engineering, Computer Science, Information Systems, or other related scientific or technical management disciplines and 2 years specialized experience directly related to the specified task area

Research Analyst
    j. Description
        I. Provides project support services to stakeholders and senior staff, including research, analysis, facilitation assistance and document preparation.

    k. Duties and Responsibilities
        I. Assists in developing research and undertaking analysis across a range of products.
        II. Conducts supplier and industry assessments, identifies and evaluates potential suppliers.
        III. Assists senior staff in the development and analysis of data as it relates to program development, improvement, analysis, research, task management, engineering, quality assurance, safety and health regulations, safety analysis, rulemaking and policy analysis, and assessment of safety management systems.

    l. Job Specifications
        I. Research Analyst II
            1. Bachelor's Degree.
            2. 2 years experience directly related to the specified task area.
        II. Research Analyst III
            1. Bachelor's Degree.
            2. 4 years experience directly related to the specified task area.
        III. Research Analyst IV
            1. Bachelor's Degree.
            2. 6 years experience directly related to the specified task area.

Subject Matter Expert
    m. Description
        I. Provides in-depth knowledge and expertise in a wide variety of fields such as program management, project management, programming, engineering, analysis, software development,

human factors, systems administration, or databases. Functions as a stakeholder for a team that has recognized expertise and authority for a given discipline.

n.   Duties and Responsibilities
   I.   Responsible for establishing how tasks and life-cycle processes, business processes, etc., are to be performed.
   II.   Responsible for providing in-depth technical expertise to the team.
   III.   Responsible for developing and evaluating acceptable performance levels.
   IV.   Responsible for defining and monitoring performance objectives.

o.   Job Specifications
   I.   Subject Matter Expert IV
      1.   Bachelor's Degree in Engineering, Computer Science, Information Systems, or other related scientific or technical management disciplines plus 10 years specialized experience directly related to the specified task area, or;
      2.   Master's Degree in Engineering, Computer Science, Information Systems, or other related scientific or technical management disciplines plus 6 years specialized experience directly related to the specified task area, or;
      3.   Doctorate in Engineering, Computer Science, Information Systems, or other related scientific or technical management disciplines plus 2 years specialized experience directly related to the specified task area.

GSA MOBIS SINs DEFINITIONS

874 6 --- Acquisition Management Support

Acquisition Management Support: Contractors shall provide professional support services to agencies in conducting federal acquisition management activities. Services covered by this SIN are: acquisition planning assistance, including market research and recommending procurement strategy: acquisition document development, including cost/price estimates, quality assurance surveillance plans, statements of work, synopses, solicitations, price negotiation memoranda, etc.: expert assistance in supporting proposal evaluations, including price/cost analysis or technical proposal analysis: contract administration support services, including assistance with reviewing contractor performance, developing contract modifications, and investigating reports of contract discrepancies: contract close-out assistance; Competitive Sourcing support, including OMB Circular A-76 studies, strategic sourcing studies, privatization studies, public-private partnerships, and Federal Activities Inventory Reform (FAIR) Act studies.

Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited under MOBIS. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award. For more information, see www.gsa.gov/mobis.

NOTE: Grants management services are not covered under this SIN. Refer to Schedule 520, SIN 520-22, Grants Management Support Services.

874 7 --- Program and Project Management Services

Contractors shall provide services to assist agencies in planning, initiating, managing, executing, and closing out mission-oriented business programs and projects. Services included are: Project leadership and communications with stakeholders; project planning and scheduling; earned value management support; project management, including performance monitoring and measurement; reporting and documentation associated with project/program objectives; stakeholder briefings, participation in required meetings, and related project support services; program integration services; and project close-out services. All services must be provided and performed under the supervision/management of the contractor's Project Manager or Program Manager. Orders for services under this SIN without an accompanying Program/Project Manager labor category are prohibited.

The primary purpose and preponderance of work for any project awarded under this SIN must be for professional business services. Services covered by other GSA Schedules shall only be included in the project scope if they are directly related to the successful accomplishment of the project and are incidental to the overall effort. It is the responsibility of the Contracting Officer placing the order to make this determination.