

PROFESSIONAL SERVICES

The GBK Partnership, LLC

519 NW 23rd St, Ste 200

OKC OK, 73103

1-888-408-0700

www.gbpartnership.com

GS-10F-0413M

Contract Period: August 19, 2007-August 18, 2017

Small Business

Contract Administrator: Ms. Taran Priddy
tpriddy@gbki.com
405-285-5349

SIN 899-1 and 889-1RC: ENVIRONMENTAL CONSULTING SERVICES

SIN 899-3 and 899-3RC: ENVIRONMENTAL TRAINING SERVICES

Labor Descriptions

Category	Description	Qualifications
Program Manager	Serves as primary contact with client and manages projects to meet client expectations. Oversees all phases of the project. Communicates with client on project: design, schedule, and all other issues on an ongoing basis.	<ul style="list-style-type: none">▪ Master's Degree in relevant discipline.▪ 12 years relevant experience..
Senior Consultant – Professional	Senior level Consultant. Provides consulting at the expert level. Provides advanced experience and education in their subject matter to environmental compliance projects. Organizes, prepares and conducts complex training and education programs for personnel	<ul style="list-style-type: none">▪ Master's Degree in relevant discipline.▪ PE, CIH, CHMM, CSP, REM, MPH, JD or equivalent professional certification▪ 10 years relevant experience.
Senior Consultant – Regulatory Specialist	Senior level consultant limited to EHS regulatory services.	<ul style="list-style-type: none">▪ Bachelor's degree in relevant discipline.▪ 10 years relevant experience.

Senior Development Engineer/Designer	Oversees the design, development, and/or implementation of consulting projects and IT-based services and products. Communicates directly with Program Manager in identifying client organizational and regulatory requirements and offer solutions.	<ul style="list-style-type: none"> ▪ Master's Degree in relevant discipline. ▪ 10 years relevant experience.
Staff Consultant	Develops and delivers consulting services at the staff level.	<ul style="list-style-type: none"> ▪ Bachelor's degree in relevant discipline. ▪ 5 years relevant experience.
Staff Engineer/Designer	Oversees the design, development, and/or implementation of consulting projects and IT-based services and products. Communicates directly with Program Manager in identifying client organizational and regulatory requirements and offer solutions.	<ul style="list-style-type: none"> ▪ Bachelor's degree in relevant discipline. ▪ 5 years relevant experience. ▪ Proficient in software development applications.
Staff Technician	Assists in all facets of course and material preparation. Equipment and materials setup; materials handling; inventorying; shipping; duplication and binding; and any other assistance required.	<ul style="list-style-type: none"> ▪ High School Diploma or GED ▪ Documented training and work experience equivalent to one year in related field (i.e., emergency response; regulatory compliance; etc)
Staff Developer	Assesses requirements for new or modified systems. Prepares written specifications. Duties may include light programming, software/application development, project scheduling, and production control.	<ul style="list-style-type: none"> ▪ High School Diploma or GED ▪ Documented training and work experience equivalent to one year with CBT development software.
Clerical/Word Processor	Assists in the preparation of course materials including project documentation, audio-visual presentations, etc.	<ul style="list-style-type: none"> ▪ High School Diploma or GED ▪ Documented training and work experience equivalent to one year with MS Office applications.

SIN 899-1: ENVIRONMENTAL CONSULTING SERVICES

Labor Category	Gov't Hourly Rate	Gov't Daily Rate
Program Manager	\$151.31	\$1,210.48
Senior Consultant	\$126.10	\$1,008.80
Senior Consultant – Regulatory Specialist	\$96.99	\$775.92
Senior Development Engineer/Designer	\$96.99	\$775.92
Staff Consultant	\$87.31	\$698.48
Staff Engineer/Designer	\$67.91	\$543.28
Staff Technician	\$48.50	\$388.00
Staff Developer	\$48.50	\$388.00
Word Processor/Clerical	\$19.40	\$155.20

Labor Category	Year 13 8/19/2014-8/18/2015	Year 14 8/19/2015-8/18/2016	Year 15 8/19/2016-8/18/2017
Program Manager	\$147.48	\$151.31	\$155.25
Senior Consultant	\$122.91	\$126.10	\$129.38
Senior Consultant – Regulatory Specialist	\$94.54	\$96.99	\$99.52
Senior Development Engineer/Designer	\$94.54	\$96.99	\$99.52
Staff Consultant	\$85.10	\$87.31	\$89.58
Staff Engineer/Designer	\$66.19	\$67.91	\$69.67
Staff Technician	\$47.27	\$48.50	\$49.76
Staff Developer	\$47.27	\$48.50	\$49.76
Word Processor/Clerical	\$18.91	\$19.40	\$19.91

The GBK Partnership, LLC
COURSE CATALOG
GS-10F-0413M
SIN 899-3

For more information, see our [web site](#).

(ISO08) A Management Understanding of ISO 14000 (8 hrs)

This course is designed to provide participants with a thorough understanding of the critical business issues related to ISO 14000 and EMS registration. Experienced consultants lead the session, providing insight and up-to-date information on the standard and business issues related to its use. A global perspective helps participants understand the potential business and economic impacts of ISO 14000.

(BTTEC) Basic Training for Environmental Managers (24 hrs)

This course is intended for the Environmental Manager. This can include personnel at the supervisory level, environmental compliance officers, maintenance officers, hazardous waste managers, etc. The course focuses on the management level issues relevant to hazardous waste management, hazardous materials management, storm water pollution prevention, Toxic Substances Control Act, environmental training requirements and more. Individuals responsible for developing and managing installation programs at Defense-related activities are ideal candidates for this training. Course highlights include:

Environmental Planning and Program Management
National Environmental Policy Act
Regulatory Training Requirements
Environmental Auditing
OSHA Compliance and Hazard Communication
Systems Approach to Environmental Management (EMS)
Updates on EO 13423 and EO 13514

(BTMGR) Basic Training for Environmental Technicians (40 hrs)

This course is intended for those individuals responsible for implementing installation programs at Defense-related activities. This can include hazardous waste facility workers, environmental technicians; maintenance officers; fuel point workers; etc. The course focuses on the line-level issues relevant to hazardous waste management, hazardous materials management, storm water pollution prevention, PCBs, asbestos, USTs, hazardous materials response, managing standard operating procedures (SOPs), training requirements, and more. The course highlights include:

Storm Water Pollution Prevention Training
Basic Environmental Chemistry
Hazardous Materials Management and Storage
Environmental Sampling
OSHA Compliance and Hazardous Communication
PCBs, Lead, Asbestos Awareness
Emergency Response to Oil and Hazardous Substance Releases

(CFC16) CFC Training for Refrigeration/AC Personnel (16 hrs)

The course provides training mandated by the 1990 Clean Air Act (CAA), 40 CFR 82 (CFC and Maintenance), including amendments. Training results in RSES Certification upon successfully passing the examination. The test covers 3 levels and is a 4 increment exam. Students must pass the Core increment.

Level 1: Small appliances

Level 2: High pressure systems

Level 3: Low pressure systems

(CSE16) Confined Space Entry and Rescue (16 hrs)

This 16-hour course provides instruction on OSHA's confined space regulation 29CFR 1910.146. Many workplaces contain spaces that are considered "confined" because their configurations hinder the activities of any employees who must enter, work in, and exit them. For example, employees who work in process vessels generally must squeeze in and out through narrow openings and perform their tasks while cramped or contorted. OSHA uses the term "confined space" to describe such spaces. In addition, there are many instances where employees who work in confined spaces face increased risk of exposure to serious hazards. In some cases, confinement itself poses entrapment hazards. In other cases, confined space work keeps employees closer to hazards, such as asphyxiating atmospheres or the moving parts of machinery. OSHA uses the term "permit-required confined space" (permit space) to describe those spaces that both meet the definition of "confined space" and pose health or safety hazards.

(EMS08) Commander's Briefing on EMS and ISO 14000 (8 hrs)

This course is designed to provide participants with a thorough understanding of the critical business issues related to ISO 14000 and EMS registration. Experienced consultants lead the session, providing insight and up-to-date information on the standard and business issues related to its use. A global perspective helps participants understand the potential business and economic impacts of ISO 14000.

(EMS24) Developing and Implementing Environmental Management Systems (24 hrs)

This course provides detailed, hands-on guidance on how to implement an environmental management system (EMS). The ISO 14001 standard is used in the course as a basis for developing an EMS that will be effective and add value to your business. The course is highly interactive, allowing participants to work on case studies.

(EPASR) EPAS for Reserve Components (24 hrs)

A 24-hour course on the implementation and interpretation of the U.S. Army Environmental Performance Assessment System.

(EMSIW) EMS Implementers' Workshop (24 hrs)

The Environmental Management System Implementers' Workshop (EMSIW) is a three-day training workshop designed to place Federal facilities environmental program personnel ahead of the curve in implementing an effective and conforming environmental management system. The intensive, quick-paced development workshop is made possible through extensive preliminary groundwork provided by EMS experts with extensive experience in management systems as well as DoD environmental programming. The requirements of each task in the development process are thoroughly addressed,

followed by facilitator-led developmental workshops based on the client facility's EMS requirements. EMS tools designed to assist in EMS implementation are provided to guide, as well as expedite, the work plan development process. Upon completion of this workshop, facility personnel will be in a position to immediately begin putting into the place the required elements of an EMS.

(EMS32) Environmental Management Systems Internal Auditing (32 hrs)

This course provides quality and environmental professionals with the basic knowledge and skills needed to audit an EMS against the ISO 14001 Standard. The auditing methods used in the course are based on ISO 14010, 14011, and 14012. Participants practice auditing skills using case study or by conducting a real audit.

(EMSDI) Environmental Management Systems at Defense Installations (24 hrs)

This course provides detailed, hands-on guidance on how to implement an environmental management system (EMS). The ISO 14001 standard is used in the course as a basis for developing an EMS that will be effective and add value to your business. The course is highly interactive, allowing participants to work on case studies.

(ENVMS) EO 13423 and Environmental Management Systems (24 hrs)

This course is intended for those individuals responsible for compliance with Executive Order 13148 at Defense-related activities, including personnel at the supervisory level, environmental compliance officers, program managers, and hazardous waste managers. The requirements of EO 13148 are introduced, and minimum compliance criteria are detailed to ensure that necessary actions are taken to integrate environmental accountability into day-to-day decision-making and long-term planning processes across all activity missions, activities and functions. Course highlights include:

- Agency approaches toward compliance to the EO
- Review of EMS standards (CEMP, CBEMS, and ISO 14001)
- Developing and Implementing a conforming EMS

(EHR08) First Responder Awareness (8 hrs)

First responders at the awareness level must be trained to meet all competencies of 29 CFR 1910.120(q)(6)(i). This course provides them with the knowledge and skills to perform those tasks safely.

(HMOPS) First Responder Operations Level (8 hrs)

This 8 hour course provides Operations Level training for emergency responders who have been trained to Awareness level.

(HMT24) First Responder - Hazardous Materials Technician (24 hrs)

This course provides those personnel who are, or will be operating as a member of a hazardous materials response team with the basic skills needed to evaluate and mitigate an incident involving the release of hazardous materials. Hazardous materials technicians are individuals who respond to releases or potential releases for the purpose of stopping the release. They assume a more aggressive role than a first responder

at the Operations level in that they will approach the point of release in order to plug, patch or otherwise stop the release of a hazardous substance - 29 CFR 1910.120(q)(6)(iii).

(HMT08) ERHMI - Hazardous Materials Technician (Recertification) (8 hrs)

This course satisfies the annual Recertification requirement for those personnel who Hazardous Materials Technicians Level III.

(ERHMI) Emergency Response to Hazardous Materials Incidents (EPA 165.15) (40 hrs)

This course provides those personnel, primarily firefighters, police officers, emergency medical services, and environmental personnel with the information and skills needed to recognize, evaluate, and control an incident involving the release or potential release of hazardous materials. It is intended for members of hazardous materials response teams. The focus of the course is on recognizing and evaluating a hazardous materials incident, organizing the response team, protecting response personnel, identifying and using response resources, implementing basic control measures, refining decision-making skills, and protecting the public. Firefighting techniques are not part of the course. Instructional methods used are lectures, class problem-solving sessions, and exercises. Emphasis is on the hands-on use of equipment to practically apply lecture information. Class members will participate in two simulations designed to apply and test the lessons learned during the week. Participants will wear fully encapsulating suits and chemical splash gear. Individuals who are not participating in a medical surveillance program should consult their physician prior to attending this course.

(OSC24) First Responder – On-Scene Incident Commander (24 hrs)

This course is designed to meet all the competencies for the first responder awareness and operational levels and the additional competencies required for Level V Incident Commanders. This training is to prepare Incident Commanders to assume control of an incident when it requires skill beyond the capabilities of the awareness level responder. Because the IC is the supervisor of the entire incident, several competencies that are identical to the technician level must be met as part of the IC training.

(P2DEV) Federal Facility Pollution Prevention Plan Development (24 hrs)

This training is intended for those individuals responsible for developing and implementing pollution prevention plans in their facilities. It is intended to help in the development of broad-based, multimedia pollution prevention programs. Includes identifying, assessing, and implementing opportunities for preventing pollution prevention and how to stimulate the ongoing search for such opportunities. Facilities that adopt this approach typically find that they reduce both their operation costs and their potential liabilities.

(GENAR) Hazardous Materials and Waste Generator Compliance for DoD Activities (40 hrs)

Initial employee training designed to ensure the safe handling and proper management of hazardous materials and wastes; and minimize liability through compliance with DoD Instruction, Army Regulation and Policy, and Executive Orders; as well as local, state, and federal requirements. Designed to comply with:

- A. DoD Directive 5100.50 Protection and Enhancement of Environmental Quality
- B. Army Regulation (AR) 200-1, Environmental Protection and Enhancement
- C. Army Regulation (AR) 420-47, Solid and Hazardous Waste Management
- D. EPA RCRA/SARA 40 CFR 264.16; 40 CFR 265.16 and 40 CFR 262.34 (d) (5) (iii)

- E. DoD Instruction 6050.5 HMIS
- F. OSHA HAZWOPER 29 CFR 1910.120(e) 24-hour limited exposure
- G. FFCA and Military Munitions Rule

(GEN08) Hazardous Materials and Waste Generator Compliance Recertification (8 hrs)

Provides Hazardous Materials/Waste workers with updated material in compliance with 40 CFR 265.16(c)

(DOT24) Transportation of Hazardous Materials/Hazardous Waste for DoD (24 hrs)

This course provides a comprehensive understanding of the Department of Transportation's HM regulations. The course provides information on the shipper's responsibility for surface transportation of HM/HW with emphasis on hazardous waste. Designed to meet the DOT mandatory training requirements (49 CFR 172, Subpart H).

(H2W24) Hazardous Waste Operations and Emergency Response – Limited Exposure (24 hrs)

Meets OSHA's training requirement, 29 CFR 1910.120(e)(3) of a minimum of 24 hours of classroom instruction (ii) for workers on site only occasionally for a specific limited task and who are unlikely to be exposed over PELs or (iii) workers regularly on site who work in areas which have been monitored and fully characterized indicating that exposures are below PELs.

(RCR24) Hazardous Waste Handling and RCRA Compliance (24 hrs)

This course is intended to instruct newly assigned personnel in the safe handling procedures and proper management of DoD hazardous wastes. The instruction will fulfill the training requirements of the Resource Conservation and Recovery Act (RCRA), Occupational Health and Safety Act (OSHA), and the Hazardous Materials Transportation Uniform Safety Act (HMTUSA). Special emphasis is made on the requirements of 40 CFR 265.16, 262.34(d)(5)(iii), 49 CFR 172.704, 29 CFR 1910.120, and corresponding DoD Directives and Instructions. The target audience is DoD personnel involved in managing, coordinating, handling, packaging, labeling and storing hazardous wastes within the United States.

(H2W40) Hazardous Waste Operations and Emergency Response – General Site Worker (40 hrs)

Meets OSHA's training requirement, 29 CFR 1910.120(e)(8) of a minimum of 40 hours of classroom instruction for hazardous waste site workers. Covers: Hazard Recognition & Evaluation, Health & Safety Plans, Toxicology & Exposure Guidelines, Decontamination Procedures, and Field Monitoring Instruments & Exercises

(H2W08) Hazardous Waste Operations and Emergency Response – Supervisor (8 hrs)

Meets OSHA's training requirement, 29 CFR 1910.120(e)(3) of a minimum of 8 hours additional classroom instruction for on-site management and supervisors directly responsible for or supervising employees engaged in hazardous waste site operations.

(HMIRO) Hazardous Materials Incident Response Operations (EPA 165.5) (40 hrs)

As required by 29 CFR 1910.120 hazardous waste site workers personnel must have a minimum of 40 hours of initial training offsite. The 40-hour safety and health course is designed for personnel who are

exposed to or who may potentially be exposed to hazardous substances in related activities. The US Environmental Protection Agency's (EPA) Environmental Response Team offers a 40-hour course to meet this Occupational Safety & Health Administration (OSHA) training requirement. To increase the number of EPA courses available, EPA has accepted organizations (i.e., External Providers) and permitted them to present this course from EPA's Environmental Response Team Training Program.

(HMIRS) Hazardous Materials Information Resource System (DoD) Overview (8 hrs)

This course focuses on the DoD Hazardous Materials Information System and how it is used in implementing a program. The hands-on training will provide a working understanding of the requirements and the skill and techniques required. Successful attendees will be provided with the ability to evaluate and understand the military HMIS.

(TER24) Hazardous Materials Specialist (Level IV): Emergency Response to Incidents Involving Chemical and Biological Warfare Agents (24 hrs)

This twenty-four hour course is intended for those seeking the Level IV HazMat Specialist competency, and as a stand alone training for those personnel who desire technical information on the appropriate response to incidents suspected of involving chemical or biological warfare agents (as in a terrorist related incident). Level IV Hazardous Materials specialists are individuals who respond with, and provide support to, hazardous materials technicians. Their duties parallel those of the hazardous materials technician, however their duties require a more directed or specific knowledge of the various substances they may be called upon to contain. Each student will receive classroom instruction, as well as hands-on training.

29CFR1910.120(q)(6)(iv); NFPA 472

(HMWP2) Hazardous Materials/Waste Management and Pollution Prevention (40 hrs)

This course is designed for Army personnel, both military and civilian, who manage, purchase, store, or use hazardous materials or hazardous wastes. The course has three objectives:

1. To provide participants with an overview of how to identify, handle, store minimize, and dispose of hazardous materials and hazardous waste.
2. To help participants develop management and prevention procedures for hazardous materials and hazardous waste for their organizations or activities.
3. To enable participants to teach their own workforces the basics of managing and reducing hazardous materials and wastes.

(HSIRM) Hazardous Substance Incident Response Management (40 hrs)

This course is intended for those personnel with the responsibility of responding to Hazardous Substances Incidents. All the Activities required to control a hazardous materials emergency are based upon identifying the hazardous substance or substances involved. This course covers: Container identification, identification systems, toxicology, elements of an Emergency Response Plan, PPE, transportation of hazardous materials regulations & monitoring equipment.

(HWFOP) Hazardous Waste Facility Operations (40 hrs)

This course discusses laws, regulations and policies that guide DoD operations both domestic and overseas. The background and purpose of the Resource Conservation and Recovery Act is the foundation of the text and relative course materials. Discussions of the ADR and Final Governing Standards make this course applicable to all DoD personnel everywhere.

(IFAWA) IFSAC/DoD Hazardous Materials First Responder Awareness Level I (8 hrs)

First responders at the awareness level shall be trained to meet all competencies of NFPA 472 Chapter 2, and shall receive additional training to meet applicable United States Department of Transportation (DOT), Environmental Protection Agency (EPA), and Occupational Safety and Health Administration (OSHA) requirements.

Goal - The goal of the competencies at the awareness level shall be to provide first responders with the knowledge and skill to perform their duties safely and responsibly.

Students shall be able to complete the following after the course: Detect the presence of hazardous materials, Survey a hazardous materials incident, from a safe location, to identify the name, UN/NA identification number, or type placard applied for any hazardous materials involved. Collect hazard information from the current edition of the Emergency Response Guidebook. Implement actions consistent with the local emergency response plan, the organization's standard operating procedures, and the current edition of the North American Emergency Response Guidebook.

(IFOPS) IFSAC/DoD Hazardous Materials First Responder Operations Level II (32 hrs)

This hazardous materials emergency response course is designed to assist the student in qualifying to the second level competency, First Responder "Operations" Level, in the NFPA scheme. Because the course is designed for students intending to challenge the DoD CerTest through the DOD Fire Fighter Certification Program, the instructors are certified through the HAZMAT T-t-T Program at Goodfellow AFB.

The course closely references NFPA Standard 472: Professional Competence of Responders to Hazardous Materials Incidents, which requires each student to pass not only the CerTest, but standardized performance examination.

Topics covered in the course are as follows: Characteristics of Hazardous Materials, Identifying Hazardous Materials, Performing Emergency Decontamination, Hazardous Materials Control Techniques; Safe Operating Practices and Procedures; Pre-Incident Planning; Identifying Elements of the Incident Management System; Government Agency Regulations

(IFTEC) IFSAC/DoD Hazardous Materials Technician Level III (80 hrs)

Hazardous materials technicians shall be trained to meet all competencies at the first responder awareness and operational levels. Hazardous materials technicians also shall receive any additional training to meet applicable United States Department of Transportation (DOT), United States Environmental Protection Agency (EPA), Occupational Safety and Health Administration (OSHA), and other appropriate state, local, or provincial occupational health and safety regulatory requirements. Hazardous materials technicians are those persons who respond to releases or potential releases of hazardous materials for the purpose of controlling the release. . Because the course is designed for students intending to challenge the DoD CerTest through the DOD Fire Fighter Certification Program, the instructors are certified through the HAZMAT T-t-T Program at Goodfellow AFB.

This course provides responders with the information to effectively analyze the incident, plan the response, implement the response, and evaluate progress.

(IFOSC) IFSAC/DoD Hazardous Materials On-Scene Incident Commander Level V (24 hrs)

The incident commander shall be trained to meet all the competencies for the first responder awareness and operational levels and the competencies of this chapter. Incident commanders also shall receive any

additional training to applicable...occupational health and safety regulatory requirements. . Because the course is designed for students intending to challenge the DoD CerTest through the DOD Fire Fighter Certification Program, the instructors are certified through the HAZMAT T-t-T Program at Goodfellow AFB.

Duties and responsibilities (goals) performed directly or delegated by the Incident Commander:
Analysis activities, planning activities, implementation activities & evaluation activities.

(ISWP3) Installation Storm Water Pollution Prevention Plan (16 hrs)

This course provides industrial facilities with comprehensive guidance on the development of storm water pollution prevention plans and identification of appropriate best management practices (BMP). It provides technical assistance and support for all construction activities subject to pollution prevention requirements established under National Pollutant Discharge Elimination System (NPDES) permits for storm water point source discharges. EPA's storm water program significantly expands the scope and application of the existing NPDES permit system for municipal and industrial process wastewater discharges. It emphasizes pollution prevention and reflects a heavy reliance on BMPs to reduce pollutant loadings and improve water quality. This course provides essential guidance in both those areas.

(SWP2C) Storm Water Pollution Prevention Planning for Construction Activities (16 hrs)

This course provides detailed guidance on the development of storm water pollution prevention plans and identification of appropriate best management Practices (BMPs) for construction activities. It provides technical assistance and support for all construction activities subject to pollution prevention requirements established under National Pollutant Discharge Elimination System (NPDES) permits for storm water point source discharges.

(SWP2I) Storm Water Pollution Prevention for Industrial Operations (16 hrs)

This course provides detailed guidance on the development of storm water pollution prevention plans and identification of appropriate best management Practices (BMPs) for industrial activities. It provides technical assistance and support for all Industrial Operations subject to pollution prevention requirements established under National Pollutant Discharge Elimination System (NPDES) permits for storm water point source discharges.

(SWP2R) Storm Water Pollution Prevention for Industrial Operations Refresher (08 hrs)

This course provides updated guidance and refresher training on the development of storm water pollution prevention plans and identification of appropriate best management Practices (BMPs) for industrial activities. It provides technical assistance and support for Industrial Operations subject to pollution prevention requirements established under National Pollutant Discharge Elimination System (NPDES) permits for storm water point source discharges.

(LOT08) Lockout/Tagout (8 hrs)

Lockout Tagout: Authorized Employees provides step-by-step procedures for safely isolating, locking out, and tagging all forms of energy found in industry. The course also covers safe start-up procedures and special situations. Other topics include the purpose of lockout/tagout, and identification procedures for lockout/tagout.

(P2W24) Pollution Prevention Opportunity Assessment Workshop (24 hrs)

This course is intended for those individuals responsible for implementing pollution prevention in their facilities. Students will understand P2 concepts and the waste management hierarchy, as well as all the steps and processes applicable to performing P2 Opportunity Assessments on facility activities. The training includes site visits and group interaction.

(P2INI) Pollution Prevention Initiatives (24 hrs)

This course is intended for those management-level individuals responsible for implementing pollution prevention in their facilities. It is intended to help develop broad-based, multimedia pollution prevention programs. The curricula include: identifying, assessing, and implementing opportunities for preventing pollution and how to stimulate the ongoing search for such opportunities. Facilities that adopt this approach typically find that they reduce both their operation costs and their potential liabilities.

(PEOPS) Post-Emergency Response Operations (40 hrs)

Where the clean-up is done on plant property using plant or workplace employees, such employees shall have completed the training requirements of the following: 29 CFR 1910.38(a); 1910.134; 1910.1200, and other appropriate safety and health training made necessary by the tasks that they are expected to be performed such as personal protective equipment and decontamination procedures. All equipment to be used in the performance of the clean-up work shall be in serviceable condition and shall have been inspected prior to use. The Post Emergency Response Operations course serves to assist employees and employers in complying with the appropriate requirements of the regulations

(RCR40) Resource Conservation and Recovery Act (RCRA) Facility Compliance (40 hrs)

Initial employee training designed to ensure the safe handling and proper management of hazardous materials and wastes; and minimize liability through compliance with DoD Instruction, Army Regulation and Policy, and Executive Orders; as well as local, state, and federal requirements. Designed to comply with:

DoD Directive 5100.50 Protection and Enhancement of Environmental Quality
Army Regulation (AR) 200-1, Environmental Protection and Enhancement
Army Regulation (AR) 420-47, Solid and Hazardous Waste Management
EPA RCRA/SARA 40 CFR 264.16; 40 CFR 265.16 and 40 CFR 262.34 (d) (5) (iii)
DoD Instruction 6050.5 HMIS
OSHA HAZWOPER 29 CFR 1910.120(e) 24-hour limited exposure
FFCA and Military Munitions Rule

(RCR32) Resource Conservation and Recovery Act (RCRA) Generator Compliance (32 hrs)

This course focuses on how to comply with RCRA Hazardous Waste (HW) generator requirements. Materials include current editions of RCRA regulations. This course is designed to meet the Environmental Protection Agency's (EPA) mandatory training requirements (40 CFR 265.16 (c)).

(SHH32) Safety and Health for Handlers of Hazardous Waste (HM/HW) (32 hrs)

This course focuses on how to safely operate HM or HW storage facility. The course enables personnel involved with HM/HW to perform duties without endangering themselves or other employees. It meets the

training requirements for HAZWOPER (29 CFR 1910.120(e)(3)(i) and (ii)) or (29 CFR 1910.120(p)(7)(i) and (ii)) and HAZCOM (29 CFR 1910.1200)).

(NEP16) The National Environmental Policy Act and the DoD (16 hrs)

This course provides awareness for DoD military and civilian environmental personnel on basic requirements for compliance with the National Environmental Policy Act (NEPA). NEPA requires environmental staff to use a team approach to mission planning and NEPA compliance. It also allows advance identification of other environmental laws that may affect an action and gives an opportunity to avoid compliance problems. In some cases, NEPA allows public scrutiny of plans and facilities.

(UEO24) Unit Environmental Officer Training (24 hrs)

Based on the “multiplication-in-force” concept, many installations are opting to identify key individuals at the unit level as Environmental Compliance Officers (ECOs). These ECOs act as environmental liaison between the unit and installation management to ensure the unit’s environmental. This course focuses on the duties and responsibilities of the UEC.

GBK Knowledge On-Line Course Catalog

- OSHA 10 General
- ARC Flash
- Overhead, Gantry and Mobile Crane Safety
- Introduction to OSHA
- Pollution Prevention
- Air Permitting for Oil and Gas
- Safety and Health Awareness for Oil Spill Cleanup Workers
- Spill Prevention, Contingency and Countermeasures (Oil and Gas)
- Energy Efficiency at Home
- Legionnaires’ Disease: Awareness and Prevention
- Forklift Operator Training – Safe Maintenance
- Forklift Operator Training – Safe Traveling and Loading
- Forklift Operator Training – Safe Operations
- Hexavalent Chromium Awareness
- Struck-By and Caught In/Between Injuries in the Construction Industry
- Electrical Safety Above 601 Volts
- Personal Protective Equipment - Eye Protection
- Electrical Safety: Grounding
- Moving Safety
- Household Chemical Safety
- Chemical Hygiene
- Influenza Prevention for Employees
- Tuberculosis Exposure
- Influenza Pandemic Planning for Businesses
- Basic Laboratory Safety
- OSHA Reporting and Recordkeeping
- HIPAA Compliance Training
- Supermarket Safety: Slips, Trips and Falls
- Benzene Awareness
- Carcinogens Awareness

- Latex Allergies
- Preventing Airborne Disease Transmission with N95 Respirators
- HIPAA Compliance Training for HR Officers
- HAZMAT Transportation - Carrier Requirements - Highway
- Emergency Action Plans for Office Employees
- Disease Prevention for the Tattoo Industry
- HAZMAT Transportation - Placarding
- Basic Office Safety
- Laser Safety
- Radiation Safety Awareness
- HAZMAT Transportation - Shipping Papers
- HAZMAT Transportation - Carrier Requirements - Air
- HAZMAT Transportation - Packaging
- HAZMAT Transportation - Marking and Labeling
- Surveying the Hazardous Materials Incident
- Influenza
- HAZMAT Transportation - Hazardous Materials Table
- HAZMAT Transportation - Introduction
- Basic Employee Safety - Municipalities
- General Supermarket Safety
- Forklift Operator Fundamentals
- Hazardous Driving Conditions
- Delivery Driver Safety
- Road Rage
- Hazardous Speeding
- Warehouse Safety
- Confined Space Awareness
- Distracted Driver
- Basic Safety for Municipal Landscaping Maintenance Workers
- Basic Safety for Street Maintenance Workers
- Basic Safety for Animal Control and Shelter Workers
- Basic Safety for Municipal Sewage, Waste Water and Water Line Maintenance
- Basic Safety for Municipal Waste Workers
- Environmental Awareness
- Lawful Termination
- Lawful Hiring Practices
- Universal Waste Management
- Using Portable Fire Extinguishers
- Carbon Footprint Awareness
- Basic Construction Safety
- Used Oil Management
- Excavation and Trenching
- Sexual Harassment and Discrimination
- Performing Internal Safety Audits
- Incident Investigation
- Leadership Skills for Managers
- Severe Weather and Outdoor Work
- Personal Protective Equipment, Spanish Edition
- Lockout / Tagout, Spanish Edition
- Hazard Communication, Spanish Edition
- H2S Safety in the Oil and Gas Industry
- Materials Handling and Storage
- Asbestos Hazard Awareness

- Introduction to OSHA
- Job Safety Analysis - Back Injuries
- Introduction to Industrial Hygiene
- Basic Scaffold Safety
- Job Safety Analysis
- Lead Awareness
- Occupational Safety and Health Programs
- Diversity in the Workplace
- Stormwater Pollution Prevention
- Overhead Crane Safety Hand Signals
- Hazardous Waste
- Office Ergonomics
- Material Safety Data Sheets
- Situational Awareness
- Personal Protective Equipment
- Driver Safety
- Overhead Crane Safety
- CPR Refresher
- Lockout / Tagout
- Compressed Gas
- Indoor Air Quality
- Basic Emergency Response
- Basic Chemical Safety
- Basic Fire Safety
- Introduction to Fall Protection
- Hot Work - Arc Welding
- Flammable Liquids
- Drug Free Workplace
- Violence in the Workplace
- Ladder Safety
- Machine Safeguarding
- Industrial Ergonomics
- Basic Electrical Safety
- Hand and Power Tools
- Basic Respiratory Protection
- Slips, Trips, and Falls
- Hearing Conservation
- Bloodborne Pathogens - High Exposure Risks
- Bloodborne Pathogens - Medium Exposure Risks
- Bloodborne Pathogens - Low Exposure Risks
- Basic First Aid
- Sexual Harassment
- Discrimination
- Heat Stress
- Cold Stress
- Hazard Communication

GSA Labor Categories

Category	Description	Qualifications
Program Manager	Serves as primary contact with client and manages projects to meet client expectations. Oversees all phases of the project. Communicates with client on project: design, schedule, and all other issues on an ongoing basis.	<ul style="list-style-type: none"> ▪ Master's Degree in relevant discipline. ▪ 12 years relevant experience.
Senior Instructor – Professional	Senior level instructor. Delivers training and education subject matter to students at the expert level. Provides advanced experience and education to the curriculums and delivery. Organizes, prepares and conduct complex training and education programs for personnel	<ul style="list-style-type: none"> ▪ Master's Degree in relevant discipline. ▪ PE, CIH, CHMM, CSP, REM, MPH, JD or equivalent professional certification ▪ 10 years relevant experience.
Senior Instructor – Regulatory Specialist	Senior level instructor limited to EHS regulatory training. Assists in the development of, and delivers need-specific, as well as off-the-shelf regulatory compliance training.	<ul style="list-style-type: none"> ▪ Bachelor's degree in relevant discipline. ▪ 10 years relevant experience.
Senior Development Engineer/Designer	Oversees the design, development, and/or implementation of training projects and distributive training products. Communicates directly with Program Manager in identifying client organizational and regulatory requirements and offer solutions.	<ul style="list-style-type: none"> ▪ Master's Degree in relevant discipline. ▪ 10 years relevant experience.
Staff Instructor	Develops and delivers training and education services at the staff level. Prepares lectures, case studies, and other materials. Identifies learning objectives pursuant to instructional systems design theory.	<ul style="list-style-type: none"> ▪ Bachelor's degree in relevant discipline. ▪ 5 years relevant experience.
Staff Engineer/Designer	Develops and/or designs both conventional and computer-based distributive training applications. Uses advanced software development tools in conjunction with knowledge of current instructional systems design and adult learning theory. Creates storyboards, course outlines and other tools used in the development of training products.	<ul style="list-style-type: none"> ▪ Bachelor's degree in relevant discipline. ▪ 5 years relevant experience. ▪ Proficient in software development applications.

Staff Technician	Assists in all facets of course and material preparation. Equipment and materials setup; materials handling; inventorying; shipping; duplication and binding; and any other assistance required.	<ul style="list-style-type: none"> ▪ High School Diploma or GED ▪ Documented training and work experience equivalent to one year in related field (i.e., emergency response; regulatory compliance; etc)
Staff Developer	Assesses requirements for new or modified systems. Prepares written specifications, conducts module and integration tests. Duties may include light programming, software/application development, project scheduling, and production control.	<ul style="list-style-type: none"> ▪ High School Diploma or GED ▪ Documented training and work experience equivalent to one year with CBT development software.
Clerical/Word Processor	Assists in the preparation of course materials including course texts, audio-visual presentations, etc.	<ul style="list-style-type: none"> ▪ High School Diploma or GED ▪ Documented training and work experience equivalent to one year with MS Office applications.

GSA Fee Schedule

Labor Category	Gov't Hourly Rate	Gov't Daily Rate	Commercial Hourly Rate	Commercial Daily Rate	Applicable Gov't Discount
Program Manager	\$151.31	\$1,210.48	\$262.65	\$2,101.20	42%
Senior Instructor	\$126.10	\$1,008.80	\$183.92	\$1,471.36	31%
Senior Instructor – Regulatory Specialist	\$96.99	\$775.92	\$120.31	\$962.48	19%
Senior Development Engineer/Designer	\$96.99	\$775.92	\$136.34	\$1090.72	29%
Staff Instructor	\$87.31	\$698.48	\$108.60	\$868.80	20%
Staff Engineer/Designer	\$67.91	\$543.28	\$104.18	\$833.44	35%
Staff Technician	\$48.50	\$388.00	\$84.06	\$672.48	42%
Staff Developer	\$48.50	\$388.00	\$82.55	\$660.40	41%
Word Processor/Clerical	\$19.40	\$155.20	\$54.76	\$438.08	65%

Labor Category	Year 13	Year 14	Year 15
	8/19/2014-8/18/2015	8/19/2015-8/18/2016	8/19/2016-8/18/2017
Program Manager	\$147.48	\$151.31	\$155.25
Senior Instructor	\$122.91	\$126.10	\$129.38
Senior Instructor – Regulatory Specialist	\$94.54	\$96.99	\$99.52
Senior Development Engineer/Designer	\$94.54	\$96.99	\$99.52
Staff Instructor	\$85.10	\$87.31	\$89.58
Staff Engineer/Designer	\$66.19	\$67.91	\$69.67
Staff Technician	\$47.27	\$48.50	\$49.76
Staff Developer	\$47.27	\$48.50	\$49.76
Word Processor/Clerical	\$18.91	\$19.40	\$19.91

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Customer Information:

1a. Table of Awarded Special Item Number(s) with appropriate cross reference to page numbers:

SIN	Recovery	SIN Description
899-1	899-1RC	Environmental Consulting Services
899-3	899-3RC	Environmental Training Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

N/A

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

See Pages: 1-3 & 16-18

2. Maximum Order: \$1,000,000.00

3. Minimum Order: 100

4. Geographic Coverage (delivery Area): worldwide

5. Point(s) of production (city, county, and state or foreign country): N/A

6. Discount from list prices or statement of net price: Government Net Prices (discounts already deducted). See pg. 18

7. Quantity discounts: N/A

8. Prompt payment terms:

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: YES

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Credit Card

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on Task Order

11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

12. F.O.B Points(s): N/A

13a. Ordering Address(es):

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment address(es): 519 NW 23rd St, Suite 200, OKC OK 73103

15. Warranty provision: N/A

16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.): GBK Knowledge Online courses are 508 compliant

25. Data Universal Numbering System (DUNS) number: 93 1609007

26. Notification regarding registration in Central Contractor Registration (CCR) database: registered in SAM