



MOBIS SIN 874-1 LABOR CATEGORY DESCRIPTIONS

1. Commercial Job Title: Medical Compliance Consultant

Minimum/General Experience: Must possess experience in health information management compliance and administration. Knowledge of medical billing regulations, International Classification of Diseases, Current Procedure Terminology, Evaluation and Management, insurance coverage and managed care protocols required. Minimum two years experience and knowledge required to effectively manage health information management programs and initiatives.

Functional Responsibilities: Consults with members of the health care team to assess data quality compliance of health information management activities. Provide health information management expertise in all aspects of inpatient and outpatient functions that support the organization in its data quality improvement requirements. Provide technical advice to professional staff relative to the best method of recording health information such as diagnosis and procedures to assure compliance with local, state, and federal government requirements. Must be able to analytically perform formal and informal reviews at predetermined points throughout the revenue cycle life cycle. Duties include interacting with complex program of medical coding schematics, maintaining data quality reports, and adhering to quality procedures.

Minimum Education: Bachelor's degree in health information management or certified as Registered Health Information Administration (RHIA) or Associate Degree in Health Information Management or certified as Registered Information Administration Technician (RHIT) or certified as Certified Professional Coder (CPC) or Certified Coding Specialist (CCS). Must be accredited by AHIMA and/or AAPC.

2. Commercial Job Title: Medical Compliance Analyst

Minimum/General Experience: Must possess cross-functional perspective of healthcare administration through the assessment and implementation of measurement tools required for successful health information management compliance, program development and maintenance. Knowledge of medical billing regulations, International Classification of Diseases, Current Procedure Terminology, Evaluation and Management, insurance coverage and managed care protocols required. Must have five years experience applying analytic techniques to (1) querying healthcare data warehouses, (2) discovering patterns and associations in this data, and (3) predicting future trends and behaviors from those patterns.

Functional Responsibility: Perform health information/informatic audits and develop customized provider and ancillary staff training that describe the relationship between

documentation in a health record and clinical schematic code assignments. Recognize and promote optimal timing of the health information management process from source documentation and apply useful tips for selected Diagnosis Related Groups commonly found in most hospitals throughout the United States. Use effective methods of communicating with clinicians that result in improved documentation, more accurate and complete health information in several healthcare areas such as determining cost-effectiveness of treatment protocols; understanding cost structures of services and implementing process redesign initiatives.

Minimum Education: Must be certified by AAPC or AHIMA as a RHIT, RHIA, CCS, CPC, CPC-H and have at least 5 years experience in the health information management field. Bachelor or Associate Degree in health information management preferred.

3. Commercial Job Title: Senior Medical Compliance Analyst

Minimum/General Experience: Must possess cross-functional perspective of healthcare administration through the assessment and implementation of measurement tools required for successful health information management compliance, program development and maintenance. Knowledge of medical billing regulations, International Classification of Diseases, Current Procedure Terminology, Evaluation and Management, insurance coverage and managed care protocols required. Must have seven years experience applying analytic techniques to (1) querying healthcare data warehouses, (2) discovering patterns and associations in this data, and (3) predicting future trends and behaviors from those patterns. Preferred minimum seven years supervisory experience in leading a team of healthcare professionals.

Functional Responsibility: Perform health information/informatic audits and develop customized provider and ancillary staff training that describe the relationship between documentation in a health record and clinical schematic code assignments. Recognize and promote optimal timing of the health information management process from source documentation and apply useful tips for selected Diagnosis Related Groups commonly found in most hospitals throughout the United States. Use effective methods of communicating with clinicians that result in improved documentation, more accurate and complete health information in several healthcare areas such as determining cost-effectiveness of treatment protocols; understanding cost structures of services and implementing process redesign initiatives. Identify and implement user-friendly, efficient and robust Decision Support Systems (DSS) to assure an organization's ability to survive and thrive in an increasingly cost-conscious and customer-oriented environment.

Minimum Education: Must be certified by AAPC or AHIMA as a RHIT, RHIA, CCS, CPC, CPC-H and have at least 7 years experience in the health information management field. Bachelor or Associate Degree in health information management preferred.

4. Commercial Job Title: Program Manager

Minimum/General Experience. This position requires a minimum of ten years experience, of which at least eight years must be in program management. Experience in project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanism, demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity. Additional experience in health informatics, information systems design and/or management.

Functional Responsibilities. Serves as the contractor's single contract manager, and shall be the contractor's authorized interface with the Ordering agency Contracting Officer (CO), the contract level Contracting Officer's Representative (COR), Ordering agency management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance.

Minimum Education. A Bachelor's degree in Health Information Management, Informatics, Computer Science, Information Systems, Engineering, Business. With a Master degree in Computer Science, Information Systems, Engineering or Business preferred.

5. Commercial Job Title: Project Manager

Minimum/General Experience. This position requires a minimum of seven years experience, of which at least five years must be in project management. Experience in project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity. Additional experience in information systems design and/or management.

Functional Responsibilities. Serves as the project manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system) and shall assist the Program Manager in working with the Ordering agency Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), the task order-level COR(s), Ordering agency management personnel and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise-wide horizontal integration planning and interfaces to other functional systems.

Minimum Education. A Bachelor's degree in HIMS, Informatics, Computer Science, Information Systems, Engineering, Business. With a Master degree in Computer Science, Information Systems, Engineering or Business preferred.

6. Commercial Job Title: Senior Quality Assurance Manager

Minimum/General Experience: Demonstrated experience and ability to supervise or lead a team of Quality Assurance specialists in applying quality control/quality assurance management procedures, including implementing a program of reporting, tracking and analyzing key metrics, monitoring quality procedures and participating in software reviews and testing.

Functional Responsibility: Demonstrated experience and ability to evaluate, recommend, and use software engineering processes and methodologies (i.e. VISTA, CHCS, CHCSII, PGUI, CCE, etc.). Demonstrated experience and ability to determine and apply the latest commercial products and procedures for identifying software errors and evaluating software quality and efficiency. Demonstrated experience and ability to interpret and apply Government regulations, manuals, and standards relating to quality assurance. Ability to determine the resources required for quality control. Ability to maintain the level of quality throughout the project and system life cycle. Ability to develop and present software and system quality assurance plans. Ability to conduct formal and informal reviews at predetermined points throughout the development life cycle. Duties include independently developing and implementing a complex program of reporting, tracking, and analyzing key performance based system metrics; and monitoring quality procedures, evaluating system quality and efficiency, and may include Quality Assurance Team supervision.

Minimum Education: Minimum 7 years industry experience and certified Quality Assurance certification. Bachelor's degree preferred.

7. Commercial Job Title: Quality Assurance Specialist

Minimum/General Experience: Demonstrated experience and ability to apply quality control/quality assurance management procedures, including implementing a program of reporting, tracking and analyzing key software metrics, monitoring quality procedures and participating in software reviews and testing with minimal oversight.

Functional Responsibility: Demonstrated experience and ability to use HIMS software engineering processes and methodologies. Demonstrated experience and ability to apply the latest commercial HIMS products and procedures for identifying software errors and evaluating software quality and efficiency. Demonstrated experience and ability to interpret and apply Government regulations, manuals, and standards relating to quality assurance. Ability to determine the resources required for quality control. Ability to maintain the level of quality throughout the project and software life cycle. Ability to develop and present software quality assurance plans. Ability to conduct formal and informal reviews at predetermined points throughout the revenue life cycle. Duties include independently developing and implementing a program of reporting; analyzing key performance based system metrics; and monitoring quality procedures, and evaluating system quality, efficiency and testing.

Minimum Education: Minimum 5 years industry experience and certified Quality Assurance certification. Minimum associate degree required.

8. Commercial Job Title: Junior Quality Assurance Technician

Minimum/General Experience: Ability to apply a supervised quality control/quality assurance management procedures, including tracking and analyzing key software metrics, monitoring quality procedures and participating in software reviews and testing in a supervised setting.

Functional Responsibility: Ability to interpret and apply Government regulations, manuals, and standards relating to quality assurance. Ability to evaluate software and associated documentation. Ability to participate in formal and informal reviews to determine quality and in the development of software quality assurance plans. Ability to examine and evaluate the SQA process and recommend enhancements and modifications. Ability to develop quality standards. Duties include reporting, tracking, and analyzing key performance based system metrics; and monitoring quality procedures, and evaluating system quality, efficiency and testing.

Minimum Education: Minimum 3 years industry experience and certified Quality Assurance certification. Minimum associate degree required.

9. Commercial Job Title: Technical Writer/Editor

Minimum/General Experience: This position requires a minimum of seven years experience, of which at least five years of technical writing and editing. Must have demonstrated experience in editing documents, including technical documents. Demonstrated ability to work independently or under only general direction.

Functional Responsibilities: Assists in collecting and organizing information required for preparation of user's manuals, training, materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents.

Minimum Education: A Bachelor's degree in English, Literature. With a Master's Degree in English, Literature.

10. Commercial Job Title: Senior Administrative Assistant

Minimum/General Experience: Demonstrated experience and ability to perform general administrative duties to include correspondence control, word processing, conference, meeting and travel arrangements, and report preparation.

Functional Responsibility: Assists in the preparation of management plans and various management reports. Coordinates schedules to facilitate the completion of tasks,

briefings and presentations. Assists in IPR preparation. Performs analysis, development, and review of program administrative operating plans and procedures. Uses word processing, spreadsheet, and graphics office automation software to compose complex correspondence and other documentation. Able to work independently with diverse organizations and personalities.

Minimum Education: Minimum 5 years experience as a Senior Administrative Assistant. Associate's degree, with an emphasis on course work in business or office occupations.

11. Commercial Job Title: Administrative Assistant

Minimum/General Experience: Five (5) years of increasingly responsible administrative assistant or secretarial experience, including two (2) years of experience as an administrative assistant or secretary to an administrator in a large public or private agency.

Functional Responsibility: Receives and screens calls, visitors and correspondence; responds to inquiries and requests independently and makes appropriate referrals; prioritizes and ensures follow-up on inquiries, requests and referrals; sets up appointments for supervisor independently; assures that all communication is handled sensitively given the nature of the work. Monitors and evaluates effectiveness of other secretarial and administrative support services provided by the supervisor; develops, recommends and implements office and operational procedures; coordinates and prioritizes assignment of special projects; ensures that all projects and tasks are meeting deadlines; recommends appropriate actions; advises supervisor when deadlines or priorities need re-consideration. Compiles, analyzes and summarizes data and information, as requested; inputs, maintains and updates data and information; gathers and organizes information and materials for meetings and management decision-making; ensures that all data and reports are developed so that information is well-prioritized, clear and easily accessible; may monitor flow of correspondence, reports and information generated by the office and ensures compliance with timelines. Organizes and maintains records and files; compiles and organizes information and materials for meetings and decision-making; ensures the confidentiality and integrity of information; ensures that all files and records are well organized so that all parties may easily access information; uses state-of-the-art organizational tools for managing information, calendars and projects; independently develops new organizational schemes and methods to ensure maximum efficiency and productivity. Formats, transcribes and composes correspondence, forms and reports; exercises signature authority, as delegated; duplicates and distributes a variety of materials; takes minutes of meetings.

Minimum Education: Associate's degree, with an emphasis on course work in business or office occupations.

12. Commercial Job Title: Administrative Clerk

Minimum/General Experience: Ability to use word processing, spreadsheet and other basic personal computer software and equipment.

Functional Responsibility: Duties include general administrative and clerical duties such as typing, answering the telephone, and filing – all in a supervised setting.

Minimum Education: High School Diploma. At least 1 year experience in general office setting.

13. Commercial Job Title: Subject Matter Expert 5

Minimum/General Experience: Demonstrated experience and ability to confer with client executive management using industry expertise to define the client's strategic enterprise information technology business goals, and advises in the reengineering of high level business processes to meet these goals.

Functional Responsibility: Demonstrated experience and ability to analyze extremely complex client requirements and recommend sophisticated development or acquisition strategies. Demonstrated experience and ability to assist client in developing strategic plans and concepts. Demonstrated experience and ability to advise client on the impact of new legislation and emerging technologies that are relevant to their activity. Demonstrated experience and ability to effectively communicate, both orally and in writing.

Minimum Education: Minimum 7 years experience in related industry. Bachelor's degree required.

14. Commercial Job Title: Subject Matter Expert 4

Minimum/General Experience: Demonstrated experience and ability to confer with senior management using industry expertise to define the client's strategic information technology business goals, and advises in the reengineering of business processes to meet these goals.

Functional Responsibility: Demonstrated experience and ability to analyze client requirements and recommend development or acquisition strategies. Demonstrated experience and ability to assist client in developing strategies and concepts. Demonstrated experience and ability to advise client on the impact of new legislation or new technologies that are relevant to their activity. Demonstrated experience and ability to effectively communicate, both orally and in writing.

Minimum Education: Minimum 5 years experience in related industry. Bachelor's degree required.

15. Commercial Job Title: Subject Matter Expert 3

Minimum/General Experience: Demonstrated experience and ability to provide managerial and administrative direction for problem definition, analysis, requirements development and implementation for complex to extremely complex systems in the subject matter area.

Functional Responsibility: Ability to make recommendations and advise on system-wide improvements, risk management; automation, modeling and simulation, optimization and maintenance efforts in the functional area being addressed.

Minimum Education: Minimum 3 years experience in related industry. Bachelor's degree required.

16. Commercial Job Title: Subject Matter Expert 2

Minimum/General Experience: Demonstrated experience and ability to define the problems and analyze and develop plans and requirements in the subject matter area for moderately complex-to-complex systems in the subject matter area.

Functional Responsibility: Ability to coordinate and manage the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the areas of risk management; life-cycle management; policy development, methodologies, and modeling, and simulation in the functional area being addressed.

Minimum Education: Minimum 3 years experience in related industry. Bachelor's degree required.

17. Commercial Job Title: Subject Matter Expert 1

Minimum/General Experience: Demonstrated experience and ability to define problems and analyze and develop plans and requirements in the subject matter area for simple to moderately complex systems in the subject matter area.

Functional Responsibility: Ability to coordinate and manage the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the areas of risk management; life-cycle management; policy development, methodologies, and modeling, and simulation in the functional area being addressed.

Minimum Education: Minimum 3 years experience in related industry. Bachelor's degree required.

18. Commercial Job Title: Senior Hospital Administration Specialist

Minimum/General Experience: Demonstrated experience and ability to provide accurate and current advise on a wide variety of hospital administration issues.

Functional Responsibility: Ability to provide accurate and current advise on clinical care administration; clinical program development, hospital staff personnel administration (i.e., compensation, employee relations, training, etc.), budgeting, financial management and funds flow, facilities and maintenance, health and safety, information systems, audits and certification, operations improvement, and utilization reviews.

Minimum Education: Minimum 7 years experience in related industry. Masters Degree in Health Care Administration required.

19. Commercial Job Title: Hospital Administration Specialist

Minimum/General Experience: Ability to provide accurate and current advise on a variety of hospital administration issues, to include: general hospital administration; hospital staff personnel administration (i.e., compensation, employee relations, training, etc.), financial management, facilities and maintenance, health and safety, information systems, audits and certification, operations improvement, and utilization reviews.

Functional Responsibility: Demonstrated experience and ability to provide accurate and current advise on a wide variety of hospital administration issues.

Minimum Education: Minimum 5 years experience in related industry. Masters Degree in Health Care Administration required.

20. Commercial Job Title: Board Certified Physician/MD

Minimum/General Experience: Ability to provide accurate and current advise on a variety of health care and patient treatment issues.

Functional Responsibility: Ability to advise on the diagnosis and treatment of diseases and the prevention of disease. Ability to advise on the prescription of medications, diagnostic testing procedures, medical instruments, medical equipment, and medical decision-making.

Minimum Education: Must possess a Doctor of Medicine or Doctor of Osteopathy degree from a school in the U.S. or Canada approved by a recognized accrediting body in the year of the applicant's graduation. Must be board certified in one of the following specialties: Emergency Medicine, Family/General Practice, Internal Medicine, Pediatrics, or General Surgery or other generally recognized medical specialty.

21. Commercial Job Title: Physician/MD

Minimum/General Experience: Ability to provide accurate and current advise on a variety of health care and patient treatment issues.

Functional Responsibility: Ability to advise on the diagnosis and treatment of diseases and the prevention of disease. Ability to advise on the prescription of medications, diagnostic testing procedures, medical instruments, medical equipment, and medical decision-making.

Minimum Education: Must possess a Doctor of Medicine or Doctor of Osteopathy degree from a school in the U.S. or Canada approved by a recognized accrediting body in the year of the applicant's graduation.

22. Commercial Job Title: Physician Assistant

Minimum/General Experience: Ability to work under the direct supervision of a physician.

Functional Responsibility: Ability to advise on the diagnosis and treatment of diseases and the prevention of disease. Ability to advise on the prescription of medications, diagnostic testing procedures, medical instruments, medical equipment, and medical decision-making.

Minimum Education: Must possess a current certification from the National Commission on Certification of Physician Assistants.

23. Commercial Job Title: Senior Registered Nurse

Minimum/General Experience: Ability to provide accurate and current advise on a variety of complex nursing issues.

Functional Responsibility: Experienced in the planning, organizing, and directing nursing care, standards of patient care, patient care plan, implementing physicians' orders, administering medications and intravenous solutions, medical recording and reporting, medical re-supply, hospital safety, infection-control policies and procedures, nurse staffing policies, and nursing staff supervision.

Minimum Education: Must have a degree or diploma from a professional nursing program approved by the legally designated State accrediting agency at the time the program was completed by the applicant. Must have active, current registration as a professional nurse in a State, District of Columbia, the Commonwealth of Puerto Rico, or a territory of the United States.

24. Commercial Job Title: Registered Nurse

Minimum/General Experience: Ability to provide accurate and current advise on a variety of complex nursing issues.

Functional Responsibility: Experienced in the planning, organizing, and directing nursing care, standards of patient care, patient care plan, implementing physicians' orders, administering medications and intravenous solutions, medical recording and reporting, medical re-supply, hospital safety, infection-control policies and procedures, nurse staffing policies, and nursing staff supervision.

Minimum Education: Must have a degree or diploma from a professional nursing program approved by the legally designated State accrediting agency at the time the program was completed by the applicant. Must have active, current registration as a professional nurse in a State, District of Columbia, the Commonwealth of Puerto Rico, or a territory of the United States.

25. Commercial Job Title: Certified Nurse Informatician

Minimum/General Experience: Demonstrated experience and ability to apply concepts in computer science and information science to the management and processing of data, information and knowledge in nursing and health care delivery.

Functional Responsibility: Ability to assist in the management and processing of, electronic health records, nursing data, information and knowledge to support the practice of nursing and the delivery of nursing care. Ability to participate in complex system development, project management, and user training.

Minimum Education: Must be certified as an informatics nurse (RN, BC) through the American Nurses Credentialing Center (ANCC).

26. Commercial Job Title: Licensed Practical Nurse

Minimum/General Experience: Demonstrated experience and ability to provide advise on and apply federal state, departmental and institutional nursing procedures.

Functional Responsibility: Ability to provide advises on patient supervision, patient safety considerations and patient well being issues. Ability to transcribe, prepares, administer and record medications and treatments prescribed by a physician.

Minimum Education: Must have a certification from a professional nursing program approved by the legally designated State accrediting agency at the time the program was completed by the applicant. Must have active, current registration as a licensed practical nurse in a State, District of Columbia, the Commonwealth of Puerto Rico, or a territory of the United States.

27. Commercial Job Title: Pharmacy Management Specialist

Minimum/General Experience: Ability to provide accurate and current advise on administrative, consultative, or staff advisory work concerning the administration of a pharmacy program for hospital, clinic, or other medical care facility.

Functional Responsibility: Ability to advise client on a variety of pharmacy management issues including in-patient and/or out-patient pharmacy management; ordering, bulk compounding, and preservation of drugs, medicines, and chemicals; advising on drug therapy and usage. Some positions may involve the evaluation and surveillance of marketed drugs for safety and efficacy.

Minimum Education: Must have a four-year bachelor's degree in pharmacy recognized by the American Council on Pharmaceutical Education.

28. Commercial Job Title: Pharmacy Specialist

Minimum/General Experience: Ability to provide accurate and current advise on a variety of pharmacy issues including in-patient and/or out-patient pharmacy operations; compounding of prescriptions of physicians, dentists, and other licensed practitioners; the formulation, preparation, bulk compounding, selection, dispensing and preservation of drugs, medicines, and chemicals; research and investigation in developing special vehicles or variations of standard formulas to meet the needs of individual patients and in developing original techniques of compounding and making available for use new investigational drugs; advising on drug therapy and usage.

Functional Responsibility: Ability to evaluate and perform surveillance of drugs for safety and efficacy.

Minimum Education: Must have a four-year bachelor's degree in pharmacy recognized by the American Council on Pharmaceutical Education.

29. Commercial Job Title: Lab Manager

Minimum/General Experience: Ability to provide accurate and current advise on medical laboratory operations to include lab staffing, lab technician training, lab computer equipment as well as inputting, processing, acquiring and communicating patient data.

Functional Responsibility: Able to provide accurate and current advise on all aspects of ordering; collection, labeling, processing, and transporting of specimens within a hospital or clinic environment. Ability to assure the integrity of computer files and patient data; and conduct laboratory billing activities; patient registration; and other lab support.

Minimum Education: Bachelors degree preferred in related field. Diploma acceptable in related industry.

30. Commercial Job Title: Health Care Technician

Minimum/General Experience: Ability to assist professional medical staff in the diagnostic care, treatment and medical research of patients.

Functional Responsibility: Ability to advise and provide recommendations on methods associated with day-to-day patient care activities such as transporting and positioning patient for routine medical tests; assisting patient in hygiene activities; administering simple therapeutic treatments and procedures; monitoring telemetry equipment; sterilizing hospital and operating facilities, equipment and surgical instruments; and stocking supply inventories.

Minimum Education: High School Diploma

31. Commercial Job Title: Patient Records Expert

Minimum/General Experience: Ability to provide accurate and current advice on all aspects of automated patient records systems to include establishing and managing complete patient records systems.

Functional Responsibility: Ability to provide accurate and current advice on records coding, access, organization, retention, storage, retrieval, and destruction. Ability to advise on patient record room operations including staff qualifications, training, productivity, work methods and medical records quality control programs. Ability to provide accurate and current advice on applicable laws and regulations on medical records and medical records systems. Ability to perform on-going analysis of operations, systems, equipment and procedures and recommend ways to improve patient record systems.

Minimum Education: Certification as Medical Record Coder: Registered Health Information Administrator (RHIA), Registered Health Information Technician (RHIT), Certified Professional Coder (CPC), Certified Coding Specialist (CCS). Must be certified by the American Health Information Management Association (AHIMA) and/or American Academy of Professional Coders (AAPC).

32. Commercial Job Title: Patient Records Manager

Minimum/General Experience: Ability to provide accurate and current advice on the operation and management of patient record rooms to include supervision of patient record room staff, work priorities, staff qualifications, selection, training, and evaluation.

Functional Responsibility: Monitor records room productivity and determine work methods and medical records quality control programs. Ability to apply applicable laws and regulations on medical records and medical records systems to day-to-day operations. Ability to perform on-going analysis of operations, systems, equipment and procedures.

Minimum Education: Certification as Registered Health Information Administrator (RHIA), or Registered Health Information Technician (RHIT). Must be certified by the American Health Information Management Association (AHIMA).

33. Commercial Job Title: Patient Records Specialists

Minimum/General Experience: Ability to provide accurate and current advise and training on procedures related to manual and automated patient records systems to include access, organization, retention, storage, retrieval, and destruction of patient records.

Functional Responsibility: Ability to demonstrate a broad understanding of applicable laws and regulations on medical records.

Minimum Education: High School Diploma. Minimum of 3 years experience in medical record setting.



Option Year 1 Price List

SIN 874-1 Consulting Services - Based on Commercial Non-Catalog, Hourly Rates, Proposed Yearly Escalation 3.5%

REVISED

| | Year 6 | | Year 7 | | Year 8 | | Year 9 | | Year 10 | |
|---|---|----------|---|----------|---|----------|---|----------|---|----------|
| Labor Category | Price Offered to the Government Labor Rates (Loaded) | | Price Offered to the Government Labor Rates (Loaded) | | Price Offered to the Government Labor Rates (Loaded) | | Price Offered to the Government Labor Rates (Loaded) | | Price Offered to the Government Labor Rates (Loaded) | |
| | On Site/Off Site w/IFF | | On Site/Off Site w/IFF | | On Site/Off Site w/IFF | | On Site/Off Site w/IFF | | On Site/Off Site w/IFF | |
| Medical Compliance Consultant | \$47.22 | \$58.50 | \$48.87 | \$60.55 | \$50.58 | \$62.67 | \$52.35 | \$64.86 | \$54.18 | \$67.13 |
| Medical Compliance Analyst | \$47.22 | \$58.50 | \$48.87 | \$60.55 | \$50.58 | \$62.67 | \$52.35 | \$64.86 | \$54.18 | \$67.13 |
| Senior Medical Compliance Analyst | \$54.81 | \$67.20 | \$56.73 | \$69.56 | \$58.71 | \$71.99 | \$60.77 | \$74.51 | \$62.89 | \$77.12 |
| Program Manager | \$148.20 | \$166.39 | \$153.38 | \$172.21 | \$158.75 | \$178.24 | \$164.31 | \$184.47 | \$170.06 | \$190.93 |
| Project Manager | \$137.55 | \$153.19 | \$142.37 | \$158.55 | \$147.35 | \$164.10 | \$152.51 | \$169.84 | \$157.85 | \$175.79 |
| Senior Quality Assurance Manager | \$105.76 | \$112.61 | \$109.46 | \$116.55 | \$113.30 | \$120.63 | \$117.26 | \$124.85 | \$121.37 | \$129.22 |
| Quality Assurance Specialist | \$74.52 | \$82.62 | \$77.12 | \$85.51 | \$79.82 | \$88.50 | \$82.62 | \$91.60 | \$85.51 | \$94.81 |
| Junior Quality Assurance Technician | \$59.89 | \$72.76 | \$61.99 | \$75.31 | \$64.16 | \$77.95 | \$66.40 | \$80.67 | \$68.73 | \$83.50 |
| Technical Writer | \$64.98 | \$71.47 | \$67.25 | \$73.97 | \$69.60 | \$76.56 | \$72.04 | \$79.24 | \$74.56 | \$82.02 |
| Senior Administrative Assistant | \$54.73 | \$62.69 | \$56.64 | \$64.88 | \$58.62 | \$67.15 | \$60.68 | \$69.50 | \$62.80 | \$71.94 |
| Administrative Assistant | \$42.93 | \$46.87 | \$44.44 | \$48.51 | \$45.99 | \$50.21 | \$47.60 | \$51.96 | \$49.27 | \$53.78 |
| Administrative Clerk | \$34.94 | \$38.05 | \$36.16 | \$39.38 | \$37.43 | \$40.76 | \$38.74 | \$42.18 | \$40.09 | \$43.66 |
| Subject Matter Expert 5 | \$183.09 | \$193.26 | \$189.50 | \$200.02 | \$196.13 | \$207.02 | \$202.99 | \$214.27 | \$210.10 | \$221.77 |
| Subject Matter Expert 4 | \$165.65 | \$189.19 | \$171.45 | \$195.82 | \$177.45 | \$202.67 | \$183.66 | \$209.76 | \$190.09 | \$217.10 |
| Subject Matter Expert 3 | \$132.89 | \$148.80 | \$137.54 | \$154.01 | \$142.35 | \$159.40 | \$147.34 | \$164.98 | \$152.49 | \$170.75 |
| Subject Matter Expert 2 | \$122.66 | \$144.17 | \$126.96 | \$149.22 | \$131.40 | \$154.44 | \$136.00 | \$159.84 | \$140.76 | \$165.44 |
| Subject Matter Expert 1 | \$107.96 | \$121.71 | \$111.73 | \$125.97 | \$115.65 | \$130.38 | \$119.69 | \$134.94 | \$123.88 | \$139.67 |
| Senior Hospital Administration Specialist | \$153.90 | \$169.35 | \$159.28 | \$175.27 | \$164.86 | \$181.41 | \$170.63 | \$187.76 | \$176.60 | \$194.33 |
| Hospital Administration Specialist | \$100.52 | \$112.02 | \$104.03 | \$115.94 | \$107.68 | \$120.00 | \$111.44 | \$124.20 | \$115.34 | \$128.54 |
| Board Certified Physician/MD | \$205.51 | \$232.86 | \$212.71 | \$241.01 | \$220.15 | \$249.44 | \$227.86 | \$258.17 | \$235.83 | \$267.21 |
| Physician/MD | \$172.73 | \$224.76 | \$178.78 | \$232.62 | \$185.04 | \$240.77 | \$191.51 | \$249.19 | \$198.22 | \$257.91 |
| Physician Assistant | \$118.33 | \$130.17 | \$122.47 | \$134.72 | \$126.76 | \$139.44 | \$131.20 | \$144.32 | \$135.79 | \$149.37 |
| Senior Registered Nurse | \$99.68 | \$111.14 | \$103.17 | \$115.03 | \$106.78 | \$119.05 | \$110.52 | \$123.22 | \$114.39 | \$127.53 |
| Registered Nurse | \$66.11 | \$75.45 | \$68.43 | \$78.09 | \$70.82 | \$80.82 | \$73.30 | \$83.65 | \$75.87 | \$86.58 |
| Certified Nurse Informatician | \$86.60 | \$104.79 | \$89.63 | \$108.46 | \$92.77 | \$112.25 | \$96.01 | \$116.18 | \$99.37 | \$120.25 |
| Licensed Practical Nurse | \$42.61 | \$52.24 | \$44.10 | \$54.07 | \$45.64 | \$55.96 | \$47.24 | \$57.92 | \$48.89 | \$59.95 |
| Pharmacy Management Specialist | \$100.75 | \$126.61 | \$104.27 | \$131.04 | \$107.92 | \$135.63 | \$111.70 | \$140.37 | \$115.61 | \$145.29 |
| Pharmacy Specialist | \$87.57 | \$97.51 | \$90.64 | \$100.92 | \$93.81 | \$104.46 | \$97.10 | \$108.11 | \$100.49 | \$111.90 |
| Lab Manager | \$63.44 | \$75.45 | \$65.66 | \$78.09 | \$67.96 | \$80.82 | \$70.34 | \$83.65 | \$72.80 | \$86.58 |
| Health Care Technician | \$37.78 | \$50.93 | \$39.10 | \$52.71 | \$40.47 | \$54.56 | \$41.89 | \$56.47 | \$43.35 | \$58.44 |
| Patient Records Expert | \$62.29 | \$80.04 | \$64.47 | \$82.84 | \$66.73 | \$85.74 | \$69.07 | \$88.74 | \$71.48 | \$91.85 |
| Patient Records Manager | \$61.53 | \$75.45 | \$63.68 | \$78.09 | \$65.91 | \$80.82 | \$68.22 | \$83.65 | \$70.61 | \$86.58 |
| Patient Records Specialist | \$60.81 | \$66.89 | \$62.94 | \$69.23 | \$65.14 | \$71.65 | \$67.42 | \$74.16 | \$69.78 | \$76.76 |