

## LINK TRANSLATIONS INC.

### General Services Administration

#### *Federal Supply Service*

*Authorized Federal Supply Schedule Price List*

Online access to contract ordering information, terms and conditions, up-to-date pricing and the option to create an electronic delivery order is available through GSA Advantage, a menu-driven database system.

The internet access for GSA Advantage is: <http://www.gsa.gov>

#### *Contact Information*

Mr. Evren M. Ay

[evren.ay@link-translations.com](mailto:evren.ay@link-translations.com)

Link Translations Inc.

51 E. 42nd Street. Suite #1406

New York, NY 10017

P: (212)697 0509

F: (212)208 0946

[www.link-translations.com](http://www.link-translations.com)

#### *Schedule for Language Services*

Federal Supply Group: 738 II

Contract #: GS-10F-0425X

NAICS CODE: 541930

CAGE: 51GG6

DUNS #: 946120961

Awarded SINs:

382-1 Translation Services

382-2 Interpretation Services

Contract Period:

August 11, 2011 – August 10, 2016

Business Type:

Small Business

## TABLE OF CONTENTS

	<b>Page #</b>
GOVERNMENT AWARDED PRICING	
382-1 Document Translation	3-4
382-2 Interpretation	5-6
ABOUT LINK TRANSLATIONS INC.	7
OUR SERVICES	
Document Translation	8
Interpretation	9
CUSTOMER INFORMATION	10-11

## GOVERNMENT AWARDED PRICING

All prices include the required \$0.75% IFF.

### 382-1 Document Translation

LANGUAGE	INTO ENGLISH <i>Rate Per Word</i>	FROM ENGLISH <i>Rate Per Word</i>
Afrikaans	\$0.2412	\$0.2843
Akkanon	\$0.2412	\$0.2843
Albanian	\$0.2412	\$0.2843
Amheric	\$0.2412	\$0.2843
Arabic	\$0.2412	\$0.2843
Armenian	\$0.2412	\$0.2843
Azeri	\$0.2412	\$0.2843
Brazilian Portuguese	\$0.1723	\$0.2154
Bulgarian	\$0.2068	\$0.2498
Chechen	\$0.2412	\$0.2843
Chinese	\$0.2412	\$0.2843
Croatian	\$0.2068	\$0.2498
Czech	\$0.2068	\$0.2498
Danish	\$0.2068	\$0.2498
Dari	\$0.2412	\$0.2843
Dutch	\$0.2068	\$0.2498
Estonian	\$0.2068	\$0.2498
Farsi	\$0.2412	\$0.2843
French	\$0.1723	\$0.2154
German	\$0.1723	\$0.2154
Georgian	\$0.2068	\$0.2498
Grebo	\$0.2412	\$0.2843
Greek	\$0.2068	\$0.2498
Haitian Creole	\$0.2068	\$0.2498
Hebrew	\$0.2412	\$0.2843
Hindi	\$0.2412	\$0.2843
Hungarian	\$0.2068	\$0.2498
Icelandic	\$0.2412	\$0.2843
Italian	\$0.1723	\$0.2154
Japanese	\$0.2412	\$0.2843
Korean	\$0.2412	\$0.2843

Kurdish	\$0.2412	\$0.2843
Latvian	\$0.2068	\$0.2498
Lithuanian	\$0.2068	\$0.2498
Marshallese	\$0.2412	\$0.2843
Mongolian	\$0.2412	\$0.2843
Norwegian	\$0.2068	\$0.2498
Polish	\$0.2068	\$0.2498
Portuguese	\$0.1723	\$0.2154
Punjabi	\$0.2412	\$0.2843
Romanian	\$0.2068	\$0.2498
Russian	\$0.2068	\$0.2498
Serbian	\$0.2068	\$0.2498
Singhalese	\$0.2412	\$0.2843
Spanish	\$0.1637	\$0.2068
Swedish	\$0.2068	\$0.2498
Tagalog	\$0.2412	\$0.2843
Taiwanese	\$0.2412	\$0.2843
Thai	\$0.2412	\$0.2843
Turkish	\$0.2068	\$0.2498
Twi Akan	\$0.2412	\$0.2843
Ukrainian	\$0.2068	\$0.2498
Urdu	\$0.2412	\$0.2843
Uzbek	\$0.2412	\$0.2843
Vai	\$0.2412	\$0.2843
Vietnamese	\$0.2412	\$0.2843

*Other Languages*

*Please inquire*

The most trusted name in translations.

## 382-2 Interpretation

<b>LANGUAGE</b>	<b>FROM/INTO ENGLISH</b> <i>Rate Per Hour</i>
Afrikaans	\$124.9118
Albanian	\$124.9118
Amheric	\$124.9118
Arabic	\$124.9118
Armenian	\$124.9118
Azeri	\$124.9118
Brazilian Portuguese	\$124.9118
Bulgarian	\$107.6826
Chechen	\$124.9118
Chinese	\$124.9118
Croatian	\$107.6826
Czech	\$107.6826
Danish	\$107.6826
Dari	\$124.9118
Dutch	\$107.6826
Estonian	\$107.6826
Farsi	\$124.9118
French	\$81.8388
German	\$81.8388
Georgian	\$107.6826
Grebo	\$124.9118
Greek	\$107.6826
Haitian Creole	\$107.6826
Hebrew	\$124.9118
Hindi	\$124.9118
Hungarian	\$107.6826
Icelandic	\$124.9118
Italian	\$81.8388
Japanese	\$124.9118
Korean	\$124.9118
Kurdish	\$124.9118
Latvian	\$107.6826
Lithuanian	\$107.6826

Marshallese	\$124.9118
Mongolian	\$124.9118
Norwegian	\$107.6826
Polish	\$107.6826
Portuguese	\$81.8388
Punjabi	\$124.9118
Romanian	\$107.6826
Russian	\$107.6826
Serbian	\$107.6826
Singhalese	\$124.9118
Spanish	\$73.2242
Swedish	\$107.6826
Tagalog	\$124.9118
Taiwanese	\$124.9118
Thai	\$124.9118
Turkish	\$107.6826
Twi Akan	\$124.9118
Ukrainian	\$107.6826
Urdu	\$124.9118
Uzbek	\$107.6826
Vai	\$124.9118
Vietnamese	\$124.9118
<i>Other Languages</i>	<i>Please inquire</i>

## ABOUT US

Link Translations is committed to providing a wide range of translation and interpretation services in ALL languages to our Federal Government customers under our GSA schedule with the same high quality and responsiveness that our individual and Corporate customers have been accustomed to.

### Why Link Translations?

Link Translations is a nationwide translation agency providing translation and interpretation services in all languages since 1995. The company's mission is to provide its clients with fast, accurate and secure language services

We serve our clients nationwide, from our 14 office locations, lending our customers the expertise of over 3,400 registered linguists that have native fluency in all major world languages.

We operate seamlessly thanks to our CRM system and our project managers offer record turnaround times relative to our competitors.

- We work on over 6,000 translation & interpretation projects per year

To see what our clients think please visit:

<http://www.link-translations.com/translation-interpretation-feedback.asp>

- We serve clients ranging from individuals to Fortune 500 companies and we have a 95% retention rate

To see some examples of our Corporate and Governmental clients please visit:

<http://www.link-translations.com/our-clients.shtml>

Our linguists are trained and qualified in the legal, general business, finance, medical and banking fields. They all hold at least a BA and/or MA in a modern language or a Bachelor's and/or Master's degree with specialized knowledge in their respective fields as well as accreditations from associations such as ATA, US State Department or State and Federal courts.

## DOCUMENT TRANSLATION (SIN 382-1)

### No-Obligation Quote

We are glad to offer you a no-obligation translation quote for your translation needs (no matter how big or small). Just fill out our form and submit your translation project to us. We will make sure to respond to you within the same business day and provide you with a no-obligation, free translation quote including price and a turn-around time. Unlike automatic quote systems which charge very high fees in order to give you a quote in seconds, our personal approach assures that your project is thoroughly inspected by one of our project managers in order to make sure that you get the best quote possible.

### Accurate and Professional Legal Translations

It is very important to capture the true meaning of text that needs to be translated for legal purposes. We choose only the most experienced linguists for these types of work. We also make sure to not shy away from asking questions in order to provide the most accurate service possible.

### Confidential Legal Translation Service

Legal professionals have a duty to keep and maintain client confidentiality at all times. Link Translations understands this requirement and takes every precaution to protect the information trusted to us. We will never share the information provided to us by our clients and will be happy to sign a confidentiality agreement in order to solidify our promise.

### Rush Legal Translation Service

We do understand how difficult and time consuming it is to prepare a case for court or to draft an agreement without having to spend additional time for the translated versions of sensitive information. We strive to provide your legal translations in the minimum amount of time without sacrificing quality.

### Certified and Notarized Translations

Link Translations is a leading provider of certified and notarized translations in the US. Our company letterhead and signature is the guarantee in immigration offices and legal settings that the translation provided by us satisfies all requirements.

A certified and notarized translation is one which is being certified by the issuing office or translator as to the accuracy of the information contained in the translation. The certified translations are normally also verified for official use by a notary public.

We make obtaining a certified and notarized translation easy for you. Just contact us and we will make sure that you will get your translation on-time.

## INTERPRETATION (SIN 382-2)

Don't let the fancy names given to interpretation types discourage you. We are here to help you decipher them and work with you in order to determine your needs. Below we have provided some information on different interpretation types and the scenarios for which they are used.

### Consecutive Interpretation

In consecutive interpreting, the interpreter speaks after the source-language speaker has finished speaking. The interpreter sits or stands beside the source-language speaker, listening and taking notes as the speaker progresses through the message. When the speaker pauses or finishes speaking, the interpreter then renders the entire message in translated format. This method is usually used in depositions, courtroom proceedings, training activities, witness testimonies, short business meetings, press conferences, medical and job interviews.

### Simultaneous Interpretation

In simultaneous interpretation, the interpreter renders the message in the target-language simultaneously while the message is being delivered. As this kind of interpretation is very demanding, a single interpreter can usually handle simultaneous interpretation duties for up to 20 minutes. Any assignment exceeding this time limit would require two interpreters so that they can alternate and alleviate the work load. Simultaneous interpretation requires the use of special equipment such as sound proof booths and interpreter consoles along with wireless headphones and microphones. It is mostly used in large meetings, conferences and speeches.

### Whisper Interpretation

In whisper interpreting, the interpreter sits or stands next to the small target-language audience and whispers a rendition of the message simultaneously. There is no audio system, no booth, and no headphones to assist the interpreter to fully concentrate on the job. It is used in circumstances where the majority of a group speaks the source language, and a minority (ideally no more than three persons) does not speak it.

### Escort Interpretation

In escort interpreting, an interpreter accompanies a person or a delegation on a tour, on a visit, or to a meeting or interview. Wireless equipment may be used in this type of interpretation

### Simultaneous Interpretation Equipment Rentals

We employ the most current simultaneous interpretation equipment technology in the best condition to achieve a stress-free, successful event, be it an intimate board meeting presentation, or an international multilingual conference. We would be glad to provide your event with:

- o Soundproof Booths
- o Wireless Transmitters
- o Microphone Systems
- o Headsets
- o Technician Support

## CUSTOMER INFORMATION

1. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)  
382-1 Translation Services  
382-2 Interpretation Services
2. MAXIMUM ORDER  
\$ 1,000,000
3. MINIMUM ORDER  
\$ 100
4. GEOGRAPHIC COVERAGE  
FOB Domestic and Overseas Delivery
5. POINT(S) OF PRODUCTION (CITY, COUNTY AND STATE)

**New York, NEW YORK**

51 East 42nd Street, Suite 1406  
New York, NY 10017

**San Francisco, CALIFORNIA**

71 Stevenson Street, Suite 400  
San Francisco, CA 94105

**Miami, FLORIDA**

201 Biscayne Blvd, 28th Floor  
Miami, FL 33131

**Phoenix, ARIZONA**

2415 East Camelback Road, Suite 700  
Phoenix, AZ 85016

**Austin, TEXAS**

106 East Sixth Street, Suite 900  
Austin, TX 78701

**Seattle, WASHINGTON**

Seafirst Fifth Avenue Plaza, 800 Fifth Avenue,  
Suite 4100 Seattle, WA 98104

**Chicago, ILLINOIS**

22 W. Washington Street, Suite 1500  
Chicago, IL 60602

**Los Angeles, CALIFORNIA**

1800 Century Park East, Suite 600  
Los Angeles, CA 90067

**San Diego, CALIFORNIA**

4445 Eastgate Mall, Suite 200  
San Diego, CA 92121

**Atlanta, GEORGIA**

1201 Peachtree Street, 400 Colony Square, Suite  
200 Atlanta, GA 30361

**Houston, TEXAS**

3200 Southwest Freeway, Suite 3300  
Houston, TX 77027

**Dallas, TEXAS**

3333 Lee Parkway, Suite 600  
Dallas, TX 75219

**Washington, DC**

1776 I Street, NW, 9th Floor  
Washington, DC 20006

**Boston, MASSACHUSETTS**

262 Brookline Street  
Needham, MA 02492

6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE  
GSA prices (excluding the required IFF) are discounted 15% from Link Translations' commercial market rates.
7. VOLUME DISCOUNTS
  - GSA receives 11% per translation project exceeding 15,000 words and 11% discount per interpretation project exceeding \$ 10,000.
8. PROMPT PAYMENT TERMS  
Net-30 days
9. GOVERNMENT PURCHASE CARDS
  - a) ACCEPTED UP TO THE MICRO-PURCHASE THRESHOLD  
Yes.
  - b) ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD  
Yes.
10. DELIVERY
  - a) TIME OF DELIVERY  
Specified on the task order.
  - b) EXPEDITED DELIVERY  
Available – contact Project Manager.
  - c) OVERNIGHT AND 2 - DAY DELIVERY  
Available – contact Project Manager.
  - d) URGENT REQUIREMENTS  
Percentage increase if order is rushed – contact Contract Administration.
11. ORDERING ADDRESS(ES)  
Same as Contractor Address on Page 1.
12. PAYMENT ADDRESS(ES)  
51 E 42nd Street Suite#1406  
New York, NY 10017
13. REVISION  
Notification within 7 days of any errors will be corrected at no cost.