

**American  
Cybernetic  
Corporation**

**1 Research Court, Suite 450  
Rockville, Maryland 20850**

**301-216-3810 Fax 301-765-1836  
[www.amcybernetic.com](http://www.amcybernetic.com)**

**Primary Contact: Harry Steinberg, CEO  
[harrys@amcybernetic.com](mailto:harrys@amcybernetic.com)**

**A Service-disabled Veteran Owned Small Business 30+  
year history in public and private sectors.**

**See information below, which provides contract  
information and summarizes ACC's focus and history.**



## **INFORMATION RELEVANT TO FEDERAL GOVERNMENT GSA MOBIS CONTRACT**

For Federal Government procurement the following information is relevant:

- ✓ ACC is a certified *Service-Disabled Veteran Owned Small Business*.
- ✓ ACC's 30+ years of serving diverse needs in Federal, State and Local government and private sectors.
- ✓ **Management Support Services**
  - Business Case Design and Development
  - OMB 300 preparation
  - Feasibility Studies
  - Project planning, management, monitoring
  - Independent Verification and Validation
  - Risk Management & Financial Management
  - Capital Investment Planning & Cost Benefit Studies
  - Statistical Analysis and Surveillance
- ✓ ACC's Federal GSA MOBIS Contract Vehicle
- ✓ GSA MOBIS Contract #GS-10F-0442R (SIN 874-1 and 874-1RC)
- ✓ CCR/DUNS # 612958520
- ✓ ACC has a *secret facility clearance*

**Locations:** Headquarters in Rockville, Maryland and support offices in Bel Air, Maryland



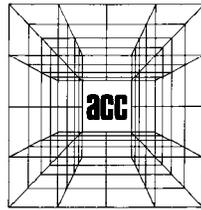
## **American Cybernetic Corporation Executive Summary**

Since 1972 American Cybernetic Corporation (ACC) has served public and private organizations with a broad range of management advisory and research support services. **The diversity of assignments, the skill of its staff, the continuity and excellence of service and the personal attention to its clients is what sets ACC apart from most organizations.** ACC understands the human side... the worries, the ambition, the pride... of operating a successful entity.

The ACC headquarters office is located in Rockville, Maryland. It is from this location that all project coordination and administration takes place. In 1995 ACC expanded its operation to offer greater converges in both the European and World markets by establishing an office in Budapest, Hungary. The major projects have been completed for both U.S. and international clients in a cross industry range. In total, over 100 clients have been served.

ACC has provided support to its clients with emphasis in the analysis/research process – the goals of the enterprise and its functions. Over the past 30+ years, ACC has had a history of successful performance of client assignments.

**The following brochure provides the complete full range of services offered by American Cybernetic Corporation.**



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labor rates and supporting information.**



## Labor Categories and Rates

	HOURLY	DAILY
<b>Program Manager</b>	<b>\$174.19</b>	<b>\$1,393.52</b>
<b>Project Manager</b>	<b>\$178.02</b>	<b>\$1,424.16</b>
<b>Assistant Project Manager</b>	<b>\$147.39</b>	<b>\$1,179.12</b>
<b>Sr. Principal Analyst</b>	<b>\$188.55</b>	<b>\$1,508.40</b>
<b>Principal Analyst</b>	<b>\$147.39</b>	<b>\$1,179.12</b>

### Description of Labor Categories

#### JOB TITLE: Program Manager

**MINIMUM/GENERAL EXPERIENCE:** Serves as the contractor's single contract manager, and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the contract level Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity under this contract.

**FUNCTIONAL RESPONSIBILITY AND SKILLS:** This position requires a minimum of ten years experience, of which at least five years must be specialized. Specialized experience includes: project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity.

**MINIMUM EDUCATION:** A Bachelor's degree in Statistics, Psychology, Microbiology, Engineering, Business, or other related discipline.

#### JOB TITLE: Project Manager

**MINIMUM/GENERAL EXPERIENCE:** Serves as the project manager for a large, complex task order (or a group of task orders) and shall assist the Program Manager in working with the Government Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), the task order-level COR(s), government management



personnel and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems.

**FUNCTIONAL RESPONSIBILITY AND SKILLS:** This position requires a minimum of eight years experience, of which at least four years must be specialized. Specialized experience includes: project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity.

**MINIMUM EDUCATION:** A Bachelor's degree in Statistics, Psychology, Microbiology, Engineering, Business, or other related discipline.

**JOB TITLE: Assistant Project Manager**

**MINIMUM/GENERAL EXPERIENCE:** This position requires a minimum of six years experience, of which at least two years must be specialized. Specialized experience includes: project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity.

**FUNCTIONAL RESPONSIBILITY AND SKILLS:** Serves as the assistant project manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system) and shall also assist the Program Manager in working with the Government Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), the task order-level COR(s), government management personnel and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner.

**MINIMUM EDUCATION:** A Bachelor's degree in Statistics, Psychology, Microbiology, Engineering, Business, or other related discipline, or:

- With a Master's Degree: four years of general experience of which at least five years specialized experience is required.
- With a Ph.D. two years of general experience of which at least four years specialized experience is required.
- With eight years general experience of which at least six years specialized experience, a degree is not required.



**JOB TITLE: Sr. Principal Analyst**

**MINIMUM/GENERAL EXPERIENCE:** Designs research and analytical architecture to include the required software products, hardware, and communications to support the total requirements. Provides daily supervision and direction to staff.

**FUNCTIONAL RESPONSIBILITY AND SKILLS:** This position requires a minimum of ten years experience, of which at least five years must be specialized.

**MINIMUM EDUCATION:** A Master's degree in Statistics, Psychology, Microbiology, Engineering, Business, or other related discipline.

**JOB TITLE: Principal Analyst**

**MINIMUM/GENERAL EXPERIENCE:** Provides specific subject matter expertise as required in specialized areas. Provides data analysis, standardization, cleaning, and conversion expertise. Performs analysis tasks as required to gather required information to enable analysis to be performed. Provides supervision and direction to staff working in the same subject areas.

**FUNCTIONAL RESPONSIBILITY AND SKILLS:** This position requires a minimum of six years experience, of which at least four years must be specialized.

**MINIMUM EDUCATION:** A Master's degree in Statistics, Psychology, Microbiology, Engineering, Business, or other related discipline